Bobby Warren, Mayor Drew Wasson, Council Position No. 1 Sheri Sheppard, Council Position No. 2 Michelle Mitcham, Council Position No. 3 Connie Rossi, Council Position No. 4 Jennifer McCrea, Council Position No. 5



Austin Bleess, City Manager Lorri Coody, City Secretary Justin Pruitt, City Attorney

# Jersey Village City Council - Regular Meeting Agenda

Notice is hereby given of a Regular Meeting of the City Council of the City of Jersey Village to be held on Monday, September 16, 2024, at 7:00 p.m. at the Civic Center Auditorium, 16327 Lakeview Drive, Jersey Village, Texas, for the purpose of considering the following agenda items. All agenda items are subject to action. A quorum of the City Council will be physically present at the meeting; however, some Council Members may participate in the meeting via videoconference call. The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

# A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

# B. INVOCATION, PLEDGE OF ALLEGIANCE

1. Prayer and Pledge by: Jordan Ward, Staff Pastor, Hope Church

# C. PRESENTATIONS

**1.** Presentation of Employee of the Month Award for September 2024 to Amy Torres. *Austin Bleess, City Manager* 

# D. CITIZENS' COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council. *Mayor* 

# E. CITY MANAGER'S REPORT

- 1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report, General Fund Budget Projections, and Utility Fund Budget Projections
- 2. Fire Departmental Report and Communication Division's Monthly Report
- **3.** Police Department Monthly Activity Report, Staffing/Recruitment Report, and Police Open Records Requests
- **4.** Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report
- 5. Public Works Departmental Status Report
- **6.** Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary, and Parks and Recreation Departmental Report

7. Code Enforcement Report

# F. CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

- **1.** Consider approval of the Minutes for the Regular Session Meeting held on August 19, 2024. *Lorri Coody, City Secretary*
- **2.** Consider Resolution 2024-70, reviewing and approving the investment policy and investment strategies used for city funds in compliance with the Texas Government Code. *Isabel Kato, Finance Director*
- **3.** Consider Resolution No. 2024-71, extending the agreement with the audit firm of Crowe, LLP formerly known as Belt Harris Pechacek, LLLP and authorizing the City Manager to execute the extension agreement with Crowe LLP for the audit of fiscal year 2023-2024. *Isabel Kato, Finance Director*
- **4.** Consider Resolution No. 2024-72, designating officials to sign documents related to the Texas General Land Office Resilient Communities Program for a Comprehensive Plan Grant. *Austin Bleess, City Manager*
- 5. Consider Ordinance No. 2024-28, receiving the Planning and Zoning Commission's Preliminary Report and calling a Joint Public Hearing of the City Council and the Planning and Zoning Commission concerning the request to amend the Jersey Village Code of Ordinances at Chapter 14, Article IV, Division 2, Section 14-101(g) by adding a new subsection (6) to address elevated garages; and by prescribing the notice requirements for a public hearing. *Lorri Coody, City Secretary*
- **6.** Consider Ordinance No. 2024-29, receiving the Planning and Zoning Commission's Preliminary Report and calling a Joint Public Hearing of the City Council and the Planning and Zoning Commission concerning the request of Adel Khechana, filed on behalf of CASBA LLC, owner, to amend the Jersey Village Code of Ordinances at Chapter 14, Article IV, Section 14-105(a) table 14-105 (A) at Car Wash by adding SUP to District K; and by prescribing the notice requirements for a public hearing. *Lorri Coody, City Secretary*
- 7. Consider Ordinance No. 2024-30, receiving the Planning and Zoning Commission's Preliminary Report and calling a Joint Public Hearing of the City Council and the Planning and Zoning Commission concerning the request of Adel Khechana, filed on behalf of CASBA LLC, owner, for a specific use permit to allow the operation of a car wash located at 15824 NW FWY, Houston, Texas 77040 within the city limits in zoning District K; and by prescribing the notice requirements for a public hearing. *Lorri Coody, City Secretary*

# G. REGULAR AGENDA

**1.** Consider Resolution No. 2024-73, selecting an individual to serve on the TML Health Benefits Pool Board of Trustees – Region 14. *Lorri Coody, City Secretary* 

- 2. Consider Resolution No. 2024-74, authorizing the City Manager to enter into an agreement with Merriman Holt Powell Architects for Conceptual Design Services for the property being purchased by the city at 16518 Jersey Drive. *Austin Bleess, City Manager*
- **3.** Consider Resolution No. 2024-75, authorizing the City Manager to enter into an Agreement with Terracon for Assessment Services for the property being purchased by the City at 16518 Jersey Drive. *Austin Bleess, City Manager*
- **4.** Consider Resolution 2024-76, authorizing the City Manager to enter into an agreement with Renfrow + CO for the Equador Pedestrian Bridge structural design for the bridge foundations, concrete bridge deck, and bridge structure. *Robert Basford, Assistant City Manager*
- **5.** Discuss and take appropriate action concerning the progress being made by the Owners of the property located at 15830 NW FWY, Jersey Village, Texas to correct the substandard structure at this location. *Miesha Johnson, Community Development Manager*

# H. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

# I. RECESS THE REGULAR SESSION

Recess the Regular Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Sections 551.072 – Deliberations about Real Property, 551.071 – Consultations with Attorney, and Section 551.074 – Personnel Matters.

# J. EXECUTIVE SESSION

- **1.** Pursuant to the Texas Open Meeting Act Section 551.072 Deliberations about Real Property, and Section 551.071 Consultations with Attorney a closed meeting to deliberate the possible purchase, exchange or value of real property, related thereto. *Austin Bleess, City Manager*
- **2.** Pursuant to the Texas Open Meetings Act Section 551.074 Conduct an Executive Session in order to deliberate the appointment of public officers to the City's various boards, commissions, and committees. *Bobby Warren, Mayor*

- **3.** Pursuant to the Texas Open Meetings Act Section 551.074 Personnel Matters, conduct an Executive Session in order to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the City Secretary. *City Council*
- **4.** Pursuant to the Texas Open Meetings Act Section 551.074 Personnel Matters, conduct an Executive Session in order to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the City Manager. *City Council*

# K. ADJOURN EXECUTIVE SESSION

Adjourn the Executive Session, stating the date and time the Executive Session ended and Reconvene the Regular Session.

# L. RECONVENE REGULAR SESSION

- 1. Discuss and take appropriate action on items discussed in the Executive Session regarding the potential and possible purchase, exchange, sale, or value of real property, related thereto. *Austin Bleess, City Manager*
- 2. Consider Resolution No. 2024-77, appointing members to the Planning and Zoning Commission (P&Z) and the Capital Improvements Advisory Committee (CIAC), the Board of Adjustment (BOA), the Building Board of Adjustment and Appeals (BBOAA), the Parks and Recreation Advisory Committee (PRAC), and the Golf Course Advisory Committee (GCAC). *Lorri Coody, City Secretary*
- **3.** Consider setting the City Secretary's compensation for budget year 2024-2025. *Bobby Warren, Mayor*
- **4.** Consider setting the City Manager's compensation for budget year 2024-2025 and consider employment agreement amendments. *Bobby Warren, Mayor*

### M. ADJOURN

# **CERTIFICATION**

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on September 12, 2024 at 12:10 p.m. and remained so posted until said meeting was convened.

Lorri Coody, TRMC, City Se

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling 713 466-2102 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at www.jerseyvillage.info.

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

# B. INVOCATION, PLEDGE OF ALLEGIANCE

1. Prayer and Pledge by: Sheri Sheppard, Council Member, Place 2.

# CITY COUNCIL CITY OF JERSEY VILLAGE, TEXAS AGENDA REQUEST

**AGENDA DATE:** September 16, 2024

**AGENDA ITEM:** C1

**AGENDA SUBJECT**: Presentation of Employee of the Month Award for September 2024

to Amy Torres.

Department/Prepared By: Lorri Coody Date Submitted: September 10, 2024

**EXHIBITS:** Employee of the Month Program

September 2024 – Employee of the Month – Amy Torres

**BUDGETARY IMPACT:** Required Expenditure: \$

Amount Budgeted: \$
Appropriation Required: \$

# **CITY MANAGER APPROVAL:**

# **BACKGROUND INFORMATION:**

The Employee of the Month Program was developed to encourage recognition of Jersey Village employees who show exemplary individual achievement, contribution, and performance in their jobs. These individuals consistently exhibit a positive and supportive attitude and make contributions beyond the usual expectations of their employment.

For more information about the program, please see the attached Employee of the Month Program document.

# **RECOMMENDED ACTION:**

N/A



# **Employee of the Month Program**

The Employee of the Month Program was developed to encourage recognition of Jersey Village employees who show exemplary individual achievement, contribution, and performance in their jobs. These individuals consistently exhibit a positive and supportive attitude and make contributions beyond the usual expectations of their employment.

# **Criteria for Employee of the Month**

The following criteria will be used in selecting an Employee of the Month (EOM):

- 1. The nominee must be a full-time employee having worked a minimum of one (1) year and is not currently on probationary status at the time of nomination. Department Heads, part-time staff, and volunteers are not eligible.
- 2. Employees can receive the EOM recognition more than once; however, there must be a break of a minimum of two (2) years between awards.
- 3. The nominee must be approved by his/her supervisor prior to being named as the recipient of the award.
- 4. Nominations not selected as the EOM can be reconsidered up to one year from the date first received.

A Jersey Village employee who demonstrates the following will be eligible for the EOM award:

- 1. Employee must demonstrate a willingness to take initiative beyond regular job assignments, resulting in inspiring and supporting the performance and achievement of others.
- 2. Employee must demonstrate a high quality of work and a commitment to carrying out job responsibilities, be an asset to the department, and serves as a role model for others.
- 3. Employee must demonstrate the ability to work as a team member, be consistently dependable and punctual in reporting for duty, completes assignments on time and have a distinguished attendance record.

### **Process**

- 1. Forms and criteria on the EOM program will be available from the City Manager or Department Heads.
- 2. Submit completed forms to the Department Head. Forms must be signed by the nominator or sent from the nominators email address. Nominations are accepted at any time, but must be submitted by the 25<sup>th</sup> of the month to be eligible for the award in the upcoming month.
- 3. The City Manager will go through nominations and select a winner based on the above criteria.

### **Awards**

The EOM Program will provide awards to such employees by means that is fair, with equal consideration of all eligible staff.

In addition to the awards the Mayor and the Department Head will present the award to the employee at a City Council Meeting and the employee will be recognized on the city website, social media, and via other mediums.



# **Employee of the Month Nomination Form**

Name of Nominee:	Department:
Job Title:	
Please provide specific, detailed examples to support your non be used by the City Manager to determine the recipient of this occurred within the last 60 days. Please attach additional page	award. These activities should have
Describe how the employee demonstrates a willingness to take assignments, resulting in inspiring and supporting the performa	
Explain how the employee demonstrates a high quality of work responsibilities, is an asset to the department, and serves as a	, -
Other information pertinent to the nomination	
Nominated by:	Date:
, , , , , , , , , , , , , , , , , , , ,	
Department: Please submit completed form to your Department Head.	



# September 2024 Employee Of The Month

Our September 2024 Employee of the Month is Amy Torres. Amy is a Municipal Court Clerk and has been with the city since May of 2023.



Amy's dedication, professionalism, and kindness have made a lasting impact on the municipal court and the community she serves.

Known for her understanding and caring nature, Amy consistently goes above and beyond to assist defendants both in person and over the phone. She demonstrates excellent communication skills, a great deal of patience, and a willingness to help others in every interaction. Her ability to handle challenging situations with empathy and respect makes her a standout in her role.

Her colleague that nominated her says Amy has set the standard for excellence in court operations. She works tirelessly to ensure that everything runs smoothly and is always ready to support her colleagues and the public. Her commitment to service and her positive

approach to her work reflect the core values of the City of Jersey Village.

Amy Torres truly embodies what it means to serve with dedication and heart. She is not only a great court clerk but also an outstanding example of the positive impact an individual can have within the organization. Congratulations to Amy on this well-deserved recognition as Employee of the Month!

# D. CITIZENS' COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council.

# **Fund Balance Report**

As Of 08/31/2024



Jersey Village, TX

Fried	Paginning Palanca	Total Davanuas	Total Evmanasa	Ending Palance
Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
01 - GENERAL FUND	14,491,283.96	18,718,795.53	27,045,196.64	6,164,882.85
02 - UTILITY FUND	11,414,313.84	5,147,316.05	6,352,839.69	10,208,790.20
03 - DEBT SERVICE FUND	326,618.78	1,506,228.81	1,460,450.00	372,397.59
04 - IMPACT FEE FUND	639,797.95	58,831.18	281,554.62	417,074.51
05 - MOTEL TAX FUND	60,912.22	130,253.60	169,482.48	21,683.34
06 - ASSET FORFEITURE FUND	13,517.87	1,101.98	8,461.05	6,158.80
07 - CAPITAL REPLACEMENT	9,323,094.39 1,873,460.46	2,615,110.56 12,051,263.09	2,431,454.05 10,119,705.43	9,506,750.90 <b>2</b> 3,805,018.12
10 - CAPITAL IMPROVEMENTS FUND	-5,046,216.20	2,248,791.56	2,267,375.15	-5,064,799.79
11 - GOLF COURSE FUND	-5,046,216.20	31,547.44	13,509.13	84,035.29
12 - COURT RESTRICTED FEE FUND	-1,446,540.28	2,638,787.84	0.00	1,192,247.56
13 - CDBG - GRANT	-42,000.00	0.00	0.00	-42,000.00
14 - TIRZ - 2 15 - TIRZ -3	252,899.45	285,344.43	384,268.50	153,975.38
	0.00	26,770,206.66	1,867,783.06	24,902,423.60
16 - GO BONDS - SERIES 2024 49 - JV FIRE CONTROL PREV & EMERGENCY MEDICAL SERV	1,438,856.99	2,226,137.30	1,856,548.20	1,808,446.09
50 - JV CRIME CONTROL  50 - JV CRIME CONTROL	5,741,871.67	2,377,829.02	1,955,225.07	
	rt Total: 39,107,868.08	76,807,545.05	56,213,853.07	59,701,560.06
				FOR THE MEETING
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				EPTEMBER 16, 2024
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				024

, 2024

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# CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON SEPTEMBER 16, 2024

# OF JERSEY VILLY DO IN TO THE STAR COMMENT

# Jersey Village, TX

# **Income Statement**

Account Summary
For Fiscal: 2023-2024 Period Ending: 08/31/2024

		Original	Current			Budget
		<b>Total Budget</b>	<b>Total Budget</b>	MTD Activity	YTD Activity	Remaining 🦰
Fund: 02 - UTILITY FI	UND					5
Department: 40 -	REVENUES					
Category: 85 - F	EE & CHARGES FOR SERVICE					$\simeq$
02-40-8541	WATER SERVICE	3,652,283.00	3,652,283.00	376,883.83	3,108,190.47	544,092.53
02-40-8542	SEWER SERVICE	2,081,606.00	2,081,606.00	195,315.78	1,899,886.94	181,719.06 🔀
02-40-8543	METER FEES	0.00	0.00	300.00	6,270.00	-6,270.00 🖸
	Category: 85 - FEE & CHARGES FOR SERVICE Total:	5,733,889.00	5,733,889.00	572,499.61	5,014,347.41	719,541.59
Category: 96 - IN	NTEREST EARNED					$\leq$
02-40-9601	INTEREST EARNED	144,000.00	144,000.00	4,959.93	83,988.15	60,011.85 🔼
	Category: 96 - INTEREST EARNED Total:	144,000.00	144,000.00	4,959.93	83,988.15	60,011.85
Category: 98 - N	MISCELLANEOUS REVENUE					<b>5</b>
02-40-9840	PENALTIES & ADJUSTMENTS	30,000.00	30,000.00	5,243.18	36,423.97	-6,423.97
02-40-9899	MISCELLANEOUS	30,000.00	30,000.00	1,296.30	12,556.52	17,443.48
	Category: 98 - MISCELLANEOUS REVENUE Total:	60,000.00	60,000.00	6,539.48	48,980.49	11,019.51
	Department: 40 - REVENUES Total:	5,937,889.00	5,937,889.00	583,999.02	5,147,316.05	790,572.95

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1,800,000.00

2,303,000.00

450,000.00

10,000.00

100.000.00

1,800,000.00

2,303,000.00

450,000.00

10,000.00

100,000.00

229.675.88

44,931.60

274,607.48

0.00

0.00

1.278.732.79

1,803,082.98

506,133.62

0.00

-9,363.90

**HOUSTON WATER - PURCHASED** 

Category: 54 - SUNDRY Total:

NHCRWA WATER PURCHASED

**AUDITS/CONTRACTS/STUDIES** 

**ENGINEERING SERVICES** 

02-45-5412

02-45-5501

02-45-5510

Category: 55 - PROFESSIONAL SERVICES

521,267.21

-56,133.62

499,917.02

10,000.00

109.363.90

Income Statement			For	Fiscal: 2023-202	4 Period Ending	: 08/31/2024
		Original	Current			Budget
		<b>Total Budget</b>	<b>Total Budget</b>	MTD Activity	YTD Activity	Remaining
02-45-5515	CONSULTANT SERVICES	100,000.00	100,000.00	6,900.48	67,989.90	32,010.10
	Category: 55 - PROFESSIONAL SERVICES Total:	210,000.00	210,000.00	6,900.48	58,626.00	151,374.00
Category: 60 - OTH	IER SERVICES					
02-45-6001	INSURANCE-VEHICLES	12,360.00	12,360.00	0.00	15,003.02	-2,643.02
02-45-6003	LIABILITY-FIRE & CASUALTY	11,700.00	11,700.00	0.00	13,912.61	-2,212.61
	Category: 60 - OTHER SERVICES Total:	24,060.00	24,060.00	0.00	28,915.63	-4,855.63
Category: 97 - INT	ERFUND ACTIVITY					$\vdash$
02-45-9751	TRANSFER TO GENERAL FUND	630,000.00	630,000.00	0.00	630,000.00	0.00 🤦
02-45-9753	TRANSFER TO DEBT SERVICE FUND	169,686.00	169,686.00	0.00	169,686.00	0.00
02-45-9772	TECHNOLOGY USER FEE	1,500.00	1,500.00	0.00	1,500.00	0.00
02-45-9791	EQUIPMENT USER FEE	169,153.82	169,153.82	0.00	169,153.82	0.00
	Category: 97 - INTERFUND ACTIVITY Total:	970,339.82	970,339.82	0.00	970,339.82	0.00
	Department: 45 - WATER & SEWER Total:	4,889,467.55	4,889,467.55	366,052.79	4,505,304.26	384,163.29

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### **Income Statement** For Fiscal: 2023-2024 Period Ending: 08/31/2024 Original Current **Budget Total Budget Total Budget** MTD Activity YTD Activity Remaining **Department: 46 - UTILITY CAPITAL PROJECT** Category: 70 - CAPITAL IMPROVEMENTS 02-46-7019 **AUTOMATED METER READING** 0.00 0.00 0.00 66,591.27 -66,591.27 02-46-7020 SEATTLE BOOSTER PUMP REPLACEMENT 0.00 0.00 0.00 78,735.72 -78,735.72 02-46-7032 **Sanitary Sewer Lines Inspections** 250.000.00 250,000.00 0.00 68,050.38 181,949.62 02-46-7080 174,286.25 **AUTOCNTRL-SCADA** 180,000.00 180,000.00 0.00 5,713.75 02-46-7087 **SEWER REHABILITATION** 250,000.00 250,000.00 0.00 250,000.00 0.00 02-46-7091 **WOB Sewer Plant Rehabilitation** 980,000.00 980,000.00 0.00 882,280.00 97,720.00 02-46-7100 WATER PLANT - WEST ROAD 30,000.00 30,000.00 0.00 0.00 30,000.00 02-46-7130 LIFT STATION REHABILITATION REPAIR 2,100,000.00 2,100,000.00 3,191.70 546,037.87 1,553,962.13 02-46-7132 **CASTLEBRIDGE DIFUSERS** 0.00 0.00 0.00 54,835.00 -54,835.00 02-46-7135 WATER VALVE, EXERCISE, REPAIR 200,000.00 200,000.00 0.00 126,789.50 73,210.50 02-46-7136 31,498.06 Transducers 50,000.00 50,000.00 0.00 18,501.94 Category: 70 - CAPITAL IMPROVEMENTS Total: 4,040,000.00 4,040,000.00 3,191.70 1,847,535.43 2,192,464.57 Department: 46 - UTILITY CAPITAL PROJECT Total: 2,192,464.57 4,040,000.00 4,040,000.00 3,191.70 1,847,535.43

-2,991,578.55

-2,991,578.55

214,754.53

-1,205,523.64

Fund: 02 - UTILITY FUND Surplus (Deficit):

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Income Statemer	nt		For Fiscal: 2023-2024 Period Ending: 08/31/2024			
		Original	Current			Budget
		Total Budget	<b>Total Budget</b>	MTD Activity	YTD Activity	Remaining
Fund: 04 - IMPACT	FEE FUND					
Department: 43	REVENUES					
Category: 85 -	FEE & CHARGES FOR SERVICE					
04-43-8547	WATER DISTRIBUTION	50,000.00	50,000.00	31.50	4,464.99	45,535.01
04-43-8548	SEWER PLANT CAPACITY	25,000.00	25,000.00	0.00	63.00	24,937.00
04-43-8551	SEWER COLLECTION	0.00	0.00	0.00	3,633.72	-3,633.72
	Category: 85 - FEE & CHARGES FOR SERVICE Total:	75,000.00	75,000.00	31.50	8,161.71	66,838.29
Category: 96 -	INTEREST EARNED					$\sim$
04-43-9601	INTEREST EARNED	48,000.00	48,000.00	4,080.24	50,669.47	-2,669.47 🦰
	Category: 96 - INTEREST EARNED Total:	48,000.00	48,000.00	4,080.24	50,669.47	-2,669.47
	Department: 43 - REVENUES Total:	123,000.00	123,000.00	4,111.74	58,831.18	64,168.82

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income Statement			For	Fiscai: 2023-202	4 Perioa Enaing	: 08/31/2024
		Original	Current			Budget
		Total Budget	<b>Total Budget</b>	MTD Activity	YTD Activity	Remaining
Department: 45 - WATE	R & SEWER					
Category: 55 - PROFES	SSIONAL SERVICES					
04-45-5515	CONSULTANT SERVICES	70,000.00	368,000.00	72,240.00	281,554.62	86,445.38
	Category: 55 - PROFESSIONAL SERVICES Total:	70,000.00	368,000.00	72,240.00	281,554.62	86,445.38
	Department: 45 - WATER & SEWER Total:	70,000.00	368,000.00	72,240.00	281,554.62	86,445.38
	Fund: 04 - IMPACT FEE FUND Surplus (Deficit):	53,000.00	-245,000.00	-68,128.26	-222,723.44	

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Income Statement			For Fiscal: 2023-2024 Period Ending: 08/31/2024			
		Original	Current			Budget
		<b>Total Budget</b>	<b>Total Budget</b>	MTD Activity	YTD Activity	Remaining
Fund: 11 - GOLF COURSE FUND						
Department: 80 - REVENUES						
Category: 85 - FEE & CHARG	GES FOR SERVICE					
<u>11-80-8551</u> G	REEN FEES	1,625,000.00	1,700,000.00	161,382.57	1,454,387.02	245,612.98
<u>11-80-8553</u> R	ANGE FEES	215,000.00	215,000.00	14,821.79	189,882.33	25,117.67
<u>11-80-8554</u> C	LUB RENTALS	7,500.00	7,500.00	685.00	10,845.62	-3,345.62
<u>11-80-8555</u> To	OURNAMENT GREENS FEES	155,000.00	155,000.00	13,448.74	171,803.22	-16,803.22
<u>11-80-8556</u> SI	IMULATOR RENTAL	5,000.00	5,000.00	8,493.00	33,632.31	-28,632.31
<u>11-80-8557</u> SI	IMULATOR EVENT RENTAL	10,000.00	10,000.00	635.00	1,805.00	8,195.00
<u>11-80-8560</u>	IISCELLANEOUS FEES	26,000.00	26,000.00	1,896.42	25,196.71	803.29
<u>11-80-8567</u>	1ERCHANDISE	210,000.00	210,000.00	19,651.73	203,119.53	6,880.47 🔀
<u>11-80-8568</u> SI	PECIAL ORDER MERCHANDISE	35,000.00	35,000.00	2,139.95	30,817.55	4,182.45
<u>11-80-8572</u>	ONCESSION FEES	63,000.00	63,000.00	0.00	53,160.68	9,839.32
<u>11-80-8575</u>	1EMBERSHIPS	50,000.00	50,000.00	4,140.00	51,489.00	-1,489.00 🔀
<u>11-80-8579</u> C.	ASH OVER/UNDER	0.00	0.00	122.19	837.61	-837.61
Catego	ry: 85 - FEE & CHARGES FOR SERVICE Total:	2,401,500.00	2,476,500.00	227,416.39	2,226,976.58	249,523.42
Category: 96 - INTEREST EAI	RNED					
<u>11-80-9601</u>	NTEREST EARNED	2,800.00	2,800.00	1,137.94	15,885.23	-13,085.23
	Category: 96 - INTEREST EARNED Total:	2,800.00	2,800.00	1,137.94	15,885.23	-13,085.23
Category: 98 - MISCELLANE	OUS REVENUE					
<u>11-80-9899</u>	IISCELLANEOUS REVENUE	0.00	0.00	0.00	5,929.75	-5,929.75
Categ	gory: 98 - MISCELLANEOUS REVENUE Total:	0.00	0.00	0.00	5,929.75	-5,929.75
	Department: 80 - REVENUES Total:	2,404,300.00	2,479,300.00	228,554.33	2,248,791.56	230,508.44

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For Fiscal: 2023-2024 Period Ending: 08/31/2024

Department: 81CLUB HOUSE			Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
18.1   3.00   SALARIES   WAGES   REPRIETS   18.1   3.00   18.1   3.00   2.7   5.00   5.00   18.2   1.1   1	Demontroports 04 CILIDA	IOUS.	Total Baaget	Total Dauget	WII D Activity	TID Activity	Kemumig
18.81.300							
1813  1300			343.634.27	343.634.27	39.360.30	307.394.25	36.240.02
1.81.3003	11-81-3002		•	•	•	· ·	•
1.81   1.81	<u>11-81-3003</u>	LONGEVITY	1,980.16	•	· ·	•	•
1.81-1.915   FICAMEDICARE TAYES   38,918.44   38,203.84   5,012.01   36,631.13   1,662.71   1,813.1393.34   UNREMPLYS COMPENSATION   7,000.00   7,000.00   0.00   5,878.54   1,123.00   1,138.1393.34   UNREMPLY MEMBERS COMPENSATION   7,000.00   7,000.00   0.00   5,878.54   1,123.00   1,138.1393.34   UNREMPLY MEMBERS COMPENSATION   7,900.07   50,305.27   50,305.27   6,460.13   40,9070.76   10,234.54   1,138.1305.5   UNERINA MEMBERS COMPENSATION   7,930.05   7,300.07   7,300.00   7,200.00   7,700.00   7	<u>11-81-3007</u>	OVERTIME	3,000.00	3,000.00	471.13	813.71	2,186.29
18.13.052   WORKMEN'S COMPENSATION   7,000.00   7,000.00   0,00   5,976.94   1,123.06   1,181.3053   UNEMPLYOMEN'I NSURANCE   \$306.27   \$9.305.27   6,460.13   49,707.67   10,224.51   1,181.3055   INSURANCE   70,315.01   7,031.01   7,290.74   60,603.39   9,711.62   1,181.3055   INSURANCE   70,315.01   7,315.01   7,290.74   60,603.39   9,711.62   1,181.3055   INSURANCE   3,223.86   423.85   48.84   370.33   9,711.62   1,181.3055   INSURANCE   5,222.38   565.33   4,558.62   88.3 6   1,181.3058   INSURANCE   5,222.38   565.33   4,558.62   88.3 6   1,181.3058   INSURANCE   5,222.38   565.31   4,558.62   88.3 6   1,181.3058   INSURANCE   5,222.38   565.31   4,558.62   88.3 6   1,181.3058   INSURANCE   5,222.38   565.22   74.22   590.12   95.12   59.12   1,181.3059   INSURANCE   1,560.10   1,560.10   1,560.10   1,500.75   7,723.11   1,560.77   1,560.7	<u>11-81-3010</u>	INCENTIVES	0.00	0.00	0.00	4,364.51	-4,364.51 🗾
1.981-19.05		FICA/MEDICARE TAXES	38,293.84	38,293.84	5,012.01	36,631.13	1,662.71
1.81   3.954   RETIREMENT   9.9   305.27   5.9   305.27   6.060   33   40,070   76   10,234.51   13,813.055   INSURANCE   70,315.01   70,315.01   72,897.4   60,603.39   9,711.67   13,813.055   INSURANCE   5.242.38   423.86   48.84   370.03   53.83   71,813.055   INSURANCE   5.242.38   5.422.38   5.655.31   4,358.62   883.76   41.813.052   INSURANCE   5.242.38   5.242.38   5.655.21   74.22   5.001.2   95.12   71.813.050   1.813.050   INSURANCE   6.552.4   74.22   5.001.2   95.12   71.813.050   INSURANCE   71.8		WORKMEN'S COMPENSATION	7,000.00	7,000.00	0.00	5,876.94	1,123.06
1.81.3055   IMSUNANCE		UNEMPLOYMENT INSURANCE				· ·	
1.81   1.905			•	•	•	· ·	
1.81.31507   DENTAL INSURANCE   5,242.38   5,242.38   636.53   4,388.62   883.76   MISSIS   LONG-TERM DISABILITY   1,666.10   1,665.10   1,969.00   784.87   871.23   11.81.3106   MISCOM INSURANCE   713,036.75   713,036.75   87,224.11   67,900.00   55,136.75   713,036.75   713			•	•	•	· ·	
1.81.3058							
181-3060			•	•		•	
Category: 30 - SALARIES, WAGES, & BENEFITS Total:  Category: 34 - COST OF SALES  Category: 34 - COST OF SALES  1181:3491							
Category: 34 - COST OF SALES   18.13400		_					_
1.81.3401   MERCHANDISE   15,000.00   15,000.00   11,008.10   15,08.84.4   -858.44   -818.45   18.1415   RANGE BALLS   15,000.00   15,000.00   3,786.77   12,603.78   2,396.27   1.81.3416   RENTAL CLUBS   2,500.00   2,000.00   0.00   5,151.54   -3,015.14   0.3,015		•	,		,	,	Z
13.81.3415   RANGE BALLS   15.00.00   15.00.00   3,786.77   12.60.378   2,396.22   11.81.3416   RENTAL CLUBS   2.500.00   2.500.00   0.00   5,515.24   -3,015.24   11.81.3419   SPECIAL ONDER MERCHANDISE   187,500.00   187,500.00   1,073.75   16,940.04   3,059.96   E	0 ,		150.000.00	150.000.00	11.908.10	150.858.44	-858.44
1.31.3416   RENTAL CLIBS   2.00.00   2.000.00   1.000   5.515.24   -3.015.26   Category: 34 - COST OF SALES Total:   187.500.00   187.500.00   1.073.75   16.940.04   3.059.96   Category: 35 - SUPPLIES   183.13502   POSTAGE/FREIGHT/DEL.FEE   600.00   600.00   85.44   328.93   271.07   T.1.81.13503   OFFICE SUPPLIES   5.000.00   5.000.00   0.00   5.383.60   -383.60   11.81.13504   WEARING APPAREL   2.000.00   2.000.00   0.00   5.383.60   -383.60   11.81.13503   BOOKS & PERIODICALS   500.00   5.000.00   5.000.00   5.000.00   5.000.00   5.11.11.04   -111.04   -111.04   -111.04   -111.04   -111.04   -111.04   -111.04   -111.05   -11.81.13503   MISCELIANEOUS SERVICE FEES   7.000.00   7.000.00   0.00   5.356.00   1.644.00   Eagory: 45 - MAINTENANCE   0.00   7.000.00   0.00   0.00   7.000.00   1.1.11.04   -111.	11-81-3415		•	•		· ·	· 😈
1.81-3419   SPECIAL ORDER MERCHANDISE   20,000.00   20,000.00   1,073.75   16,940.04   3,059.96   Category: 34 - COST OF SALES Total:   187,500.00   187,500.00   16,768.62   185,917.50   1,582.50	<u>11-81-3416</u>		•	•	•	· ·	
Category: 35 - SUPPLIES  11-81-3502 POSTAGE/FREIGHT/DELFEE 600.00 600.00 85.44 328.93 271.07 27.11-81-3503 OFFICE SUPPLIES 5,000.00 5,000.00 0,000 1,710.55 289.45 11-81-3510 BOOKS & PERIODICALS 5,000.00 5,000.00 0,000 1,710.55 289.45 11-81-3510 BOOKS & PERIODICALS 5,000.00 5,000.00 0,000 1,710.55 289.45 11-81-3510 BOOKS & PERIODICALS 5,000.00 7,000.00 0,000 1,111.04 1,1	11-81-3419	SPECIAL ORDER MERCHANDISE	•	•	1,073.75	· ·	
1.81.3502   POSTAGE/FREIGHT/DELFEE   60.00   600.00   85.44   328.93   271.07   7   11.81.3503   OFFICE SUPPLIES   5,000.00   5,000.00   0.00   5,385.60   -383.60		Category: 34 - COST OF SALES Total:	187,500.00	187,500.00	16,768.62	185,917.50	1,582.50
1-81-3502	Category: 35 - SUPPLIE	es s					<del>-</del>
1-81-3502	11-81-3502	POSTAGE/FREIGHT/DEL.FEE	600.00	600.00	85.44	328.93	271.07
11-81-3510   BOOKS & PERIODICALS   500.00   500.00   0.00   541.25   4-1.25   11-81-3523   TOOLS/EQUIPMENT   1,000.00   1,000.00   0.00   1,111.04   111.04   MISELLANEOUS SERVICE FEES   7,000.00   7,000.00   0.00   5,356.00   1,644.00   MISELLANEOUS SERVICE FEES   7,000.00   16,100.00   85.44   14,431.37   1,668.63   MISELLANEOUS SERVICE FEES   7,000.00   16,100.00   85.44   14,431.37   1,668.63   MISELLANEOUS SERVICE FEES   7,000.00   16,100.00   85.44   14,431.37   1,668.63   MISELLANEOUS SERVICE FEES   7,000.00   750.00   0.00   0.00   0.00   750.00   MISELLANEOUS EQUIPMENT   750.00   750.00   0.00   0.00   0.00   750.00   MISELLANEOUS EQUIPMENT   1,200.00   1,200.00   0.00   1,669.16   -11,669.16   11-81.4529   MISELLANEOUS EQUIPMENT   1,200.00   1,200.00   0.00   1,461.06   -261.06   MISELLANEOUS EQUIPMENT   1,200.00   2,700.00   0.00   13,130.22   -10,430.22   MISELLANEOUS EQUIPMENT   1,200.00   2,700.00   0.00   13,130.22   -10,430.22   MISELLANEOUS EQUIPMENT   1,200.00   1,200.00   0.00   13,130.22   -10,430.22   MISELLANEOUS EQUIPMENT   1,200.00   1,200.00   0.00   13,130.22   -10,430.22   MISELLANEOUS EQUIPMENT   1,200.00   1,200.00   0.00   1,450.65   MISELLANEOUS EQUIPMENT   3,550.00   3,550.00   3,550.00   -283.90   6,363.30   -3,113.30   MISELLANEOUS EQUIPMENT   3,250.00   3,250.00   -283.90   6,363.30   -3,113.30   MISELLANEOUS EQUIPMENT   3,250.00   3,250.00   -283.90   6,363.30   -3,113.30   MISELLANEOUS EXPENSE   1,81.5029   TRAVEL/TRAINING   2,000.00   1,000.00   0.00   456.48   513.52   MISELSEOUS   MISELSEOUS   MISELSEOUS   MISELSEOUS   MISELSEOUS   1,81.500.00   1,795.61   43,282.86   53,792.76   MISELSEOUS   1,81.5405   MISELSEOUS   1,800.00   1,000.00   0.00   4,000.00   4	<u>11-81-3503</u>		5,000.00	5,000.00	0.00	5,383.60	-383.60
11-81-3523   TOOLS/EQUIPMENT   1,000.00   1,000.00   0.00   1,111.04   -111.04   VII-81-3605   MISCELLANEOUS SERVICE FEES   7,000.00   7,000.00   0.00   5,356.00   1,644.00   E Category: 35 - SUPPLIES Total:   16,100.00   16,100.00   85.44   14,431.37   1,668.63   TOOLS/EQUIPMENT CATEGORY STANDARD   1,649.10   TOOLS   TOOL	<u>11-81-3504</u>	WEARING APPAREL	2,000.00	2,000.00	0.00	1,710.55	289.45 🛁
1-81-3605   MISCELLANEOUS SERVICE FEES   7,000.00   7,000.00   0.00   5,356.00   1,644.00   1,640.00   16,100.00   16,100.00   85.44   14,431.37   1,668.63   1,641.00   1,641.00   1,641.00   1,641.00   1,641.00   1,641.00   1,641.00   1,641.00   1,641.00   1,641.00   1,641.00   1,641.00   1,641.00   1,641.00   1,641.00   1,641.00   1,669.16   1,669	11-81-3510	BOOKS & PERIODICALS	500.00	500.00	0.00	541.25	
Category: 45 - MAINTENANCE  11-81-4504 COMPUTER SOFTWARE 750.00 750.00 0.00 0.00 10.669.16 -11,669.16 11.814506 CART MAINTENANCE 0.00 0.00 0.00 0.00 11.669.16 -11,669.16 11.814509 MISCELLANEOUS EQUIPMENT MAINTENANCE 750.00 750.00 0.00 0.00 10.00 750.00 0.1461.06 -261.06 EXAMPLE 11.814509 MISCELLANEOUS EQUIPMENT MAINTENANCE Total: 2,700.00 1,200.00 0.00 13,130.22 -10,430.22 EXAMPLE 11.8145012 PRINTING 3,500.00 3,500.00 346.55 1,286.55 2,213.45 EXAMPLE 11.815012 PRINTING 3,500.00 3,500.00 346.55 1,286.55 2,213.45 EXAMPLE 11.815012 PRINTING 3,500.00 3,250.00 3,250.00 -283.90 6,363.30 -3,113.30 EASE EQUIPMENT 3,250.00 1,200.00 0.00 486.48 513.52 EXAMPLE 11.815012 MEMBERSHIPS/SUBCRIPTIONS 1,000.00 1,000.00 0.00 486.48 513.52 EXAMPLE 11.815012 TRAVEL/TRAINING 2,000.00 1,000.00 0.00 486.48 513.52 EXAMPLE 11.815013 ADVERTISING/PROMOTION 16,500.00 1,000.00 1,000.00 0.00 486.48 513.52 EXAMPLE 11.815013 ADVERTISING/PROMOTION 16,500.00 1,000.00 1,000.00 0.00 486.48 513.52 EXAMPLE 11.815013 ADVERTISING/PROMOTION 16,500.00 1,00		TOOLS/EQUIPMENT	1,000.00	1,000.00	0.00	1,111.04	
Category: 45 - MAINTENANCE  11:81:4504 COMPUTER SOFTWARE 750.00 750.00 0.00 0.00 10.00 750.00 0  11:81:4506 CART MAINTENANCE 0.00 0.00 0.00 11.669.16 11.669.16 11.669.16 11.814500 EQUIPMENT MAINTENANCE/OUTSOURC 750.00 750.00 0.00 0.00 11.669.16 11.669.16 11.669.16 11.814500 EQUIPMENT MAINTENANCE/OUTSOURC 750.00 750.00 0.00 0.00 14.61.06 -261.06 WE Category: 45 - MAINTENANCE Total: 2,700.00 2,700.00 0.00 13,130.22 -10,430.22 EXAMENTS 1.200.00 1.200.00 0.00 13,130.22 -10,430.22 EXAMENTS 1.200.00 1.200.00 0.00 13,130.22 -10,430.22 EXAMENTS 1.200.00 3,500.00 346.55 12.86.55 2,213.45 11.81.5012 PRINTING 3,500.00 3,500.00 346.55 12.86.55 2,213.45 11.81.5023 LEASE EQUIPMENT 3,250.00 3,500.00 26.000 26.000.00 486.48 513.52 11.81.5023 MEMBERSHIPS/SUBCRIPTIONS 1,000.00 1,000.00 0.00 486.48 513.52 11.81.5029 TRAVEL/TRAINING 2,000.00 1,000.00 0.00 486.48 513.52 11.81.5029 TRAVEL/TRAINING 2,000.00 1,000.00 0.00 553.44 1,446.56 X 11.81.5023 CATEGORY: 50 - SERVICES Total: 37,490.10 37,490.10 1,795.61 43,282.86 -5,792.76 TRAVEL/TRAINING 16,500.00 1,500.00 1,500.00 1,000.00 0.00 553.44 1,446.56 X 11.81.5029 TRAVEL/TRAINING 2,000.00 0.00 1,500.00 1,000.00 0.00 1,000.00 0.00 1,000.00 0.00	<u>11-81-3605</u>		·	•		•	7.7
11-81-4504   COMPUTER SOFTWARE   750.00   750.00   0.00   0.00   0.00   750.00   Computer Software   0.00   0.00   0.00   0.00   0.00   11,669.16   -11,669.16		Category: 35 - SUPPLIES Total:	16,100.00	16,100.00	85.44	14,431.37	1,668.63
11-81-4506   CART MAINTENANCE   0.00   0.00   0.00   0.00   11,669.16   -11,669.16   11-81.4520   EQUIPMENT MAINTENANCE/OUTSOURC   750.00   750.00   0.00   0.00   750.00   0.00   11,610.66   -261.06   0.00   0.00   13,130.22   -10,430.22   0.00		NANCE					Ę
11-81-4520   EQUIPMENT MAINTENANCE/OUTSOURC   750.00   750.00   0.00   0.00   0.00   750.00   0.00   1.81-4599   MISCELLANEOUS EQUIPMENT   1,200.00   1,200.00   0.00   1,461.06   -261.06   2							<u> </u>
11-81-4599   MISCELLANEOUS EQUIPMENT   1,200.00   1,200.00   0.00   1,461.06   -261.06   2   1,200.00   1,200.00   0.00   1,461.06   -261.06   2   1,200.00   0.00   1,461.06   -261.06   2   1,200.00   0.00   1,461.06   -261.06   2   1,200.00   0.00   1,461.06   -261.06   2   1,200.00   0.00   1,461.00   -261.06   2   1,200.00   0.00   1,461.00   -261.06   2   1,200.00   0.00   1,461.00   -261.06   2   1,200.00   0.00   1,461.00   -261.06   2   1,200.00   0.00   1,461.00   -261.06   2   1,200.00   0.00   1,200.00   0.00							<b>—</b>
Category: 45 - MAINTENANCE Total: 2,700.00 2,700.00 0.00 13,130.22 -10,430.22 TO CATEGORY: 50 - SERVICES  11-81-5012 PRINTING 3,500.00 3,500.00 346.55 1,286.55 2,213.45 TO CATEGORY: 50 - COMMUNICATIONS 11,240.10 11,240.10 276.96 10,688.24 551.86 TO CATEGORY: 50 - COMMUNICATIONS 11,240.10 11,240.10 276.96 10,688.24 551.86 TO CATEGORY: 50 - CATEGORY:		•					
Category: 50 - SERVICES           11-81-5012         PRINTING         3,500.00         3,500.00         346.55         1,286.55         2,213.45         2.11.81-5020         COMMUNICATIONS         11,240.10         11,240.10         276.96         10,688.24         551.86         51.83         6.36.33         3.113.30         0         0         0.00         4.86.48         51.35.22         7.85.12         1.86.49         1.446.56         52.86         11.81.56.00         2.89.00.00         1.00         0.00         1.456.06         23.904.85         -7.404.85         52.792.76         7.81	11-61-4333	_	· · · · · · · · · · · · · · · · · · ·			•	
11-81-5012   PRINTING   3,500.00   3,500.00   346.55   1,286.55   2,213.45   11-81-5020   COMMUNICATIONS   11,240.10   11,240.10   276.96   10,688.24   551.86   11-81-5023   LEASE EQUIPMENT   3,250.00   3,250.00   -283.90   6,363.30   -3,113.30   11-81-5027   MEMBERSHIPS/SUBCRIPTIONS   1,000.00   1,000.00   0.00   486.48   513.52   11-81-5029   TRAVEL/TRAINING   2,000.00   2,000.00   0.00   553.44   1,446.56   21-81-5043   ADVERTISING/PROMOTION   16,500.00   16,500.00   1,456.00   23,904.85   -7,404.85   27-7,404	0-1 F0 CED/#05		2,700.00	2,700.00	0.00	13,130.22	-10,430.22
11-81-5020 COMMUNICATIONS 11,240.10 11,240.10 276.96 10,688.24 551.86 11.81-5023 LEASE EQUIPMENT 3,250.00 3,250.00 -283.90 6,363.30 -3,113.30 11.81-5027 MEMBERSHIPS/SUBCRIPTIONS 1,000.00 1,000.00 0.00 486.48 513.52 North 11.81-5029 TRAVEL/TRAINING 2,000.00 2,000.00 0.00 553.44 1,446.56 North 11.81-5043 ADVERTISING/PROMOTION 16,500.00 16,500.00 1,456.00 23,904.85 -7,404.85 North 11.81-5043 ADVERTISING/PROMOTION 16,500.00 16,500.00 1,795.61 43,282.86 -5,792.76 North 11.81-5405 Category: 50 - SERVICES Total: 37,490.10 37,490.10 1,795.61 43,282.86 -5,792.76 North 11.81-5405 CREDIT CARD CHARGES 70,000.00 70,000.00 6,221.92 58,238.45 11,761.55 North 11.81-5410 SECURITY 2,600.00 2,600.00 0.00 1,075.94 1,524.06 North 11.81-5413 TOURNAMENT FEES EXPENSE 1,800.00 1,800.00 0.00 879.20 920.80 North 11.81-5498 MISCELLANEOUS EXPENSE 3,000.00 3,000.00 0.00 4,202.04 -1,202.04 Category: 54 - SUNDRY Total: 77,400.00 77,400.00 6,221.92 64,395.63 13,004.37 Category: 55 - PROFESSIONAL SERVICES  11-81-5515 CONSULTANT FEES 3,500.00 78,500.00 0.00 15,000.00 63,500.00 Category: 55 - PROFESSIONAL SERVICES Total: 3,500.00 78,500.00 0.00 15,000.00 63,500.00 Category: 55 - PROFESSIONAL SERVICES Total: 3,500.00 78,500.00 0.00 34,008.62 -8,008.62 North 11.81-6003 LIABILITY-FIRE & CASUALTY INSR 26,000.00 26,000.00 0.00 34,008.62 -8,008.62			2 500 00	2 500 00	246 55	1 206 55	2 212 45
11-81-5023						· ·	
11-81-5027   MEMBERSHIPS/SUBCRIPTIONS   1,000.00   1,000.00   0.00   486.48   513.52   11-81-5029   TRAVEL/TRAINING   2,000.00   2,000.00   0.00   553.44   1,446.56   2.000.00   1,550.00   1,456.00   23,904.85   -7,404.85   2.000.00   1,550.00   1,456.00   23,904.85   -7,404.85   2.000.00   1,0						·='	
11-81-5029         TRAVEL/TRAINING         2,000.00         2,000.00         0.00         553.44         1,446.56         7           11-81-5043         ADVERTISING/PROMOTION         16,500.00         16,500.00         1,456.00         23,904.85         -7,404.85         7           Category: 54 - SUNDRY         *** Category: 54 - SUNDRY**         *** Category: 54 - SUNDRY**           11-81-5405         CREDIT CARD CHARGES         70,000.00         70,000.00         6,221.92         58,238.45         11,761.55           11-81-5410         SECURITY         2,600.00         2,600.00         0.00         1,075.94         1,524.06           11-81-5413         TOURNAMENT FEES EXPENSE         1,800.00         1,800.00         0.00         879.20         920.80           11-81-5498         MISCELLANEOUS EXPENSE         3,000.00         3,000.00         0.00         4,202.04         -1,202.04           Category: 55 - PROFESSIONAL SERVICES         3,500.00         77,400.00         6,221.92         64,395.63         13,004.37           11-81-5515         CONSULTANT FEES         3,500.00         78,500.00         0.00         15,000.00         63,500.00           **Category: 55 - PROFESSIONAL SERVICES         3,500.00         78,500.00         0.00			•	•		•	
11-81-5043   ADVERTISING/PROMOTION   16,500.00   16,500.00   1,456.00   23,904.85   -7,404.85   FO	<u>11-81-5029</u>						,
Category: 50 - SERVICES Total:         37,490.10         37,490.10         1,795.61         43,282.86         -5,792.76           Category: 54 - SUNDRY         11-81-5405         CREDIT CARD CHARGES         70,000.00         70,000.00         6,221.92         58,238.45         11,761.55         11,761.55         11-81-5410         SECURITY         2,600.00         2,600.00         0.00         1,075.94         1,524.06 <th< td=""><td>11-81-5043</td><td>ADVERTISING/PROMOTION</td><td>16,500.00</td><td></td><td>1,456.00</td><td>23,904.85</td><td></td></th<>	11-81-5043	ADVERTISING/PROMOTION	16,500.00		1,456.00	23,904.85	
11-81-5405         CREDIT CARD CHARGES         70,000.00         70,000.00         6,221.92         58,238.45         11,761.55         8           11-81-5410         SECURITY         2,600.00         2,600.00         0.00         1,075.94         1,524.06         5           11-81-5413         TOURNAMENT FEES EXPENSE         1,800.00         1,800.00         0.00         879.20         920.80         8           11-81-5498         MISCELLANEOUS EXPENSE         3,000.00         77,400.00         6,221.92         64,395.63         13,004.37           Category: 55 - PROFESSIONAL SERVICES           11-81-5515         CONSULTANT FEES         3,500.00         78,500.00         0.00         15,000.00         63,500.00           Category: 55 - PROFESSIONAL SERVICES Total:         3,500.00         78,500.00         0.00         15,000.00         63,500.00           Category: 60 - OTHER SERVICES           11-81-6003         LIABILITY-FIRE & CASUALTY INSR         26,000.00         26,000.00         0.00         34,008.62         -8,008.62		Category: 50 - SERVICES Total:	37,490.10	37,490.10	1,795.61	43,282.86	
11-81-5410   SECURITY   2,600.00   2,600.00   0.00   1,075.94   1,524.06   E	Category: 54 - SUNDRY	1					
11-81-5413         TOURNAMENT FEES EXPENSE         1,800.00         1,800.00         0.00         879.20         920.80         71-81-5498           11-81-5498         MISCELLANEOUS EXPENSE         3,000.00         3,000.00         0.00         4,202.04         -1,202.04         5           Category: 55 - PROFESSIONAL SERVICES           11-81-5515         CONSULTANT FEES         3,500.00         78,500.00         0.00         15,000.00         63,500.00           Category: 55 - PROFESSIONAL SERVICES Total:         3,500.00         78,500.00         0.00         15,000.00         63,500.00           Category: 60 - OTHER SERVICES           11-81-6003         LIABILITY-FIRE & CASUALTY INSR         26,000.00         26,000.00         0.00         34,008.62         -8,008.62	<u>11-81-5405</u>	CREDIT CARD CHARGES	70,000.00	70,000.00	6,221.92	58,238.45	11,761.55
11-81-5498   MISCELLANEOUS EXPENSE   3,000.00   3,000.00   0.00   4,202.04   -1,202.04   5   5   64,395.63   13,004.37   6   6   6   6   6   6   6   6   6	<u>11-81-5410</u>	SECURITY	2,600.00	2,600.00	0.00	1,075.94	1,524.06 🗮
Category: 54 - SUNDRY Total: 77,400.00 77,400.00 6,221.92 64,395.63 13,004.37  Category: 55 - PROFESSIONAL SERVICES  11-81-5515 CONSULTANT FEES 3,500.00 78,500.00 0.00 15,000.00 63,500.00  Category: 55 - PROFESSIONAL SERVICES Total: 3,500.00 78,500.00 0.00 15,000.00 63,500.00  Category: 60 - OTHER SERVICES  11-81-6003 LIABILITY-FIRE & CASUALTY INSR 26,000.00 26,000.00 0.00 34,008.62 -8,008.62		TOURNAMENT FEES EXPENSE	1,800.00	1,800.00	0.00	879.20	920.80 🄀
Category: 55 - PROFESSIONAL SERVICES         11-81-5515       CONSULTANT FEES       3,500.00       78,500.00       0.00       15,000.00       63,500.00         Category: 55 - PROFESSIONAL SERVICES Total:       3,500.00       78,500.00       0.00       15,000.00       63,500.00         Category: 60 - OTHER SERVICES         11-81-6003       LIABILITY-FIRE & CASUALTY INSR       26,000.00       26,000.00       0.00       34,008.62       -8,008.62	<u>11-81-5498</u>	_					
11-81-5515         CONSULTANT FEES         3,500.00         78,500.00         0.00         15,000.00         63,500.00         4           Category: 55 - PROFESSIONAL SERVICES Total:         3,500.00         78,500.00         0.00         15,000.00         63,500.00           Category: 60 - OTHER SERVICES           11-81-6003         LIABILITY-FIRE & CASUALTY INSR         26,000.00         26,000.00         0.00         34,008.62         -8,008.62		Category: 54 - SUNDRY Total:	77,400.00	77,400.00	6,221.92	64,395.63	13,004.37
Category: 55 - PROFESSIONAL SERVICES Total:     3,500.00     78,500.00     0.00     15,000.00     63,500.00       Category: 60 - OTHER SERVICES       11-81-6003     LIABILITY-FIRE & CASUALTY INSR     26,000.00     26,000.00     0.00     34,008.62     -8,008.62							02,
Category: 60 - OTHER SERVICES         11-81-6003       LIABILITY-FIRE & CASUALTY INSR       26,000.00       26,000.00       0.00       34,008.62       -8,008.62	<u>11-81-5515</u>	_					
<u>11-81-6003</u> LIABILITY-FIRE & CASUALTY INSR <u>26,000.00</u> 26,000.00 0.00 34,008.62 -8,008.62		Category: 55 - PROFESSIONAL SERVICES Total:	3,500.00	/8,500.00	0.00	15,000.00	63,500.00
Category: 60 - ОТНЕК SERVICES TOTAL: 26,000.00 26,000.00 0.00 34,008.62 -8,008.62	<u>11-81-0003</u>	_					
		Category: 60 - OTHER SERVICES Total:	26,000.00	26,000.00	0.00	34,008.62	-8,008.62

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Income Statement		For	Fiscal: 2023-202	24 Period Ending	g: 08/31/2024
	Original	Current			Budget
	Total Budget	Total Budget	MTD Activity	YTD Activity	Remaining
Category: 97 - INTERFUND ACTIVITY					
11-81-9772 TECHNOLOGY USER FEE	4,525.00	4,525.00	0.00	4,525.00	0.00
Category: 97 - INTERFUND A	ACTIVITY Total: 4,525.00	4,525.00	0.00	4,525.00	0.00
Department: 81 - CLUE	3 HOUSE Total: 1,068,251.85	1,143,251.85	112,595.70	1,032,591.20	110,660.65

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**Income Statement** For Fiscal: 2023-2024 Period Ending: 08/31/2024 Original Current **Budget Total Budget Total Budget** MTD Activity YTD Activity Remaining **Department: 82 - COURSE MAINTENANCE** Category: 30 - SALARIES, WAGES, & BENEFITS 11-82-3001 SALARIES AND 369,868.21 369,868.21 38,577.06 294,819.64 75,048.57 11-82-3002 20.298.35 -20.298.35 WAGES 0.00 0.00 4.252.64 11-82-3003 LONGEVITY 540.02 540.02 126.96 768.19 -228.17 11-82-3007 OVERTIME 5 000 00 5.000.00 92 46 1.879.87 3.120.13 11-82-3051 3,823.21 FICA/MEDICARE TAXES 27.161.67 27.161.67 3.058.85 23.338.46 11-82-3052 WORKMEN'S COMPENSATION 6,947.00 6,947.00 0.00 7,346.27 -399.27 11-82-3053 UNEMPLOYMENT INSURANCE 374.41 374.41 34.48 388.68 -14.2711-82-3054 RETIREMENT 62,969.42 62,969.42 6,215.19 47,165.94 15,803.48 11-82-3055 INSURANCE 108,946.67 108,946.67 9,987.79 78,495,34 30,451.33 11-82-3056 LIFE INS 562.58 562.58 56.85 446.84 115.74 11-82-3057 DENTAL 5,691.40 5,691.40 485.77 3,817.69 1,873.71 11-82-3058 LONG-TERM DISABILITY 1.545.28 1.545.28 92.36 738.80 806.48 11-82-3060 VISION INSURANCE 970.02 970.02 94.38 741.73 228.29 Category: 30 - SALARIES, WAGES, & BENEFITS Total: 590,576.68 63,074.79 110,330.88 590,576.68 480,245.80 Category: 35 - SUPPLIES 11-82-3503 **OFFICE SUPPLIES** 500.00 500.00 0.00 587.77 -87.77 11-82-3504 WEARING APPAREL 2.200.00 2,200.00 0.00 3,937.15 -1,737.15 11-82-3506 **CHEMICALS** 1,000.00 1,000.00 0.00 36,907.73 -35,907.73 11-82-3514 **FUEL & OIL** 19,000.00 19,000.00 3,010.36 21,040.20 -2,040.20 11-82-3520 FOOD/WATER 90.48 0.00 750.00 750.00 659.52 11-82-3523 TOOLS/EQUIPMENT 4,500.00 4,500.00 2.522.45 -2,275.06 6.775.06 2,013.39 11-82-3526 MINOR EQUIPMENT 3.500.00 3,500.00 1.171.58 1.486.61 11-82-3527 -7,608.07 AGGREGATES 6.000.00 6.000.00 0.00 13.608.07 11-82-3529 REPAIR PARTS 0.00 0.00 282.71 2,108.40 -2,108.40 11-82-3530 **PESTICIDES** 63,000.00 63,000.00 3,635.20 19,858.68 43,141.32 11-82-3533 **FERTILIZERS** 50,000.00 50,000.00 0.00 38,147.86 11,852.14 11-82-3535 **GROUND/SHOP SUPPLIES** -1,516.33 5.000.00 5.000.00 0.00 6.516.33 11-82-3536 LANDSCAPING MATERIALS 8,000.00 8,000.00 1.105.83 8,443.94 -443.94 11-82-3538 **COURSE SUPPLIES** 4,000.00 4,000.00 156.00 5,016.67 -1,016.67 11-82-3539 **GOLF COURSE ACCESSORIES** 4.500.00 1.779.40 7.672.51 -3.172.51 4.500.00 11-82-3542 FIRST AID 750.00 0.00 0.00 750.00 750.00 -66.50 🥎 Category: 35 - SUPPLIES Total: 172,700.00 172,700.00 13,663.53 172,766.50 Category: 40 - MAINTENANCE--BLDGS, STRUC 11-82-4041 WATER WELL MAINTENANCE 2,500.00 2,500.00 0.00 0.00 2,500.00 11-82-4046 1,500.00 PARKING LOT MAINTENANCE 1,500.00 1,500.00 0.00 0.00 Category: 40 - MAINTENANCE--BLDGS, STRUC Total: 4,000.00 4,000.00 0.00 0.00 4,000.00 Category: 45 - MAINTENANCE 11-82-4505 **IRRIGATION EQUIPMENT** 9,500.00 9,500.00 0.00 12,893.83 -3,393.83 11-82-4520 **GROUNDS OUTSOURCED** 12,000.00 12,000.00 -7,234.34 17,085.53 -5,085.53 11-82-4599 MISCELLANEOUS EQUIPMENT 2,000.00 2,000.00 1,830.01 0.00 169.99 -6,649.35 Category: 45 - MAINTENANCE Total: 23,500.00 23,500.00 -7,234.34 30,149.35 Category: 50 - SERVICES 11-82-5022 RENTAL EQUIPMENT 2,000.00 258.00 1,806.00 194.00 2,000.00 11-82-5027 MEMBERSHIPS/SUBSCRIPTIONS -221.95 1.280.00 1.280.00 0.00 1.501.95 11-82-5029 TRAVEL/TRAINING 2,050.62 5.000.00 5,000.00 0.00 2,949.38 Category: 50 - SERVICES Total: 8,280.00 8,280.00 258.00 6,257.33 2,022.67 Category: 54 - SUNDRY 11-82-5405 **PERMITS & FEES** 500.00 500.00 0.00 0.00 500.00 11-82-5412 10,000.00 WATER AUTHORITY FEES 10,000.00 10,000.00 0.00 0.00

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Category: 54 - SUNDRY Total:

SANITARY/TRASH SERVICES

Category: 55 - PROFESSIONAL SERVICES Total:

PROFESSIONAL SERVICES

Category: 55 - PROFESSIONAL SERVICES

11-82-5508

11-82-5530

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Income Statement For Fiscal: 2023-2024 Period Ending: 08/31/2024

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Category: 97 - II	NTERFUND ACTIVITY					
11-82-9772	TECHNOLOGY USER FEE	700.00	700.00	0.00	700.00	0.00
<u>11-82-9773</u>	COMP. EQUIPMENT USER FEE	375.00	375.00	0.00	375.00	0.00
	Category: 97 - INTERFUND ACTIVITY Total:	1,075.00	1,075.00	0.00	1,075.00	0.00
	Denartment: 82 - COURSE MAINTENANCE Total:	813 631 68	813 631 68	69 761 98	690 493 98	123 137 70 🥖

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Income Statemen	t		For	Fiscal: 2023-202	4 Period Ending	: 08/31/2024
		Original	Current			Budget
		Total Budget	<b>Total Budget</b>	MTD Activity	YTD Activity	Remaining
Department: 83 -	BUILDING MAINTENANCE					
Category: 35 - S	UPPLIES					
<u>11-83-3517</u>	JANITORIAL SUPPLIES	5,500.00	5,500.00	194.85	5,145.04	354.96
<u>11-83-3523</u>	TOOLS/EQUIPMENT	600.00	600.00	0.00	285.73	314.27
	Category: 35 - SUPPLIES Total:	6,100.00	6,100.00	194.85	5,430.77	669.23
Category: 40 - N	//AINTENANCEBLDGS, STRUC					
<u>11-83-4001</u>	BUILDINGS & GROUNDS	10,000.00	10,000.00	650.00	8,178.52	1,821.48
	Category: 40 - MAINTENANCEBLDGS, STRUC Total:	10,000.00	10,000.00	650.00	8,178.52	1,821.48
Category: 50 - S	ERVICES					9
<u>11-83-5017</u>	UTILITIES _	25,000.00	25,000.00	3,735.28	33,732.40	-8,732.40
	Category: 50 - SERVICES Total:	25,000.00	25,000.00	3,735.28	33,732.40	-8,732.40 🦰
Category: 55 - P	PROFESSIONAL SERVICES					_
<u>11-83-5531</u>	PEST CONTROL SERVICES	1,000.00	1,000.00	819.77	1,971.00	-971.00 🔀
	Category: 55 - PROFESSIONAL SERVICES Total:	1,000.00	1,000.00	819.77	1,971.00	-971.00 🔁
	Department: 83 - BUILDING MAINTENANCE Total:	42,100.00	42,100.00	5,399.90	49,312.69	-7,212.69

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Income Stateme	nt	For Fiscal: 2023-2024 Period Ending: 08/31/2024				: 08/31/2024
		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
•	- GC CAPITAL IMPROVEMENT CAPITAL IMPROVEMENTS					
11-87-7010		22,000,00	22,000,00	11 715 00	40 277 24	16 277 24
11-87-7010	CAPITAL IMPROVEMENT	32,000.00	32,000.00	11,715.00	48,277.24	-16,277.24
	Category: 70 - CAPITAL IMPROVEMENTS Total:	32,000.00	32,000.00	11,715.00	48,277.24	-16,277.24
	Department: 87 - GC CAPITAL IMPROVEMENT Total:	32,000.00	32,000.00	11,715.00	48,277.24	-16,277.24

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For Fiscal: 2023-2024 Period Ending: 08/31/2024 Budget MTD Activity YTD Activity Remaining

Department: 88	- EQUIPMENT MAINTENANCE					
Category: 30 -	SALARIES, WAGES, & BENEFITS					
11-88-3001	SALARIES AND WAGES	51,374.75	51,374.75	5,755.20	45,928.63	5,446.12
<u>11-88-3003</u>	LONGEVITY	600.08	600.08	83.07	614.41	-14.33
11-88-3007	OVERTIME	1,000.00	1,000.00	492.61	3,521.87	-2,521.87
<u>11-88-3051</u>	FICA/MEDICARE TAXES	3,971.60	3,971.60	480.33	3,798.75	172.85
<u>11-88-3052</u>	WORKMEN'S COMPENSATION	975.00	975.00	0.00	1,469.26	-494.26 🗾
<u>11-88-3053</u>	UNEMPLOYMENT INSURANCE	52.97	52.97	6.33	59.04	-6.07
<u>11-88-3054</u>	RETIREMENT	8,835.72	8,835.72	1,014.21	7,939.36	896.36
<u>11-88-3055</u>	HEALTH INSURANCE	8,543.08	8,543.08	985.74	7,745.10	797.98 🔁
<u>11-88-3056</u>	LIFE INS	70.46	70.46	8.13	63.88	6.58 🔀
<u>11-88-3057</u>	DENTAL	488.02	488.02	56.31	442.44	45.58 📿
11-88-3058	LONG TERM DISABILITY	251.74	251.74	15.03	119.92	131.82
<u>11-88-3060</u>	VISION INSURANCE	107.12	107.12	12.36	97.11	10.01
	Category: 30 - SALARIES, WAGES, & BENEFITS Total:	76,270.54	76,270.54	8,909.32	71,799.77	4,470.77 💳
Category: 35 -	SUPPLIES					
<u>11-88-3504</u>	WEARING APPAREL	500.00	500.00	0.00	0.00	500.00
11-88-3514	FUEL & OIL	1,700.00	1,700.00	355.56	2,291.37	-591.37 🚡
11-88-3523	TOOLS/EQUIPMENT	3,500.00	3,500.00	0.00	2,356.67	1,143.33
11-88-3526	MINOR EQUIPMENT	500.00	500.00	0.00	154.05	345.95
<u>11-88-3529</u>	REPAIR PARTS	20,000.00	20,000.00	2,395.52	27,871.74	-7,871.74 🤦
<u>11-88-3535</u>	GROUND/SHOP SUPPLIES	2,200.00	2,200.00	165.90	2,486.54	-286.54
11-88-3542	FIRST AID	250.00	250.00	0.00	0.00	250.00
	Category: 35 - SUPPLIES Total:	28,650.00	28,650.00	2,916.98	35,160.37	-6,510.37
	MAINTENANCE					$\Xi$
<u>11-88-4506</u>	CART MAINTENANCE	8,000.00	8,000.00	2,223.83	4,370.13	3,629.87
<u>11-88-4599</u>	MISC EQUIPMENT MAINT.	5,000.00	5,000.00	1,127.77	5,369.77	-369.77
	Category: 45 - MAINTENANCE Total:	13,000.00	13,000.00	3,351.60	9,739.90	3,260.10 🛨
Category: 50 -	SERVICES					<b>\\ \</b>
11-88-5029	TRAVEL/TRAINING	1,000.00	1,000.00	0.00	0.00	1,000.00
	Category: 50 - SERVICES Total:	1,000.00	1,000.00	0.00	0.00	1,000.00
Category: 97 -	INTERFUND ACTIVITY					<b>₹</b>
<u>11-88-9791</u>	EQUIPMENT USER FEE	330,000.00	330,000.00	0.00	330,000.00	0.00
	Category: 97 - INTERFUND ACTIVITY Total:	330,000.00	330,000.00	0.00	330,000.00	0.00
	Department: 88 - EQUIPMENT MAINTENANCE Total:	448,920.54	448,920.54	15,177.90	446,700.04	2,220.50
	Fund: 11 - GOLF COURSE FUND Surplus (Deficit):	-604.07	-604.07	13,903.85	-18,583.59	B
	Total Surplus (Deficit):	-2,939,182.62	-3,237,182.62	160,530.12	-1,446,830.67	
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Original

**Total Budget** 

Current

**Total Budget** 

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# For Fiscal: 2023-2024 Period Ending: 08/31/2024 Group Summary

					•	•
Category		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 02 - UTILITY FUND						
Department: 40 - REVENUES						
85 - FEE & CHARGES FOR SERVICE		5,733,889.00	5,733,889.00	572,499.61	5,014,347.41	719,541.59
96 - INTEREST EARNED		144,000.00	144,000.00	4,959.93	83,988.15	60,011.85
98 - MISCELLANEOUS REVENUE	_	60,000.00	60,000.00	6,539.48	48,980.49	11,019.51
	Department: 40 - REVENUES Total:	5.937.889.00	5.937.889.00	583.999.02	5.147.316.05	790.572.95

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For Fiscal: 2023-2024 Period Ending: 08/31/2024

	Original	Current			Budget
Category	Total Budget	Total Budget	MTD Activity	YTD Activity	Remaining
Department: 45 - WATER & SEWER					
30 - SALARIES, WAGES, & BENEFITS	379,757.73	379,757.73	35,909.88	309,782.51	69,975.22
35 - SUPPLIES	89,110.00	89,110.00	5,364.37	94,866.87	-5,756.87
40 - MAINTENANCEBLDGS, STRUC	355,000.00	355,000.00	24,259.48	629,215.66	-274,215.66
45 - MAINTENANCE	9,400.00	9,400.00	0.00	17,586.75	-8,186.75 _
50 - SERVICES	548,800.00	548,800.00	19,011.10	592,888.04	-44,088.04
54 - SUNDRY	2,303,000.00	2,303,000.00	274,607.48	1,803,082.98	499,917.02
55 - PROFESSIONAL SERVICES	210,000.00	210,000.00	6,900.48	58,626.00	151,374.00
60 - OTHER SERVICES	24,060.00	24,060.00	0.00	28,915.63	-4,855.63
97 - INTERFUND ACTIVITY	970,339.82	970,339.82	0.00	970,339.82	0.00
Department: 45 - WATER & SEWER Total:	4 889 467 55	4 889 467 55	366 052 79	4 505 304 26	384 163.29

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Income Statement		24 Period Ending	g: 08/31/2024		
	Original	Current			Budget
Category	Total Budget	Total Budget	MTD Activity	YTD Activity	Remaining
Department: 46 - UTILITY CAPITAL PROJECT					
70 - CAPITAL IMPROVEMENTS	4,040,000.00	4,040,000.00	3,191.70	1,847,535.43	2,192,464.57
Department: 46 - UTILITY CAPITAL PROJECT Total:	4,040,000.00	4,040,000.00	3,191.70	1,847,535.43	2,192,464.57
Fund: 02 - UTILITY FUND Surplus (Deficit):	-2,991,578.55	-2,991,578.55	214,754.53	-1,205,523.64	-1,786,054.91
Fund: 04 - IMPACT FEE FUND					
Department: 43 - REVENUES					<u> </u>
85 - FEE & CHARGES FOR SERVICE	75,000.00	75,000.00	31.50	8,161.71	66,838.29 🟲
96 - INTEREST EARNED	48,000.00	48,000.00	4,080.24	50,669.47	-2,669.47
Department: 43 - REVENUES Total:	123,000.00	123,000.00	4,111.74	58,831.18	64,168.82

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Income Statement		For Fiscal: 2023-2024 Period Ending: 08/31/2024				
	Original	Current			Budget	
Category	Total Budget	Total Budget	MTD Activity	YTD Activity	Remaining	
Department: 45 - WATER & SEWER						
55 - PROFESSIONAL SERVICES	70,000.00	368,000.00	72,240.00	281,554.62	86,445.38	
Department: 45 - WATER & SEWER Total:	70,000.00	368,000.00	72,240.00	281,554.62	86,445.38	
Fund: 04 - IMPACT FEE FUND Surplus (Deficit):	53,000.00	-245,000.00	-68,128.26	-222,723.44	-22,276.56	
Fund: 11 - GOLF COURSE FUND						
Department: 80 - REVENUES					F	
85 - FEE & CHARGES FOR SERVICE	2,401,500.00	2,476,500.00	227,416.39	2,226,976.58	249,523.42	
96 - INTEREST EARNED	2,800.00	2,800.00	1,137.94	15,885.23	-13,085.23	
98 - MISCELLANEOUS REVENUE	0.00	0.00	0.00	5,929.75	-5,929.75	
Department: 80 - REVENUES Total:	2,404,300.00	2,479,300.00	228,554.33	2,248,791.56	230,508.44	

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Income Statement		For Fiscal: 2023-2024 Period Ending: 08/31/2024					
Category		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Department: 81 - CLUB HOUSE							
30 - SALARIES, WAGES, & BENEFIT	-S	713,036.75	713,036.75	87,724.11	657,900.00	55,136.75	
34 - COST OF SALES		187,500.00	187,500.00	16,768.62	185,917.50	1,582.50	
35 - SUPPLIES		16,100.00	16,100.00	85.44	14,431.37	1,668.63	
45 - MAINTENANCE		2,700.00	2,700.00	0.00	13,130.22	-10,430.22	
50 - SERVICES		37,490.10	37,490.10	1,795.61	43,282.86	-5,792.76	
54 - SUNDRY		77,400.00	77,400.00	6,221.92	64,395.63	13,004.37	
55 - PROFESSIONAL SERVICES		3,500.00	78,500.00	0.00	15,000.00	63,500.00	
60 - OTHER SERVICES		26,000.00	26,000.00	0.00	34,008.62	-8,008.62	
97 - INTERFUND ACTIVITY	_	4,525.00	4,525.00	0.00	4,525.00	0.00	
	Department: 81 - CLUB HOUSE Total:	1,068,251.85	1,143,251.85	112,595.70	1,032,591.20	110,660.65	

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	Original	Current			Budget
Category	Total Budget	Total Budget	MTD Activity	YTD Activity	Remaining
Department: 82 - COURSE MAINTENANCE					
30 - SALARIES, WAGES, & BENEFITS	590,576.68	590,576.68	63,074.79	480,245.80	110,330.88
35 - SUPPLIES	172,700.00	172,700.00	13,663.53	172,766.50	-66.50
40 - MAINTENANCEBLDGS, STRUC	4,000.00	4,000.00	0.00	0.00	4,000.00
45 - MAINTENANCE	23,500.00	23,500.00	-7,234.34	30,149.35	-6,649.35 🛌
50 - SERVICES	8,280.00	8,280.00	258.00	6,257.33	2,022.67
54 - SUNDRY	10,500.00	10,500.00	0.00	0.00	10,500.00
55 - PROFESSIONAL SERVICES	3,000.00	3,000.00	0.00	0.00	3,000.00
97 - INTERFUND ACTIVITY	1,075.00	1,075.00	0.00	1,075.00	0.00
Department: 82 - COURSE MAINTENANO	F Total: 813.631.68	813.631.68	69.761.98	690.493.98	123,137,70

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	Original	Current			Budget
Category	Total Budget	Total Budget	MTD Activity	YTD Activity	Remaining
Department: 83 - BUILDING MAINTENANCE					
35 - SUPPLIES	6,100.00	6,100.00	194.85	5,430.77	669.23
40 - MAINTENANCEBLDGS, STRUC	10,000.00	10,000.00	650.00	8,178.52	1,821.48
50 - SERVICES	25,000.00	25,000.00	3,735.28	33,732.40	-8,732.40
55 - PROFESSIONAL SERVICES	1,000.00	1,000.00	819.77	1,971.00	-971.00
Department: 83 - BUILDING MAINTENANCE Total:	42,100.00	42,100.00	5,399.90	49,312.69	-7,212.69

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Income Statement	For Fiscal: 2023-2024 Period Ending: 08/3					
	Original	Current			Budget	
Category	Total Budget	Total Budget	MTD Activity	YTD Activity	Remaining	
Department: 87 - GC CAPITAL IMPROVEMENT						
70 - CAPITAL IMPROVEMENTS	32,000.00	32,000.00	11,715.00	48,277.24	-16,277.24	
Department: 87 - GC CAPITAL IMPROVEMENT Total:	32,000.00	32,000.00	11,715.00	48,277.24	-16,277.24	

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# Income Statement For Fiscal: 2023-2024 Period Ending: 08/31/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 88 - EQUIPMENT MAINTENANCE					
30 - SALARIES, WAGES, & BENEFITS	76,270.54	76,270.54	8,909.32	71,799.77	4,470.77
35 - SUPPLIES	28,650.00	28,650.00	2,916.98	35,160.37	-6,510.37
45 - MAINTENANCE	13,000.00	13,000.00	3,351.60	9,739.90	3,260.10
50 - SERVICES	1,000.00	1,000.00	0.00	0.00	1,000.00
97 - INTERFUND ACTIVITY	330,000.00	330,000.00	0.00	330,000.00	0.00
Department: 88 - EQUIPMENT MAINTENANCE Total:	448,920.54	448,920.54	15,177.90	446,700.04	2,220.50
Fund: 11 - GOLF COURSE FUND Surplus (Deficit):	-604.07	-604.07	13,903.85	-18,583.59	17,979.52
Total Surplus (Deficit):	-2,939,182.62	-3,237,182.62	160,530.12	-1,446,830.67	

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# **Fund Summary**

	Original	Current			Budget
Fund	Total Budget	Total Budget	MTD Activity	YTD Activity	Remaining
02 - UTILITY FUND	-2,991,578.55	-2,991,578.55	214,754.53	-1,205,523.64	-1,786,054.91
04 - IMPACT FEE FUND	53,000.00	-245,000.00	-68,128.26	-222,723.44	-22,276.56
11 - GOLF COURSE FUND	-604.07	-604.07	13,903.85	-18,583.59	17,979.52
Total Surplus (Deficit):	-2,939,182.62	-3,237,182.62	160,530.12	-1,446,830.67	

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# **Income Statement**





		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining 🦳
E . I OA CENEDAL FUND						
Fund: 01 - GENERAL FUND	EC					K
Department: 10 - REVENU						
Category: 72 - PROPERT 01-10-7201	CURRENT PROPERTY TAXES	8,438,956.00	8,438,956.00	0.00	8,413,771.10	25,184.90
01-10-7202	DELINQUENT PROPERTY TAXES	30,000.00	30,000.00	0.00	-165,188.30	195,188.30
01-10-7203	PENALTY, INTEREST & COSTS	25,000.00	25,000.00	0.00	42,515.83	-17,515.83
	Category: 72 - PROPERTY TAXES Total:	8,493,956.00	8,493,956.00	0.00	8,291,098.63	202,857.37
		0,455,550.00	0,433,330.00	0.00	0,231,030.03	202,037.37
Category: 75 - OTHER TA 01-10-7511		265 200 20	255 222 22	50.005.04	224 744 62	22 255 28
01-10-7512	ELECTRIC FRANCHISE	365,000.00	365,000.00	58,035.04	331,744.62	33,233.36
01-10-7513	TELEPHONE FRANCHISE	12,000.00	12,000.00	2,310.35	9,807.46	2,192.54
<u>01-10-7513</u> <u>01-10-7514</u>	GAS FRANCHISE	45,000.00	45,000.00	9,480.70	46,985.57	-1,985.57
<u>01-10-7514</u> <u>01-10-7515</u>	CABLE TV FRANCHISE	79,000.00	79,000.00	13,234.15	56,728.14	22,271.86
<u>01-10-7621</u>	TELECOMMUNICATION	14,000.00	14,000.00	2,123.25	14,412.98	-412.98
01-10-7631	SALES TAX MIXED DRINK TAX	5,550,000.00 32,000.00	5,550,000.00 32,000.00	336,576.84	4,186,178.92 36,291.93	1,363,821.08 -4,291.93 \text{ }
01 10 7001	_	6,097,000.00	6,097,000.00	3,369.67 <b>425,130.00</b>	4,682,149.62	1,414,850.38
	Category: 75 - OTHER TAXES Total:	0,097,000.00	6,057,000.00	425,130.00	4,002,143.02	1,414,030.30
Category: 80 - FINES WA						
<u>01-10-8001</u>	FINES	840,000.00	840,000.00	68,296.55	876,627.26	-36,627.26
<u>01-10-8002</u>	TIME PAYMENT FEE-GENERAL	4,000.00	4,000.00	594.80	4,832.82	-832.82
<u>01-10-8004</u>	COURT TECHNOLOGY FEES	0.00	0.00	-15.63	0.00	0.00
<u>01-10-8005</u>	COURT SECURITY FEE	0.00	0.00	-14.70	0.00	0.00
<u>01-10-8006</u>	OMNI FEE	4,000.00	4,000.00	324.00	2,933.65	1,066.35 д
01-10-8008	JUDICIAL FEE	0.00	0.00	-0.40	0.00	0.00
Ca	tegory: 80 - FINES WARRANTS & BONDS Total:	848,000.00	848,000.00	69,184.62	884,393.73	-36,393.73
Category: 85 - FEE & CH	ARGES FOR SERVICE					
<u>01-10-8501</u>	GARBAGE FEES/RESIDENTIAL	100.00	100.00	0.00	0.00	100.00
<u>01-10-8503</u>	POOL MEMBERSHIP FEES	23,000.00	23,000.00	4,687.00	32,225.75	-9,225.75
<u>01-10-8504</u>	SWIM LESSON	6,000.00	6,000.00	-52.20	7,547.80	-1,547.80
<u>01-10-8505</u>	POOL RENTALS	2,000.00	2,000.00	825.00	2,525.00	-525.00
<u>01-10-8506</u>	REC PROGRAMS	8,000.00	8,000.00	3,905.00	13,452.28	-5,452.28
<u>01-10-8507</u>	AMBULANCE SERVICE FEES	280,000.00	280,000.00	17,561.11	260,466.37	19,533.63
<u>01-10-8509</u>	PET TAGS	500.00	500.00	30.00	235.00	265.00
<u>01-10-8510</u> 01-10-8511	COIN OPERATOR FEES	187.00	187.00	0.00	150.00	37.00
01-10-8512	JERSEY VILLAGE STICKERS	20.00	20.00	7.00	75.00	-55.00
01-10-8513	RENTAL FEE	40,000.00	40,000.00	0.00	42,199.17	-2,199.17
<u>01-10-8513</u> <u>01-10-8514</u>	CHILD SAFETY FEE-COUNTY	9,000.00	9,000.00	697.30	7,790.89	1,209.11
01-10-8515	FOOD & BEVERAGE FEES	500.00 200.00	500.00 200.00	0.00 0.00	454.04 560.00	45.96 -360.00
01-10-8516	POLICE OFFICER FEE FARMER'S MARKET FEES			0.00	2,145.06	354.94
<u>01-10-8517</u>	PARK RENTALS	2,500.00 8,000.00	2,500.00 8,000.00	1,000.00	5,730.00	2,270.00
01-10-8519	FOUNDER'S DAY	13,000.00	13,000.00	0.00	8,407.00	4,593.00
01-10-8580	ANTENNA ANNUAL FEES	4,400.00	4,400.00	0.00	4,569.45	-169.45
	egory: 85 - FEE & CHARGES FOR SERVICE Total:	397,407.00	397,407.00	28,660.21	388,532.81	8,874.19
		337,407.00	337,407.00	20,000.21	300,332.01	5,574.15
Category: 90 - LICENSES						
<u>01-10-9001</u>	BUILDING PERMITS	125,000.00	125,000.00	13,607.08	241,694.34	-116,694.34
<u>01-10-9002</u> <u>01-10-9003</u>	PLUMBING PERMITS	15,000.00	15,000.00	1,460.00	11,707.00	3,293.00
<u>01-10-9003</u> <u>01-10-9004</u>	ELECTRICAL PERMITS	13,000.00	13,000.00	2,420.75	11,333.50	1,666.50
<u>01-10-9004</u> <u>01-10-9006</u>	MECHANICAL PERMITS	8,000.00	8,000.00	357.00	2,509.50	5,490.50
<u>01-10-9006</u> <u>01-10-9007</u>	SIGN PERMITS	14,000.00	14,000.00	110.08	11,650.89	2,349.11
<u>01-10-9007</u> <u>01-10-9010</u>	LIQUOR LICENSES	8,000.00	8,000.00	0.00	6,755.00	1,245.00
01-10-9011 01-10-9011	ANTENNA ANNUAL FEES  PLANNING & ZONING APPLICATION FEES	0.00	0.00	0.00	500.00	-500.00 -1.000.00
<u> </u>	PLANNING & ZONING APPLICATION FEES	2,000.00	2,000.00	0.00	3,000.00	-1,000.00

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Income Statement			For	Fiscal: 2023-202	24 Period Ending	g: 08/31/2024
		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
01-10-9012	BURGLAR/FIRE ALARM PERMIT	4,000.00	4,000.00	1,704.27	4,349.88	-349.88
01-10-9013	FIRE MARSHAL PERM FEES	2,000.00	2,000.00	162.60	1,958.80	41.20
<u>01-10-9016</u>	HOTEL/MOTEL LICENSE PERMITS	1,000.00	1,000.00	105.00	1,205.00	-205.00
01-10-9017	PLAN CHECKING AND PLAN REVIEW	40,000.00	40,000.00	3,801.54	61,307.29	-21,307.29
	Category: 90 - LICENSES & PERMITS Total:	232,000.00	232,000.00	23,728.32	357,971.20	-125,971.20
Category: 96 - INTE	REST EARNED					
<u>01-10-9601</u>	INTEREST EARNED	800,000.00	800,000.00	51,401.71	726,652.87	73,347.13
	Category: 96 - INTEREST EARNED Total:	800,000.00	800,000.00	51,401.71	726,652.87	73,347.13
Category: 97 - INTE	RFUND ACTIVITY					9
01-10-9750	CRIME CONTROL DISTRICT REIMB.	2,712,625.00	2,712,625.00	0.00	1,361,247.88	1,351,377.12
01-10-9752	TRANSFER FROM UTLY FUND	630,000.00	630,000.00	0.00	630,000.00	0.00
01-10-9754	TRANFER FROM MOTEL TAX FUND	26,900.00	26,900.00	0.00	26,900.00	0.00
01-10-9755	FIRE CONTROL PREV & EMERG REIMB	2,212,990.00	2,212,990.00	0.00	1,234,538.70	978,451.30
	Category: 97 - INTERFUND ACTIVITY Total:	5,582,515.00	5,582,515.00	0.00	3,252,686.58	2,329,828.42
Category: 98 - MISC	ELLANEOUS REVENUE					Ţ.
01-10-9807	DONATIONS - POLICE DEPT.	0.00	0.00	200.00	200.00	-200.00
<u>01-10-9816</u>	PROPERTY LIENS/ORD VIOLATION	0.00	0.00	0.00	3,350.34	-3,350.34 🔀
01-10-9899	MISCELLANEOUS	70,000.00	70,000.00	95,792.92	115,416.00	-45,416.00
	Category: 98 - MISCELLANEOUS REVENUE Total:	70,000.00	70,000.00	95,992.92	118,966.34	-48,966.34
Category: 99 - OTH	ER AGENCY REVENUES					
<u>01-10-9901</u>	GRANTS/CONTRACTS-COPS	0.00	0.00	0.00	5,058.69	-5,058.69 🚄
01-10-9904	FEMA	0.00	0.00	0.00	3,891.20	-3,891.20
01-10-9905	AMBULANCE FEES STATE GRANT	300,000.00	300,000.00	0.00	0.00	300,000.00
01-10-9906	LEOSE FUNDS - TRAINING GRANT	0.00	0.00	0.00	7,393.86	-7,393.86
	Category: 99 - OTHER AGENCY REVENUES Total:	300,000.00	300,000.00	0.00	16,343.75	283,656.25
	Department: 10 - REVENUES Total:	22,820,878.00	22,820,878.00	694,097.78	18,718,795.53	4,102,082.47

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For Fiscal: 2023-2024 Period Ending: 08/31/2024

income Statement				FISCal: 2023-202	24 Period Ending	: 08/31/2024
		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 11 - ADN	MINISTRATIVE SERVICE					
Category: 30 - SALAI	RIES, WAGES, & BENEFITS					
01-11-3001	SALARIES	744,936.31	744,936.31	85,139.04	720,193.76	24,742.55
01-11-3002	WAGES	21,424.00	21,424.00	2,030.00	12,670.00	8,754.00
01-11-3003	LONGEVITY	1,500.46	1,500.46	219.21	1,621.03	-120.57
01-11-3010	INCENTIVES	1,799.98	1,799.98	207.69	1,631.85	168.13
01-11-3020	EMPLOYEE AWARDS/BONUS	11,500.00	11,500.00	0.00	9,901.27	1,598.73
01-11-3051	FICA/MEDICARE TAXES	53,872.38	53,872.38	6,650.77	52,912.76	959.62
01-11-3052	WORKMEN'S COMPENSATION	1,000.00	1,000.00	0.00	699.44	300.56
01-11-3053	UNEMPLOYMENT INSURANCE	776.15	776.15	86.88	818.63	-42.48
01-11-3054	RETIREMENT	129,121.19	129,121.19	13,916.51	116,110.34	13,010.85
<u>01-11-3055</u>	HEALTH INSURANCE	77,373.66	77,373.66	8,927.73	70,146.45	7,227.21
<u>01-11-3056</u>	LIFE INS	352.30	352.30	40.65	353.46	-1.16
01-11-3057	DENTAL INSURANCE	5,499.78	5,499.78	579.27	4,551.41	948.37
01-11-3058	LONG-TERM DISABILITY	2,330.45	2,330.45	225.60	1,903.63	426.82
01-11-3060	VISION INSURANCE	545.74	545.74	64.44	506.31	39.43
Ca	ategory: 30 - SALARIES, WAGES, & BENEFITS Total:	1,052,032.40	1,052,032.40	118,087.79	994,020.34	58,012.06
Category: 35 - SUPP	LIES					
<u>)1-11-3502</u>	POSTAGE/FREIGHT/DEL. FEE	150.00	150.00	0.00	0.00	150.00
01-11-3503	OFFICE SUPPLIES	4,000.00	4,000.00	0.00	3,066.77	933.23
01-11-3504	WEARING APPAREL	500.00	500.00	0.00	156.95	343.05
01-11-3510	BOOKS & PERIODICALS	200.00	200.00	0.00	40.00	160.00
1-11-3520	FOOD _	14,000.00	14,000.00	296.40	9,749.86	4,250.14
	Category: 35 - SUPPLIES Total:	18,850.00	18,850.00	296.40	13,013.58	5,836.42
Category: 45 - MAIN	ITENANCE					
<u>1-11-4501</u>	FURN.,FIXT.,& OFF. MACH.	2,000.00	2,000.00	0.00	571.06	1,428.94
	Category: 45 - MAINTENANCE Total:	2,000.00	2,000.00	0.00	571.06	1,428.94
Category: 50 - SERVI	ICES					
<u>1-11-5001</u>	MAYOR & COUNCIL EXPENDITURES	4,000.00	4,000.00	0.00	1,905.11	2,094.89
01-11-5007	RECORDS MANAGEMENT	8,000.00	8,000.00	0.00	4,622.60	3,377.40
1-11-5012	PRINTING	250.00	250.00	0.00	110.20	139.80
) <u>1-11-5014</u>	MEDICAL EXPENSES	10,000.00	10,000.00	0.00	6,776.30	3,223.70
<u>1-11-5020</u>	COMMUNICATIONS	8,399.60	8,399.60	553.80	5,302.61	3,096.99
<u>1-11-5025</u>	NEWSPAPER NOTICES	6,500.00	6,500.00	0.00	3,498.20	3,001.80
<u>1-11-5026</u>	CODIFICATIONS	7,400.00	7,400.00	0.00	5,427.00	1,973.00
1-11-5027	MEMBERSHIPS/SUBCRIPTIONS	8,000.00	8,000.00	1,502.00	9,608.54	-1,608.54
1-11-5028	TEXAS LEGISLATIVE SERVICES	1.00	1.00	0.00	0.00	1.00
1-11-5029	TRAVEL/TRAINING	18,000.00	18,000.00	0.00	15,834.13	2,165.87
<u>1-11-5030</u>	CAR ALLOWANCE	6,500.00	6,500.00	750.00	6,142.86	357.14
1-11-5041	NEWSLETTER	18,000.00	18,000.00	0.00	15,939.00	2,061.00
1-11-5044	ADVERTISING	5,000.00	5,000.00	0.00	1,324.66	3,675.34
	Category: 50 - SERVICES Total:	100,050.60	100,050.60	2,805.80	76,491.21	23,559.39
Category: 54 - SUND		05	0.5.5.5.5.5		20.5-5	
) <u>1-11-5401</u>	ELECTION EXPENSE  Category: 54 - SUNDRY Total:	35,000.00 <b>35,000.00</b>	35,000.00 <b>35,000.00</b>	0.00	29,543.74 <b>29,543.74</b>	5,456.26 <b>5,456.26</b>
		35,000.00	33,000.00	0.00	29,343.74	5,450.20
Category: 60 - OTHE 1-11-6005	R SERVICES  NOTARY SURETY BONDS	300.00	300.00	0.00	108.90	101 10
<u> </u>	Category: 60 - OTHER SERVICES Total:	300.00	300.00	0.00	108.90	191.10 <b>191.10</b>
Category: 65 - CAPIT		230.03	230.00	5.53		131.10
1-11-6574	COMPUTER SOFTWARE	0.00	0.00	0.00	19.00	-19.00
<u>-</u>	Category: 65 - CAPITAL OUTLAY Total:	0.00	0.00	0.00	19.00	-19.00
Category: 97 - INTER		3.30	2.20	2.20	_5.55	13.00
1-11-9772	TECHNOLOGY USER FEE	7,780.00	7,780.00	0.00	7,780.00	0.00
	Category: 97 - INTERFUND ACTIVITY Total:	7,780.00	7,780.00	0.00	7,780.00	0.00
ı	Department: 11 - ADMINISTRATIVE SERVICE Total:	1,216,013.00	1,216,013.00	121,189.99	1,121,547.83	94,465.17
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Income Statement			For Fiscal: 2023-2024 Period Ending: 08/31/2024			
		Original	Current			Budget
		<b>Total Budget</b>	Total Budget	MTD Activity	YTD Activity	Remaining
Department: 12 - LEG	AL/OTHER SERVICES					
Category: 50 - SERV	VICES					
01-12-5023	GRANTS AND INCENTIVES	2,730,000.00	2,730,000.00	404,710.36	1,266,819.62	1,463,180.38
	Category: 50 - SERVICES Total:	2,730,000.00	2,730,000.00	404,710.36	1,266,819.62	1,463,180.38
Category: 55 - PRO	FESSIONAL SERVICES					
01-12-5502	LEGAL FEES	105,000.00	105,000.00	5,204.00	42,370.49	62,629.51
<u>01-12-5515</u>	CONSULTANT SERVICES	10,000.00	10,000.00	0.00	5,000.00	5,000.00
	Category: 55 - PROFESSIONAL SERVICES Total:	115,000.00	115,000.00	5,204.00	47,370.49	67,629.51
Category: 60 - OTHI	ER SERVICES					9
<u>01-12-6001</u>	AUTOMOBILE LIABILITY	68,566.00	68,566.00	0.00	60,012.06	8,553.94
01-12-6003	LIABILITY-FIRE & CASUALTY INSR	103,000.00	103,000.00	0.00	115,049.55	-12,049.55
01-12-6005	SURETY BONDS	566.00	566.00	0.00	565.46	0.54
	Category: 60 - OTHER SERVICES Total:	172,132.00	172,132.00	0.00	175,627.07	-3,495.07 🝃
Category: 65 - CAPI	TAL OUTLAY					
<u>01-12-6570</u>	LAND ACQUISITION	0.00	100,000.00	0.00	0.00	100,000.00
	Category: 65 - CAPITAL OUTLAY Total:	0.00	100,000.00	0.00	0.00	100,000.00
Category: 97 - INTE	RFUND ACTIVITY					
01-12-9760	TRANSFER TO CAPITAL IMPROVEMENTS	9,281,348.00	10,811,231.13	0.00	10,246,231.13	565,000.00
01-12-9763	TRANSFER TO TIRZ 3	100,000.00	100,000.00	0.00	100,000.00	0.00
01-12-9772	TECHNOLOGY USER FEES	550.00	550.00	0.00	550.00	0.00
	Category: 97 - INTERFUND ACTIVITY Total:	9,381,898.00	10,911,781.13	0.00	10,346,781.13	565,000.00
	Department: 12 - LEGAL/OTHER SERVICES Total:	12,399,030.00	14,028,913.13	409,914.36	11,836,598.31	2,192,314.82

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For Fiscal: 2023-2024 Period Ending: 08/31/2024 Budget Current

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		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 13 - INFO	) TECHNOLOGY					
	RIES, WAGES, & BENEFITS					
01-13-3001	SALARIES	279,137.59	279,137.59	32,476.65	250,994.91	28,142.68
01-13-3003	LONGEVITY	360.10	360.10	76.17	481.33	-121.23
01-13-3007	OVERTIME	0.00	0.00	0.00	209.22	-209.22
01-13-3010	INCENTIVES	7,000.00	7,000.00	484.62	3,464.83	3,535.17
01-13-3051	FICA/MEDICARE TAXES	20,882.86	20,882.86	2,462.13	19,006.65	1,876.21
01-13-3052	WORKMEN'S COMPENSATION	540.00	540.00	0.00	419.66	120.34
01-13-3053	UNEMPLOYMENT INSURANCE	279.53	279.53	33.39	285.03	-5.50
<u>01-13-3054</u>	RETIREMENT	47,926.89	47,926.89	5,349.18	40,893.29	7,033.60
01-13-3055	HEALTH INSURANCE	31,114.98	31,114.98	3,590.19	28,208.64	2,906.34 🔀
01-13-3056	LIFE INS	211.38	211.38	24.39	191.64	19.74 🔼
01-13-3057	DENTAL INSURANCE	2,993.90	2,993.90	317.79	2,496.93	496.97 🦰
01-13-3058	LONG-TERM DISABILITY	1,202.87	1,202.87	85.68	662.29	540.58 🔀
<u>01-13-3060</u>	VISION INSURANCE	413.92	413.92	47.76	375.25	38.67
C	ategory: 30 - SALARIES, WAGES, & BENEFITS Total:	392,064.02	392,064.02	44,947.95	347,689.67	44,374.35 🔄
Category: 35 - SUPP	LIES					Ħ
01-13-3502	POSTAGE/FREIGHT	500.00	500.00	0.00	0.00	500.00
01-13-3503	OFFICE SUPPLIES	250.00	250.00	0.00	137.39	112.61
01-13-3504	WEARING APPAREL	400.00	400.00	0.00	400.97	-0.97 🄀
01-13-3509	COMPUTER SUPPLIES	2,200.00	2,200.00	0.00	1,605.82	594.18 🔼
01-13-3510	BOOKS & PERIODICALS	100.00	100.00	0.00	0.00	100.00
	Category: 35 - SUPPLIES Total:	3,450.00	3,450.00	0.00	2,144.18	1,305.82
Category: 45 - MAIN	ITENANCE					¥
<u>01-13-4501</u>	FURN. FIXTURES. OFF EQUIPMENT	6,314.00	6,314.00	602.03	6,795.68	-481.68
01-13-4502	COMPUTER EQUIPMENT	9,500.00	9,500.00	0.00	8,481.72	1,018.28
01-13-4504	SOFTWARE MAINTENANCE	466,000.00	466,000.00	51,927.95	240,894.89	225,105.11
	Category: 45 - MAINTENANCE Total:	481,814.00	481,814.00	52,529.98	256,172.29	225,641.71 😾
Category: 50 - SERV	ICES					3
01-13-5020	COMMUNICATIONS	50,145.19	50,145.19	2,917.08	38,789.93	11,355.26 🔁
01-13-5027	MEMBERSHIPS/SUBSCRIPT	1,450.00	1,450.00	0.00	2,119.27	-669.27 🔁
01-13-5029	TRAVEL/TRAINING	7,600.00	7,600.00	0.00	1,657.72	5,942.28
	Category: 50 - SERVICES Total:	59,195.19	59,195.19	2,917.08	42,566.92	16,628.27
Category: 55 - PROF	ESSIONAL SERVICES					Ä
01-13-5515	CONSULTANT SERVICES	60,000.00	60,000.00	0.00	22,928.83	37,071.17 🥏
	Category: 55 - PROFESSIONAL SERVICES Total:	60,000.00	60,000.00	0.00	22,928.83	37,071.17
Category: 65 - CAPIT	TAL OUTLAY					
<u>01-13-6573</u>	COMPUTER EQUIPMENT	4,000.00	4,000.00	0.00	3,612.68	387.32
01-13-6574	COMPUTER SOFTWARE	0.00	0.00	0.00	21.28	-21.28
	Category: 65 - CAPITAL OUTLAY Total:	4,000.00	4,000.00	0.00	3,633.96	366.04
Category: 97 - INTER	RFUND ACTIVITY					<u>Q</u>
01-13-9772	TECHNOLOGY USER FEE	86,240.00	86,240.00	0.00	86,240.00	0.00
	Category: 97 - INTERFUND ACTIVITY Total:	86,240.00	86,240.00	0.00	86,240.00	0.00
	Department: 13 - INFO TECHNOLOGY Total:	1,086,763.21	1,086,763.21	100,395.01	761,375.85	325,387.36

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Income Statement			For Fiscal: 2023-2024 Period Ending: 08/31					
		Original	Current			Budget		
		Total Budget	Total Budget	MTD Activity	YTD Activity	Remaining		
Department: 14 - PURCH	ASING							
Category: 35 - SUPPLIES	5							
<u>01-14-3502</u>	POSTAGE/FREIGHT	21,000.00	21,000.00	1,664.35	16,137.89	4,862.11		
<u>01-14-3503</u>	OFFICE SUPPLIES	3,000.00	3,000.00	403.75	2,284.87	715.13		
	Category: 35 - SUPPLIES Total:	24,000.00	24,000.00	2,068.10	18,422.76	5,577.24		
Category: 50 - SERVICE	S					È		
<u>01-14-5022</u>	RENTAL OF EQUIPMENT	2,675.00	2,675.00	668.25	2,673.00	2.00		
	Category: 50 - SERVICES Total:	2,675.00	2,675.00	668.25	2,673.00	2.00		
	Department: 14 - PURCHASING Total:	26,675.00	26,675.00	2,736.35	21,095.76	5,579.24		

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For Fiscal: 2023-2024 Period Ending: 08/31/2024

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		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 15 - ACC	COUNTING SERVICES					
•	RIES, WAGES, & BENEFITS					
<u>01-15-3001</u>	SALARIES	315,840.91	315,840.91	36,834.48	241,228.71	74,612.20
01-15-3003	LONGEVITY	1,140.10	1,140.10	138.48	1,017.11	122.99
<u>01-15-3007</u>	OVERTIME	2,900.00	2,900.00	0.00	120.83	2,779.17
<u>01-15-3010</u>	INCENTIVES	600.08	600.08	0.00	0.00	600.08
<u>01-15-3051</u>	FICA/MEDICARE TAXES	23,673.03	23,673.03	2,813.94	18,377.89	5,295.14
01-15-3052	WORKMEN'S COMPENSATION	550.00	550.00	0.00	419.66	130.34
<u>01-15-3053</u>	UNEMPLOYMENT INSURANCE	320.48	320.48	37.14	260.95	59.53
01-15-3054	RETIREMENT	54,192.78	54,192.78	5,945.25	38,564.55	15,628.23
<u>01-15-3055</u>	HEALTH INSURANCE	31,114.98	31,114.98	1,971.48	15,490.20	15,624.78 🔀
<u>01-15-3056</u>	LIFE INS	211.38	211.38	24.39	157.57	53.81
<u>01-15-3057</u>	DENTAL INSURANCE	2,505.88	2,505.88	187.05	1,469.68	1,036.20
01-15-3058	LONG-TERM DISABILITY	1,212.71	1,212.71	96.51	630.87	581.84
<u>01-15-3060</u>	VISION INSURANCE	237.12	237.12	22.02	173.01	64.11
C	Category: 30 - SALARIES, WAGES, & BENEFITS Total:	434,499.45	434,499.45	48,070.74	317,911.03	116,588.42
Category: 35 - SUPF	PLIFS					=
01-15-3502	POSTAGE/FREIGHT/DEL.FEE	200.00	200.00	0.00	0.00	200.00
01-15-3503	OFFICE SUPPLIES	700.00	700.00	0.00	645.48	54.52
01-15-3510	BOOKS & PERIODICALS	50.00	50.00	0.00	0.00	50.00
01-15-3520	FOOD	3,400.00	4,400.00	0.00	4,054.45	345.55
	Category: 35 - SUPPLIES Total:	4,350.00	5,350.00	0.00	4,699.93	650.07
Category: 45 - MAII	NTFNANCE					
01-15-4501	FURN.FIXT. & OFF.MACH.	500.00	500.00	0.00	448.97	51.03 💆
	Category: 45 - MAINTENANCE Total:	500.00	500.00	0.00	448.97	51.03
Category: 50 - SERV	UCES .					~
01-15-5012	PRINTING	1,200.00	200.00	0.00	0.00	200.00
01-15-5020	COMMUNICATIONS	2,299.90	2,299.90	138.45	2,079.84	220.06
01-15-5027	MEMBERSHIPS	400.00	400.00	0.00	563.18	-163.18
01-15-5029	TRAVEL/TRAINING	4,000.00	4,000.00	0.00	1,045.00	2,955.00
	Category: 50 - SERVICES Total:	7,899.90	6,899.90	138.45	3,688.02	3,211.88
Cotogomy FA CLINI		7,033.30	0,055.50	130.43	3,000.02	3,211.00
Category: 54 - SUNI 01-15-5405	PERMITS & FEES	1,000.00	1,000.00	0.00	805.00	195.00
	Category: 54 - SUNDRY Total:	1,000.00	1,000.00	0.00	805.00	195.00
Cotorous EE DDOI	- ·	2,000.00	1,000.00	0.00	555.55	55.00
01-15-5501	FESSIONAL SERVICES	F0 000 00	F0 000 00	0.00	22 220 00	16 760 02 🐯
01-10-0001	AUDITS/CONTRACTS/STUDIES	50,000.00	50,000.00	0.00	33,239.98	16,760.02
_	Category: 55 - PROFESSIONAL SERVICES Total:	50,000.00	50,000.00	0.00	33,239.98	16,760.02
Category: 97 - INTE		_	_			
01-15-9772	TECHNOLOGY USER FEE	2,775.00	2,775.00	0.00	2,775.00	0.00
	Category: 97 - INTERFUND ACTIVITY Total:	2,775.00	2,775.00	0.00	2,775.00	0.00
	Department: 15 - ACCOUNTING SERVICES Total:	501,024.35	501,024.35	48,209.19	363,567.93	137,456.42 💆

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Income Statement			For Fiscal: 2023-2024 Period Ending: 08/31/202			
		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 16 - CUSTO	MER SERVICE			•	•	_
•	ES, WAGES, & BENEFITS					
01-16-3001	SALARIES	49,639.41	49,639.41	5,728.80	44,315.10	5,324.31
01-16-3003	LONGEVITY	840.06	840.06	103.86	796.24	43.82
01-16-3007	OVERTIME	100.00	100.00	0.00	0.00	100.00
01-16-3010	INCENTIVES	479.96	479.96	124.62	979.16	-499.20
<u>01-16-3051</u>	FICA/MEDICARE TAXES	3,557.72	3,557.72	421.11	3,253.90	303.82
01-16-3052	WORKMEN'S COMPENSATION	175.00	175.00	0.00	139.89	35.11
01-16-3053	UNEMPLOYMENT INSURANCE	51.06	51.06	0.00	9.01	42.05
01-16-3054	RETIREMENT	8,663.10	8,663.10	954.36	7,308.37	1,354.73
01-16-3055	HEALTH INSURANCE	15,953.08	15,953.08	1,840.74	14,462.96	1,490.12 🔀
<u>01-16-3056</u>	LIFE INS	70.46	70.46	8.13	63.88	6.58 🖸
01-16-3057	DENTAL INSURANCE	1,252.94	1,252.94	0.00	0.00	1,252.94 🦰
01-16-3058	LONG-TERM DISABILITY	243.23	243.23	14.94	115.63	127.60 🔀
<u>01-16-3060</u>	VISION INSURANCE	83.72	83.72	9.66	75.90	7.82 ڃ
Cat	egory: 30 - SALARIES, WAGES, & BENEFITS Total:	81,109.74	81,109.74	9,206.22	71,520.04	9,589.70 🔁
Category: 35 - SUPPLII	ES					
01-16-3503	OFFICE SUPPLIES	500.00	500.00	0.00	350.84	149.16
	Category: 35 - SUPPLIES Total:	500.00	500.00	0.00	350.84	149.16
Category: 45 - MAINTI	FNANCE					×
01-16-4501	FURN., FIX, & OFF MACH EQ	400.00	400.00	0.00	0.00	400.00
	Category: 45 - MAINTENANCE Total:	400.00	400.00	0.00	0.00	400.00
C-t	•					
Category: 50 - SERVICI 01-16-5020		1 100 00	1 100 00	0.00	1 000 46	01.54
01-10-3020	COMMUNICATIONS  Category: 50 - SERVICES Total:	1,100.00 1,100.00	1,100.00 1,100.00	0.00 <b>0.00</b>	1,008.46 <b>1,008.46</b>	91.54
	· .	1,100.00	1,100.00	0.00	1,008.40	91.54
Category: 55 - PROFES						<b>=</b>
<u>01-16-5527</u>	HARRIS CTY APPRAISAL DIST	66,500.00	66,500.00	21,226.00	83,553.00	-17,053.00
01-16-5528	HARRIS CTY TAX OFFICE	7,000.00	7,000.00	0.00	5,856.48	1,143.52
	Category: 55 - PROFESSIONAL SERVICES Total:	73,500.00	73,500.00	21,226.00	89,409.48	-15,909.48 🚖
Category: 97 - INTERF	UND ACTIVITY					Ħ
01-16-9772	TECHNOLOGY USER FEE	437.50	437.50	0.00	437.50	0.00
	Category: 97 - INTERFUND ACTIVITY Total:	437.50	437.50	0.00	437.50	0.00 🔀
	Department: 16 - CUSTOMER SERVICE Total:	157,047.24	157,047.24	30,432.22	162,726.32	-5,679.08

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For Fiscal: 2023-2024 Period Ending: 08/31/2024 CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON SEPTEMBER 16, 2024 63,687.44 316,523.46

meome statement						. 00, 01, 101 .
		Original	Current	MTD Activity	YTD Activity	Budget
		Total Budget	Total Budget	MTD Activity	TID ACTIVITY	Remaining
Department: 19 - MUN						
	IES, WAGES, & BENEFITS					
<u>01-19-3001</u>	SALARIES	184,343.88	184,343.88	20,438.47	153,517.62	30,826.26
01-19-3003	LONGEVITY	1,439.88	1,439.88	186.93	1,402.41	37.47
<u>01-19-3007</u>	OVERTIME	5,000.00	5,000.00	0.00	0.00	5,000.00
01-19-3010	INCENTIVES	600.08	600.08	69.24	544.03	56.05
<u>01-19-3051</u>	FICA/MEDICARE TAXES	14,111.15	14,111.15	1,604.11	12,262.82	1,848.33
01-19-3052	WORKMEN'S COMPENSATION	469.00	469.00	0.00	419.66	49.34
<u>01-19-3053</u>	UNEMPLOYMENT INSURANCE	191.39	191.39	13.41	128.98	62.41
<u>01-19-3054</u>	RETIREMENT	31,685.26	31,685.26	3,515.52	26,629.10	5,056.16
<u>01-19-3055</u>	HEALTH INSURANCE	45,791.20	45,791.20	6,101.25	55,982.12	-10,190.92
<u>01-19-3056</u>	LIFE INS	281.84	281.84	24.39	191.64	90.20
<u>01-19-3057</u>	DENTAL INSURANCE	3,481.92	3,481.92	392.22	3,081.73	400.19
<u>01-19-3058</u>	LONG-TERM DISABILITY	903.28	903.28	56.60	433.24	470.04
01-19-3060	VISION INSURANCE	462.02	462.02	38.25	300.53	161.49
Car	tegory: 30 - SALARIES, WAGES, & BENEFITS Total:	288,760.90	288,760.90	32,440.39	254,893.88	33,867.02
Category: 35 - SUPPL	IES					Ę
01-19-3503	OFFICE SUPPLIES	2,000.00	2,000.00	0.00	1,174.21	825.79
01-19-3510	BOOKS & PERIODICALS	200.00	200.00	0.00	210.35	-10.35
01-19-3523	TOOLS/EQUIPMENT	100.00	100.00	0.00	0.00	100.00
	Category: 35 - SUPPLIES Total:	2,300.00	2,300.00	0.00	1,384.56	915.44
Category: 45 - MAINT	<b>TENANCE</b>					į.
01-19-4501	FURN., FIXT. & OFF. MACH.	500.00	500.00	0.00	0.00	500.00
	Category: 45 - MAINTENANCE Total:	500.00	500.00	0.00	0.00	500.00
Category: 50 - SERVIC	CES					
01-19-5012	PRINTING	2,000.00	2,000.00	0.00	56.27	1,943.73
01-19-5020	COMMUNICATIONS	1,100.00	1,100.00	0.00	2,125.45	-1,025.45
01-19-5027	MEMBERSHIPS	300.00	300.00	0.00	55.00	245.00
01-19-5029	TRAVEL/TRAINING	3,500.00	3,500.00	0.00	882.85	2,617.15
	Category: 50 - SERVICES Total:	6,900.00	6,900.00	0.00	3,119.57	3,780.43
Category: 54 - SUNDF	RY					
01-19-5404	JURY EXPENSE	800.00	800.00	0.00	0.00	800.00
	Category: 54 - SUNDRY Total:	800.00	800.00	0.00	0.00	800.00
Category: 55 - PROFE	SSIONAL SERVICES					
01-19-5505	JUDGES	41,000.00	41,000.00	1,875.00	18,575.00	22,425.00
01-19-5506	PROSECUTORS	33,000.00	33,000.00	3,300.00	33,800.00	-800.00
01-19-5516	COLLECTION AGENCY FEES	3,950.00	3,950.00	0.00	1,835.00	2,115.00
01-19-5518	INTERPRETERS	3,000.00	3,000.00	0.00	2,915.45	84.55
	Category: 55 - PROFESSIONAL SERVICES Total:	80,950.00	80,950.00	5,175.00	57,125.45	23,824.55
	Department: 19 - MUNICIPAL COURT Total:	380,210.90	380,210.90	37,615.39	316,523.46	63,687.44

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Income Statement		For Fiscal: 2023-2024 Period Ending: 08/31/2024				
		Original	Current			Budget
		Total Budget	Total Budget	MTD Activity	YTD Activity	Remaining
Department: 21 - POLICE						
Category: 30 - SALARIES	S, WAGES, & BENEFITS					
<u>01-21-3001</u>	SALARIES	2,883,963.92	2,883,963.92	325,895.11	2,504,464.84	379,499.08
01-21-3003	LONGEVITY	8,880.04	8,880.04	904.74	6,674.75	2,205.29
01-21-3007	OVERTIME	110,000.00	110,000.00	35,870.78	268,968.85	-158,968.85
<u>01-21-3010</u>	INCENTIVES	43,798.54	43,798.54	8,703.67	72,089.57	-28,291.03
01-21-3014	S.T.E.P. PROGRAM	90,000.00	90,000.00	9,473.56	39,026.70	50,973.30
<u>01-21-3051</u> <u>01-21-3052</u>	FICA/MEDICARE TAXES	222,188.02	222,188.02	27,677.01	214,423.34	7,764.68
01-21-3053	WORKMEN'S COMPENSATION	50,000.00	50,000.00	0.00	44,310.52	5,689.48
01-21-3054	UNEMPLOYMENT INSURANCE RETIREMENT	3,136.65	3,136.65	317.59 59,772.16	3,056.21 457,277.51	80.44 <b>–</b> 42,257.68 <b>–</b>
<u>01-21-3055</u>	HEALTH INSURANCE	499,535.19 445,105.70	499,535.19 445,105.70	52,290.66	382,617.81	62,487.89
01-21-3056	LIFE INS	2,254.72	2,254.72	236.12	1,800.16	454.56
01-21-3057	DENTAL INSURANCE	29,385.20	29,385.20	3,227.60	24,401.39	4,983.81
01-21-3058	LONG-TERM DISABILITY	12,948.19	12,948.19	788.19	6,207.39	6,740.80
01-21-3060	VISION INSURANCE	3,675.10	3,675.10	421.56	3,158.27	516.83
	gory: 30 - SALARIES, WAGES, & BENEFITS Total:	4,404,871.27	4,404,871.27	525,578.75	4,028,477.31	376,393.96
		.,,	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	525,515.15	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	Z
Category: 35 - SUPPLIES 01-21-3502	POSTAGE/FREIGHT/DEL. FEE	1 000 00	1,000.00	0.00	21.22	978.78 <del>-</del>
01-21-3503	OFFICE SUPPLIES	1,000.00 10,000.00	10,000.00	-16.24	6,552.55	3,447.45
01-21-3504	WEARING APPAREL	29,474.00	29,474.00	424.95	27,275.70	2,198.30
01-21-3505	CRIME PREVENTION SUPPLIES	5,000.00	5,000.00	0.00	3,763.78	· · ·
01-21-3508	CRIME SCENE SUPPLIES	8,000.00	8,000.00	0.00	7,161.30	1,236.22 838.70
01-21-3510	BOOKS AND PERIODICALS	6,450.00	6,450.00	0.00	5,931.13	518.87
01-21-3515	MEDICAL SUPPLIES	2,000.00	2,000.00	0.00	1,846.66	153.34
01-21-3519	AMMUNITION AND TARGETS	10,000.00	10,000.00	0.00	9,798.56	201.44
01-21-3520	FOOD	4,800.00	4,800.00	-1,064.36	4,194.74	605.26
01-21-3523	TOOLS/EQUIPMENT	16,700.00	16,700.00	286.73	15,526.60	1,173.40
01-21-3534	PARTS AND MATERIALS	500.00	500.00	0.00	186.95	313.05
	Category: 35 - SUPPLIES Total:	93,924.00	93,924.00	-368.92	82,259.19	11,664.81
Category: 45 - MAINTEN	· .	•	•		·	·
01-21-4501	FURN. FIXT. & OFF. MACH.	5,597.00	5,597.00	280.30	5,156.80	440.20
01-21-4503	RADIO AND RADAR EQUIPMENT	12,500.00	12,500.00	-3,691.76	8,590.92	3,909.08
01-21-4510	VEHICLE CLEANING	3,000.00	3,000.00	0.00	2,609.34	390.66
01-21-4520	AUTO REPAIR/OUTSOURCED	50,000.00	50,000.00	10,962.09	47,202.51	2,797.49
01-21-4599	MISCELLANEOUS EQUIPMENT	1,300.00	1,300.00	0.00	987.63	312.37
	Category: 45 - MAINTENANCE Total:	72,397.00	72,397.00	7,550.63	64,547.20	7.849.80
Category: 50 - SERVICES		•	•	•	·	.,
01-21-5012	PRINTING	2,000.00	2,000.00	0.00	2,385.29	-385.29
01-21-5015	LAB TESTS	2,400.00	2,400.00	0.00	0.00	2,400.00
01-21-5020	COMMUNICATIONS	19,799.72	19,799.72	1,140.34	16,563.42	3,236.30
01-21-5022	RENTAL OF EQUIPMENT	10,000.00	10,000.00	775.00	7,750.00	2,250.00
01-21-5027	MEMBERSHIPS	2,600.00	2,600.00	0.00	1,401.72	1,198.28
01-21-5029	TRAVEL/TRAINING	53,250.00	53,250.00	4,405.75	45,134.66	8,115.34
01-21-5030	MAINTENANCE AGREEMENT	157,150.00	157,150.00	4,920.00	146,019.00	11,131.00
	Category: 50 - SERVICES Total:	247,199.72	247,199.72	11,241.09	219,254.09	27,945.63
Category: 54 - SUNDRY	• .					Ĭ
01-21-5402	JAIL EXPENSE	3,000.00	3,000.00	0.00	2,072.13	927.87 💆
	Category: 54 - SUNDRY Total:	3,000.00	3,000.00	0.00	2,072.13	927.87
Color FF DDOFFCC		3,000.00	3,000.00	0.00	2,0,2.13	527.07
Category: 55 - PROFESS 01-21-5515		1 000 00	1 000 00	0.00	1.500.00	334.00 5
<u>01 21-3313</u>	CONSULTANT SERVICES  Category: EE PROFESSIONAL SERVICES Total:	1,800.00	1,800.00	0.00	1,566.00	234.00
	Category: 55 - PROFESSIONAL SERVICES Total:	1,800.00	1,800.00	0.00	1,566.00	234.00
Category: 60 - OTHER SI						4
01-21-6003	LIABILITY-FIRE & CASUALTY INSR	25,000.00	25,000.00	0.00	24,890.04	109.96
<u>01-21-6005</u>	NOTARY SURETY BONDS	340.00	340.00	0.00	32.37	307.63
	Category: 60 - OTHER SERVICES Total:	25,340.00	25,340.00	0.00	24,922.41	417.59

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Income Statement		For Fiscal: 2023-2024 Period Ending: 08/31/				
		Original	Current			Budget
		<b>Total Budget</b>	<b>Total Budget</b>	MTD Activity	YTD Activity	Remaining
Category: 65 - CAPIT	TAL OUTLAY					
01-21-6572	SPECIAL EQUIPMENT-	115,000.00	115,000.00	0.00	0.00	115,000.00
01-21-6574	COMPUTER SOFTWARE	0.00	0.00	0.00	1,779.00	-1,779.00
	Category: 65 - CAPITAL OUTLAY Total:	115,000.00	115,000.00	0.00	1,779.00	113,221.00
Category: 97 - INTER	RFUND ACTIVITY					(
01-21-9772	TECHNOLOGY USER FEE	1,987.50	1,987.50	0.00	1,987.50	0.00
	Category: 97 - INTERFUND ACTIVITY Total:	1,987.50	1,987.50	0.00	1,987.50	0.00
	Department: 21 - POLICE Total:	4,965,519.49	4,965,519.49	544,001.55	4,426,864.83	538,654.66

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For Fiscal: 2023-2024 Period Ending: 08/31/2024

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 23 - COMN	MUNICATIONS					
	ES, WAGES, & BENEFITS					
<u>01-23-3001</u>	SALARIES	610,976.85	610,976.85	60,399.07	483,659.57	127,317.28
01-23-3003	LONGEVITY	2,759.90	2,759.90	313.89	2,380.48	379.42
01-23-3007	OVERTIME	94,000.00	94,000.00	13,410.93	104,506.93	-10,506.93
<u>01-23-3010</u>	INCENTIVES	9,359.74	9,359.74	1,924.60	14,920.63	-5,560.89
<u>01-23-3051</u>	FICA/MEDICARE TAXES	48,434.86	48,434.86	5,648.81	44,970.31	3,464.55 🗾
01-23-3052	WORKMEN'S COMPENSATION	1,800.00	1,800.00	0.00	1,258.98	541.02
01-23-3053	UNEMPLOYMENT INSURANCE	717.10	717.10	80.05	680.83	36.27
<u>01-23-3054</u>	RETIREMENT	106,028.43	106,028.43	12,182.98	96,116.23	9,912.20
<u>01-23-3055</u>	HEALTH INSURANCE	130,593.06	130,593.06	10,498.96	81,354.70	49,238.36 🔀
<u>01-23-3056</u>	LIFE INS	634.14	634.14	68.45	510.45	123.69 📮
<u>01-23-3057</u>	DENTAL INSURANCE	8,216.78	8,216.78	786.96	5,132.80	3,083.98
<u>01-23-3058</u>	LONG-TERM DISABILITY	2,735.75	2,735.75	178.19	1,315.71	1,420.04
01-23-3060	VISION INSURANCE	1,136.46	1,136.46	108.49	810.11	326.35
Cat	tegory: 30 - SALARIES, WAGES, & BENEFITS Total:	1,017,393.07	1,017,393.07	105,601.38	837,617.73	179,775.34
Category: 35 - SUPPLI	ES					Ę
01-23-3502	POSTAGE	100.00	100.00	0.00	0.00	100.00
01-23-3503	OFFICE SUPPLIES	6,390.00	6,390.00	0.00	3,942.22	2,447.78 🚤
<u>01-23-3504</u>	WEARING APPAREL	3,475.00	3,475.00	0.00	2,165.00	1,310.00
<u>01-23-3510</u>	BOOKS AND PERIODICALS	400.00	400.00	0.00	226.38	173.62 🔽
<u>01-23-3523</u>	TOOLS/EQUIPMENT	3,000.00	3,000.00	0.00	1,842.04	1,157.96
	Category: 35 - SUPPLIES Total:	13,365.00	13,365.00	0.00	8,175.64	5,189.36
Category: 45 - MAINT	ENANCE					¥
<u>01-23-4501</u>	FURN.FIXT. & OFF.MACH.	6,800.00	6,800.00	0.00	0.00	6,800.00 💂
<u>01-23-4503</u>	RADIO AND RADAR EQUIPMENT	1,250.00	1,250.00	0.00	950.00	300.00
<u>01-23-4505</u>	TELEPHONE MAINTENANCE	13,400.00	13,400.00	0.00	0.00	13,400.00 🛖
01-23-4599	MISCELLANEOUS EQUIPMENT	1,000.00	1,000.00	0.00	913.73	86.27
	Category: 45 - MAINTENANCE Total:	22,450.00	22,450.00	0.00	1,863.73	20,586.27 🔀
Category: 50 - SERVIC	ES					
01-23-5012	PRINTING	100.00	100.00	0.00	103.21	-3.21 🚰
<u>01-23-5020</u>	COMMUNICATIONS	3,600.08	3,600.08	40.22	2,631.17	968.91 嬕
<u>01-23-5024</u>	RADIO USAGE FEES	2,000.00	2,000.00	89.00	851.00	1,149.00
<u>01-23-5027</u>	MEMBERSHIPS	1,200.00	1,200.00	0.00	806.65	393.35
01-23-5029	TRAVEL/TRAINING	10,000.00	10,000.00	0.00	3,963.09	6,036.91
	Category: 50 - SERVICES Total:	16,900.08	16,900.08	129.22	8,355.12	8,544.96
Category: 60 - OTHER	SERVICES					E
01-23-6005	SURETY BONDS	600.00	600.00	0.00	226.18	373.82
	Category: 60 - OTHER SERVICES Total:	600.00	600.00	0.00	226.18	373.82
Category: 97 - INTERF	IIND ACTIVITY					<b>5</b>
01-23-9772	TECHNOLOGY USER FEE	53,100.00	53,100.00	0.00	53,100.00	0.00
	Category: 97 - INTERFUND ACTIVITY Total:	53,100.00	53,100.00	0.00	53,100.00	0.00
	_				· · · · · · · · · · · · · · · · · · ·	<i></i>
	Department: 23 - COMMUNICATIONS Total:	1,123,808.15	1,123,808.15	105,730.60	909,338.40	214,469.75
						PTEMBER 16, 2024
						2024

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Income Statement			For	Eiscal: 2022-202	24 Period Ending	·· 08/31/2024
income statement		Original	Current	FISCAI. 2025-202	4 Period Ending	Budget
		Total Budget	Total Budget	MTD Activity	YTD Activity	Remaining
Department: 25 - FIRE	DEDARTMENT					
•	IIES, WAGES, & BENEFITS					
01-25-3001	SALARIES	1,756,560.21	1,756,560.21	195,442.30	1,619,991.82	136,568.39
01-25-3002	WAGES	45,000.00	45,000.00	10,431.03	75,073.66	-30,073.66
01-25-3003	LONGEVITY	4,260.36	4,260.36	636.95	4,808.68	-548.32
01-25-3007	OVERTIME	276,000.00	276,000.00	42,433.76	382,381.52	-106,381.52
01-25-3010	INCENTIVES	89,439.80	89,439.80	6,452.22	46,509.13	42,930.67
01-25-3051	FICA/MEDICARE TAXES	148,618.04	148,618.04	19,181.79	160,049.91	-11,431.87
01-25-3052	WORKMEN'S COMPENSATION	32,000.00	32,000.00	0.00	22,701.82	9,298.18
01-25-3053	UNEMPLOYMENT INSURANCE	2,171.21	2,171.21	275.43	2,393.78	-222.57
01-25-3054	RETIREMENT	303,535.61	303,535.61	39,306.65	325,870.53	-22,334.92 🔀
01-25-3055	HEALTH INSURANCE	281,764.55	281,764.55	32,199.63	257,783.15	23,981.40
01-25-3056	LIFE INS	1,362.90	1,362.90	157.29	1,223.26	139.64 💳
01-25-3057	DENTAL INSURANCE	18,660.68	18,660.68	2,150.10	16,409.03	2,251.65 🔀
01-25-3058	LONG-TERM DISABILITY	7,803.94	7,803.94	491.03	4,061.48	3,742.46 💳
01-25-3059	FIREFIGHTERS' RETIREMENT	26,000.00	26,000.00	0.00	14,573.00	11,427.00 🔁
01-25-3060	VISION INSURANCE	2,395.50	2,395.50	273.75	2,145.09	250.41
Ca	tegory: 30 - SALARIES, WAGES, & BENEFITS Total:	2,995,572.80	2,995,572.80	349,431.93	2,935,975.86	59,596.94 🔀
Category: 35 - SUPPL	IES					42
01-25-3502	SHIPPING/FREIGHT CHARGES	500.00	500.00	0.00	27.95	472.05
01-25-3503	OFFICE SUPPLIES	6,999.00	6,999.00	0.00	1,246.10	5,752.90 🧖
01-25-3504	WEARING APPAREL	162,350.00	162,350.00	28,447.39	151,084.92	11,265.08
<u>01-25-3505</u>	FIRE PREVENTION MATERIALS	2,900.00	2,900.00	0.00	2,513.00	387.00
01-25-3510	BOOKS AND PERIODICALS	1,150.00	1,150.00	0.00	119.10	1,030.90
01-25-3515	MEDICAL SUPPLIES	40,000.00	40,000.00	-3,118.12	30,061.95	9,938.05
01-25-3517	JANITORIAL SUPPLIES	1,400.00	1,400.00	0.00	964.91	435.09 🔀
01-25-3520	FOOD	11,900.00	11,900.00	0.00	5,850.42	6,049.58 💳
01-25-3523	TOOLS/EQUIPMENT	69,000.00	69,000.00	13,160.22	45,341.81	23,658.19
01-25-3524	FEMA SUPPLIES	5,000.00	5,000.00	762.53	14,400.97	-9,400.97 🚍
01-25-3525	FEMA EQUIPMENT/REPAIRS	5,000.00	5,000.00	13,527.00	37,380.90	-32,380.90
	Category: 35 - SUPPLIES Total:	306,199.00	306,199.00	52,779.02	288,992.03	-32,380.90 <b>17,206.97</b>
Category: 45 - MAIN	TENANCE					
01-25-4501	FURN, FIXT, & OFFICE EQPT.	10,700.00	10,700.00	197.26	3,880.03	6,819.97 🔀
01-25-4503	RADIO AND RADAR EQUIPMENT	2,500.00	2,500.00	0.00	410.68	2,089.32
01-25-4520	AUTO REPAIR/OUTSOURCED	75,000.00	75,000.00	12,461.83	41,817.31	33 182 69 💳
01-25-4599	MAINTENANCE-MISC EQUIPMENT	45,749.00	45,749.00	3,216.00	44,668.62	1,080.38
	Category: 45 - MAINTENANCE Total:	133,949.00	133,949.00	15,875.09	90,776.64	43,172.36
Category: 50 - SERVIO	CES					
<u>01-25-5012</u>	PRINTING	750.00	750.00	0.00	183.56	566.44
01-25-5014	MEDICAL EXPENSES	31,000.00	31,000.00	0.00	28,000.00	3,000.00
01-25-5020	COMMUNICATIONS	14,843.04	14,843.04	780.05	9,851.10	4,991.94
01-25-5024	RADIO USAGE FEES	15,900.00	15,900.00	1,112.50	11,125.00	4,775.00
01-25-5027	MEMBERSHIPS	7,115.00	7,115.00	3,000.00	4,344.66	2,770.34
01-25-5029	TRAVEL/TRAINING	22,525.00	22,525.00	0.00	16,253.03	6,271.97
	Category: 50 - SERVICES Total:	92,133.04	92,133.04	4,892.55	69,757.35	22,375.69
Category: 54 - SUNDI	RY					
<u>01-25-5405</u>	LICENSES/PERMITS	1,299.00	1,299.00	0.00	932.00	367.00
	Category: 54 - SUNDRY Total:	1,299.00	1,299.00	0.00	932.00	367.00
Category: 55 - PROFE						Ę
01-25-5508	MEDICAL AND OTHER WASTE-DISP	1,800.00	1,800.00	65.27	447.56	1,352.44
01-25-5512	ACCIDENT INSURANCE	5,300.00	5,300.00	0.00	0.00	5,300.00
01-25-5516	COLLECTION AGENCY FEES	81,200.00	81,200.00	3,763.26	35,545.95	45,654.05
	Category: 55 - PROFESSIONAL SERVICES Total:	88,300.00	88,300.00	3,828.53	35,993.51	52,306.49
Cotogomii CE CARIT		,- 30.00	22,230.00	-,0.00	,	
Category: 65 - CAPITA 01-25-6574	AL OUTLAY  COMPUTER SOFTWARE	0.00	0.00	0.00	1 100 00	_1 102 02
<u> </u>	COMPUTER SOFTWARE	0.00	0.00	0.00	1,193.82	-1,193.82

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0.00

3,617,452.84

0.00

3,617,452.84

0.00

426,807.12

Category: 65 - CAPITAL OUTLAY Total:

Department: 25 - FIRE DEPARTMENT Total:

-1,193.82

193,831.63

1,193.82

3,423,621.21

01-30-3001

01-30-3003

01-30-3010

01-30-3051

01-30-3052

**Department: 30 - PUBLIC WORKS** 

Category: 30 - SALARIES, WAGES, & BENEFITS

**SALARIES** 

LONGEVITY

**INCENTIVES** 

FICA/MEDICARE TAXES

WORKMEN'S COMPENSATION

01-30-3032	WORKMEN'S COMPENSATION	350.00	350.00	0.00	139.89	210.11
01-30-3053	UNEMPLOYMENT INSURANCE	99.30	99.30	11.67	99.56	-0.26
01-30-3054	RETIREMENT	17,084.71	17,084.71	1,876.07	14,374.98	2,709.73
01-30-3055	HEALTH INSURANCE	8,575.63	8,575.63	1,013.20	7,784.62	791.01
01-30-3056	LIFE INS	70.74	70.74	8.25	64.04	6.70 🔀
01-30-3057	DENTAL INSURANCE	489.88	489.88	58.26	445.25	44.63
01-30-3058	LONG-TERM DISABILITY	471.83	471.83	30.39	235.29	236.54
01-30-3060	VISION INSURANCE	107.52	107.52	12.50	97.31	10.21 🔀
	Category: 30 - SALARIES, WAGES, & BENEFITS Total:	133,689.94	133,689.94	15,463.66	119,611.91	14,078.03 \Xi
Category: 35 - SU	PPLIES					5
01-30-3502	POSTAGE/FREIGHT/DEL. FEE	100.00	100.00	0.00	81.66	18.34
01-30-3503	OFFICE SUPPLIES	3,000.00	3,000.00	140.83	1,707.89	1,292.11
01-30-3504	WEARING APPAREL	250.00	250.00	0.00	313.97	-63.97
01-30-3510	BOOKS AND PERIODICALS	100.00	100.00	0.00	0.00	100.00
01-30-3520	FOOD	2,500.00	2,500.00	0.00	2,581.10	-81.10
	Category: 35 - SUPPLIES Total:	5,950.00	5,950.00	140.83	4,684.62	1,265.38
		3,330.00	3,330.00	1-10.03	4,004.02	1,200.00
Category: 50 - SEF 01-30-5012						
	PRINTING	300.00	300.00	0.00	185.84	114.16
<u>)1-30-5020</u>	COMMUNICATIONS	2,819.80	2,819.80	500.43	5,474.49	-2,654.69
<u>01-30-5027</u>	MEMBERSHIPS	8,000.00	8,000.00	0.00	7,559.18	440.82
<u>)1-30-5029</u>	TRAVEL/TRAINING	4,000.00	4,000.00	0.00	120.00	3,880.00
	Category: 50 - SERVICES Total:	15,119.80	15,119.80	500.43	13,339.51	1,780.29
• .	OFESSIONAL SERVICES					
<u>)1-30-5515</u>	CONSULTANT SERVICES	70,000.00	70,000.00	6,760.00	62,597.50	7,402.50
	Category: 55 - PROFESSIONAL SERVICES Total:	70,000.00	70,000.00	6,760.00	62,597.50	7,402.50
Category: 65 - CA	PITAL OUTLAY					
01-30-6574	COMPUTER SOFTWARE	1,600.00	1,600.00	0.00	0.00	1,600.00
	Category: 65 - CAPITAL OUTLAY Total:	1,600.00	1,600.00	0.00	0.00	1,600.00
Catagory: 97 INT	FERFUND ACTIVITY	ŕ	,			
)1-30-9772	TECHNOLOGY USER FEE	1,975.00	1,975.00	0.00	1,975.00	0.00 💆
01-30-9791	EQUIPMENT USER FEE	8,752.00	8,752.00	0.00	8,752.00	0.00
<del>31 30 3731</del>	_	10,727.00		0.00		0.00
	Category: 97 - INTERFUND ACTIVITY Total:		10,727.00		10,727.00	
	Department: 30 - PUBLIC WORKS Total:	237,086.74	237,086.74	22,864.92	210,960.54	26,126.20
						ON SEPTEMBER 16, 2024
						MB
						<b>2</b>
						16, 2
						24

Current

**Total Budget** 

98,398.56

479.96

7,561.81

350.00

0.00

Original

98,398.56

479.96

7,561.81

350.00

0.00

**Total Budget** 

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01-31-3003

01-31-3007

01-31-3010

01-31-3051

01-31-3052

01-31-3053

01-31-3054

01-31-3055

01-31-3056

01-31-3057

01-31-3058

01-31-3060

01-31-3503

01-31-3504

01-31-3510

01-31-3521

01-31-3523

Category: 35 - SUPPLIES

Category: 45 - MAINTENANCE

**Department: 31 - COMMUNITY DEVELOPMENT** Category: 30 - SALARIES, WAGES, & BENEFITS

**SALARIES** 

LONGEVITY

**OVERTIME** 

**INCENTIVES** 

RETIREMENT

LIFE INS

FICA/MEDICARE TAXES

**HEALTH INSURANCE** 

**DENTAL INSURANCE** 

VISION INSURANCE

**OFFICE SUPPLIES** 

WEARING APPAREL

ANIMAL CONTROL

TOOLS/EQUIPMENT

**BOOKS AND PERIODICALS** 

LONG-TERM DISABILITY

WORKMEN'S COMPENSATION

**UNEMPLOYMENT INSURANCE** 

Category: 30 - SALARIES, WAGES, & BENEFITS Total:

Category: 35 - SUPPLIES Total:

For Fiscal: 2023-2024 Period Ending: 08/31/2024 **Budget** Remaining MTD Activity YTD Activity 23,024.48 178,203.29 22,619.39 55.38 -52.09 412.19 1.617.71 2,413.09 -1,413.09 643.83 5,012.51 -4,532.55 1,868.93 776.46 13.956.08 0.00 449.73 650.27 13.83 234.34 -31.68 4,081.90 29,748.01 4,942.63 4,575.93 37,106.64 8,360.86 17.67 -19.79 114.69 881.85 243.36 2,112.05 59.49 468.12 523.55 42.42 325.06 42.58 32,748.39 36,244.93 270,555.80 0.00 2,346.71 653.29 0.00 567.15 182.85 0.00 0.00 700.00 0.00 0.00 5,000.00 0.00 0.00 300.00 0.00 2,913.86 6,836.14 OR THE MEETING TO BE HELD ON SEPTEMBER 16, 2024 0.00 526.47 -526.47

01-31-4501	MAINTFURNITURE AND EQUIP.	0.00	0.00	0.00	526.47	-526.47
	Category: 45 - MAINTENANCE Total:	0.00	0.00	0.00	526.47	-526.47
Category: 50	- SERVICES					
01-31-5008	ABATEMENT/SUBSTANDARD PROPERTY	100.00	100.00	634.67	8,207.26	-8,107.26
01-31-5012	PRINTING	600.00	600.00	110.20	226.89	373.11
01-31-5020	COMMUNICATIONS	3,599.80	3,599.80	178.67	3,395.77	204.03
01-31-5027	MEMBERSHIPS	900.00	900.00	0.00	847.18	52.82
01-31-5029	TRAVEL/TRAINING	4,500.00	4,500.00	0.00	6,323.98	-1,823.98
	Category: 50 - SERVICES Total:	9,699.80	9,699.80	923.54	19,001.08	-9,301.28
Category: 55	- PROFESSIONAL SERVICES					ļ.
01-31-5515	CONSULTANT	150,000.00	150,000.00	12,175.00	124,946.12	25,053.88
	Category: 55 - PROFESSIONAL SERVICES Total:	150,000.00	150,000.00	12,175.00	124,946.12	25,053.88
Category: 65	- CAPITAL OUTLAY					[-
01-31-6571	OFFICE FURNITURE & EQUIPMENT	600.00	600.00	0.00	0.00	600.00
	Category: 65 - CAPITAL OUTLAY Total:	600.00	600.00	0.00	0.00	600.00
Category: 97	- INTERFUND ACTIVITY					
01-31-9772	TECHNOLOGY USER FEE	2,725.00	2,725.00	0.00	2,725.00	0.00
	Category: 97 - INTERFUND ACTIVITY Total:	2,725.00	2,725.00	0.00	2,725.00	0.00
	Department: 31 - COMMUNITY DEVELOPMENT Total:	476,078.99	476,078.99	49,343.47	420,668.33	55,410.66

Original

**Total Budget** 

200,822.68

360.10

479.96

1.000.00

14,732.54

1,100.00

34,690.64

45,467.50

2,993.90

991.67

367.64

303,304.19

3,000.00

750.00

700.00

5,000.00

9,750.00

300.00

202.66

94.90

Current

**Total Budget** 

200,822.68

360.10

479.96

1.000.00

14,732.54

34,690.64

45,467.50

2,993.90

991.67

367.64

303,304.19

3,000.00

750.00

700.00

300.00

5,000.00

9,750.00

1,100.00

202.66

94.90

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For Fiscal: 2023-2024 Period Ending: 08/31/2024 Current Budget **Total Budget** MTD Activity YTD Activity Remaining

		Original	Current			Budget
		Total Budget	Total Budget	MTD Activity	YTD Activity	Remaining
Department: 32 - ST	TREETS					
•	LARIES, WAGES, & BENEFITS					
01-32-3001	SALARIES SALARIES	225,016.27	225,016.27	11,535.36	161,947.50	63,068.77
01-32-3003	LONGEVITY	1,920.36	1,920.36	0.00	436.53	1,483.83
01-32-3007	OVERTIME	15,000.00	15,000.00	141.59	2,178.81	12,821.19
01-32-3010	INCENTIVES	959.92	959.92	0.00	361.29	598.63
01-32-3051	FICA/MEDICARE TAXES	16,136.80	16,136.80	847.49	11,884.02	4,252.78
01-32-3052	WORKMEN'S COMPENSATION	5,602.00	5,602.00	0.00	5,367.83	234.17
01-32-3053	UNEMPLOYMENT INSURANCE	242.91	242.91	8.22	357.98	-115.07
01-32-3054	RETIREMENT	38,742.41	38,742.41	1,847.98	26,142.13	12,600.28
01-32-3055	HEALTH INSURANCE	83,668.78	83,668.78	3,440.06	39,413.25	44,255.53
01-32-3056	LIFE INS	281.84	281.84	18.97	180.80	101.04
01-32-3057	DENTAL	4,246.84	4,246.84	305.06	2,347.42	1,899.42
01-32-3058	LONG-TERM DISABILITY	1,102.57	1,102.57	37.22	376.72	725.85
01-32-3060	VISION INSURANCE	567.32	567.32	25.24	298.09	269.23
	Category: 30 - SALARIES, WAGES, & BENEFITS Total:	393,488.02	393,488.02	18,207.19	251,292.37	142,195.65
		000, 100.02	223, 122.02			_ 12,200.00
Category: 35 - SU		2 000 00	2 000 00	0.00	2 060 50	24.44
<u>01-32-3504</u> 01-32-3523	WEARING APPAREL	3,000.00	3,000.00	0.00	2,968.59	31.41
01-32-3534	TOOLS/EQUIPMENT	4,000.00	4,000.00	0.00	2,288.55	1,711.45
01-32-3334	PARTS AND MATERIALS	50,000.00	50,000.00	0.00	28,153.67	21,846.33
	Category: 35 - SUPPLIES Total:	57,000.00	57,000.00	0.00	33,410.81	23,589.19
Category: 40 - MA	AINTENANCEBLDGS, STRUC					<del>_</del>
01-32-4002	STREET SIGNS	10,000.00	10,000.00	0.00	11,805.28	-1,805.28
01-32-4003	STREET MAINTENANCE MAT'L	30,000.00	30,000.00	0.00	32,995.85	-2,995.85 🔀
01-32-4004	SIDEWALK REPLACEMENT	25,000.00	25,000.00	0.00	24,397.00	603.00
	Category: 40 - MAINTENANCEBLDGS, STRUC Total:	65,000.00	65,000.00	0.00	69,198.13	-4,198.13
Category: 45 - MA	AINTENANCE					=
01-32-4503	RADIO/RADAR EQUIPMENT	800.00	800.00	0.00	0.00	800.00
01-32-4598	ORNMNTL STREET LIGHT MAIN	3,000.00	3,000.00	0.00	0.00	3,000.00
	Category: 45 - MAINTENANCE Total:	3,800.00	3,800.00	0.00	0.00	3,800.00
C-t		•	•			
Category: 50 - SEF 01-32-5016	STREET LIGHTING	195 000 00	105 000 00	12 021 20	172 577 90	12,422.11
01-32-5020		185,000.00	185,000.00	13,931.30	172,577.89	-1,527.14
01-32-5022	COMMUNICATIONS	1,900.00	1,900.00	356.21	3,427.14	
01-32-5029	RENTAL OF EQUIPMENT	3,000.00	3,000.00 5,000.00	0.00	1,731.99	1,268.01
01 32 3023	TRAVEL/TRAINING	5,000.00	•	0.00	3,108.65	1,891.35 <b>14,054.33</b>
	Category: 50 - SERVICES Total:	194,900.00	194,900.00	14,287.51	180,845.67	14,054.55
• .	OFESSIONAL SERVICES					
01-32-5507	MOSQUITO SPRAYING	16,000.00	16,000.00	0.00	9,990.50	6,009.50
01-32-5515	CONSULTANT SERVICES	5,000.00	5,000.00	0.00	5,430.00	-430.00
	Category: 55 - PROFESSIONAL SERVICES Total:	21,000.00	21,000.00	0.00	15,420.50	5,579.50
Category: 97 - INT	TERFUND ACTIVITY					200
01-32-9772	TECHNOLOGY USER FEE	875.00	875.00	0.00	875.00	0.00
01-32-9791	EQUIPMENT USER FEE	80,873.47	80,873.47	0.00	80,873.47	0.00
	Category: 97 - INTERFUND ACTIVITY Total:	81,748.47	81,748.47	0.00	81,748.47	0.00
	Department: 32 - STREETS Total:	816,936.49	816,936.49	32,494.70	631,915.95	185,020.54

Original

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Category: 97 - INTERFUND ACTIVITY

**TECHNOLOGY USER FEE** 

Category: 97 - INTERFUND ACTIVITY Total:

Department: 33 - BUILDING MAINTENANCE Total:

**EQUIPMENT USER FEE** 

01-33-9772

01-33-9791

**Income Statement** For Fiscal: 2023-2024 Period Ending: 08/31/2024 Original Current **Budget Total Budget Total Budget** MTD Activity YTD Activity Remaining **Department: 33 - BUILDING MAINTENANCE** Category: 30 - SALARIES, WAGES, & BENEFITS 01-33-3001 **SALARIES** 97,179.26 97,179.26 10,841.95 99,883.77 -2,704.51 01-33-3002 WAGES 0.00 0.00 0.00 9.624.72 -9.624.72 01-33-3007 **OVERTIME** 2.000.00 2.000.00 66.68 470.16 1.529.84 01-33-3051 FICA/MEDICARE TAXES 4.258.93 4.258.93 834 51 8.413.32 -4,154.39 01-33-3052 WORKMEN'S COMPENSATION -5.95 1.889.00 1.889.00 0.00 1.894.95 01-33-3053 UNEMPLOYMENT INSURANCE 61.09 61.09 10.94 142.73 -81.64 01-33-3054 RETIREMENT 16,520.48 16,520.48 1,755.32 17,355.67 -835.19 01-33-3055 **HEALTH INSURANCE** 45,143.80 44,783.80 0.00 0.00 44,783.80 01-33-3056 LIFE INS 140.92 140.92 16.26 124.66 16.26 01-33-3057 1.642.46 DENTAL 2.505.88 2,505.88 112.62 863.42 01-33-3058 LONG-TERM DISABILITY 476.18 476.18 28.42 284.76 191.42 01-33-3060 VISION INSURANCE 306.80 306.80 24.72 189.52 117.28 Category: 30 - SALARIES, WAGES, & BENEFITS Total: 170,482.34 170,122.34 13,691.42 139,247.68 30,874.66 Category: 35 - SUPPLIES 01-33-3504 WEARING APPAREL 750.00 750.00 0.00 1,065.92 -315.92 01-33-3517 JANITORIAL SUPPLIES 10,000.00 10,000.00 0.00 16,388.41 -6,388.41 01-33-3520 **FOOD** 500.00 500.00 0.00 480.91 19.09 01-33-3523 TOOLS/EQUIPMENT 1,000.00 1,000.00 0.00 2,939.49 -1,939.49 01-33-3540 POWERED EQUIPMENT 1,500.00 0.00 782.75 717.25 1.500.00 01-33-3541 750.00 SAFFTY PRODUCTS 750.00 750.00 0.00 0.00 01-33-3542 FIRST AID 250.00 250.00 0.00 0.00 250.00 01-33-3543 SECURITY SUPPLIES 7.000.00 7.000.00 0.00 996.04 6,003.96 Category: 35 - SUPPLIES Total: 0.00 -903.52 21.750.00 21.750.00 22,653.52 Category: 40 - MAINTENANCE--BLDGS, STRUC 01-33-4001 -1,087.09 MAINTENANCE-BLDG & GROUNDS 6,000.00 6,000.00 44.95 7,087.09 01-33-4002 MAINT-INSURED REPAIRS 0.00 0.00 -3,756.94 -3,756.94 3,756.94 01-33-4011 CITY HALL/CIVIC CENTER BUILDING MAINT... 13.500.00 13.500.00 588.57 15.026.84 -1,526.84 01-33-4021 POLICE DEPARTMENT BUILDING MAINTEN... 13,000.00 -11,504.07 13,000.00 17,631.01 -4.631.01 01-33-4025 -1,820.00 FIRE DEPARTMENT BUILDING MAINTENAN... 13,000.00 13,000.00 14,820.00 0.00 01-33-4030 PUBLIC WORKS BULDING MAINTENANCE -882.11 7,000.00 7,000.00 124.48 7,882.11 Category: 40 - MAINTENANCE--BLDGS, STRUC Total: 16,071.91 52,500.00 52,500.00 -14,503.01 36,428.09 Category: 45 - MAINTENANCE 01-33-4501 FURN., FIXT., & OFF. MACH. 3,000.00 3.000.00 0.00 3.355.90 -355.90 Category: 45 - MAINTENANCE Total: 3.000.00 0.00 -355.90 3.000.00 3.355.90 Category: 50 - SERVICES 01-33-5017 UTILITIES 105,000.00 105,000.00 10,108.82 99,004.26 5,995.74 01-33-5020 COMMUNICATIONS 274.55 85.45 0.00 360.00 48.45 01-33-5029 1,000.00 TRAVEL/TRAINING 1,000.00 1,000.00 0.00 0.00 01-33-5040 **BUILDING MAINT-OUTSOURCING** 2,000.00 2,000.00 0.00 671.47 1,328.53 Category: 50 - SERVICES Total: 108,000.00 108,360.00 10,157.27 99,950.28 8,409.72 Category: 55 - PROFESSIONAL SERVICES 01-33-5521 PEST CONTROL SERVICES 4,000.00 4,000.00 0.00 1,006.33 2,993.67 01-33-5530 PROFESSIONAL SERVICES 6,000.00 6,000.00 0.00 2,816.44 3,183.56 Category: 55 - PROFESSIONAL SERVICES Total: 10,000.00 10,000.00 6,177.23 0.00 3.822.77 Category: 65 - CAPITAL OUTLAY 01-33-6580 BLDG & GROUND IMPROVEMENT 70,000.00 70.000.00 1.061.59 71.071.43 -1.071.4301-33-6598 **FURN. & EQUIPMENT** 0.00 1,105.00 -1,105.00 0.00 0.00 Category: 65 - CAPITAL OUTLAY Total: 70,000.00 70,000.00 1,061.59 72,176.43 -2,176.43

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Income Statement		For Fiscal: 2023-2024 Period Ending: 08/31/					
		Original	Current			Budget	
		Total Budget	Total Budget	MTD Activity	YTD Activity	Remaining	
Department: 35 - SOLID	WASTE						
Category: 55 - PROFE	SSIONAL SERVICES						
01-35-5508	SOLID WASTECOLLECTION SERVICES	428,406.00	428,406.00	31,748.49	372,797.99	55,608.01	
01-35-5509	STORM CLEAN-UP-DEBRIS REMOVAL	2,900.00	2,900.00	0.00	152,559.59	-149,659.59	
01-35-5519	RECYCLING PROGRAM	111,656.00	111,656.00	8,992.56	98,256.00	13,400.00	
	Category: 55 - PROFESSIONAL SERVICES Total:	542,962.00	542,962.00	40,741.05	623,613.58	-80,651.58	
	Department: 35 - SOLID WASTE Total:	542,962.00	542,962.00	40,741.05	623,613.58	-80,651.58	

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Income Statement	•	For Fiscal: 2023-2024 Period Ending: 08/31/2024				
		Original	Current			Budget
		Total Budget	<b>Total Budget</b>	MTD Activity	YTD Activity	Remaining
Department: 36 - I	FLEET SERVICES					
Category: 30 - SA	ALARIES, WAGES, & BENEFITS					
01-36-3052	WORKMEN'S COMPENSATION	0.00	0.00	0.00	2,635.17	-2,635.17
	Category: 30 - SALARIES, WAGES, & BENEFITS Total:	0.00	0.00	0.00	2,635.17	-2,635.17
Category: 35 - SI	JPPLIES					
01-36-3514	FUEL AND OIL	169,000.00	169,000.00	14,217.70	124,177.93	44,822.07
	Category: 35 - SUPPLIES Total:	169,000.00	169,000.00	14,217.70	124,177.93	44,822.07
Category: 45 - N	IAINTENANCE					
01-36-4520	AUTO REPAIR/OUTSOURCED	50,000.00	50,000.00	13,707.99	35,460.52	14,539.48
	Category: 45 - MAINTENANCE Total:	50,000.00	50,000.00	13,707.99	35,460.52	14,539.48
Category: 50 - SI	ERVICES					
01-36-5020	COMMUNICATIONS	1,500.00	1,500.00	0.00	662.33	837.67
	Category: 50 - SERVICES Total:	1,500.00	1,500.00	0.00	662.33	837.67
Category: 54 - SI	JNDRY					2
01-36-5405	LICENSES/PERMITS	3,500.00	3,500.00	0.00	2,431.52	1,068.48
	Category: 54 - SUNDRY Total:	3,500.00	3,500.00	0.00	2,431.52	1,068.48
Category: 65 - Ca	APITAL OUTLAY					Ĝ
01-36-6574	COMPUTER SOFTWARE	13,700.00	13,700.00	0.00	4,942.95	8,757.05
	Category: 65 - CAPITAL OUTLAY Total:	13,700.00	13,700.00	0.00	4,942.95	8,757.05
Category: 97 - IN	ITERFUND ACTIVITY					>
01-36-9772	TECHNOLOGY USER FEE	1,050.00	1,050.00	0.00	1,050.00	0.00
	Category: 97 - INTERFUND ACTIVITY Total:	1,050.00	1,050.00	0.00	1,050.00	0.00
	Department: 36 - FLEET SERVICES Total:	238,750.00	238,750.00	27,925.69	171,360.42	67,389.58
	•					5

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Income Statement		For Fiscal: 2023-2024 Period Ending: 08/31/2024					
		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Department: 38 - R							
O1-38-3001	LARIES, WAGES, & BENEFITS	74.024.20	74.024.20	0.202.40	61 104 47	12 010 72	
<u>01-38-3001</u> <u>01-38-3002</u>	SALARIES	74,024.20	74,024.20	8,292.48	61,104.47	12,919.73	
<u>01-38-3002</u> <u>01-38-3003</u>	WAGES	100,000.00 120.00	100,000.00	36,842.03	88,470.47 29.04	11,529.53	
01-38-3007	LONGEVITY OVERTIME	0.00	120.00 0.00	0.00 1,350.95		90.96	
01-38-3010	INCENTIVES	600.08	600.08	484.62	1,446.86 2,459.41	-1,859.33	
01-38-3051	FICA/MEDICARE TAXES	13,333.54	13,333.54	3,448.97	11,445.36	1,888.18	
01-38-3052	WORKMEN'S COMPENSATION	1,000.00	1,000.00	0.00	0.00	1,000.00	
01-38-3053	UNEMPLOYMENT INSURANCE	174.74	174.74	498.88	1,348.09	-1,173.35	
01-38-3054	RETIREMENT	12,788.12	12,788.12	1,414.95	9,578.66	3,209.46	
01-38-3055	HEALTH INSURANCE	8,543.08	8,543.08	985.74	5,897.92	2,645.16	
01-38-3056	LIFE INS	70.46	70.46	8.13	54.01	16.45	
01-38-3057	DENTAL	488.02	488.02	56.31	374.49	113.53	
01-38-3058	LONG-TERM DISABILITY	365.07	365.07	21.78	150.57	214.50	
01-38-3060	VISION INSURANCE	107.12	107.12	12.36	82.17	24.95	
	Category: 30 - SALARIES, WAGES, & BENEFITS Total:	211,614.43	211,614.43	53,417.20	182,441.52	29,172.91	
		211,014.43	211,014.43	33,417.20	102,441.32	25,172.51	
Category: 35 - SU					<u>.</u>	<u></u>	
01-38-3503	OFFICE SUPPLIES	500.00	500.00	72.00	201.97	298.03	
01-38-3504	WEARING APPAREL	3,500.00	3,500.00	0.00	3,330.04	169.96	
01-38-3506	CHEMICALS	500.00	500.00	0.00	0.00	500.00	
01-38-3517	JANITORIAL SUPPLIES	400.00	400.00	0.00	0.00	400.00	
01-38-3523	TOOLS/EQUIPMENT	250.00	250.00	0.00	216.49	33.51	
<u>01-38-3526</u>	MINOR EQUIPMENT	250.00	250.00	0.00	0.00	250.00	
01-38-3531	RECREATION & EVENTS	3,000.00	3,000.00	0.00	3,058.57	-58.57	
01-38-3532	RECREATION AWARDS/PRIZES	2,500.00	2,500.00	400.00	2,075.16	424.84	
01-38-3542	FIRST AID	250.00	250.00	0.00	114.60	135.40	
01-38-3547	POOL SUPPLIES	5,000.00	5,000.00	250.00	5,089.99	-89.99	
	Category: 35 - SUPPLIES Total:	16,150.00	16,150.00	722.00	14,086.82	2,063.18	
Category: 40 - MA	AINTENANCEBLDGS, STRUC						
<u>01-38-4007</u>	POOL MAINTENANCE	0.00	0.00	0.00	32.23	-32.23	
	Category: 40 - MAINTENANCEBLDGS, STRUC Total:	0.00	0.00	0.00	32.23	-32.23	
Category: 45 - MA	AINTENANCE					á	
<u>01-38-4512</u>	EQUIPMENT MAINTENANCE	1,000.00	1,000.00	0.00	0.00	1,000.00	
	Category: 45 - MAINTENANCE Total:	1,000.00	1,000.00	0.00	0.00	1,000.00	
Category: 50 - SEI	RVICES					<u> </u>	
01-38-5012	PRINTING	8,500.00	8,500.00	500.00	3,682.24	4,817.76	
01-38-5020	COMMUNICATIONS	1,359.96	1,359.96	55.38	793.19	566.77	
01-38-5022	EQUIPMENT RENTAL	500.00	500.00	350.00	350.00	150.00	
01-38-5027	MEMBERSHIPS/SUBCRIPTIONS	850.00	850.00	0.00	1,062.92	-212.92	
01-38-5029	TRAVEL/TRAINING	4,500.00	4,500.00	0.00	4,820.86	-320.86	
01-38-5043	GENERAL ADVERTISING	5,000.00	5,000.00	0.00	4,924.78	75.22	
01-38-5046	FOUNDER'S DAY	50,000.00	50,000.00	0.00	50,874.19	-874.19 🌠	
<u>01-38-5047</u>	EGG HUNTS	2,000.00	2,000.00	524.04	1,618.13	381.87	
01-38-5048	FOURTH OF JULY	12,000.00	12,000.00	1,015.77	11,855.88	144.12	
01-38-5049	FALL FROLIC	3,000.00	3,000.00	0.00	2,917.51	82.49 🔁	
01-38-5050	HOLIDAY IN THE VILLAGE	7,000.00	7,000.00	0.00	5,472.42	1,527.58	
01-38-5051	FOOD TRUCK RALLY	3,000.00	3,000.00	0.00	3,000.00	0.00	
01-38-5052	CONCERT SERIES	8,000.00	8,000.00	0.00	10,695.28	-2,695.28	
01-38-5053	MOVIE SERIES	2,000.00	2,000.00	0.00	1,562.30	437.70	
01-38-5054	POOL EVENTS	1,500.00	1,500.00	400.00	1,100.99	399.01 줒	
<u>01-38-5055</u>	RECREATIONAL ACTIVITIES	5,000.00	5,000.00	400.00	4,723.09	276.91	
	Category: 50 - SERVICES Total:	114,209.96	114,209.96	3,245.19	109,453.78	4,756.18	
	OFESSIONAL SERVICES						
<u>01-38-5530</u>	PROFESSIONAL SERVICES	21,500.00	21,500.00	0.00	21,500.00	0.00	
	Category: 55 - PROFESSIONAL SERVICES Total:	21,500.00	21,500.00	0.00	21,500.00	0.00	

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Income Statement	For Fiscal: 2023-2024 Period Ending: 08/31/2024					
		Original	Current			Budget
		Total Budget	<b>Total Budget</b>	MTD Activity	YTD Activity	Remaining
Category: 97 - INTERFUN	ID ACTIVITY					
<u>01-38-9772</u>	TECHNOLOGY USER FEE	1,100.00	1,100.00	0.00	1,100.00	0.00
	Category: 97 - INTERFUND ACTIVITY Total:	1,100.00	1,100.00	0.00	1,100.00	0.00
	Department: 38 - RECREATION Total:	365,574.39	365,574.39	57,384.39	328,614.35	36,960.04

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01-39-5020

01-39-5022

01-39-5027

01-39-5029

COMMUNICATIONS

**EQUIPMENT RENTAL** 

TRAVEL/TRAINING

MEMBERSHIPS/SUBCRIPTIONS

Category: 50 - SERVICES Total:

**Income Statement** For Fiscal: 2023-2024 Period Ending: 08/31/2024 Original Current **Budget Total Budget Total Budget** MTD Activity YTD Activity Remaining Department: 39 - PARKS Category: 30 - SALARIES, WAGES, & BENEFITS 01-39-3001 **SALARIES** 452,544.44 452,544.44 50,424.09 385,209.57 67,334.87 01-39-3002 WAGES 225.52 -225.52 0.00 0.00 225.52 01-39-3003 LONGEVITY 1.080.04 1.080.04 323.10 2.292.34 -1.212.30 01-39-3007 **OVERTIME** 3.000.00 3.000.00 0.00 4.713.30 -1,713.30 01-39-3010 INCENTIVES -2,894.42 600.08 600.08 438.47 3.494.50 01-39-3051 FICA/MEDICARE TAXES 33,245.78 33,245.78 3.742.72 28,986.62 4,259.16 01-39-3052 WORKMEN'S COMPENSATION 7,500.00 7,500.00 0.00 6,383.58 1,116.42 01-39-3053 UNEMPLOYMENT INSURANCE 458.60 458.60 42.39 380.45 78.15 01-39-3054 RETIREMENT 77,932.17 77.932.17 8.233.93 63.067.64 14,864.53 01-39-3055 25.878.66 **HEALTH INSURANCE** 130,269.36 130,269.36 14.089.78 104.390.70 01-39-3056 LIFE INS 563.68 67.63 494.80 68.88 563.68 01-39-3057 DENTAL 7.728.76 864.26 1.354.95 7.728.76 6.373.81 01-39-3058 LONG-TERM DISABILITY 2,226.27 2,226.27 132.11 1,009.88 1,216.39 01-39-3060 323.98 VISION INSURANCE 1.029.34 1,029.34 96.11 705.36 Category: 30 - SALARIES, WAGES, & BENEFITS Total: 78,680.11 607,728.07 718,178.52 718,178.52 110.450.45 Category: 35 - SUPPLIES 01-39-3503 OFFICE SUPPLIES 250.00 250.00 0.00 415.68 -165.68 01-39-3504 WEARING APPAREL 5,000.00 5,000.00 0.00 5,117.68 -117.68 01-39-3506 **CHEMICALS** 12,000.00 1,823.50 11,295.96 704.04 12.000.00 01-39-3517 JANITORIAL SUPPLIES 1.454.65 2.000.00 2.000.00 0.00 545.35 01-39-3520 FOOD 3.400.00 3,400.00 0.00 4.475.11 -1.075.11 01-39-3523 310.77 TOOLS/EQUIPMENT 2.000.00 2,000.00 43 99 1,689.23 01-39-3526 MINOR EQUIPMENT -774.18 3.000.00 3.000.00 29.47 3.774.18 1,091.20 🏞 01-39-3534 **EQUIP REPAIR PARTS** 7,000.00 7,000.00 850.98 5,908.80 01-39-3536 LANDSCAPING MATERIALS 17,000.00 17,000.00 15.67 23,670.54 -6,670.54 01-39-3542 FIRST AID 500.00 500.00 0.00 0.00 500.00 01-39-3544 **IRRIGATION SUPPLIES** 103.27 34.54 5.000.00 5.000.00 4.965.46 01-39-3545 1.946.02 POOL JANITORIAL SUPPLIES 2.000.00 2,000.00 0.00 53.98 01-39-3546 SPLASH PAD CHEMICALS 3,000.00 3,000.00 0.00 0.00 3,000.00 01-39-3547 POOL CHEMICALS 3.292.76 16.000.00 16.000.00 4.678.00 12.707.24 Category: 35 - SUPPLIES Total: 78,150.00 7,544.88 3,530.79 78.150.00 74.619.21 Category: 40 - MAINTENANCE--BLDGS, STRUC 01-39-4007 POOL MAINTENANCE 17,000.00 17,000.00 0.00 34,659.36 -17,659.36 01-39-4008 PARK MAINTENANCE 3,000.00 3,000.00 80.41 2,391.66 608.34 01-39-4031 SPLASH PAD MAINTENANCE 2.000.00 2,000.00 0.00 1,980.00 20.00 01-39-4032 **CAROL FOX PARK** 6,000.00 6,000.00 23.18 6,036.57 -36.57 01-39-4033 **CLARK HENRY PARK** 7,000.00 7,000.00 249.72 5,870.50 1,129.50 01-39-4034 PHILLIPINE PARK 1.500.00 1.500.00 0.00 1.852.55 -352.55 01-39-4035 DOG PARK 3.000.00 0.00 731.16 2.268.84 3.000.00 01-39-4036 **OPEN GREEN SPACE/POCKET PARKS** 1.000.00 0.00 1,253.38 -253.38 1,000.00 01-39-4037 HIKE AND BIKE TRAILS 3.000.00 3.000.00 0.00 0.00 3.000.00 01-39-4038 TREE MAINTENANCE AND TREE CITY USA 5,000.00 5,000.00 0.00 1,622.03 3,377.97 01-39-4039 **MARQUEES - MAINT** 5,000.00 5,000.00 0.00 4,105.50 894.50 Category: 40 - MAINTENANCE--BLDGS, STRUC Total: 53,500.00 53,500.00 353.31 60,502.71 -7,002.71 Category: 45 - MAINTENANCE 01-39-4511 VEHICLE MAINTENANCE 1.000.00 0.00 958.02 1.000.00 41.98 01-39-4512 **FOUIPMENT MAINTENANCE** 3.000.00 3.000.00 0.00 783.78 2.216.22 01-39-4520 AUTO REPAIR/OUTSOURCED 0.00 0.00 2,232.62 0.00 -2,232.62 Category: 45 - MAINTENANCE Total: 4,000.00 4,000.00 0.00 -1,406.86 5,406.86 Category: 50 - SERVICES 01-39-5012 **PRINTING** 750.00 750.00 0.00 0.00 750.00

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Income Statement		For Fiscal: 2023-2024 Period Ending: 08/31/2024							
		Original	Current			Budget			
		<b>Total Budget</b>	<b>Total Budget</b>	MTD Activity	YTD Activity	Remaining			
Category: 55 - PRO	FESSIONAL SERVICES								
01-39-5529	CONTRACTUAL SERVICES	3,500.00	3,500.00	0.00	0.00	3,500.00			
01-39-5530	PROFESSIONAL SERVICES	2,000.00	2,000.00	0.00	400.00	1,600.00			
	Category: 55 - PROFESSIONAL SERVICES Total:	5,500.00	5,500.00	0.00	400.00	5,100.00			
Category: 65 - CAP	ITAL OUTLAY								
01-39-6516	PARKS & LANDSCAPING PROJS	40,000.00	40,000.00	0.00	16,726.61	23,273.39			
01-39-6598	MISCELLANEOUS EQUIPMENT	12,000.00	12,000.00	0.00	26,802.58	-14,802.58			
	Category: 65 - CAPITAL OUTLAY Total:	52,000.00	52,000.00	0.00	43,529.19	8,470.81			
Category: 97 - INTE	RFUND ACTIVITY					9			
01-39-9772	TECHNOLOGY USER FEE	2,075.00	2,075.00	0.00	2,075.00	0.00			
<u>01-39-9791</u>	EQUIPMENT USER FEE	132,311.00	132,311.00	0.00	132,311.00	0.00			
	Category: 97 - INTERFUND ACTIVITY Total:	134,386.00	134,386.00	0.00	134,386.00	0.00			
	Department: 39 - PARKS Total:	1,059,834.56	1,059,834.56	86,942.56	929,779.90	130,054.66			
	Fund: 01 - GENERAL FUND Surplus (Deficit):	-6,833,010.69	-8,462,893.82	-1,461,038.05	-8,326,401.11				

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Income Statement			For Fiscal: 2023-2024 Period Ending: 08/31/2024					
		Original	Current			Budget		
		<b>Total Budget</b>	<b>Total Budget</b>	MTD Activity	YTD Activity	Remaining		
Fund: 03 - DEBT SERVIC	E FUND							
Department: 50 - RE\	/ENUES							
Category: 72 - PRO	PERTY TAXES							
03-50-7201	CURRENT PROPERTY TAXES	1,347,194.00	1,347,194.00	0.00	1,342,765.62	4,428.38		
03-50-7202	DELINQUENT PROPERTY TAX	30,000.00	30,000.00	0.00	-32,279.37	62,279.37		
03-50-7203	PENALTY, INTEREST, COSTS	15,000.00	15,000.00	0.00	3,814.00	11,186.00		
	Category: 72 - PROPERTY TAXES Total:	1,392,194.00	1,392,194.00	0.00	1,314,300.25	77,893.75		
Category: 96 - INTE	REST EARNED							
03-50-9601	INTEREST EARNED	14,000.00	14,000.00	1,614.02	22,242.56	-8,242.56		
	Category: 96 - INTEREST EARNED Total:	14,000.00	14,000.00	1,614.02	22,242.56	-8,242.56		
Category: 97 - INTE	RFUND ACTIVITY					ć		
03-50-9752	TRANSFER FROM UTILITY FUND	169,686.00	169,686.00	0.00	169,686.00	0.00		
	Category: 97 - INTERFUND ACTIVITY Total:	169,686.00	169,686.00	0.00	169,686.00	0.00		
	Department: 50 - REVENUES Total:	1,575,880.00	1,575,880.00	1,614.02	1,506,228.81	69,651.19		

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Income Statement		08/31/2024				
		Original	Current			Budget
		Total Budget	Total Budget	MTD Activity	YTD Activity	Remaining
Department: 51 - DE	BT SERVICE					
Category: 61 - DEB	T SERVICE					
03-51-6121	PRINCIPAL/DEBT SERVICE	1,370,000.00	1,370,000.00	0.00	1,370,000.00	0.00
03-51-6122	INTEREST/DEBT SERVICE	157,200.00	157,200.00	0.00	88,875.00	68,325.00
03-51-6123	MAINTENANCE FEE/DEBT SERVICE	9,000.00	9,000.00	0.00	1,575.00	7,425.00
	Category: 61 - DEBT SERVICE Total:	1,536,200.00	1,536,200.00	0.00	1,460,450.00	75,750.00
	Department: 51 - DEBT SERVICE Total:	1,536,200.00	1,536,200.00	0.00	1,460,450.00	75,750.00
	Fund: 03 - DEBT SERVICE FUND Surplus (Deficit):	39,680.00	39,680.00	1,614.02	45,778.81	

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Income Statement			For Fiscal: 2023-2024 Period Ending: 08/31/202				
		Original	Current			Budget	
		Total Budget	Total Budget	MTD Activity	YTD Activity	Remaining	
Fund: 05 - MOTEL TAX F	UND						
Department: 55 - REV	ENUES						
Category: 75 - OTHI	ER TAXES						
<u>05-55-7635</u>	MOTEL OCCUPANCY TAX	170,000.00	170,000.00	11,940.20	129,363.50	40,636.50	
	Category: 75 - OTHER TAXES Total:	170,000.00	170,000.00	11,940.20	129,363.50	40,636.50	
Category: 96 - INTE	REST EARNED					È	
<u>05-55-9601</u>	INTEREST EARNED	12,000.00	12,000.00	83.44	890.10	11,109.90	
	Category: 96 - INTEREST EARNED Total:	12,000.00	12,000.00	83.44	890.10	11,109.90	
	Department: 55 - REVENUES Total:	182,000.00	182,000.00	12,023.64	130,253.60	51,746.40	

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Income Statement			For Fiscal: 2023-2024 Period Ending: 08/31/2024						
		Original	Current			Budget			
		<b>Total Budget</b>	<b>Total Budget</b>	MTD Activity	YTD Activity	Remaining			
Department: 56 - MOT	ELTAX								
Category: 50 - SERVI	CES								
05-56-5040	ARTS	10,000.00	10,000.00	2,750.00	5,072.31	4,927.69			
05-56-5043	GENERAL ADVERTISING	8,000.00	8,000.00	0.00	5,535.00	2,465.00			
05-56-5044	ADVERTISING	12,000.00	12,000.00	732.25	6,875.17	5,124.83			
	Category: 50 - SERVICES Total:	30,000.00	30,000.00	3,482.25	17,482.48	12,517.52			
Category: 97 - INTER	FUND ACTIVITY					R			
<u>05-56-9751</u>	TRANSFER TO GENERAL FUND	26,900.00	26,900.00	0.00	26,900.00	0.00 🦰			
05-56-9753	TRANSFER TO CAPITAL IMP FUND	125,100.00	125,100.00	0.00	125,100.00	0.00			
	Category: 97 - INTERFUND ACTIVITY Total:	152,000.00	152,000.00	0.00	152,000.00	0.00			
	Department: 56 - MOTEL TAX Total:	182,000.00	182,000.00	3,482.25	169,482.48	12,517.52			
	Fund: 05 - MOTEL TAX FUND Surplus (Deficit):	0.00	0.00	8,541.39	-39,228.88				

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Income Statement For Fiscal: 2023-2024 Period En					24 Period Ending	g: 08/31/2024
		Original	Current			Budget
		<b>Total Budget</b>	Total Budget	MTD Activity	YTD Activity	Remaining
Fund: 10 - CAPITAL IMI	PROVEMENTS FUND					
Department: 90 - RE	VENUES					
Category: 96 - INT	EREST EARNED					
10-90-9601	INTEREST EARNED	84,000.00	84,000.00	16,242.09	57,277.47	26,722.53
	Category: 96 - INTEREST EARNED Total:	84,000.00	84,000.00	16,242.09	57,277.47	26,722.53
Category: 97 - INT	ERFUND ACTIVITY					
<u>10-90-9751</u>	TRFR F/GENERAL FUND	9,281,348.00	10,811,231.13	0.00	10,246,231.13	565,000.00
10-90-9753	TRANSFER FROM MOTEL TAX FUND	125,100.00	125,100.00	0.00	125,100.00	0.00
	Category: 97 - INTERFUND ACTIVITY Total:	9,406,448.00	10,936,331.13	0.00	10,371,331.13	565,000.00
Category: 99 - OTH	IER AGENCY REVENUES					5
10-90-9907	FY 20 - HOME ELEVATION	4,573,586.00	4,573,586.00	0.00	1,622,654.49	2,950,931.51
	Category: 99 - OTHER AGENCY REVENUES Total:	4,573,586.00	4,573,586.00	0.00	1,622,654.49	2,950,931.51
	Department: 90 - REVENUES Total:	14,064,034.00	15,593,917.13	16,242.09	12,051,263.09	3,542,654.04

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Income Stat	ement		For	Fiscal: 2023-20	24 Period Ending	g: 08/31/2024
		Original	Current			Budget
		<b>Total Budget</b>	Total Budget	MTD Activity	YTD Activity	Remaining
Departmen	t: 91 - EXPENSE					
Category	: 70 - CAPITAL IMPROVEMENTS					
10-91-7012	E 127 IMPROVEMENTS	300,000.00	300,000.00	0.00	165,772.72	134,227.28
<u>10-91-7016</u>	ELEVATIONS FY 20 GRANT	4,927,770.00	4,927,770.00	76,220.70	2,055,432.18	2,872,337.82
10-91-7032	REHAB/REPAIR STORM WATER LINES	200,000.00	200,000.00	0.00	0.00	200,000.00 _
10-91-7056	CAROL FOX PARK SANDBOX RENOV	55,000.00	55,000.00	0.00	0.00	55,000.00
10-91-7066	PLAYGROUND STRUCTURE CAROL FOX	150,000.00	150,000.00	0.00	20,000.00	130,000.00
10-91-7067	CLARK HENRY BASEBALL FIELD	255,000.00	255,000.00	0.00	3,680.00	251,320.00
10-91-7095	FIRE STATION REMODEL	550,000.00	550,000.00	0.00	68,239.99	481,760.01
<u>10-91-7105</u>	PARK IMPROVEMENTS	50,000.00	50,000.00	8,798.30	22,304.78	27,695.22
10-91-7127	NEW TAYLOR BLDG CONSTRUCTION	0.00	0.00	0.00	0.00	0.00
10-91-7130	FACILITIES IMPROVEMENT	96,000.00	96,000.00	0.00	60,921.00	35,079.00
10-91-7131	GOLF COURSE CONVENTION CENTER	8,500,000.00	9,029,883.13	155,068.19	7,252,242.16	1,777,640.97
10-91-7134	STREET PANELS REPLACEMENT	125,000.00	125,000.00	0.00	131,048.60	-6,048.60 丟
10-91-7137	SIDEWALK REPL & ADD	150,000.00	150,000.00	0.00	150,000.00	0.00
10-91-7138	SEATTLE ST (SENATE W TO DEAD END)	0.00	0.00	0.00	515.00	-515.00
10-91-7139	FY 23 STREET PROJECT	0.00	0.00	0.00	0.00	0.00
10-91-7143	PMP JERSEY MEADOW NATURE TRAIL & F	125,000.00	125,000.00	0.00	0.00	125,000.00
10-91-7148	DECORATIVE STREET LIGHTS	250,000.00	250,000.00	0.00	189,549.00	60,451.00
	Category: 70 - CAPITAL IMPROVEMENTS Total:	15,733,770.00	16,263,653.13	240,087.19	10,119,705.43	6,143,947.70
	Department: 91 - EXPENSE Total:	15,733,770.00	16,263,653.13	240,087.19	10,119,705.43	6,143,947.70
	Fund: 10 - CAPITAL IMPROVEMENTS FUND Surplus (Deficit):	-1,669,736.00	-669,736.00	-223,845.10	1,931,557.66	
	Total Surplus (Deficit):	-8,463,066.69	-9,092,949.82	-1,674,727.74	-6,388,293.52	

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## For Fiscal: 2023-2024 Period Ending: 08/31/2024

## **Group Summary**

					•	•
		Original	Current			Budget
Category		Total Budget	Total Budget	MTD Activity	YTD Activity	Remaining
Fund: 01 - GENERAL FUND						
Department: 10 - REVENUES						
72 - PROPERTY TAXES		8,493,956.00	8,493,956.00	0.00	8,291,098.63	202,857.37
75 - OTHER TAXES		6,097,000.00	6,097,000.00	425,130.00	4,682,149.62	1,414,850.38
80 - FINES WARRANTS & BONDS		848,000.00	848,000.00	69,184.62	884,393.73	-36,393.73
85 - FEE & CHARGES FOR SERVICE		397,407.00	397,407.00	28,660.21	388,532.81	8,874.19
90 - LICENSES & PERMITS		232,000.00	232,000.00	23,728.32	357,971.20	-125,971.20 🤦
96 - INTEREST EARNED		800,000.00	800,000.00	51,401.71	726,652.87	73,347.13
97 - INTERFUND ACTIVITY		5,582,515.00	5,582,515.00	0.00	3,252,686.58	2,329,828.42
98 - MISCELLANEOUS REVENUE		70,000.00	70,000.00	95,992.92	118,966.34	-48,966.34
99 - OTHER AGENCY REVENUES	_	300,000.00	300,000.00	0.00	16,343.75	283,656.25
	Department: 10 - REVENUES Total:	22,820,878.00	22,820,878.00	694,097.78	18,718,795.53	4,102,082.47

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Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 11 - ADMINISTRATIVE SERVICE					
30 - SALARIES, WAGES, & BENEFITS	1,052,032.40	1,052,032.40	118,087.79	994,020.34	58,012.06
35 - SUPPLIES	18,850.00	18,850.00	296.40	13,013.58	5,836.42
45 - MAINTENANCE	2,000.00	2,000.00	0.00	571.06	1,428.94
50 - SERVICES	100,050.60	100,050.60	2,805.80	76,491.21	23,559.39
54 - SUNDRY	35,000.00	35,000.00	0.00	29,543.74	5,456.26
60 - OTHER SERVICES	300.00	300.00	0.00	108.90	191.10
65 - CAPITAL OUTLAY	0.00	0.00	0.00	19.00	-19.00
97 - INTERFUND ACTIVITY	7,780.00	7,780.00	0.00	7,780.00	0.00
Department: 11 - ADMINISTRATIVE SERVICE Total:	1 216 013 00	1 216 013 00	121 189.99	1 121 547.83	94 465 17

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Income Statement		For Fiscal: 2023-2024 Period Ending: 08/31/2024				
		Original	Current			Budget
Category		Total Budget	Total Budget	MTD Activity	YTD Activity	Remaining
Department: 12 - LEGA	AL/OTHER SERVICES					
50 - SERVICES		2,730,000.00	2,730,000.00	404,710.36	1,266,819.62	1,463,180.38
55 - PROFESSIONAL	SERVICES	115,000.00	115,000.00	5,204.00	47,370.49	67,629.51
60 - OTHER SERVICES	5	172,132.00	172,132.00	0.00	175,627.07	-3,495.07
65 - CAPITAL OUTLA	(	0.00	100,000.00	0.00	0.00	100,000.00
97 - INTERFUND ACT	IVITY _	9,381,898.00	10,911,781.13	0.00	10,346,781.13	565,000.00
	Denartment: 12 - LEGAL /OTHER SERVICES Total:	12 399 030.00	14 028 913 13	409 914 36	11 836 598 31	2 192 314.82

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Income Statement		4 Period Ending	: 08/31/2024		
	Original	Current			Budget
Category	Total Budget	Total Budget	MTD Activity	YTD Activity	Remaining
Department: 13 - INFO TECHNOLOGY					
30 - SALARIES, WAGES, & BENEFITS	392,064.02	392,064.02	44,947.95	347,689.67	44,374.35
35 - SUPPLIES	3,450.00	3,450.00	0.00	2,144.18	1,305.82
45 - MAINTENANCE	481,814.00	481,814.00	52,529.98	256,172.29	225,641.71
50 - SERVICES	59,195.19	59,195.19	2,917.08	42,566.92	16,628.27
55 - PROFESSIONAL SERVICES	60,000.00	60,000.00	0.00	22,928.83	37,071.17
65 - CAPITAL OUTLAY	4,000.00	4,000.00	0.00	3,633.96	366.04
97 - INTERFUND ACTIVITY	86,240.00	86,240.00	0.00	86,240.00	0.00
Department: 13 - INFO TECHNOLOGY Total:	1,086,763.21	1,086,763.21	100,395.01	761,375.85	325,387.36

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Income Statement		For Fiscal: 2023-2024 Period Ending: 0				08/31/2024
		Original	Current			Budget
Category		Total Budget	Total Budget	MTD Activity	YTD Activity	Remaining
Department: 14 - PURCHASING						
35 - SUPPLIES		24,000.00	24,000.00	2,068.10	18,422.76	5,577.24
50 - SERVICES		2,675.00	2,675.00	668.25	2,673.00	2.00
	Department: 14 - PURCHASING Total:	26,675.00	26,675.00	2,736.35	21,095.76	5,579.24

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Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 15 - ACCOUNTING SERVICES					
30 - SALARIES, WAGES, & BENEFITS	434,499.45	434,499.45	48,070.74	317,911.03	116,588.42
35 - SUPPLIES	4,350.00	5,350.00	0.00	4,699.93	650.07
45 - MAINTENANCE	500.00	500.00	0.00	448.97	51.03
50 - SERVICES	7,899.90	6,899.90	138.45	3,688.02	3,211.88
54 - SUNDRY	1,000.00	1,000.00	0.00	805.00	195.00
55 - PROFESSIONAL SERVICES	50,000.00	50,000.00	0.00	33,239.98	16,760.02
97 - INTERFUND ACTIVITY	2,775.00	2,775.00	0.00	2,775.00	0.00
Department: 15 - ACCOUNTING SERVICES Total:	501.024.35	501.024.35	48.209.19	363.567.93	137.456.42

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Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 16 - CUSTOMER SERVICE					
30 - SALARIES, WAGES, & BENEFITS	81,109.74	81,109.74	9,206.22	71,520.04	9,589.70
35 - SUPPLIES	500.00	500.00	0.00	350.84	149.16
45 - MAINTENANCE	400.00	400.00	0.00	0.00	400.00
50 - SERVICES	1,100.00	1,100.00	0.00	1,008.46	91.54
55 - PROFESSIONAL SERVICES	73,500.00	73,500.00	21,226.00	89,409.48	-15,909.48
97 - INTERFUND ACTIVITY	437.50	437.50	0.00	437.50	0.00
Department: 16 - CUSTOMER SERVICE Total:	157,047.24	157,047.24	30,432.22	162,726.32	-5,679.08

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	Original	Current			Budget	
Category	Total Budget	Total Budget	MTD Activity	YTD Activity	Remaining	
Department: 19 - MUNICIPAL COURT						
30 - SALARIES, WAGES, & BENEFITS	288,760.90	288,760.90	32,440.39	254,893.88	33,867.02	
35 - SUPPLIES	2,300.00	2,300.00	0.00	1,384.56	915.44	
45 - MAINTENANCE	500.00	500.00	0.00	0.00	500.00	
50 - SERVICES	6,900.00	6,900.00	0.00	3,119.57	3,780.43 _	
54 - SUNDRY	800.00	800.00	0.00	0.00	800.00	
55 - PROFESSIONAL SERVICES	80,950.00	80,950.00	5,175.00	57,125.45	23,824.55	
Department: 19 - MUNICIPAL COURT Total:	380 210.90	380 210.90	37 615 39	316 523 46	63 687 44	

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Category		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 21 - POLICE						
30 - SALARIES, WAGES, & BENEFITS		4,404,871.27	4,404,871.27	525,578.75	4,028,477.31	376,393.96
35 - SUPPLIES		93,924.00	93,924.00	-368.92	82,259.19	11,664.81
45 - MAINTENANCE		72,397.00	72,397.00	7,550.63	64,547.20	7,849.80
50 - SERVICES		247,199.72	247,199.72	11,241.09	219,254.09	27,945.63
54 - SUNDRY		3,000.00	3,000.00	0.00	2,072.13	927.87
55 - PROFESSIONAL SERVICES		1,800.00	1,800.00	0.00	1,566.00	234.00
60 - OTHER SERVICES		25,340.00	25,340.00	0.00	24,922.41	417.59
65 - CAPITAL OUTLAY		115,000.00	115,000.00	0.00	1,779.00	113,221.00
97 - INTERFUND ACTIVITY		1,987.50	1,987.50	0.00	1,987.50	0.00
	Department: 21 - POLICE Total:	4,965,519.49	4,965,519.49	544,001.55	4,426,864.83	538,654.66

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Income Statement		For Fiscal: 2023-2024 Period Ending: 08/31/2024				
	Original	Current			Budget	
Category	Total Budget	Total Budget	MTD Activity	YTD Activity	Remaining	
Department: 23 - COMMUNICATIONS						
30 - SALARIES, WAGES, & BENEFITS	1,017,393.07	1,017,393.07	105,601.38	837,617.73	179,775.34	
35 - SUPPLIES	13,365.00	13,365.00	0.00	8,175.64	5,189.36	
45 - MAINTENANCE	22,450.00	22,450.00	0.00	1,863.73	20,586.27	
50 - SERVICES	16,900.08	16,900.08	129.22	8,355.12	8,544.96 _	
60 - OTHER SERVICES	600.00	600.00	0.00	226.18	373.82	
97 - INTERFUND ACTIVITY	53,100.00	53,100.00	0.00	53,100.00	0.00	
Department: 23 - COMMUNICATIONS Total:	1.123.808.15	1.123.808.15	105.730.60	909.338.40	214.469.75	

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Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 25 - FIRE DEPARTMENT					
30 - SALARIES, WAGES, & BENEFITS	2,995,572.80	2,995,572.80	349,431.93	2,935,975.86	59,596.94
35 - SUPPLIES	306,199.00	306,199.00	52,779.02	288,992.03	17,206.97
45 - MAINTENANCE	133,949.00	133,949.00	15,875.09	90,776.64	43,172.36
50 - SERVICES	92,133.04	92,133.04	4,892.55	69,757.35	22,375.69
54 - SUNDRY	1,299.00	1,299.00	0.00	932.00	367.00
55 - PROFESSIONAL SERVICES	88,300.00	88,300.00	3,828.53	35,993.51	52,306.49
65 - CAPITAL OUTLAY	0.00	0.00	0.00	1,193.82	-1,193.82
Department: 25 - FIRE DEPARTMENT Total	: 3.617.452.84	3.617.452.84	426.807.12	3.423.621.21	193.831.63

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For Fiscal: 2023-2024 Period Ending: 08/31/2024

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Category	Total Buaget	Total Dauget	The factority	11271001010	
Department: 30 - PUBLIC WORKS					
30 - SALARIES, WAGES, & BENEFITS	133,689.94	133,689.94	15,463.66	119,611.91	14,078.03
35 - SUPPLIES	5,950.00	5,950.00	140.83	4,684.62	1,265.38
50 - SERVICES	15,119.80	15,119.80	500.43	13,339.51	1,780.29
55 - PROFESSIONAL SERVICES	70,000.00	70,000.00	6,760.00	62,597.50	7,402.50
65 - CAPITAL OUTLAY	1,600.00	1,600.00	0.00	0.00	1,600.00
97 - INTERFUND ACTIVITY	10,727.00	10,727.00	0.00	10,727.00	0.00
Department: 30 - PUBLIC WORKS Total:	237,086.74	237,086.74	22,864.92	210,960.54	26,126.20

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	Original	Current			Budget	
Category	Total Budget	Total Budget	MTD Activity	YTD Activity	Remaining	
Department: 31 - COMMUNITY DEVELOPMENT						
30 - SALARIES, WAGES, & BENEFITS	303,304.19	303,304.19	36,244.93	270,555.80	32,748.39	
35 - SUPPLIES	9,750.00	9,750.00	0.00	2,913.86	6,836.14	
45 - MAINTENANCE	0.00	0.00	0.00	526.47	-526.47	
50 - SERVICES	9,699.80	9,699.80	923.54	19,001.08	-9,301.28	
55 - PROFESSIONAL SERVICES	150,000.00	150,000.00	12,175.00	124,946.12	25,053.88	
65 - CAPITAL OUTLAY	600.00	600.00	0.00	0.00	600.00	
97 - INTERFUND ACTIVITY	2,725.00	2,725.00	0.00	2,725.00	0.00	
Department: 31 - COMMUNITY DEVELOPMENT Total:	476,078.99	476.078.99	49.343.47	420.668.33	55.410.66	

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		Original	Current			Budget
Category		Total Budget	Total Budget	MTD Activity	YTD Activity	Remaining
Department: 32 - STREETS						
30 - SALARIES, WAGES, & BENEFITS		393,488.02	393,488.02	18,207.19	251,292.37	142,195.65
35 - SUPPLIES		57,000.00	57,000.00	0.00	33,410.81	23,589.19
40 - MAINTENANCEBLDGS, STRUC		65,000.00	65,000.00	0.00	69,198.13	-4,198.13
45 - MAINTENANCE		3,800.00	3,800.00	0.00	0.00	3,800.00
50 - SERVICES		194,900.00	194,900.00	14,287.51	180,845.67	14,054.33
55 - PROFESSIONAL SERVICES		21,000.00	21,000.00	0.00	15,420.50	5,579.50
97 - INTERFUND ACTIVITY		81,748.47	81,748.47	0.00	81,748.47	0.00
	Department: 32 - STREETS Total:	816,936.49	816,936.49	32,494.70	631,915.95	185,020.54

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For Fiscal: 2023-2024 Period Ending: 08/31/2024
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Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 33 - BUILDING MAINTENANCE					
30 - SALARIES, WAGES, & BENEFITS	170,482.34	170,122.34	13,691.42	139,247.68	30,874.66
35 - SUPPLIES	21,750.00	21,750.00	0.00	22,653.52	-903.52
40 - MAINTENANCEBLDGS, STRUC	52,500.00	52,500.00	-14,503.01	36,428.09	16,071.91
45 - MAINTENANCE	3,000.00	3,000.00	0.00	3,355.90	-355.90 🚄
50 - SERVICES	108,000.00	108,360.00	10,157.27	99,950.28	8,409.72
55 - PROFESSIONAL SERVICES	10,000.00	10,000.00	0.00	3,822.77	6,177.23
65 - CAPITAL OUTLAY	70,000.00	70,000.00	1,061.59	72,176.43	-2,176.43
97 - INTERFUND ACTIVITY	7,389.00	7,389.00	0.00	7,389.00	0.00
Department: 33 - BUILDING MAINTENANCE Total:	443,121.34	443,121.34	10,407.27	385,023.67	58,097.67

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ncome Statement For Fiscal: 2023-2024 Period Ending:					08/31/2024	
		Original	Current			Budget
Category		Total Budget	Total Budget	MTD Activity	YTD Activity	Remaining
Department: 35 - SOLID WASTE						
55 - PROFESSIONAL SERVICES	_	542,962.00	542,962.00	40,741.05	623,613.58	-80,651.58
	Department: 35 - SOLID WASTE Total:	542,962.00	542,962.00	40,741.05	623,613.58	-80,651.58

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Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 36 - FLEET SERVICES					
30 - SALARIES, WAGES, & BENEFITS	0.00	0.00	0.00	2,635.17	-2,635.17
35 - SUPPLIES	169,000.00	169,000.00	14,217.70	124,177.93	44,822.07
45 - MAINTENANCE	50,000.00	50,000.00	13,707.99	35,460.52	14,539.48
50 - SERVICES	1,500.00	1,500.00	0.00	662.33	837.67
54 - SUNDRY	3,500.00	3,500.00	0.00	2,431.52	1,068.48
65 - CAPITAL OUTLAY	13,700.00	13,700.00	0.00	4,942.95	8,757.05
97 - INTERFUND ACTIVITY	1,050.00	1,050.00	0.00	1,050.00	0.00
Department: 36 - FLFFT SERVICES Total:	238.750.00	238.750.00	27.925.69	171.360.42	67.389.58

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Category		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 38 - RECREATION						
30 - SALARIES, WAGES, & BENEFIT	S	211,614.43	211,614.43	53,417.20	182,441.52	29,172.91
35 - SUPPLIES		16,150.00	16,150.00	722.00	14,086.82	2,063.18
40 - MAINTENANCEBLDGS, STRU	С	0.00	0.00	0.00	32.23	-32.23
45 - MAINTENANCE		1,000.00	1,000.00	0.00	0.00	1,000.00
50 - SERVICES		114,209.96	114,209.96	3,245.19	109,453.78	4,756.18
55 - PROFESSIONAL SERVICES		21,500.00	21,500.00	0.00	21,500.00	0.00
97 - INTERFUND ACTIVITY		1,100.00	1,100.00	0.00	1,100.00	0.00
	Department: 38 - RECREATION Total:	365,574.39	365,574.39	57,384.39	328,614.35	36,960.04

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Income Statement		For Fiscal: 2023-2024 Period Ending: 08/31/202			
	Original	Current			Budget
Category	Total Budget	Total Budget	MTD Activity	YTD Activity	Remaining
Department: 39 - PARKS					
30 - SALARIES, WAGES, & BENEFITS	718,178.52	718,178.52	78,680.11	607,728.07	110,450.45
35 - SUPPLIES	78,150.00	78,150.00	7,544.88	74,619.21	3,530.79
40 - MAINTENANCEBLDGS, STRUC	53,500.00	53,500.00	353.31	60,502.71	-7,002.71
45 - MAINTENANCE	4,000.00	4,000.00	0.00	-1,406.86	5,406.86
50 - SERVICES	14,120.04	14,120.04	364.26	10,021.58	4,098.46
55 - PROFESSIONAL SERVICES	5,500.00	5,500.00	0.00	400.00	5,100.00
65 - CAPITAL OUTLAY	52,000.00	52,000.00	0.00	43,529.19	8,470.81
97 - INTERFUND ACTIVITY	134,386.00	134,386.00	0.00	134,386.00	0.00
Department: 39 - PARKS Total:	1,059,834.56	1,059,834.56	86,942.56	929,779.90	130,054.66
Fund: 01 - GENERAL FUND Surplus (Deficit):	-6,833,010.69	-8,462,893.82	-1,461,038.05	-8,326,401.11	-136,492.71
Fund: 03 - DEBT SERVICE FUND					
Department: 50 - REVENUES					
72 - PROPERTY TAXES	1,392,194.00	1,392,194.00	0.00	1,314,300.25	77,893.75
96 - INTEREST EARNED	14,000.00	14,000.00	1,614.02	22,242.56	-8,242.56
97 - INTERFUND ACTIVITY	169,686.00	169,686.00	0.00	169,686.00	0.00
Department: 50 - REVENUES Total:	1,575,880.00	1,575,880.00	1,614.02	1,506,228.81	69,651.19

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Income Statement			: 08/31/2024			
		Original	Current			Budget
Category		Total Budget	Total Budget	MTD Activity	YTD Activity	Remaining
Department: 51 - DEBT S	ERVICE					
61 - DEBT SERVICE	_	1,536,200.00	1,536,200.00	0.00	1,460,450.00	75,750.00
	Department: 51 - DEBT SERVICE Total:	1,536,200.00	1,536,200.00	0.00	1,460,450.00	75,750.00
	Fund: 03 - DEBT SERVICE FUND Surplus (Deficit):	39,680.00	39,680.00	1,614.02	45,778.81	-6,098.81
Fund: 05 - MOTEL TAX FUN	D					$\subseteq$
Department: 55 - REVEN	UES					_
75 - OTHER TAXES		170,000.00	170,000.00	11,940.20	129,363.50	40,636.50
96 - INTEREST EARNED	_	12,000.00	12,000.00	83.44	890.10	11,109.90
	Department: 55 - REVENUES Total:	182,000.00	182,000.00	12,023.64	130,253.60	51,746.40

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Income Statement	t For Fiscal: 2023-2024 Period Ending: 08/31/2024							
		Original	Current			Budget		
Category		Total Budget	Total Budget	MTD Activity	YTD Activity	Remaining		
Department: 56 - MOTEL TAX								
50 - SERVICES		30,000.00	30,000.00	3,482.25	17,482.48	12,517.52		
97 - INTERFUND ACTIVITY	_	152,000.00	152,000.00	0.00	152,000.00	0.00		
	Department: 56 - MOTEL TAX Total:	182,000.00	182,000.00	3,482.25	169,482.48	12,517.52		
Fund: (	05 - MOTEL TAX FUND Surplus (Deficit):	0.00	0.00	8,541.39	-39,228.88	39,228.88		
Fund: 10 - CAPITAL IMPROVEMENTS	FUND							
Department: 90 - REVENUES						-		
96 - INTEREST EARNED		84,000.00	84,000.00	16,242.09	57,277.47	26,722.53		
97 - INTERFUND ACTIVITY		9,406,448.00	10,936,331.13	0.00	10,371,331.13	565,000.00		
99 - OTHER AGENCY REVENUES	_	4,573,586.00	4,573,586.00	0.00	1,622,654.49	2,950,931.51		
	Department: 90 - REVENUES Total:	14,064,034.00	15,593,917.13	16,242.09	12,051,263.09	3,542,654.04		

9/9/2024 9:31:40 AM Page 50 of 52

Income Statement		For	Fiscal: 2023-202	24 Period Ending	g: 08/31/2024
	Original	Current			Budget
Category	Total Budget	Total Budget	MTD Activity	YTD Activity	Remaining
Department: 91 - EXPENSE					
70 - CAPITAL IMPROVEMENTS	15,733,770.00	16,263,653.13	240,087.19	10,119,705.43	6,143,947.70
Department: 91 - EXPENSE Total:	15,733,770.00	16,263,653.13	240,087.19	10,119,705.43	6,143,947.70
Fund: 10 - CAPITAL IMPROVEMENTS FUND Surplus (Deficit):	-1,669,736.00	-669,736.00	-223,845.10	1,931,557.66	-2,601,293.66
Total Surplus (Deficit):	-8.463.066.69	-9.092.949.82	-1.674.727.74	-6.388.293.52	

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#### **Fund Summary**

	Original	Current			Budget
Fund	<b>Total Budget</b>	<b>Total Budget</b>	MTD Activity	YTD Activity	Remaining
01 - GENERAL FUND	-6,833,010.69	-8,462,893.82	-1,461,038.05	-8,326,401.11	-136,492.71
03 - DEBT SERVICE FUND	39,680.00	39,680.00	1,614.02	45,778.81	-6,098.81
05 - MOTEL TAX FUND	0.00	0.00	8,541.39	-39,228.88	39,228.88
10 - CAPITAL IMPROVEMENT	-1,669,736.00	-669,736.00	-223,845.10	1,931,557.66	-2,601,293.66
Total Surplus (Deficit):	-8,463,066.69	-9,092,949.82	-1,674,727.74	-6,388,293.52	

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# CITY OF JERSEY VILLAGE

# PROPERTY TAX COLLECTIONS REPORT

**JULY 2024** 

Run Date: 08-08-2024 Report:ACTGL\_TCS\_JURIS\_PDF\_HC 1.6

Request Seq: 1465663

Tax Collection System
Distribution Report - PROPERTY TAX
For Deposit Dates: 07/01/2024 thru 07/31/2024

Jurisdiction 0070 JERSEY VILLAGE

Year	Levy	Penalty Interest	Attorney	Adjustment Amount	Net Collections	Commissions (Excludes Attorney)	Net Payable	Disbursed to Jurisdiction	Disbursed to Attorneys
2023	(30,511.39)	2,020.98	1,660.53	400.14	(26,429.74)	142.47	(26,287.27)	400.14	1,660.53
2022	(26,013.04)	137.54	121.10	0.00	(25,754.40)	129.34	(25,625.06)	0.00	121.10
2019	101.24	21.77	0.00	0.00	123.01	(0.61)	122.40	0.00	0.00
2017	32.42	18.78	8.75	0.00	59.95	(0.27)	59.68	0.00	8.75
2016	626.70	252.24	0.00	0.00	878.94	(4.39)	874.55	0.00	0.00
2015	858.95	414.45	0.00	0.00	1,273.40	(6.36)	1,267.04	0.00	0.00
2007	401.25	842.63	248.78	0.00	1,492.66	(6.22)	1,486.44	0.00	248.78
Total:	(\$54,503.87)	\$3,708.39	\$2,039.16	\$400.14	(\$48,356.18)	\$253.96	(\$48,102.22)	\$400.14	\$2,039.16

TC168

DELO

177,281.65

26,362.75-

26,362.75-

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# CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON SEPTEMBER 16, 2024

PAGE: 1

FROM 07/01/2024 TO 07/31/2024

JURISDICTION: 0070 City of Jersey Village

TAX COLLECTION SYSTEM

TAX COLLECTOR MONTHLY REPORT

5	PAID ACCT	TAX LEVY	TAX RATE

YEAR 2023 00.742500 61,982.11 3,132

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YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE CO	LL %	YTD UNCOL
2023	112,818.90	50,836.79-	50.836.79-	30,511.39-	30,511.39-	92,493.50	49.23-	0.00
2023	32,879.40	26,362.75-	26,362.75-	26,013.04-	26,013.04-		99.18-	0.00
2022	19,645.17	.00	0.00	0.00	0.00	19,645.17	99.18-	0.00
2021	18,017.79	.00	0.00	0.00	0.00	18,017.79		0.00
2020	14,672.10	.00		101.24	101.24	14,570.86	. 69	0.00
2019	14,672.10	.00	0.00	0.00	0.00	18,737.37	.09	0.00
2018							0.0	
	12,386.72	.00	0.00	32.42	32.42	12,354.30	.26	0.00
2016	9,135.55	.00	0.00	626.70	626.70	8,508.85	6.86	0.00
2015	8,033.77	.00	0.00	858.95	858.95	•	10.69	0.00
2014	7,420.39	.00	0.00	0.00	0.00	7,420.39		0.00
2013	6,015.51	.00	0.00	0.00	0.00	6,015.51		0.00
2012	5,776.50	.00	0.00	0.00	0.00	5,776.50		0.00
2011	4,773.94	.00	0.00	0.00	0.00	4,773.94		0.00
2010	4,289.59	.00	0.00	0.00	0.00	4,289.59		0.00
2009	5,453.54	.00	0.00	0.00	0.00	5,453.54		0.00
2008	2,474.69	.00	0.00	0.00	0.00	2,474.69		0.00
2007	2,578.18	.00	0.00	401.25	401.25	2,176.93	15.56	0.00
2006	2,086.72	.00	0.00	0.00	0.00	2,086.72		0.00
2005	1,705.11	.00	0.00	0.00	0.00	1,705.11		0.00
2004	1,110.04	.00	0.00	0.00	0.00	1,110.04		0.00
2003	0.00	.00	0.00	0.00	0.00	0.00		0.00
2002	89.57	.00	0.00	0.00	0.00	89.57		0.00
***	290,100.55	77,199.54-	77,199.54-	54,503.87-	54,503.87-	267,404.88		0.00
CURR	112,818.90	50,836.79-	50,836.79-	30,511.39-	30,511.39-	92,493.50		0.00

23,992.48-

23,992.48-

174,911.38

0.00

08/01/2024 15:39:33 1464046 TAX COLLECTION SYSTEM PAGE: 1

INCLUDES AG ROLLBACK

### DEPOSIT DISTRIBUTION REVERSALS DETAIL SCHEDULE

FROM: 07/01/2024 THRU 07/31/2024

JURISDICTION: 70 City of Jersey Village

TC298-M SELECTION: DEPOSIT

		EFF	LEVY	DISCOUNT	PENALTY		REFUND	PAYMENT
YEAR DEPOSIT	ACCOUNT NUMBER	YR/MO	PAID	GIVEN	INTEREST	ATTORNEY CAUSE /REV	AMOUNT	AMOUNT CAT
2022 RF240719	082-109-000-0023	202405	1,172.11-	0.00	0.00	0.00 22	1,172.11	0.00 RF
2022 RF240719	082-109-000-0023	202405	0.00	0.00	0.00	0.00 22	1,172.11-	1,172.11-RF
2022 RF240719	105-863-000-0009	202212	661.20-	0.00	0.00	0.00 22	661.20	0.00 RF
2022 RF240719	105-863-000-0009	202212	0.00	0.00	0.00	0.00 22	661.20-	661.20-RF
2022 RF240719	105-863-000-0013	202212	461.39-	0.00	0.00	0.00 22	461.39	0.00 RF
2022 RF240719	105-863-000-0013	202212	0.00	0.00	0.00	0.00 22	461.39-	461.39-RF
2022 RF240719	114-532-001-0001	202211	24,186.23-	0.00	0.00	0.00 22	24,186.23	0.00 RF
2022 RF240719	114-532-001-0001	202211	0.00	0.00	0.00	0.00 22	24,186.23-	24,186.23-RF
	2022 TOTAL		26,480.93-	0.00	0.00	0.00	0.00	26,480.93-
2023 RF240722	082-109-000-0023	202403	0.00	0.00	0.00	0.00 9	122.78-	122.78-RF
2023 RF240722 2023 RF240722	082-109-000-0023	202403	122.78-	0.00	0.00	0.00 9	122.78	0.00 RF
2023 RF240722	082-115-002-0002	202401	1,388.14-	0.00	0.00	0.00 9	1,388.14	0.00 RF
2023 RF240722	082-115-002-0002	202401	0.00	0.00	0.00	0.00 9	1,388.14-	1,388.14-RF
2023 RF240722	082-139-000-0004	202311	395.68-	0.00	0.00	0.00 9	395.68	0.00 RF
2023 RF240722	082-139-000-0004	202311	0.00	0.00	0.00	0.00 9	395.68-	395.68-RF
2023 RF240722	105-861-000-0011	202401	0.00	0.00	0.00	0.00 9	839.03-	839.03-RF
2023 RF240722	105-861-000-0011	202401	839.03-	0.00	0.00	0.00 9	839.03	0.00 RF
2023 RF240722	105-863-000-0013	202312	644.39-	0.00	0.00	0.00 9	644.39	0.00 RF
2023 RF240722	105-863-000-0013	202312	0.00	0.00	0.00	0.00 9	644.39-	644.39-RF
2023 RF240722	105-868-000-0015	202312	616.84-	0.00	0.00	0.00 9	616.84	0.00 RF
2023 RF240722	105-868-000-0015	202312	0.00	0.00	0.00	0.00 9	616.84-	616.84-RF
2023 RF240722	107-452-000-0007	202401	839.02-	0.00	0.00	0.00 9	839.02	0.00 RF
2023 RF240722	107-452-000-0007	202401	0.00	0.00	0.00	0.00 9	839.02-	839.02-RF
2023 RF240722	114-532-001-0001	202311	14,807.98-	0.00	0.00	0.00 9	14,807.98	0.00 RF
2023 RF240722	114-532-001-0001	202311	0.00	0.00	0.00	0.00 9	14,807.98-	14,807.98-RF
2023 RF240722	119-338-000-0001	202401	16,201.62-	0.00	0.00	0.00 9	16,201.62	0.00 RF
2023 RF240722	119-338-000-0001	202401	0.00	0.00	0.00	0.00 9	16,201.62-	16,201.62-RF
2023 RF240722	119-338-000-0002	202401	11,183.55-	0.00	0.00	0.00 9	11,183.55	0.00 RF
2023 RF240722	119-338-000-0002	202401	0.00	0.00	0.00	0.00 9	11,183.55-	11,183.55-RF
2023 RF240722	119-338-000-0011	202401	1,098.42-	0.00	0.00	0.00 9	1,098.42	0.00 RF
2023 RF240722	119-338-000-0011	202401	0.00	0.00	0.00	0.00 9	1,098.42-	1,098.42-RF
2023 RF240722	120-864-000-0001	202312	0.00	0.00	0.00	0.00 9	553.41-	553.41-RF
2023 RF240722	120-864-000-0001	202312	553.41-	0.00	0.00	0.00 9	553.41	0.00 RF
2023 RF240722	138-440-001-0001	202401	0.00	0.00	0.00	0.00 9	2,145.93-	2,145.93-RF
2023 RF240722	138-440-001-0001	202401	2,145.93-	0.00	0.00	0.00 9	2,145.93	0.00 RF

08/01/2024 15:39:33 1464046 TAX COLLECTION SYSTEM PAGE: 2

INCLUDES AG ROLLBACK

### DEPOSIT DISTRIBUTION REVERSALS DETAIL SCHEDULE

FROM: 07/01/2024 THRU 07/31/2024

JURISDICTION: 70 City of Jersey Village

TC298-M SELECTION: DEPOSIT

YEAR DEPOSIT	ACCOUNT NUMBER	EFF YR/MO	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	ATTORNEY CAUSE /REV	REFUND AMOUNT	PAYMENT AMOUNT CAT
	2023 TOTAL		50,836.79-	0.00	0.00	0.00	0.00	50,836.79-
	YEAR 2022							
	REFUNDS		26,480.93-	0.00	0.00	0.00	0.00	26,480.93-
	RETURNED ITEMS		0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS/REVERSALS	5	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL		26,480.93-	0.00	0.00	0.00	0.00	26,480.93-
	YEAR 2023							
	REFUNDS		50,836.79-	0.00	0.00	0.00	0.00	50,836.79-
	RETURNED ITEMS		0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS/REVERSALS	3	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL		50,836.79-	0.00	0.00	0.00	0.00	50,836.79-
	ALL YEARS							
	REFUNDS		77,317.72-	0.00	0.00	0.00	0.00	77,317.72-
	RETURNED ITEMS		0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS/REVERSALS	3	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL		77,317.72-	0.00	0.00	0.00	0.00	77,317.72-

# General Fund For the period ended August 31, 2024

					% of Actual	
					compared	
		Adopted Budget	Current Budget	YTD Actual	to Budget	Projections
Revenue						
	Property Taxes	8,493,956.00	8,493,956.00	8,291,098.63	97.61%	8,493,956.00
	Electric Franchise Taxes	365,000.00	365,000.00	331,744.62	90.89%	365,000.00
	Telephone Franchise	12,000.00	12,000.00	9,807.46	81.73%	12,000.00
	Gas Franchise	45,000.00	45,000.00	46,985.57	104.41%	47,000.00
	Cable TV Franchise	79,000.00	79,000.00	56,728.14	71.81%	79,000.00
	Telecommunication	14,000.00	14,000.00	14,412.98	102.95%	14,000.00
	City Sales Tax	5,550,000.00	5,550,000.00	4,186,178.92	75.43%	4,500,000.00
	Mixed Drink Tax	32,000.00	32,000.00	36,291.93	113.41%	40,000.00
	Fines Warrants & Bonds **	848,000.00	848,000.00	884,393.73	104.29%	960,000.00
	Fees & Charge for Services	397,407.00	397,407.00	388,532.81	97.77%	400,000.00
	Licenses & Permits	232,000.00	232,000.00	357,971.20	154.30%	380,000.00
	Interest Earned	800,000.00	800,000.00	726,652.87	90.83%	775,000.00
	Interfund Activity	5,582,515.00	5,582,515.00	3,252,686.58	58.27%	4,342,686.58
	Misc Revenue	70,000.00	70,000.00	118,966.34	169.95%	120,000.00
	Other Agency Revenue	300,000.00	300,000.00	16,343.75	5.45%	302,000.00
	Total Revenue	22,820,878.00	22,820,878.00	18,718,795.53	82.02%	20,830,642.58
Expenditures						
	Administrative Service	1,216,013.00	1,216,013.00	1,121,547.83	92.23%	1,216,013.00
	Legal/Other Services	12,399,030.00	14,028,913.13	11,836,598.31	84.37%	13,018,913.13
	Info Technology	1,086,763.21	1,086,763.21	761,375.85	70.06%	916,763.21
	Purchasing	26,675.00	26,675.00	21,095.76	79.08%	26,675.00
	Accounting Services	501,024.35	501,024.35	363,567.93	72.56%	491,024.35
	Customer Services	157,047.24	157,047.24	162,726.32	103.62%	163,000.00
	Municipal Court	380,210.90	380,210.90	316,523.46	83.25%	380,210.90
	Police Department	4,965,519.49	4,965,519.49	4,426,864.83	89.15%	4,850,519.49
	Communications	1,123,808.15	1,123,808.15	909,338.40	80.92%	1,123,808.15
	Fire Department	3,617,452.84	3,617,452.84	3,423,621.21	94.64%	3,617,452.84
	Public Works	237,086.74	237,086.74	210,960.54	88.98%	237,076.74
	Community Development	476,078.99	476,078.99	420,668.33	88.36%	476,078.99
	Streets	816,936.49	816,936.49	631,915.95	77.35%	696,936.49
	Building Maintenance	443,121.34	443,121.34	385,023.67	86.89%	443,121.34
	Solid Waste	542,962.00	542,962.00	623,613.58	114.85%	700,000.00
	Fleet Services	238,750.00	238,750.00	171,360.42	71.77%	238,750.00
	Recreation	365,574.39	365,574.39	328,614.35	89.89%	365,574.39
	Parks	1,059,834.56	1,059,834.56	929,779.90	87.73%	1,059,834.56
	Total Expenditures	29,653,888.69	31,283,771.82	27,045,196.64	86.45%	30,021,752.58

<sup>\*\*</sup> Part of the collection is transfer to the Court Technology/Security Fund

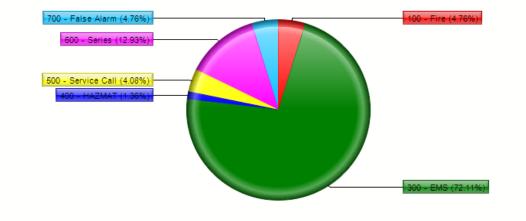
#### <u>Utility Fund</u> For the period ended August 31, 2024

					% of Actual compared to	
		Adopted Budget	Current Budget	YTD Actual	Budget	Projections
Revenue						
	Fees & Charge for Services	5,733,889.00	5,733,889.00	5,014,347.41	87.45%	5,600,000.00
	Interest Earned	144,000.00	144,000.00	83,988.15	58.33%	90,000.00
	Interfund Activity	-	-			0
	Miscellaneous Revenue	60,000.00	60,000.00	48,980.49	81.63%	60,000.00
	Other Agency Revenue		-	-	0.00%	_
	Total Revenue	5,937,889.00	5,937,889.00	5,147,316.05	89.78%	5,750,000.00
F						
Expenditures					22.440/	
	Water & Sewer	4,889,467.55	4,889,467.55	4,505,304.00	92.14%	4,889,467.55
	Utility Capital Projects	4,040,000.00	4,040,000.00	1,847,535.43	45.73%	3,760,000.00
	Total Expenditures	8,929,467.55	8,929,467.55	6,352,839.43	71.14%	8,649,467.55

### Jersey Village Fire Department Monthly Activity Report August 2024

#### Fire Incident Type Breakdown

Incident Type Group	
100 - Fire	7
300 - EMS	106
400 - HAZMAT	2
500 - Service Call	6
600 - Series	19
700 - False Alarm	7
	147



#### **Responses by Unit**

Apparatus Name	2024-08-01	
ENGINE 101	87	87
MEDIC 101	86	86
0000	4	4
SQUAD 101	6	6
RESCUE 101	5	5
CHIEF 2	2	2
MEDIC 102	11	11
UTV 101	1	1
	202	202

# **Action by Apparatus**

Apparatus Action Taken 1	ENGINE 101	MEDIC 101	0000	MEDIC 102	RESCUE 101	CHIEF 2	SQUAD 101	UTV 101	
Control traffic	30	0	0	0	2	0	1	0	33
Cancelled en route	11	6	3	0	0	0	0	0	20
Investigate	11	3	0	0	0	0	0	0	14
Transport person	0	35	0	6	0	0	0	0	41
Rescue, remove from harm	1	0	0	0	0	0	0	0	1
Provide basic life support (BLS)	4	23	0	4	0	0	0	o	31
Provide first aid & check for injuries	1	10	0	0	0	0	0	0	11
Provide manpower	18	3	1	1	1	1	5	0	30
Salvage & overhaul	1	0	0	0	0	0	0	0	1
Provide advanced life support (ALS)	0	5	0	0	0	0	0	0	5
Provide apparatus	0	0	0	0	1	0	0	0	1
Shut down system	1	0	0	0	0	0	0	0	1
Assist physically disabled	2	1	0	0	0	0	0	0	3
Incident command	0	0	0	0	0	1	0	0	1
Provide equipment	1	0	0	0	1	0	0	0	2
Extinguishment by fire service personnel	2	0	0	0	0	0	0	0	2
Provide water	1	0	0	0	0	0	0	0	1
Standby	1	0	0	0	0	0	0	1	2
Assistance, other	1	0	0	0	0	0	0	0	1
Refer to proper authority	1	0	0	0	0	0	0	0	1
	87	86	4	11	5	2	6	1	202

# Calls by Incident Type

Incident Type Details	2024-08-01	Total
353 - Removal of victim(s) from stalled elevator	1	1
321 - EMS call, excluding vehicle accident with injury	68	68
322 - Motor vehicle accident with injuries	18	18
510 - Person in distress, other	4	4
111 - Building fire	6	6
324 - Motor vehicle accident with no injuries.	19	19
671 - HazMat release investigation w/no HazMat	1	1
412 - Gas leak (natural gas or LPG)	2	2
552 - Police matter	1	1
611 - Dispatched & canceled en route	15	15
600 - Good intent call, other	2	2
731 - Sprinkler activation due to malfunction	1	1
700 - False alarm or false call, other	3	3
132 - Road freight or transport vehicle fire	1	1
500 - Service Call, other	1	1
745 - Alarm system activation, no fire - unintentional	1	1
740 - Unintentional transmission of alarm, other	1	1
651 - Smoke scare, odor of smoke	1	1
743 - Smoke detector activation, no fire - unintentional	1	1
Total	147	147

# Total Calls by Shift

Shift	2024-08-01	Total
C Shift	48	48
A Shift	49	49
B Shift	50	50
Total	147	147

#### **Automatic/Mutual Aid**

#### Outside agency assitance summary

Aid Given Or Received	ident Num	Alarm Date	Aided Agency Name	Aiding Agency Name
Automatic aid given				
	2024-0000 8	3/23/2024 7:11 AM	Cy-Fair FD	
	2024-0000 8	3/29/2024 9:25 AM	Cy-Fair FD	
	2024-0000 8	8/10/2024 10:29 AM	Cy-Fair FD	
	2024-0000 8	3/6/2024 6:58 PM	Cy-Fair FD	
	2024-0000 8	3/6/2024 8:20 AM	Cy-Fair FD	
Mutual aid given				
	2024-0000 8	3/10/2024 6:42 AM	Cy-Fair FD	
	2024-0000 8	3/10/2024 5:27 PM	Cy-Fair FD	
	2024-0000 8	3/8/2024 12:56 PM	Cy-Fair FD	
	2024-0000 8	3/3/2024 6:03 AM	Cy-Fair FD	
	2024-0000 8	3/6/2024 4:11 PM	Cy-Fair FD	
Mutual aid received				
	2024-0000 8	3/26/2024 4:58 AM		Cy-Fair FD
	2024-0000 8	3/15/2024 10:33 AM		Cy-Fair FD

				<i>F</i>	AUGU	ST 202	24			
			Comm	unicat	ion Div	ision M	onthly F	Report		
Date	CFS - PD	CFS - FD	CFS - FMO	911 Phone	10 Digit	License Plate	Driver's License	Criminal History	TCIC Messages	Day Total
1-Aug	88	4	1	24	125	48	62	1	0	353
2-Aug	72	4	1	11	197	28	35	2	1	351
3-Aug	107	6	W	28	101	57	70	0	3	372
4-Aug	93	2	W	16	68	35	40	0	6	260
5-Aug	84	9	4	27	120	38	57	3	12	354
6-Aug	101	9	0	67	132	66	93	0	10	478
7-Aug	79	3	2	21	97	53	61	4	1	321
8-Aug	98	9	2	20	116	69	59	2	9	384
9-Aug	62	5	0	19	102	36	44	3	0	271
10-Aug	92	4	W	19	91	59	80	4	14	363
11-Aug	86	4	W	15	72	58	76	1	2	314
12-Aug	75	11	1	27	118	40	55	4	11	342
13-Aug	85	5	1	20	90	31	41	2	1	276
14-Aug	73	7	0	41	109	42	45	1	7	325
15-Aug	79	4	1	19	96	61	60	3	5	328
16-Aug	58	8	1	37	137	32	36	0	0	309
17-Aug	74	3	W	13	77	27	48	0	1	243
18-Aug	61	4	W	14	56	27	29	0	0	191
19-Aug	56	5	3	28	132	30	36	1	7	298
20-Aug	72	6	1	22	113	47	50	2	18	331
21-Aug	65	2	0	26	66	34	37	1	8	239
22-Aug	102	9	0	32	93	57	60	1	3	357
23-Aug	65	7	0	19	116	31	53	0	6	297
24-Aug	111	2	W	33	77	62	66	2	6	359
25-Aug	85	2	W	19	64	64	60	2	6	302
26-Aug	67	5	0	21	139	48	52	4	22	358
27-Aug	129	4	1	28	141	69	63	0	8	443
28-Aug	64	3	0	18	148	58	57	5	18	371
29-Aug	59	4	0	25	158	39	45	0	24	354
30-Aug	111	4	8	22	104	60	64	2	2	377
31-Aug	119	4	W	21	77	61	75	5	4	366
Totals	2572	158	27	752	3332	1467	1709	55	215	10287
Annual Totals	18250	1238	284	4947	23871	9659	11391	357	1547	71544

CS Rayne Herzog and CTO Theresa Tevy attended an Advanced CTO Class at GHC-911 near the beginning of the month. CS Rayne Herzog helped the Police Department with their Secure Site and Fact Clearinghouse Audit. Towards the end of the month CS Rayne Herzog and Records Custodian Debra Smith attended the Crime Records Conference at the Galleria. Not only was this a great update conference, it had a lot of refresher items and new items they will be implementing soon. ECSs Dominique Pantoja and Madison Miller received CPR training from Captain Rob Missall.

# **Police Department**

Monthly Activity Report August-2024

ACTIVITY	CURRENT MONTH	PREVIOUS MONTH	YTD 2024	TOTAL 2023
	AUGUST	JULY ENSES	2024	2023
Hamisida / Manalayahtan		0	I 0	1 1
Homicide / Manslaughter Sexual Assault	0		0	4
	, and the second	0	1	-
Robbery	0	0	5	11
Aggravated Assault	1	1	7	27
Burglary Hab/ Building	2	1	8	18
Burglary Motor Vehicle	4	12	67	59
Theft of Motor Vehicle	7	11	50	41
Thefts All Other	8	10	91	186
D.W.I.	12	8	51	37
TOTAL	34	43	280	384
	PATROL	STATISTICS		
Calls for Service	658	692	5272	7531
Traffic Stops	773	422	4816	9884
Citations	954	523	5139	14342
Warnings	420	204	2895	3965
Accidents	86	41	523	940
House Watches	443	591	2965	6770
Crime Preventions	662	536	5013	3061
Case Reports	89	89	654	794
Arrest	37	33	262	367
p.	ADDITIONA	L STATISTICS	-	
Flock Hits	43	22	252	357
Flock Recovery	4	2	41	123
Drone Flights	2	7	26	42
Firearms Siezed	7	7	56	65
Narcotics Items Siezed	26	28	178	243
Reports to CID	17	23	218	308

100

#### **Police Department Open Positions/Recruitment**

#### August 2024

As of August 31, 2024, the Jersey Village Police Department has the following job openings:

•Patrol Officer (2 open positions)

The Police Department has continued recruiting efforts, and is reviewing applications for qualified applicants.



# **Record Request Search Result AUGUST 2024**

**Print Date/Time:** 9/4/2024 10:48

**Agency:** JVPD

**Agency #:** TX1011200

Request Number	Requested Date	Requestor	Status	Туре	Due Date	Time Spent	Unit of Time
2024-00000165	08/30/2024	MARTIN, WALTER	In Progress	Police Report	09/09/2024		
2024-00000164	08/28/2024	CALHOUN MERIDITH LAW FIRM	Completed	Calls for Service Slips	09/10/2024	30	Minutes
2024-00000163	08/28/2024	MANGINELLO LAW FIRM	Completed	Police Report	09/11/2024	30	Minutes
2024-00000162	08/23/2024	Sullo and Sullo	Completed	Citations Issued	09/09/2024	30	Minutes
2024-00000161	08/21/2024	ALLSTUN, LANCE	Completed	Calls for Service Slips	09/05/2024	30	Minutes
2024-00000160	08/20/2024	BRIGHT, ALAN RANDOLPH	Completed	Calls for Service Slips	09/04/2024		
2024-00000159	08/19/2024	FUENTES LAW FIRM	In Progress	Citations Issued	09/03/2024		
2024-00000158	08/19/2024	Allstun, Michele	Completed	Police Report	09/03/2024	30	Minutes
2024-00000157	08/19/2024	LIBERTY MUTUAL INSURANCE	In Progress	Body/Dash Camera	09/03/2024		
2024-00000156	08/19/2024	ARROW CHILD & FAMILY MINISTRIES	Completed	Calls for Service Slips	09/03/2024	30	Minutes
2024-00000155	08/19/2024	FCTI	Completed	Police Report	09/03/2024	60	Minutes
2024-00000154	08/15/2024	VOGEL, ED	Sent to Olsen & Olsen	General Orders	08/29/2024		
2024-00000153	08/14/2024	QEO INSURANCE GROUP	Withdrew from Requestor	Body/Dash Camera	08/28/2024		
2024-00000152	08/08/2024	CAI SPECIAL SERVICES	In Progress	Body/Dash Camera	08/22/2024		
2024-00000151	08/06/2024	Sullo and Sullo	Completed	Citations Issued	08/20/2024	710	Minutes
2024-00000150	08/06/2024	KAST, NICHOLAS	In Progress	Body/Dash Camera	08/20/2024		
2024-00000149	08/01/2024	GARDUNO, CYNTHIA ANN	Completed	Location History CFS's	08/15/2024	210	Minutes
2024-00000148	08/01/2024	WILLIAMS, SHARHONDA LANETTE	Sent to Olsen & Olsen	Body/Dash Camera	08/15/2024		
2024-00000147	08/01/2024	Lexis Nexis	Completed	Citations Issued	08/15/2024	645	Minutes
Total Records							

#### CITY OF JERSEY VILLAGE MUNICIPAL COURT COLLECTIONS 2024

		CITY PORTIO	ON		RESTRICT	ED FUND		STATE & OMNI & COLLECTIONS	
MONTH	CITY		<b>CITY PORTION</b>			JUDICIAL	CHILD	PORTION	TOTAL
	FINES	COLLECTION	OMNI FEES	SEC. FUND	TECH. FEE	EFF. FEE	SAFETY	FEES	COLLECTION
Jan	\$45,755.21	\$2,265.92	\$254.08	\$1,263.90	\$1,084.48	\$42.90	\$0.00	\$26,532.21	\$77,198.70
Feb	\$55,419.76	\$4,332.90	\$356.00	\$1,432.50	\$1,267.90	\$61.40	\$0.00	\$33,223.04	\$96,093.50
Mar	\$57,545.66	\$4,635.64	\$328.00	\$1,559.94	\$1,347.82	\$58.33	\$0.00	\$34,601.38	\$100,076.77
TVIGI	ψ57,513.00	Ψ1,033.01	Ψ320.00	Ψ1,557.71	Ψ1,5 17.02	ψ50.55	Ψ0.00	ψ3 1,001.30	ψ100,070.77
Apr	\$55,746.96	\$3,608.16	\$276.00	\$1,586.44	\$1,381.38	\$60.83	\$25.00	\$34,142.18	\$96,826.95
May	\$54,982.01	\$2,974.67	\$236.00	\$1,520.27	\$1,269.64	\$50.25	\$25.00	\$31,051.28	\$92,109.12
June	\$61,355.74	\$5,283.28	\$358.23	\$1,657.73	\$1,427.83	\$54.73	\$25.00	\$36,465.55	\$106,628.09
June	\$01,333.74	\$3,283.28	\$336.23	\$1,037.73	\$1,427.83	\$34.73	\$23.00	\$30,403.33	\$100,028.09
July	\$54,840.20	\$3,765.27	\$224.00	\$1,431.80	\$1,217.30	\$45.30	\$0.00	\$23,749.83	\$85,273.70
Aug	\$64,898.55	\$4,012.80	\$324.00	\$1,372.80	\$1,159.36	\$44.40	\$25.00	\$9,385.64	\$81,222.55
Sept									
Oct									
Nov									
Dec									
Totals	\$450,544.09	\$30,878.64	\$2,356.31	\$11,825.38	\$10,155.71	\$418.14	\$100.00	\$229,151.11	\$735,429.38

# **Municipal Courts Activity Detail**

August 1, 2024 to August 31, 2024

#### 100.0 Percent Reporting Rate 1 Reports Received Out of a Possible 1

**Court: Jersey Village** 

		rt: Jersey					
		CRIMINAL CA					
	Tra	affic Misdemean			Non-Traffic M	<b>1isdemeanors</b>	
	Non-Parking	Parking	City Ordinance	Penal Code	Other State Law	City Ordinance	Total
Cases Pending 8/1/2024:							
Active Cases	23,591	324	0	150	2,237	202	26,
Inactive Cases	18,040	39	0	159	5,675	59	23,97
Docket Adjustments	0	0	0	0	0	0	×
Cases Added:							MEEST
New Cases Filed	617	3	0	2	32	1	<del>(</del>
Cases Reactivated	107	0	0	1	54	5	16
All Other Cases Added	0	0	0	0	0	0	<u> </u>
Total Cases on Docket	24,315	327	0	153	2,323	208	27,32
Dispositions: Dispositions Prior to Court Appearance or Trial: Uncontested Dispositions	191	0	0	0	36	0	27,32
Dismissed by Prosecution	101	0	0	2	10	0	Ħ
Total Dispositions Prior to Court Appearance or Trial	292	0	0	2	46	0	Ş
Dispositions at Court Appearance or Trial:  Convictions:  Guilty Plea or Nolo Contendere	1	0	0	0	1	0	THEMEETINGTO
By the Court	0	0	0	0	0	0	$\leq$
By the Jury	0	0	0	0	0	0	5
Acquittals:							
By the Court	0	0	0	0	0	0	Z
By the Jury	0	0	0	0	0	0	9
Dismissed by Prosecution	4	0	0	0	2	0	_
Total Dispositions at Court Appearance or Trial	5	0	0	0	3	0	8
Compliance Dismissals:							
After Driver Safety Course	23						
After Deferred Disposition	47	0	0	1	0	0	
After Teen Court	0	0	0	0	0	0	
After Tobacco Awareness Course					0		
After Treatment for Chemical Dependency				0	0		ŭ
After Proof of Financial Responsibility	11						_
All Other Transportation Code Dismissals	64	0	0	0	0	0	-
Total Compliance Dismissals	145	0	0		0	0	į
All Other Dispositions	0	0	0	0	0	0	5
Total Cases Disposed	442	0	0		49	0	i i i i i i i i i i i i i i i i i i i
Cases Placed on Inactive Status	0	0	0	0	0	0	. 10,
							, N
Cases Pending 8/31/2024:	22.072	227	0	150	2.274	200	26,
Active Cases	23,873	327	0	150	2,274	208	
Inactive Cases	17,933	39	0	158	5,621	54	23,80
Show Cause and Other Required Hearings Held	142	2	0	1	12	0	1:
Cases Appealed:							
After Trial	0	0	0	0	0	0	
Without Trial	0	0	0	0	0	0	

# **Municipal Courts Activity Detail**

August 1, 2024 to August 31, 2024

#### 100.0 Percent Reporting Rate 1 Reports Received Out of a Possible 1

**Court: Jersey Village** 

CIVIL/ADMINISTRATIVE CASES	
Cases Pending 8/1/2024:	Total
Active Cases	
Inactive Cases	
Docket Adjustments	
Cases Added:	
New Cases Filed	
Cases Reactivated	
All Other Cases Added	
Total Cases on Docket	
Dispositions:	
Uncontested Civil Fines or Penalties	
Default Judgments	
Agreed Judgments	
Trial/Hearing by Judge/Hearing Officer	
Trial by Jury	
Dismissed for Want of Prosecution	
All Other Dispositions	
Total Cases Disposed	
Cases Placed on Inactive Status	
Cases Pending 8/31/2024:	
Active Cases	
Inactive Cases	
Cases Appealed:	
Cases Appealed: After Trial	
Cases Appealed: After Trial Without Trial	
Cases Appealed: After Trial	
Cases Appealed: After Trial Without Trial  JUVENILE/MINOR ACTIVITY	Total
Cases Appealed: After Trial Without Trial  JUVENILE/MINOR ACTIVITY  Transportation Code Cases Filed.	
Cases Appealed: After Trial Without Trial  JUVENILE/MINOR ACTIVITY  Transportation Code Cases Filed	
Cases Appealed: After Trial Without Trial  JUVENILE/MINOR ACTIVITY  Transportation Code Cases Filed	
Cases Appealed: After Trial Without Trial  JUVENILE/MINOR ACTIVITY  Transportation Code Cases Filed	
Cases Appealed: After Trial Without Trial  JUVENILE/MINOR ACTIVITY  Transportation Code Cases Filed	
Cases Appealed: After Trial Without Trial  JUVENILE/MINOR ACTIVITY  Transportation Code Cases Filed	
Cases Appealed: After Trial Without Trial  JUVENILE/MINOR ACTIVITY  Transportation Code Cases Filed. Non-Driving Alcoholic Beverage Code Cases Filed. Driving Under the Influence of Alcohol Cases Filed. Drug Paraphernalia Cases Filed. Tobacco Cases Filed. Truant Conduct Cases Filed.	
Cases Appealed: After Trial Without Trial  JUVENILE/MINOR ACTIVITY  Transportation Code Cases Filed	
Cases Appealed:  After Trial Without Trial  JUVENILE/MINOR ACTIVITY  Transportation Code Cases Filed	
Cases Appealed:  After Trial Without Trial  JUVENILE/MINOR ACTIVITY  Transportation Code Cases Filed	
Cases Appealed: After Trial Without Trial  JUVENILE/MINOR ACTIVITY  Transportation Code Cases Filed	
Cases Appealed:  After Trial Without Trial  JUVENILE/MINOR ACTIVITY  Transportation Code Cases Filed	
Cases Appealed: After Trial Without Trial  JUVENILE/MINOR ACTIVITY  Transportation Code Cases Filed. Non-Driving Alcoholic Beverage Code Cases Filed. Driving Under the Influence of Alcohol Cases Filed Drug Paraphernalia Cases Filed. Tobacco Cases Filed. Truant Conduct Cases Filed. Education Code (Except Failure to Attend) Cases Filed. Violation of Local Daytime Curfew Ordinance Cases Filed. All Other Non-Traffic Fine-Only Cases Filed. Transfer to Juvenile Court:  Mandatory Transfer. Discretionary Transfer.	
Cases Appealed: After Trial Without Trial  Without Trial  DIVENILE/MINOR ACTIVITY  Transportation Code Cases Filed. Non-Driving Alcoholic Beverage Code Cases Filed. Driving Under the Influence of Alcohol Cases Filed. Drug Paraphernalia Cases Filed. Tobacco Cases Filed. Truant Conduct Cases Filed. Education Code (Except Failure to Attend) Cases Filed. Violation of Local Daytime Curfew Ordinance Cases Filed. All Other Non-Traffic Fine-Only Cases Filed. Transfer to Juvenile Court:  Mandatory Transfer. Discretionary Transfer. Discretionary Transfer. Accused of Contempt and Referred to Juvenile Court (Delinquent Conduct).	
Cases Appealed: After Trial Without Trial  Transportation Code Cases Filed. Non-Driving Alcoholic Beverage Code Cases Filed. Driving Under the Influence of Alcohol Cases Filed. Drug Paraphernalia Cases Filed. Tobacco Cases Filed. Truant Conduct Cases Filed. Education Code (Except Failure to Attend) Cases Filed. Violation of Local Daytime Curfew Ordinance Cases Filed. All Other Non-Traffic Fine-Only Cases Filed. Transfer to Juvenile Court:  Mandatory Transfer. Discretionary Transfer. Accused of Contempt and Referred to Juvenile Court (Delinquent Conduct). Held in Contempt by Criminal Court (Fined or Denied Driving Privileges).	
Cases Appealed: After Trial Without Trial  Transportation Code Cases Filed. Non-Driving Alcoholic Beverage Code Cases Filed. Driving Under the Influence of Alcohol Cases Filed. Drug Paraphernalia Cases Filed. Tobacco Cases Filed. Truant Conduct Cases Filed.  Education Code (Except Failure to Attend) Cases Filed. Violation of Local Daytime Curfew Ordinance Cases Filed. All Other Non-Traffic Fine-Only Cases Filed. Irransfer to Juvenile Court: Mandatory Transfer. Discretionary Transfer. Accused of Contempt and Referred to Juvenile Court (Delinquent Conduct). Held in Contempt by Criminal Court (Fined or Denied Driving Privileges).	
Cases Appealed: After Trial Without Trial  Transportation Code Cases Filed. Non-Driving Alcoholic Beverage Code Cases Filed. Driving Under the Influence of Alcohol Cases Filed. Drug Paraphernalia Cases Filed. Tobacco Cases Filed. Truant Conduct Cases Filed. Education Code (Except Failure to Attend) Cases Filed. Violation of Local Daytime Curfew Ordinance Cases Filed. All Other Non-Traffic Fine-Only Cases Filed. Transfer to Juvenile Court:  Mandatory Transfer. Discretionary Transfer. Accused of Contempt and Referred to Juvenile Court (Delinquent Conduct). Held in Contempt by Criminal Court (Fined or Denied Driving Privileges). Juvenile Statement Magistrate Warning:	
Cases Appealed: After Trial Without Trial  ### Trial Without Trial  ### Transportation Code Cases Filed.  ### Non-Driving Alcoholic Beverage Code Cases Filed.  ### Driving Under the Influence of Alcohol Cases Filed.  ### Driving Under the Influence of Alcohol Cases Filed.  ### Driving Under the Influence of Alcohol Cases Filed.  ### Driving Under the Influence of Alcohol Cases Filed.  ### Driving Under the Influence of Alcohol Cases Filed.  ### Driving Under the Influence of Alcohol Cases Filed.  ### Driving Under the Influence of Alcohol Cases Filed.  ### Driving Under the Influence of Alcohol Cases Filed.  #### Driving Under the Influence of Alcohol Cases Filed.  #### Under	
Cases Appealed:  After Trial Without Trial   JUVENILE/MINOR ACTIVITY  Transportation Code Cases Filed.  Non-Driving Alcoholic Beverage Code Cases Filed.  Driving Under the Influence of Alcohol Cases Filed.  Drug Paraphernalia Cases Filed.  Tobacco Cases Filed.  Truant Conduct Cases Filed.  Education Code (Except Failure to Attend) Cases Filed.  Violation of Local Daytime Curfew Ordinance Cases Filed.  All Other Non-Traffic Fine-Only Cases Filed.  Transfer to Juvenile Court:  Mandatory Transfer  Discretionary Transfer  Discretionary Transfer  Accused of Contempt and Referred to Juvenile Court (Delinquent Conduct).  Held in Contempt by Criminal Court (Fined or Denied Driving Privileges).  Juvenile Statement Magistrate Warning:  Warnings Administered.	

# **Municipal Courts Activity Detail**

August 1, 2024 to August 31, 2024

#### 100.0 Percent Reporting Rate 1 Reports Received Out of a Possible 1

**Court: Jersey Village** 

ADDITIONAL ACTIVITY		
		Number Requests
	Number Given	
Magistrate Warnings:		
Class C Misdemeanors	0	
Class A and B Misdemeanors	0	
Felonies	0	
		Total
Arrest Warrants Issued:	_	for Counsel  Total
Class C Misdemeanors		
Class A and B Misdemeanors		
Felonies		
Capiases Pro Fine Issued		
Search Warrants Issued		
Warrants for Fire, Health and Code Inspections Filed		
Examining Trials Conducted		
Emergency Mental Health Hearings Held		
Magistrate's Orders for Emergency Protection Issued		
Magistrate's Orders for Ignition Interlock Device Issued		
All Other Magistrate's Orders Issued Requiring Conditions for Release on Bond		
Driver's License Denial, Revocation or Suspension Hearings Held		
Disposition of Stolen Property Hearings Held		
Peace Bond Hearings Held		
Cases in Which Fine and Court Costs Satisfied by Community Service:		
Partial Satisfaction		
Full Satisfaction		
Cases in Which Fine and Court Costs Satisfied by Jail Credit		\$ 2,8
Cases in Which Fine and Court Costs Waived for Indigency		
Amount of Fines and Court Costs Waived for Indigency		\$ 2,8
Fines, Court Costs and Other Amounts Collected:		
Kept by City		\$ 78,7
Remitted to State		\$ 2,4
Total		\$ 81,2

#### CITY OF JERSEY VILLAGE MUNICIPAL COURT COURT ROOM ACTIVITIES

DATE	JUDGE/	TOTAL	NO	% TO	SHOWED	% TO	PAYMENT	% TO	DOCKET	% TO
	PROSECUTOR	CASES	SHOWED	TOTAL		TOTAL	PLAN	TOTAL	CLOSED	TOTAL
August 5, 2024	Judge Harris	71	3	4%	68	96%	15	22%	32	47%
AM Docket	McCorvey/Dolan									
4.5.2024	T 1 TT '	7.0	4	50/	72	050/	22	210/	22	210/
August 5, 2024	Judge Harris	76	4	5%	72	95%	22	31%		31%
<u>PM Docket</u>	McCorvey/Dolan								,	· 
August 7, 2024	Judge Kisluk	116	22	19%	94	81%	31	33%	29	31%
AM Docket	McCorvey/Dolan									
<u>August 7, 2024</u>	Judge Kisluk	91	13	14%	78	86%	37	47%	22	28%
PM Docket	McCorvey/Dolan									
<u>August 28, 2024</u>	Judge Chancia	130	57	44%	73	56%	28	38%	21	29%
AM Docket	McCorvey/Dolan									
August 28, 2024	Judge Chancia	144	125	87%	19	13%	11	58%	8	42%
PM Docket	McCorvey/Dolan									
<u>TOTAL</u>		628	224	36%	404	64%	144	36%	134	33%



# **Location Listing**

CITY OF JERSEY VILLAGE

September 6, 2024

#### **Location Listing By Location**

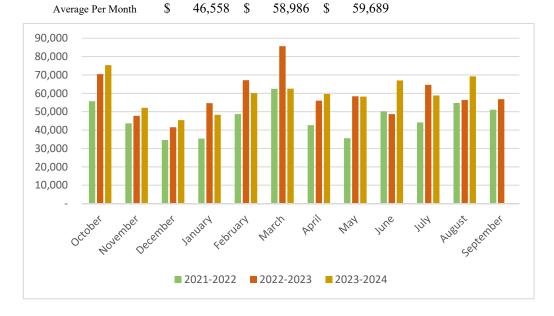
Location Details For Dates From 08/01/2024 To 08/31/2024

Citation #	Location
Ran Stop Sign	4
E0022673	Lakeview Dr and Philippine St
E0022672	Philippine St and Lakeview Dr
E0018484	Rio Grande St and Wall St
E0024502	Rio Grande St and Village Dr
Chandina	_
Speeding	3
E0020669	3 15400 Block Lakeview Dr
<b>Speeding</b> E0020669 E0019914	
E0020669 E0019914	15400 Block Lakeview D
E0020669	15400 Block Lakeview Dr

#### JERSEY VILLAGE MUNICIPAL COURT ACTIVITY REPORT

### GENERAL PROCEEDS FY 2022, 2023, 2024

	2021-2022	2022-2023	2023-2024
October	55,655	70,423	75,304
November	43,670	47,705	52,124
December	34,579	41,546	45,394
January	35,361	54,620	48,275
February	48,662	67,147	60,109
March	62,459	85,617	62,509
April	42,666	55,981	59,631
May	35,582	58,396	58,193
June	50,183	48,653	66,977
July	44,123	64,601	58,829
August	54,708	56,347	69,235
September	51,053	56,794	
FY Total	\$ 558,701	\$ 707,829	\$ 656,581
		<b>. .</b>	<b>. .</b>





#### <u>Public Works Status Report – August 2024</u>

#### **CIP Project Progress –**

- Philippine lift station rehab The Lift Station wet well is finished and prepared for the installation of electrical components and pumps. We are currently addressing electrical issues with CenterPoint. A change order is expected to be signed this week, with a 2-week lead time for electrical items. The steel plate for the odor control unit has been ordered, and we are awaiting recommendations for the service rack before finalizing the RFI for the canopy foundation, which will be placed on piers rather than the sidewalk.
- <u>CCTV</u> Areas televised include N. Tahoe, Hawaii Lane, Honolulu Street, and Lakeview Drive. A project progress meeting is scheduled for the beginning of next month.
- <u>Stormwater investigations –</u> The project contract has been executed, currently awaiting payment and performance bonds from the contractor.

#### Streets -

- During multiple rain events this month, staff monitored high-priority areas throughout the city.
   Their efforts focused on ensuring that there were no obstructions in the inlets for the effective drainage.
- Numerous service orders were generated this week for CenterPoint to address streetlight outages. This action is part of ongoing efforts to maintain street safety and visibility during nighttime hours.
- Staff is currently reviewing the updated Texas Commission on Environmental Quality (TCEQ) Best
  Management Practices (BMP) requirements table. This review is in preparation for the
  implementation of the 2025 Storm Water Management Program (SWMP), ensuring compliance
  with the latest environmental standards and regulations.

#### Utilities -

- WOB WWTP- the contractor performing the headworks and non-potable water project is not
  expected to mobilize for a few months as they will be working on procuring materials needed for
  the job.
- West WTP ATS- staff is currently corresponding with CenterPoint to schedule an outage for the installation of an automatic transfer switch.
- Lead and Copper deadline- the evaluation of lead and copper levels has commenced and is expected to be completed by October.
- Staff conducted regular monthly reports, plant operations and responded to incoming calls for service.

#### Analytics -

- Meters Read: 155 meters were read for August billing.
- Utility Work Orders: 30 utility work orders were completed.
- Streets Work Orders: 26 streets work orders were addressed.
- Fleet Units: 3 fleet units were sold.

FY 2023-2024			Ι										
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3180	3018	3388	2001	2867	3616	2572	3540	3624	3163	3870	•	34839
Tournament Rounds	568	471	407	347	466	669	462	350	397	267	411		4815
Range buckets	1728	1719	2047	1266	1674	2566	1692	1770	2030	1420	1808		19720
Unearned Revenue	1,301.69	2,623.00	8,415.01	10,007.07	6,510.73	17,186.75	3,403.98		6,095.69	5,000.85	4,597.41		68,389.87
All Memberships	2,362.00	2,746.00	1,801.00	5,326.00	7,961.00	4,478.00	3,653.00	- ,	10,117.00	3,300.00	4,140.00		51,439.00
Green Fees	132,343.05	127,127.34	158,966.88	89,616.61	117,906.36	153,712.92	91,783.50		156,164.12	132,659.86	166,785.57		1,453,983.12
Tournament Fees	23,528.02	16,529.72	16,567.16	11,641.68	15,841.84	25,971.93	16,955.40		17,030.66	8,623.89	15,820.74		179,951.22
Virtual Meadow							1,465.00		7,336.98		9,093.00		34,832.31
Range Fees	16,906.25	16,433.10	23,923.16	10,206.07	15,714.95	24,547.05	17,928.61	17,380.73	18,844.78	13,075.93	14,821.79		189,782.42
Club Rental	840.00	1075.00	,	1,020.00	501.00	1,400.00	565.00		1,315.00	794.62	720.00		10,880.62
Sales of Merchandise	20,282.74	15,410.33	31,061.71	13,669.23	27,779.48	16,475.96	12,955.61	25,584.10	30,467.18	18,697.20	21,796.14		234,179.68
Concession Fees	6,342.55	5,162.27	5,021.42	2,746.04	3,417.56	4,349.94	6,089.56		7,395.16		6,993.43		61,817.99
Miscellaneous Fees	762.50	820.00	1,095.00	6,120.00	2,435.00	4,172.00	1,180.00		978.00		1,005.00		20,652.50
Total Income	204,668.80	187,926.76	248,146.34	150,352.70	198,067.92	252,294.55	155,979.66	208,878.29	255,744.57	198,076.06	245,773.08	-	2,305,908.73
Weather Totals	1RO/4WD/2CM	1RO/3WD/1CM/1F	1RO/1WD/1CM/1H	6RO/5WD/2CM	1RO/2WD/2CM	1RO/2WD/2CM	2WD/2CM/9CD	2RO/7WD/2CM	2WD/2CM	5RO/4WD/2CM	3WD/2CM		18RO/35WD/20CM/2H/9CD
Income Per Round	\$53.63	\$52.32	\$62.70	\$57.50	\$55.08	\$53.82	\$49.08	\$51.43	\$59.57	\$55.33	\$55.37	\$0.00	\$55.13
FY 2022-2023													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3525	2396		2687	3141	3686		3863	4334	4511	3457	3090	41538
Tournament Rounds	682	366		311	299				393	209	370	415	5321
Range buckets	2573	1634	1788	1753	2063	2351	2464	2471	2207	2024	1089	1750	24167
Unagrand Davisaria	1 110 70	4 000 62	2.089.79	320.02	5,242.79	1 010 04	3,556.28	1 100 FO	4,271.05	2.422.57	2 204 05	2 407 62	29,942.26
Unearned Revenue	1,112.70 2.135.00	1,808.63 2.663.00	2,089.79	4,720.00	5,242.79	1,010.24 4.092.00	5.352.00	· ·	6.264.00	3.117.00	3,804.05 2.205.00	3,107.62 9.162.00	29,942.26 52,755.00
All Memberships	132,827.83	85,068.15	114,137.60	100,838.30	114,018.33	133,583.65	150,038.12		162,288.10	173,052.23	127,240.58	126,459.64	1,561,807.72
Green Fees Tournament Fees	27,603.64	18,633.12	8,610.20	11,713.18	8,728.88	29,476.65	24,806.13		15,530.92	7,226.92	10,638.80	15,773.00	206,587.96
Range Fees	21,149.70	12,968.55	16,290.93	15,615.13	19,292.54	21,296.22	22,857.86		20,051.46	20,323.75	8.824.11	16,261.35	217,325.12
Club Rental	1.155.00	560.00	840.00	700.00	525.00	1.175.00	945.00	1.510.00	665.00	1,275.00	1.070.00	700.00	11.120.00
Sales of Merchandise	21,801.26	14,114.20	23,038.21	14,016.70	18,125.68	24,085.27	25,060.51	24,741.47	33,039.05	26,249.43	24,629.40	20,525.33	269,426.51
Concession Fees	7,376.22	4,725.66	4,660.36	4,660.10	4,674.17	7,290.75	7,154.99		7,614.92	6,925.69	4,333.40	4,978.02	71,385.10
Miscellaneous Fees	1,185.00	510.00	1,330.00	4,908.00	2,010.00	5,690.00	1,290.00		2,095.00	3,114.00	1,412.50	635.00	25,409.50
Total Income	216.346.35	141.051.31	173,705.09	157,491.43	177,791,39	227.699.78	241.060.89	233,327.04	251,819.50	243,706.59	184,157.84	197,601.96	2,445,759.17
Weather Totals	-,	,	3RO/5WD/1CM/1H	8RO/7WD/	2RO/12WD/1CM	1WD/1CM	2RO/2WD/2CM		2CM	2CM	2CM	2CM	22RO/37W/18CM/2H
	211723111		0.10,0112,1011,111	0.107.1127	2.10/.2112/.011	2,	2.10/2112/2011	0.10/2112/2011		20	20		22110/0111/100111/211
Income Per Round	\$50.65	\$49.45	\$51.34	\$50.85	\$48.66	\$50.54	\$52.19	\$50.09	\$51.04	\$50.46	\$46.55	\$52.88	\$50.43
FY 2021-2022	\$33.00	<del>+</del>	\$301	\$33.00	Ţ.5.50	<del>+ + + + + + + + + + + + + + + + + + + </del>	\$52.10	1 22.30	φσσ1	\$55.10	Ţ.5.50	<del>+ + + + + + + + + + + + + + + + + + + </del>	<del>+ + + + + + + + + + + + + + + + + + + </del>
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2397	2623		2991	2480	3650			4035	4380	3415	3471	41861
Tournament Rounds	372	478		385	360	528			397	264	320	447	4970
Range buckets	1585	1715		1750	1590			1915	2014	1976	1721	2070	23087
<u> </u>									-				
Unearned Revenue	(556.33)	514.85	-5949.83	1,720.67	1612.93	-274.22	-575.20	58.13	538.58	-4,859.49	344.70	356.80	-7068.41
All Memberships	2,549.04	1,542.74	5,865.67	3,997.46	3,767.58	3,141.31	3,663.03		7,780.17		4,790.16	6,829.74	48,631.36

Green Fees	65,544.86	78,370.08	124,320.31	100,457.95	81,773.18	126,316.61	153,285.75	153,551.91	145,932.85	171,330.00	124,186.22	126,516.95	1,451,586.67
Tournament Fees	10,948.44	13,288.54	4,891.74	12,613.60	12,335.54	18,762.63	35,021.54	14,233.05	13,847.52	8,068.96	10,794.64	16,131.63	170,937.83
Range Fees	14,489.57	14,786.57	16,660.55	13,857.89	14,225.30	19,619.82	22,168.32	16,538.79	16,676.60		13,717.04	17,789.95	197,765.26
Club Rental	570.00	550.00	750.00	470.00	575.00	1,065.00	1,245.00	1,405.00	765.00	1,180.00	700.00	805.00	10,080.00
Sales of Merchandise	17,121.81	19,125.27	28,937.12	16,692.98	12,081.97	24.827.62	22,286.23	34.034.97	30,282.60	29,456.16	24.641.63	24,047.00	283,535.36
Concession Fees	4,234.29	4,478.32	4,472.80	3.616.67	3,428.00	5,717.07	7,183.73	6,065.59	6,009.66		,	6.061.12	62,936.22
Miscellaneous Fees	745.00	572.50	1,227.50	4,620.00	2,122.50	3,080.00	1,090.00	797.50	945.00		1,135.00	1,085.00	18,802.50
Total Income	115,646.68	133,228.87	181,175.86	158,047.22	131,922.00	202,255.84	245,368.40	228,576.24	222,777.98	233,079.84	185,504.67	199,623.19	2,237,206.79
Weather Totals	3RO/5W	3RO/3W/1H	1RO/4WD/1H	4RO/5WD	3RO/9W	2RO/3WD/1CM	3WD/1CM	2WD/3CM	2CM	2CM	6W/2CM	2W/2CM	16RO/48WD/2H/15CM
Troduior rotalo	01107011	0.1070177111	11(0/11/2/111	IITO/OTTE	01107011	Zi torovi Briowi	OVE TOWN	ZVVB/COM	20111	20111	011/2011	211/2011	101(0) 101/10/10 10
Income Per Round	\$41.05	\$42.30	\$44.37	\$45.12	\$44.56	\$47.72	\$47.79	\$48.39	\$48.39	\$50.63	\$48.29	\$49.12	\$46.88
FY 2020-2021													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	4199	3833	3206	3215	2280	3783	4087	2324	3072		2836	2533	38189
Tournament Rounds	432	411	259	331	305	440	529	124	203	191	291	190	3706
Range buckets	2502	2139	1223	1788	1486	2241	2466	1307	1502	1498	1382	1258	20792
										1			.,
Unearned Revenue	(1,828.70)	-1677.03	-4123.64	2,577.07	2064.97	-958.42	206.90	-92.10	575.09	-127.91	-155.38	-27.46	-3566.61
Star Memberships	2.377.46	2,736.33	5,954.76	7,521.62	1,915.74	4.635.35	3,159.33	1,995.45	4,803.60		3,180.76	6,454.90	47,969.19
Green Fees	141,058.90	124,752.60	109,221.89	105,315.36	71,692.37	119,546.11	121,128.32	62,875.00	80,447.99		81,404.77	71,499.41	1,169,588.42
Tournament Fees	13,045.47	13,682.26	8,298.51	10,179.60	9,200.71	14,142.00	18,269.46	2,903.42	4,212.42		8,223.60	4,834.56	111,519.47
Range Fees	17,672.31	16,345.86	11,579.13	15,033.71	11,146.53	19,095.87	20,049.84	13,537.90	12,704.06		11,890.88	12,542.44	175,679.59
Club Rental	390.00	400.00	200.00	225.00	275.00	648.00	680.00	468.75	500.00		605.00	450.00	5,336.75
Sales of Merchandise	17,709.62	19,202.56	24,247.44	13,485.64	14,168.19	24,726.37	26,656.07	13,570.96	18,020.66		18,934.56	14,113.44	223,019.72
Concession Fees	6.097.49	4.843.35	3,944.58	3,819.87	2,830.15	5,123.29	5,450.52	3,378.74	4,157.36			3,334.53	50,435.25
Miscellaneous Fees	2,450.00	2,530.00	3,888.25	4,914.50	2,224.50	3,717.50	1,762.50		937.50			515.00	25,093.46
Total Income	198,972.55	182,815.93	163,210.92	163,072.37	115,518.16	190,676.07	197,362.94	99,045.62	126,358.68	125,565.57	128,759.61	113,716.82	1,805,075.24
Weather Totals	1RO/1CM	2RO/2W/1H	4RO/4W/1H	4RO/9W	7RO/7W	5W/1CM	1RO/4W/1CM	5RO/9W/5CM	3RO/5W	1RO/13W/	5WD	3RO/7W/	31RO/70W/8CM/2H
		2.10/211/				011710111		0.10/011/00	0.107011	1110710117	01.12	0.1077117	01110710117001117211
Income Per Round	\$42.85	\$42.83	\$46.57	\$43.14	\$43.15	\$44.28	\$42.03	\$39.68	\$36.94	\$40.66	\$40.21	\$39.40	\$42.03
FY 2019-2020	ψ 12.00	ψ.2.00	ψ10.07	Ψ10.11	Ψ10.10	ψ11.20	ψ12.00	φοσ.σσ	φοσ.σ 1	ψ 10.00	ψ10.21	Ψ00.10	ψ12.00
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2822	2566	3505	2388	2490	2854	119	,	4325		4516	4202	39638
Tournament Rounds	447	418	203	289	384	159	0		354	252	314	330	3298
Range buckets	1508	1433	1478	1209	1581	1335	0		1892	2053	2105	2245	19044
range backete	1000	1400	1470	1200	1001	1000	·	2200	1002	2000	2100	ZZ-TO	10011
Unearned Revenue	400.91	-317.89	-2154.02	888.22	2151.38	-869.36		-1196.43	(2,268.55)	-886.59	-1067.16	-2251.51	-7571.00
Star Memberships	5,042.78	2,178.46	4,127.77	4,402.75	3,400.19	8,901.18		7,176.37	6,040.07	4,346.20	3,191.19	5,543.08	54,350.04
Green Fees	80.370.21	78,523.77	110,211.22	60.955.71	72,572.18	82,188.50	2.954.35	163.982.17	138,989.99	157,398.71	147,675.64	137.051.64	1.232.874.09
Tournament Fees	13,053.96	12.342.40	5,437.16	8,154.89	10,871.77	4.486.89	_,::::::0	3.982.41	10.281.47	7,587.12	8.601.62	10,372.60	95,172.29
Range Fees	10,699.65	8,606.44	13,836.14	7,972.55	10,145.66	10,230.65		15,918.29	13,079.70	15,253.98	15,050.54	17,622.61	138,416.21
Club Rental	300.00	320.00	360.00	320.00	575.00	545.00		12,0.0.20	505.00	350.00	525.00	400.00	4,200.00
Sales of Merchandise	16.110.06	14,074.31	18,896.41	11,981.09	13,269.78	11.835.19	224.37	21,452.21	22,601.63	23,408.83	20.116.55	24,693.77	198.664.20
Concession Fees	3,716.48	3,343.51	3,615.00	3,134.23	3,516.51	3,098.47	94.01	5299.63	4,980.36	5,047.86	5,384.34	5,803.02	47,033.42
Miscellaneous Fees	424.00	1,253.00	675.00	4,824.00	2,533.00	2,230.00	60.00	900.00	940.00	2,467.50	3,445.00	2,735.00	22,486.50
Total Income	130.118.05	120.324.00	155.004.68	102.633.44	119.035.47	122.646.52	3,332.73	217.514.65	195.149.67	214.973.61	202.922.72	201.970.21	1,785,625.75
Weather Totals	,	1W/5RO/1CM/1H	,	13W/5RO/0CM	- ,	,		1W/2RO/1CM	1W/3RO/1M	,		1W/3RO/1H	39W/29RO/8CM/4H/34CV
TOURIO TOURIS	1.77/2130/1010	TANIOTACI TOWN ITT	177/11/0/111	1011/01/01/01/01	5.1751 (O/ TOW	211 10111110 V D-18	21 O 1 D-10	1	. **/ 01 (0/ 11/1	[	5 7 7 / Z 1 X O / 11VI		3377/23130/301VI/411/340V

Income Per Round	\$38.14	\$39.70	\$41.27	\$36.36	\$39.49	\$38.04	\$28.01	\$41.77	\$40.90	\$40.78	\$41.57	\$43.84	\$40.50

Fy 2018-2019													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2389	2319	2117	1993	1873	3241	4169	3196	3346	4392	3809	2770	35614
Tournament Rounds	582	393	299	257	297	367	526	636	682	304	304		4978
Range buckets	1265	955	970	1031	1046	1284	1368	1181	1591	1606	1544	1351	15192
Unearned Revenue	-1472.95	-1668.62	-3443.07	1,430.45	60.48	-134.21	504.86	-1359.80	(2,370.72)	-229.23	-201.60		(9,750.05)
Star Memberships	2,094.31	1,601.02	3,748.62	2,358.88	1,996.45	6,057.91	5,552.78	3475.34	2,823.76	4,319.36	4588.93		42,912.27
Green Fees	65,328.60	52,816.14	68,371.79	42,809.31	44,185.56	85,369.39	103,277.89	88751.10	96,727.91	121,034.15	104445.40		950,980.91
Tournament Fees	17,318.04	11,240.60	7,232.24	6,767.13	7,847.31	11,481.95	16,021.51	17097.50	21,215.16	8,816.48	9044.27		144,674.01
Range Fees	6,576.03	4,475.29	9,669.19	5,207.18	6,205.01	7,889.27	7,087.90	5831.73	7,207.86	9,019.33	8733.55		85,516.15
Club Rental	624.66	325.00	200.00	300.00	240.00	220.00	500.00	480.00	660.00	440.00	260.00		4,529.66
Sales of Merchandise	15,603.17	12,923.62	11,727.68	7,095.43	14,064.14	14,104.40	20,214.49	19090.89	21,910.22	18,239.02	22489.56		194,207.49
Concession Fees	4,576.77	3,087.86	2,869.59	2,652.55	2,637.97	4,628.91	4,886.33	4433.14	4,587.18	4,734.94	4221.99		46,696.53
Miscellaneous Fees	1,236.00	258.00	723.00	2,475.00	1,538.94	3,071.00	1,389.00	670.00	1,019.00	570.00	605.00		14,144.94
Total Income	\$111,884.63	85,058.91	101,099.04	71,095.93	78,775.86	132,688.62	159,434.76	138,469.90	153,780.37	166,944.05	154,187.10	120,492.74	\$1,473,911.91
Weather Totals	7W / 3RO	11W/4RO/1H	11W/2RO/1H	15W/3RO	10W/3RO	5W	7W	6W/1RO/1CM	6W/2RO	2W/1CM	4W	5W/3RO/1CM	89W/21RO3CM/2H
Income Per Round	\$37.45	\$31.39	\$41.72	\$29.91	\$35.35	\$35.13	\$32.67	\$35.58	\$38.07	\$34.68	\$36.42	\$37.75	\$35.49
FY 2017 - 2018													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,102	3,070	2,024	1,729	1,589	3470	3759	3530	3086	3,189	3,797	,	34,412
Tournament Rounds	555	369	275	317	262	374	449	585	491	307	319		4,531
Range buckets	1,391	1,398	770	895	787	1696	1884	1508	1322	1,280	1,359	852	15,142
Unearned Revenue			-24.63	967.27	-639.7	-367.01	-218.17	-1096.72	-349.85	-1530.91	-278.61	-431.73	-3970.06
Star Memberships	1,083.00	1,075.00	1,177.43	886.16	1,747.32	3,162.05	4,582.19	2,639.33	3,504.48	3,017.77	3,433.05	1038.59	27,346
Green Fees	76,440.71	83,616.18	56,482.97	41,148.61	34,012.15	92,628.33	105,731.34	97,318.89	89,853.79	88,257.01	94,600.16	- ,	914,480
Tournament Fees	15,749.55	10,763.90	8,833.94	9,282.22	6,489.84	10,364.94	13,093.08	16,466.79	15,368.94	9,305.25	9,077.39	,	132,261
Range Fees	6,820.25	7,163.03	5,664.41	4,636.80	4,335.16	10,101.88	9,859.66	9,101.61	7,509.12	7,112.74	7,161.08	,	84,248
Club Rental	150.00	555.00	430.00	230.00	60.00	420.00	524.66	280.00	460.00	475.52	380.00		4,165
Sales of Merchandise	16,065.54	15,566.43	10,147.15	8,019.54	10,197.37	17,132.64	16,095.62	18,707.26	14,255.38	15,682.44	14,648.24		166,006
Concession Fees	4,070.46		2,587.61	2,170.15	1,979.37	4,541.22	4,790.23	5,333.66	4,121.71	3,529.24	4,120.95		43,828
Miscellaneous Fees	653.99	210.00	795.00	2,745.00	1,710.00	1,665.00	1,035.00	690.00	490.00	480.00	525.00		11,189
Total Income	\$121,033.50	\$122,953.35	\$86,093.88	\$70,085.75	\$59,891.51	\$139,649.05	\$155,493.61	\$149,440.82	\$135,213.57	\$126,329.06	\$133,667.26	\$79,702.57	\$1,383,523.99
Weather Totals	5W / 1RO	0	6W/4RO/1H	7W/5RO&ICE	5W / 6RO	IW/IRO/2CM	1 CM	4 W	3W / 3 RO	7W / 1 RO	4W / 1RO	16W / 6 RO	58W/28RO/3CM/1H
	400		4001	400 ==1	40.1 = -	40=!	405.51		400	40==:1	401=:		
Income Per Round	\$32.80	\$35.44	\$36.95	\$33.35	\$31.76	\$35.60	\$35.91	\$35.94	\$36.92	\$35.71	\$31.71	\$34.46	\$34.82

FY 2016 - 2017													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,521	2,355	1,972	1,584	2,223	2,331	3,281	3,253	2,881	2,835	2,057	3,166	30,459
Tournament Rounds	771	472	325	341	336	549	473	812	517	596	310	517	6,019
Range buckets	1,783	1,256	968	632	991	1279	1412	1263	1155	1,295	956	1,286	14,276
Star Memberships	2,235.00	1,570.00	25.00	1,029.00	1,510.00	1,024.00	2,221.00	1,144.00	1,219.00	800.00	620.00	555.00	13,952
Green Fees	71,022.49	65,681.11	50,027.42	38,520.25	61,122.97	55,752.79	88,247.62	87,096.00	74,742.39	73,059.53	53,137.49	79,790.70	798,201
Tournament Fees	23,727.00	15,666.88	9,089.41	9,620.52	9,547.76	15,065.14		25,088.25	15,155.20	19,660.62	8,650.70	16,188.44	182,579
Range Fees	8,258.92	6,360.11	4,774.40	4,514.09	6,347.68	6,640.74		7,154.62	6,139.70	6,290.14	5,154.24	7,231.26	76,847
Club Rental	340.00	260.00	100.00	125.00	275.00	150.00		450.00	470.00	425.00	375.00	213.86	3,659
Sales of Merchandise	8.480.22	10.003.82	11.483.44	6.450.19	12,081.93	12.342.40		12.120.38	14.895.60	13,280.56	7,315.30	11,177.14	132,193
Concession Fees	3,607.96	2,907.70	2,282.52	1,852.88	2,529.79	3,058.07		4,599.10	3,209.21	5,744.57	2,244.09	3,790.50	40,094
Miscellaneous Fees	60.00	722.47	219.00	5,601.50	1,621.00	1,773.00		540.00	345.00	300.00	390.00	225.00	12,920
Total Income	\$117,731.59	\$103,172.09	\$78,001.19	\$67,713.43	\$95,036.13	\$95,806.14		\$138,192.35	\$116,176.10	\$119,560.42	\$77,886.82	\$119,171.90	\$1,260,444.72
Weather Totals	2 W	5 W/1CM/1H	4 W/2RO/1H				2W/1CM/3RO	3W/1CM	4W/1CM/2RO	4W/1RO/2CM	6W / 5RO	4W/2RO	46W/28RO/8CM/2H
Wodanor Totalo	2 **	0 117 101117 111	1 11/21(0/111	0 W/// (0	01171011171110	01170110710111	10 TT	011710111	11171011172110	111/11(0/2011)	Harvey	IVVIZITO	10 TT
Income Per Round	\$35.08	\$35.94	\$33.95	\$34.64	\$36.55	\$32.91		\$33.71	\$33.83	\$34.61	\$32.64	\$32.21	\$34.17
FY 2015 - 2016	ψ00.00	ψ00.04	ψ00.00	ψ00-	ψ00.00	ψ02.51	ψ0-1.07	ψ00.7 1	ψ00.00	ψ04.01	ψ02.04	ψ02.21	ΨΟ-1.17
1 1 2010 - 2010	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,839	2,010	1,964	2,015	2,397	2,561		2,911	2,591	3,012	1,874	2,215	28,822
Tournament Rounds	2,839	73	33	2,013	154	<u>2,301</u>		571	672	428	430	458	3,393
Range buckets	1,045	528	626	857	1195	1224		1354	1444	1,484	922	1,132	12,963
Natige buckets	1,045	526	020	657	1195	1224	1152	1354	1444	1,404	922	1,132	12,903
Star Memberships	2.320.00	1.840.00	2,160.00	2,720.00	3,200.00	2,880.00	3,120.00	3,195.00	4,105.00	4,720.00	1.680.00	2.765.00	34,705
Green Fees	81.461.98	58,415.91	56.870.74	61,260.67	71,371.18	78.811.81		88,465.87	74,355.72	88,449.72	49.618.51	60.651.53	847.050
Tournament Fees	3,507.47	3,480.00	1,600.50	01,200.01	5,307.31	2,457.42		17,393.71	19,728.37	13,160.39	12,453.56	13,837.02	106,625
Range Fees	6,099.17	3,205.02	3,985.47	4,891.36	7,045.93	6,953.50		6,496.23	6,269.88	7,647.03	4,584.13	6,253.36	70,511
Sales of Merchandise	5,520.79	4,143.21	4,484.56	3,588.10	4,733.45	7,385.19		7,988.63	10,044.66	11,428.74	8,048.85	7,391.68	82,077
Concession Fees	3,615.16	2,390.07	2,115.33	2,117.89	2,454.64	2,951.94		4,035.94	3,650.00	3,548.87	2,127.83	2,529.94	34,909
Miscellaneous Income	3,946.41	1,958.57	2,801.66	1,458.15	3,350.88	2,642.18		75.00	625.00	4,181.00	165.00	45.00	22,047
Total Income	\$106.470.98	\$75,432.78	\$74,018.26	\$76,036.17	\$97,463.39	\$104.082.04		\$127,650.38	\$118.778.63	\$133,135.75	\$78.677.88	\$93,473.53	\$1,197,924.35
Weather Totals	5 rain	7 rain/1 closed		6 rain	3 rain	<del>φ 104,002.04</del> 5 rain	6 rain/2 closed	1 A/1 RO/5 rain	1 RO/ 6 rain	2 rain	2 RO / 12 rain	5 rain	74 R / 1 A / 4 closed
Weather Totals	Jiani	7 Tallif T Closed	o rain/ r closed	OTAIII	Jiaiii	3 Talli	0 Tall // 2 Closed	TA/TINO/STAIII	T NO/ 0 Tall1	Ziaiii	21(O / 12 Ialli	Jiaiii	74 1 (7 1 A 7 4 01036 u
Income Per Round	\$35.57	\$35.33	\$35.98	\$36.39	\$36.95	\$38.66	\$38.30	\$35.74	\$35.14	\$37.33	\$33.42	\$33.94	\$36.11
FY 2014 - 2015	ψ00.01	ψ00.00	ψ00.00	ψ00.00	ψ00.00	ψ00.00	ψ00.00	ψ00.1 +	ψοσ.14	ψ01.00	ψ00.42	Ψ00.0-1	Ψ00.11
1 1 2014 - 2013	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,309	2,227	1,938	1,741	1,857	2,353		2,175	2,559	3,101	2,683	2,788	29,518
Tournament Rounds	282	72	1,930	82	88	122		427	2,339	24	150	40	1,664
Range buckets	1,205	641	514	662	828	747		570	828	1,119	1,022	1,038	10,228
range buckets	1,205	041	514	002	020	141	1004	570	020	1,119	1,022	1,030	10,220
Star Memberships	2,800.00	1,440.00	2,480.00	3,200.00	3,280.00	3,760.00	4,560.00	4,160.00	5,040.00	5,280.00	3,040.00	3,630.00	42,670
Green Fees	93,432.44	65.090.39	52,482.91	50.493.14	55,649.84	67.830.42	_	69,453.93	73,951.39	89,770.24	79.091.67	82,386.10	861.768
Tournament Fees	11,123.00	2,937.00	387.00	3,529.00	3,129.71	4,620.00		13,300.96	8,646.00	1,212.00	5,491.00	2,000.00	60,676
	7,330.62	3,963.32	3,113.21	3,748.13	5,169.54	4,715.30		3,757.32	5,067.31	6,489.92	5,491.00	6,385.83	62,346
Range Fees Sales of Merchandise	7,330.62	6,531.42	5,201.81	3,748.13	3,821.79	5,315.21	6,723.45	6,429.09	7,312.73	6,489.92	6,020.07	8,047.46	73,733
	5,320.35	2,303.14	1,699.47	1,673.08	2,006.87	2,573.29		3,508.66	2,945.26	3,050.58	2,780.99	2,863.49	33,886
Concession Fees	ნ,3∠0.35	∠,3∪3.14	1,099.47	1,013.08	۷,000.87	2,513.29	ا 3, ات ا .08	3,308.86	2,945.26	3,050.58	2,780.99	∠,863.49	აა,880

Miscellaneous Income	6,978.24	1,694.18	3,203.26	2,857.26	3,025.80	2,979.57	3,634.69	3,312.38	5,031.37	9,249.57	3,373.41	6,628.33	51,968
Total Income	\$134,722.31	\$83,959.45	\$68,567.66	\$69,441.40	\$76,083.55	\$91,793.79	\$111,136.40	\$103,922.34	\$107,994.06	\$121,703.90	\$105,780.99	\$111,941.21	\$1,187,047.06
Weather Totals	3 rain	8 rain/1 closed	8 rain/1 closed	15 weather days	8 weather days	9 rain	8 rain	14 rain	7 rain	1 rain	4 rain	8 rain	93/2
Income Per Round	\$36.74	\$35.89	\$33.94	\$36.34	\$37.43	\$35.57	\$37.10	\$38.34	\$36.24	\$37.26	\$36.27	\$38.30	\$36.70

FY 2013 - 2014													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,915	2,352	2,125	2,234	2,158	2914	3457	3175	3344	3,457	3,350	2,749	34,230
Tournament Rounds	178	75	0	30	30	95	246	363	203	13	17	44	1,294
Range buckets	1,088	698	720	912	900	842	1506	1307	1212	1,018	1,024	901	12,128
Star Memberships	3,120.00	4,390.00	3,330.00	6,640.00	3,840.00	5,120.00	4,240.00	4,710.00	7,310.00	3,440.00	3,440.00	3,280.00	52,860
Green Fees	78,645.99	63,957.07	54,503.69	59,507.83	61,185.05	83,182.58	100,859.16	89,579.55	95,691.73	97,238.07	97,159.65	76,287.19	957,798
Tournament Fees	6,989.00	2,680.43	0.00	1,316.00	1,209.00	2,534.96	9,242.34	12,779.32	7,574.00	585.00	765.00	1,778.00	47,453
Range Fees	6,647.62	4,336.49	4,162.33	5,026.01	5,483.68	5,532.44	9,420.71	8,235.84	7,269.11	6,702.15	6,660.53	5,748.74	75,226
Sales of Merchandise	6,732.73	4,941.18	4,868.91	3,557.24	4,717.04	7,505.23	9,270.66	8,478.68	7,672.13	7,363.93	7,248.10	5,954.23	78,310
Concession Fees	4,015.08	2,590.27	1,934.64	2,341.60	2,520.77	3,237.75	4,575.36	4,251.76	4,177.83	3,535.74	3,767.37	3,083.69	40,032
Miscellaneous Income	6,106.08	3,660.45	5,745.04	3,590.43	3,913.54	6,608.67	8,326.80	7,177.72	7,189.39	10,967.77	8,019.90	6,743.05	78,049
Total Income	\$112,256.50	\$86,555.89	\$74,544.61	\$81,979.11	\$82,869.08	\$113,721.63	\$145,935.03	\$135,212.87	\$136,884.19	\$129,832.66	\$127,060.55	\$102,874.90	\$1,329,727.02
Weather Totals	6 rain	8 rain/1 closed	10 rain/1 closed	9 rain & freeze	12 weather days	8 rain/ice	2 rain	6 rain	6 rain	4 Rain	3 rain	7 rain	81/2
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Income Per Round	\$35.28	\$33.85	\$33.51	\$33.28	\$36.12	\$36.09	\$38.26	\$36.89	\$36.53	\$36.42	\$36.72	\$35.66	\$35.94
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FY 2012 - 2013								<u> </u>					
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,018	2,701	2,244	1,888	2,550	3,207	2,986	3,685	3,335	3,481	3,654	2,915	35,664
Tournament Rounds	252	138	,	156	92	179	440	90	350	0	82	40	1,819
Range buckets	1,225	1,124	943	806	1180	1569	1345	1471	1206	1,262	1,355	1,008	14,494
9	-,	.,								-,	1,000	1,000	,
Star Memberships	4,350.00	4,050.00	4,230.00	4,880.00	3,660.00	6.850.00	4,510.00	5,280.00	6,030.00	4,150.00	4,640.00	3,455.00	56,085
Green Fees	86,691.45	77,195.74	66,045.80	50,321.20	74,964.54	94,102.73	89,278.09	100,813.49	94,131.86	98,224.36	100,669.60	78,876.70	1,011,316
Tournament Fees	8,655.62	5,338.38	0.00	4,745.00	2,760.00	2,766.50	15,348.30	3,910.50	12,267.00	0.00	3,755.00	1,350.00	60,896
Range Fees	5,976.93	5,252.15	4,365.00	4,511.84	6,538.66	8,935.26	7,721.35	8,554.73	7,279.42	6,721.38	7,694.45	5,895.41	79,447
Sales of Merchandise	8,211.11	6,279.45	5,291.47	5,096.26	7,156.90	6,303.31	7,527.24	9,687.40	8,406.51	7,139.90	8,140.62	6,834.45	86,075
Concession Fees	4,346.28	3,229.36	2,428.81	2,219.61	2,973.60	3,707.31	4,715.23	4,243.94	4,231.43	3,478.68	3,953.92	3,033.14	42,561
Miscellaneous Income	8,632.04	7,495.90	5,620.06	5,243.28	4,711.82	7,607.33	7,745.64	10,292.53	8,570.49	10,133.72	10,472.34	6,591.64	93,117
Total Income	\$126,863.43	\$108,840.98	\$87.981.14	\$77,017.19		\$130,272.44	\$136,845.85	\$142,782.59	\$140,916.71	\$129,848.04	\$139,325.93	\$106,036.34	\$1,429,496.16
Weather Totals	1 rain	2 rain/1 closed	+ - ,	11 rain	6 rain	1 rain	5 rain	3 rain/2 maint.	1 rain	8 rain	3 rain	4 rain	51/4
					<b>V</b> 1 2		J 1				<b>2</b> 7 3	7.7.2	<b>5</b> ., .
Income Per Round	\$37.47	\$36.91	\$37.32	\$35.29	\$37.51	\$36.45	\$38.63	\$36.42	\$36.60	\$36.11	\$36.05	\$34.71	\$36.64
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FY 2011 - 2012								<u> </u>					
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,197	2,584	2,384	2,523	1,930	3,094	3,742	3,759	3,335	3,037	3,316	3,149	36,050
Tournament Rounds	252	220	0	71	119	58	456	311	301	115	21	109	2,033
Range buckets	1,348	1,116	979	1137	689	1472	1821	1605	1467	927	1,191	1,227	14,979
	.,510	.,110	3, 6	. 101	300		.521	. 300		32.	.,,,,,,	.,	. 1,010
Star Memberships	3,450.00	2,850.00	3,420.00	4,720.00	3,215.00	5,015.00	6,740.00	5,690.00	4,950.00	3,890.00	4,847.00	3,675.00	52,462
Green Fees	86,961.06	75,789.86	66,383.52	70,031.71	49,635.21	86,204.47	109,812.57	101,462.44	96,117.30	84,902.59	89,724.88	87,838.57	1,004,864
Tournament Fees	6,976.00	8,911.01	0.00	2,125.00	3,870.00	2,446.00	16,031.00	12,603.07	10,326.00	4,672.24	882.00	3,847.00	72,689
Range Fees	6,802.86	5,318.24	4.844.98	5,507.43	3,280.61	7.335.68	9,617.08	7.870.86	7.048.26	5.095.15	5.629.80	6,001.17	74,352
Sales of Merchandise	7,610.47	6,144.44	,	5,799.85	5,647.97	8,602.16	13,579.42	15,595.32	11,351.62	9,054.05	8,974.84	7,509.52	108,227
Cales of Merchandise	1,010.47	0,144.44	0,337.47	3,1 88.00	5,041.91	0,002.10	13,379.42	10,080.32	11,001.02	9,004.00	0,814.04	1,508.52	100,227

Concession Fees	3,829.49	2,640.15	2,549.98	2,739.64	1,954.47	3,838.73	5,659.13	5,245.18	4,728.65	3,673.72	3,812.72	4,014.84	44,687
Miscellaneous Income	7,053.00	6,609.23	8,529.79	7,177.18	8,492.85	9,448.03	10,858.82	11,964.72	14,350.84	8,464.58	10,883.66	10,891.51	114,724
Total Income	\$122,682.88	\$108,262.93	\$94,085.74	\$98,100.81	\$76,096.11	\$122,890.07	\$172,298.02	\$160,431.59	\$148,872.67	\$119,752.33	\$124,754.90	\$123,777.61	\$1,472,005.66
Weather Totals	1 rain	4 rain/1 closed	7 rain/1 closed	6 rain	8 rain	8 rain	3 rain	2 rain/2 maint.	4 rain	10 rain	3 rain	6 rain	62/4
Income Per Round	\$34.57	\$37.59	\$38.03	\$36.00	\$35.57	\$37.40	\$39.44	\$38.02	\$39.58	\$36.76	\$35.93	\$36.86	\$37.27

FY 2010 - 2011													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,643	2,534.00	2,366.00	2,179.00	2,297.00	3,312.00	3,522.00	3,690.00	3,179.00	3,526	3,029	3,338	36,615
Tournament Rounds	294	68	20	22	77	176	468	193	273	0	30	63	1,684
Range buckets	1,510	1,058	916	888	1274	1876	2048	1770	1257	1,472	1,083	1,135	16,287
	,	,						-		,	,	,	, ,
Star Memberships	3075.00	2952.50	3835.00	2320.00	3520.00	3860.00	6380.00	6930.00	5710.00	4695.00	4460.00	3375.00	51,113
Green Fees	101,562.24	67,761.92		61,557.60	65,186.16	91,510.28	102,436.44	105,157.54	88,722.13	100,567.92	79,639.48	92,029.90	1,020,167
Tournament Fees	9,094.00	2,664.00		880.00	2,545.00	6,039.00	17,102.50	7,620.00	9,933.00	0.00	1,330.50	3,087.00	60,895
Range Fees	7,443.85	5,011.14		4,189.24	5,695.23	8,978.85	10,252.89	8.390.40	6,227.00	6,703.44	5,361.79	5,459.55	78,124
Sales of Merchandise	6,734.53	4,917.85		4,002.56	4,432.63	7,361.35	9,508.45	9,991.97	8,419.59	7,303.99	6,060.27	6,186.80	81,146
Concession Fees	3,581.73	1,901.35		1,769.18	1,796.90	3,822.67	4,904.61	4,531.72	3,851.24	3,425.06	2,734.75	3,382.25	37,684
Miscellaneous Income	7,687.65	5,445.04		3,064.49	3,199.22	6,996.28	8,449.28	10,103.68	13,433.44	8,449.96	7,207.17	8,411.14	88,502
Total Income	\$139,179.00	\$90.653.80	\$87,144.03	\$77,783.07	\$86,375.14	\$128,568.43	\$159,034.17	\$152,725.31	\$136,296.40	\$131,145.37	\$106,793.96	\$121,931.64	\$1,417,630.32
Weather Totals	0 rain	5 rain/1 closed		16 rain	7 rain/freeze	3 rain/close	0 rain	1 rain	1 rain	5 rain	0 rain	4 rain	48/3
Troumer rotate	<b>0</b> 1 cm	0 1411., 1 0.0004	0 14.11.72 010004			0.4,0.000	<b>0</b> . c			0.4	0.4		.070
Income Per Round	\$34.57	\$33.71	\$34.92	\$34.29	\$34.90	\$35.75	\$38.26	\$37.55	\$37.83	\$35.86	\$33.45	\$34.86	\$35.68
	ψοσ.	Ψσσ	ψοσ2	ψοΞο	φοσσ	<b>\$30.1.0</b>	ψσσ. <u></u> Ξσ	ψ000	ψοσσ	ψου.σο	φσσσ	ψοσσ	φοσισσ
FY 2009 - 2010													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,787	2,676		1,793	1,627	2,733	3,109	3,650	3,115	2,694	3,108	2,819	31,671
Tournament Rounds	176	56		50	39	210	630	318	191	106	224	140	2,158
Range buckets	774	1,042	403	577	732	1294	1704	1732	1117	743	1,176	1,028	12,322
range buokete	77-	1,042	100	011	102	1201	1704	1702	1117	7-10	1,170	1,020	12,022
Star Memberships	2700.00	2850.00	2325.00	2960.00	3035.00	4750.00	5025.00	5805.00	5885.00	3555.00	4535.00	2805.00	46,230
Green Fees	78,163.14	72,799.20	43,991.37	47,155.91	42,930.20	71,732.46	84,216.76	101,977.53	83,465.56	76,115.18	82,571.47	76,588.52	861,707
Tournament Fees	6,126.00	2,824.80	444.78	2,135.00	1,642.00	6,486.04	21,182.46	11,408.00	6,786.00	2,475.00	5,375.00	4,874.24	71,759
Range Fees	4,345.85	5,197.37	1,815.11	2,687.57	3,608.29	6,477.58	8,578.17	9,026.51	5,391.05	3,714.83	6,032.45	5,152.87	62,028
Sales of Merchandise	4,941.78	5,032.06		5,026.29	3,846.26	7,538.45	10,722.17	10,200.46	7,924.24	7,138.28	8,416.68	6,215.64	82,027
Concession Fees	2,803.45	2,170.75		1,396.99	1,314.78	2,360.74	3,573.23	3,373.94	2,942.60	2,415.79	2,542.38	2,559.23	28,618
Miscellaneous Income	4,127.54	5,618.95		4,023.44	3,989.91	7,178.92	8,167.90	10,002.32	14,955.42	7,893.33	9,647.04	7,796.88	87,517
Total Income	\$103,207.76	\$96.493.13	\$58.881.34	\$65,385.20	\$60,366.44	\$106,524.19	\$141,465.69	\$151,793.76	\$127,349.87	\$103,307.41		\$105,992.38	\$1,239,887.19
Weather Totals	12 rain	+ ,	16rain/1 closed	12 rain&freeze	9 rain	5 rain	5 rain	3 rain	6 rain	14 rain	3 rain	7 rain	96/2
Troumer rotate				12 146 5525	0	0	<b>0</b> . c	0.14	0		0.4		00/2
Income Per Round	\$33.92	\$34.28	\$35.84	\$33.87	\$34.41	\$34.58	\$36.49	\$36.79	\$36.74	\$35.63	\$34.39	\$34.87	\$35.29
	700.02	7011=0	<b>+</b>	700101	70	70 1100	700	70000	70011	700.00	70 1100	70.101	7
FY 2008 - 2009													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,073	2,824	2,263	2,903	2,765	3,064	3,454	4,292	3,705	3,492	3,553	2,971	38,359
Tournament Rounds	436	217	40	59	166	172	253	621	222	90	182	274	2,732
Range buckets	1,473	1,336	896	1501	1283	1482	1808	2449	1747	1,442	1,568	1,234	18,219
95 225010	1,110	1,000	- 300	1001	.230	1.52		2.70		1,112	1,000	1,201	10,210
Star Memberships	3,675.00	2,175.00	2,850.00	3,300.00	3,375.00	2,625.00	4,725.00	5,600.00	4,875.00	4,275.00	3,900.00	3,375.00	44,750
Green Fees	85,378.23	81,782.92	63,107.88	85,114.72	75,556.66	83,037.88	98,381.09	118,199.30	101,442.89	92,519.10	97,926.16	79,959.42	1,062,406
Tournament Fees	16.915.15	8.620.00	1.734.00	1,618.25	5.782.56	5.966.00	7,105.22	24,132.78	9,199.52	3,574.37	3.384.00	11,096.02	99,128
Range Fees	7,543.82	6,492.82	4,726.70	7,260.72	6,467.39	7,234.18	9,423.98	12,183.42	8,925.09	7,124.29	8,068.39	6,298.10	91,749
Sales of Merchandise	7,680.45	5,845.06		6,175.08	7,378.24	7,647.01	8,649.23	9,469.04	9,003.92	7,768.97	8,691.51	6,723.18	90,781
Calco di Moldianaise	7,000.43	1 5,045.00	0,140.02	0,170.00	1,010.24	1,041.01	0,040.20	5,405.04	3,003.32	1,100.91	0,001.01	0,720.10	30,701

Concession Fees	3,646.01	2,257.19	1,771.73	2,303.93	2,331.45	2,416.99	3,417.68	4,094.73	3,271.77	3,054.93	2,968.04	2,587.46	34,122
Miscellaneous Income	9,671.94	7,325.63	7,825.08	7,667.00	9,325.27	6,641.10	7,269.75	10,287.23	14,040.61	12,834.43	10,524.28	7,107.67	110,520
Total Income	\$134,510.60	\$114,498.62	\$87,764.41	\$113,439.70	\$110,216.57	\$115,568.16	\$138,971.95	\$183,966.50	\$150,758.80	\$131,151.09	\$135,462.38	\$117,146.85	\$1,533,455.63
Weather Totals	4 rain	3 rain/1 closed	5 rain/1 closed	3 rain	4 rain	9 rain	5 rain	0 rain	1 rain	4 rain	3 rain	7 rain	48/2
Income Per Round	\$37.29	\$36.94	\$36.87	\$37.18	\$36.45	\$34.90	\$36.21	\$36.31	\$37.15	\$35.42	\$35.22	\$35.06	\$36.23

FY 2007 - 2008													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,192	2,480	2,736	2,093	2,660	3,294	3,571	3,931	3,740	3,937	3,454	2,602	37,690
Tournament Rounds	671	239	52	14	136	92	633	403	236	25	22		2,523
Range buckets	1,319	1,048	1046	670	1139	1692	2003	1847	1599	1,598	1,235	1,143	16,339
Star Memberships	1,125.00	1,550.00	1,725.00	2,325.00	3,450.00	7,350.00	3,300.00	5,100.00	6,125.00	7,275.00	4,725.00	3,200.00	47,250
Green Fees	85,660.56	66,972.27	79,060.69	60,368.18	75,060.02	96,735.43	98,765.00	112,642.50	104,126.56	105,197.39	97,231.84	74,327.25	1,056,148
Tournament Fees	20,010.12	8,577.00	1,944.01	626.00	4,597.00	3,000.95	19,915.27	14,606.25	8,681.00	808.25	1,249.00		84,015
Range Fees	6,998.33	5,620.11	5,594.84	3,316.53	5,701.59	8,831.93	10,254.45	10,181.57	8,019.81	7,948.89	6,211.84	5,264.15	83,944
Sales of Merchandise	6,323.97	6,795.17	7,157.44	4,211.03	5,220.90	8,454.32	8,533.52	10,289.47	9,891.12	8,167.06	8,573.44	4,885.10	88,503
Concession Fees	2,720.64	2,116.80	1,881.42	1,429.58	2,044.44	2,845.78	3,576.02	4,247.24	3,361.53	3,120.31	3,078.02	2,131.87	32,554
Miscellaneous Income	3,649.17	3,294.29	2,554.38	2,735.65	4,626.10	4,846.64	11,084.79	12,245.83	14,991.62	10,154.55	10,227.21	6,841.60	87,252
Total Income	\$126,487.79	\$94,925.64	\$99,917.78	\$75,011.97	\$100,700.05	\$132,065.05	\$155,429.05	\$169,312.86	\$155,196.64	\$142,671.45	\$131,296.35	\$96,649.97	\$1,479,664.60
Weather Totals	4 rain	4 rain/1 closed	5 rain/1 closed	9 rain	5 rain	5 rain	1 rain	2 rain	8 rain	6 rain	10 rain	6 closed-lke	65/2
Income Per Round	\$32.45	\$34.34	\$35.22	\$34.50	\$34.78	\$36.83	\$36.19	\$37.89	\$37.49	\$34.17	\$36.41	\$35.91	\$35.62
FY 2006 - 2007				,			,					·	
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,568	2,743	2,148	1,634	2,112	2,933	3,492	3,239	2,647	2,625	2,954	2,977	32,072
Tournament Rounds	831	241	, -	,	78	167	365	163	506	17	83	354	2,805
Range buckets	852	1,017	619	328	632	1329	1282	1032	828	573	963	1,334	10,789
		1,011										1,001	
Star Memberships	825.00	1,125.00	900.00	1,200,00	2,025.00	2,550.00	2,025.00	2,025.00	2.700.00	1,925.00	1,950.00	2,850.00	22,100
Green Fees	75,052.08	77,054.99	61.958.41	46,047.63	56,727.00	82,002.01	99,339.96	89,832.90	74,158.69	70,256.48	77,765.35	86,213.98	896,409
Tournament Fees	26,126.45	8,229.66	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	-,-	2,340.00	5,984.52	12,937.27	5,764.00	18,891.57	544.00	2,336.64	15,028.00	98,182
Range Fees	4,486.00	5,059.11	2,966.69	1,641.14	3,305.97	6,574.96	6,450.73	5,493.95	4,170.50	2,964.69	4,660.35	6,313.05	54,087
Sales of Merchandise	5,756.99	6,144.51	4,545.42	2,018.11	4,485.95	7,001.69	6,762.30	7,439.75	7,492.20	5,128.58	6,279.02	5,522.72	68,577
Concession Fees	2,753.47	1,831.77	849.49	837.97	1,471.62	2,361.81	3,116.86	2,325.47	2,603.71	1,741.09	2,161.42	2,346.82	24,402
Miscellaneous Income	2,861.56	2,584.60	3,755.19	2,290.00	2,423.00	3,468.25	5,474.79	5,195.82	5,667.66	9,645.66	4,445.60	4,146.88	51,959
Total Income	\$117,861.55	\$102,029.64	\$74,975.20	\$54,034.85	\$72,778.54	\$109,943.24	\$136,106.91	\$118,076.89	\$115,684.33	\$92,205.50	\$99,598.38	\$122,421.45	\$1,215,716.48
Weather Totals	ψ,σσσσ	<del>• • • • • • • • • • • • • • • • • • • </del>	ψ,σ. σ. <u>σ</u> .	15 rain/cold	6 rain/cold	5 rain	3 rain	9 rain	12 rain	15 rain	4 rain	1 rain	ψ.,=.ο,οο
Treation retain				10 1411/10014	o ran y cora	o rain	o rain	o rain	12 Talli	10 14111	i ruiii	i idiii	
Income Per Round	\$34.43	\$33.82	\$34.49	\$32.33	\$32.31	\$34.64	\$34.76	\$34.11	\$35.83	\$34.17	\$32.15	\$35.90	\$34.22
	70	700.02	70	70=100	70=101	70.1101	*******	72	700100	*******	70=110	700.00	, , , , , , , , , , , , , , , , , , ,
FY 2005 - 2006													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,071	2,326	2,455	2,571	2,094	3,000	3,817	3,241	2,760	2,838	3,056	3,060	34,289
Tournament Rounds	342	372	122	14	123	275	216	303	254	214	107	273	2,615
Range Buckets	1,348	854	1,032	863	754	1,468	1,666	1,125	915	958	1,123	1,143	13,249
. tange Buonoto	1,040	001	1,002	330	, , , ,	1,400	1,000	1,120	010	330	1,120	1,1-10	10,240
							4 = 00 00	0.45.00	1,785.00	2,250.00	750.00	1,095.00	14,948
Star Memberships	825.00	750.00	525.00	1,950.00	975.00	1,500.00	1,598.00	945.00	1,785.00	2,230.00	<u> </u>	1,095.00	11,010
Star Memberships Green Fees				· · · · · · · · · · · · · · · · · · ·	-								
Green Fees	83,308.78	64,013.19	68,822.00	67,352.18	54,583.70	78,298.53	106,519.47	83,888.84	74,680.30	78,797.17	77,376.73	81,821.30	919,462
Green Fees Tournament Fees	83,308.78 11,166.20	64,013.19 11,292.59	68,822.00 4,058.00	67,352.18 623.00	54,583.70 5,168.84	78,298.53 8,581.15	106,519.47 7,073.12	83,888.84 8,324.82	74,680.30 6,950.00	78,797.17 5,527.00	77,376.73 3,878.00	81,821.30 10,384.78	919,462 83,028
Green Fees	83,308.78	64,013.19	68,822.00	67,352.18	54,583.70	78,298.53	106,519.47	83,888.84	74,680.30	78,797.17	77,376.73	81,821.30	919,462

Miscellaneous Income	1,592.00	3,000.28	1,843.00	1,676.00	1,660.18	1,954.00	6,361.74	8,579.88	5,424.63	5,062.01	4,973.97	2,453.64	44,581
Total Income	\$112,404.27	\$90,189.37	\$88,068.59	\$83,070.84	\$71,999.49	\$104,191.17	\$139,295.97	\$115,998.28	\$101,816.38	\$103,720.42	\$101,019.79	\$109,953.60	\$1,221,728.17
Weather Totals													
Income Per Round	\$32.69	\$33.15	\$33.97	\$31.38	\$32.04	\$31.36	\$34.14	\$32.46	\$33.19	\$33.25	\$31.70	\$32.66	\$32.70

FY 2004 - 2005													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,118	2,006	2,531	2,293	1,589	2,474	3,064	2,758	2,956	2,912	2,893	2,488	31,082
Tournament Rounds	277	106	70	3	36	150	277	408	263	57	60	110	1,817
Range buckets	0	665	1163	891	476	1101	1550	1293	1226	748	1,068	852	11,033
Star Memberships	480.00	0.00	675.00	2,181.00	675.00	2,100.00	2,850.00	1,950.00	1,725.00	1,500.00	1,425.00	1,050.00	16,611
Green Fees	74,189.66	51,783.51	62,571.20	59,311.24	41,562.60	66,557.58	85,036.07	71,311.04	74,745.97	77,384.45	71,587.00	62,165.00	798,205
Tournament Fees	12,244.20	4,070.00	2,690.00	350.00	1,362.23	4,532.00	8,260.76	13,663.66	9,030.60	2,289.01	2,365.00	4,048.00	64,905
Range Fees	360.00	2,817.98	3,872.64	3,668.49	2,028.03	4,701.63	6,928.84	6,292.07	6,066.74	3,544.83	4,894.00	4,313.66	49,489
Sales of Merchandise	4,790.63	2,674.76	6,274.93	4,686.93	3,987.02	5,930.59	8,513.16	6,768.94	6,379.57	8,554.90	6,392.00	4,394.00	69,347
Concession Fees	2,886.22	3,589.83	·		916.00	1,535.00	2,196.04	2,163.80	2,638.75	2,088.86	2,074.00	1,650.00	21,739
Miscellaneous Income	180.00	60.00	1,401.00	930.00	727.00	1,408.00	2,183.09	2,724.00	6,716.64	3,941.67	4,276.00	12,914.17	37,462
Total Income	\$95,130.71	\$64,996.08	\$77,484.77	\$71,127.66	\$51,257.88	\$86,764.80	\$115,967.96	\$104,873.51	\$107,303.27	\$99,303.72	\$93,013.00	\$90,534.83	\$1,057,758.19
Weather Totals	<b>¥</b> 00,10011	<b>4</b> - 1,	<b>*</b> · · · · · · · · · · · · · · · · · · ·	Ţ, · <u>_</u>	<del>+</del>	10 R; 20 S	2R; 28 S	3R; 28S	30S; No R	12R; 19 S	7R; 25 S	4R; 26S	+ 1,001,100110
Income Per Round	\$27.88	\$30.77	\$29.53	\$30.03	\$31.13	\$32.27	\$33.86	\$32.51	\$32.80	\$32.94	\$31.02	\$34.44	\$31.65
income Per Round	<b>Φ21.00</b>	φ3U.77	\$29.53	\$30.03	φ31.13	φ32.2 <i>1</i>	φ33.00	\$32.51	φ32.0U	<b>Φ32.94</b>	\$31.UZ	φ34.44	φ <b>3</b> 1.03
FY 2003 - 2004													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	2,838	2,605	2,735	2,186	1,829	2,824	3,261	3,203	1,952	0	0	3,841	27,274
Tournament Rounds	582	317	12	29	240	140	370	153	82	32	0	537	1,912
Range buckets	1,247	1124	1015	614	512	903	1746	1431	576	0	0	0	9,168
Star Memberships	880.00	485.00	617.00	2,840.00	1,620.00	2,485.00	2,810.00	1,670.00	50.00	0.00	0.00	1,220.00	\$14,677.00
Green Fees	70,103.87	65,595.91	64,691.42	52,796.04	43,975.88	66,495.18	81,103.98	82,362.52	25,167.00	0.00	0.00	77,631.05	629,922.85
Tournament Fees	18,430.40	10,762.40	464.40	1,015.00	2,747.00	3,595.00	3,718.50	5,235.00	2,912.21	2,956.16	0.00	11,150.00	62,986.07
Range Fees	4,026.35	3,865.34	3,230.29	2,270.18	1,911.88	3,048.27	6,152.89	5,249.27	1,827.36	0.00	0.00	175.00	31,756.83
Sales of Merchandise	5,129.89	4,224.64	7,198.84	4,165.57	4,035.75	5,954.69	7,510.77	5,908.66	4,261.91	424.55	0.00	6,037.47	54,852.74
Concession Fees	2,013.15	3,492.29	2,560.00	1,977.00	1,731.20	1,740.36	2,485.45	2,965.09	3,108.38	0.00	0.00	81.92	22,154.84
Miscellaneous Income	2,240.00	1,920.00	1,323.00	1,275.00	1,640.00	840.82	499.00	953.00	3,285.75	250.00	0.00	192.00	14,418.57
Total Income	\$102,823.66	\$90,345.58	\$80,084.95	\$66,338.79	\$57,661.71	\$84,159.32	\$104,280.59	\$104,343.54	\$40,612.61	\$3,630.71	\$0.00	\$96,487.44	\$830,768.90
Income Per Round	\$29.81	\$30.75	\$28.93	\$28.67	\$27.09	\$27.56	\$27.95	\$30.59	\$19.94	\$0.00	\$0.00	\$21.76	\$27.96
	Ψ20.0.1	<del>+++++++++++++++++++++++++++++++++++++</del>	<del>+</del> 20.00	Ψ=0.0.	<b>\$2.100</b>	ΨΞ	<del>+</del> 200	φσσ.σσ	<b>\$10.0</b> 1	ψο.σσ	φ0.00	<b>4</b> = <b>5</b>	ψ=σσ
FY 2002 - 2003													
_	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	2,637	3,056	2,275	2,460	1,777	3,199	3,900	4,354	3,915	3,647	3,280	2,557	37,057
Tournament Rounds	0	159	0	0	188	138	66	287	62	59	17	248	1,224
Range buckets	843	1084	861	752	415	1256	2003	1941	1532	1,500	1,529	1,232	14,948
Star Memberships	400.00	300.00	1,115.00	7,465.00	3,578.00	4,420.00	5,205.00	3,990.00	2,610.00	1,895.00	1,790.00	805.00	\$33,573.00
Green Fees	59,060.50	83,865.33	59,280.09	57,262.20	41,843.58	76,659.46	100,788.23	107,607.15	95,050.74	82,944.99	78,205.60	59,952.70	902,520.57
Tournament Fees	10,519.97	5,164.20	0.00	0.00	2,598.97	4,602.65	1,840.00	10,473.00	1,550.00	2,130.00	595.00	8,425.00	47,898.79
Range Fees	2,136.97	3,105.58	2,242.99	2,007.38	990.85	3,100.81	5,061.68	4,843.09	3,583.54	3,625.44	5,109.22	3,918.18	39,725.73
Sales of Merchandise	4,852.77	5,794.15	4,434.45	2,578.44	2,578.83	5,989.11	6,515.03	7,535.29	5,503.11	5,638.05	5,540.26	3,653.07	60,612.56
Concession Fees	3,692.00	3,146.00	2,056.00	2,079.00	1,494.00	2,970.00	2,969.95	3,999.34	5,224.34	3,331.06	3,097.78	2,473.09	36,532.56
Miscellaneous Income	1,650.00	1,860.00	2,265.00	1,419.00	1,695.00	2,130.00	2,550.00	2,805.00	6,380.00	6,588.00	2,295.00	2,160.00	33,797.00
Total Income	\$82,312.21	\$103,235.26	\$71,393.53	\$72,811.02	\$54,779.23	\$99,872.03	\$124,929.89	\$141,252.87	\$119,901.73	\$106,152.54	\$96,632.86	\$81,387.04	\$1,154,660.21

Income Per Round	\$31.06	\$32.02	\$30.89	\$26.56	\$26.06	\$28.60	\$30.19	\$29.58	\$29.49	\$28.13	\$28.77	\$28.73	\$29.29

FY 2001 - 2002													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	3,203	3,061	2,774	2,800	2,969	3,734	4,385	4,735	4,182	4,139	3,580	3,592	43,154
Tournament Rounds													
Range buckets	1,388	1,374	844	1,261	1,316	1,897	2,131	2,143	1,818	1,813	1,506	1,476	18,967
Star Memberships				3,075.00	1,650.00	2,275.00	1,725.00	1,125.00	725.00	550.00	775.00	950.00	\$12,850.00
Green Fees/Cart Fees	72,224.98	77,087.14	65,224.37	68,447.62	70,028.61	91,055.04	111,535.50	119,348.59	104,195.50	104,907.23	89,569.50		1,053,479.03
Tournament Fees	17,967.54	10,416.85	1,552.00	0.00	3,741.00	2,498.00	12,004.42	6,740.00	2,220.70	0.00	1,919.00	17,433.92	76,493.43
Range Fees	3,924.83	3,699.12	2,181.79	3,236.49	3,508.36	4,850.70	5,791.90	5,805.72	4,675.54	4,822.48	4,043.98		50,237.66
Sales of Merchandise	7,501.72	7,470.10	8,574.76	4,093.24	4,597.56	8,690.81	7,429.96	7,877.93	8,103.63	5,589.34	5,526.70	4,663.97	80,119.72
Concession Fees	4,471.00	3,728.00	2,457.00	850.00	4,046.00	3,656.00	4,778.00	4,932.00	4,636.00	4,331.00	3,382.00		44,259.00
Miscellaneous Income					3,348.03	10.00		2,115.00	5,080.00	1,880.00	1,860.00	3,030.00	17,323.03
Total Income	\$106,090.07	\$102,401.21	\$79,989.92	\$75,777.35	\$90,919.56	\$113,035.55	\$143,264.78	\$147,944.24	\$129,636.37	\$122,080.05	\$107,076.18	\$112,621.59	\$1,334,761.87
Income Per Round	\$33.12	\$33.45	\$28.84	\$27.37	\$30.07	\$29.66	\$32.28	\$31.01	\$30.83	\$29.36	\$29.69	\$31.09	\$30.63
FY 2000 - 2001					'								
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	3,632	2,387	2,224	1,526	2,087	2,196	3,929	3,482	3,097	3,564	3,433	3,480	35,037
Tournament Rounds	,	,	· · ·	,	,	,	,	,	,	· · · · · · · · · · · · · · · · · · ·	,	, , , , , , , , , , , , , , , , , , ,	,
Range buckets				567	755	1,194	1,757	1,498	1,293	1,252	1,229	1,218	10,763
Ŭ						,		,	,	•	,	,	,
Green Fees/Cart Fees	100,532.00	59,091.00	57,691.00	42,849.85	53,215.20	55.637.91	108,176.93	93.704.77	79,608.10	86,599.86	76.676.57	82.458.86	\$896.242.05
Tournament Fees	19,585.00	7,087.00	6,235.00	0.00	0.00	4,107.87	9,607.00	14,018.50		792.00	2,186.00	4,023.02	67,974.03
Range Fees	6,702.00	3,778.00	3,198.00	2,365.14	3,229.47	5,533.59	7,552.85	6,458.97	5,754.22	5,431.94	4,280.78		58,061.74
Sales of Merchandise	19,858.00	4,548.00	5,884.00	3,055.92	2,960.74	8,316.70	9,143.74	7,896.28		6,951.08	8,554.69	6,491.01	91,296.69
Concession Fees	285.00	808.00	417.00	1,726.00	2,278.00	2,982.00	4,942.00	3,701.00		3,441.00	3,256.00		30,440.00
Miscellaneous Income	-571.00	3,254.00	2,407.00	,	,	,		•	,	•	•	·	,
Total Income	\$146,391.00	\$78,566.00	\$75,832.00	\$49,996.91	\$61,683.41	\$76,578.07	\$139,422.52	\$125,779.52	\$96,430.49	\$103,215.88	\$94,954.04	\$100,254.67	\$1,144,014.51
	, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	, , , , , , ,	, ,,,	,,	, , ,	, , , , , ,	,,	, , , , , , , ,	,,	* / /
Income Per Round	\$40.31	\$32.91	\$34.10	\$32.76	\$29.56	\$34.87	\$35.49	\$36.12	\$31.14	\$28.96	\$27.66	\$28.81	\$32.65
	,	·	·	·	·	·	,		·			·	
Notes: 1. October, Nover	mber, December	2000 Golf Cour	se under private	management co	ontract. City to	ok over manage	ment January 1	, 2001.					
2. Green Fees an													
3. Food and drink													
4. Star Membersh													
5. FY 2000 -2001				ts available and	the software is	offline.							
6. Concession Fe													
7. Income/Round:					Rounds Played	and Tournamer	nt Rounds.						
8. Miscellaneous								nd Junior Camp.					
9. As of April, 201						,		:p.					
10. FY 2016-2017 -			p.a., 5a		•								
11. Abbreviations:			ırse maintenand	e TT-temporary	tees H-holiday	v CV-COVID-19	)						
12. FY 2016-2017 -						, 2, 22, 2							
12. 1 1 2010-2017	misconalicous	moonic change	i io misocilanicol	ao i cos pei i llia	1100.								

Jersey Village, TX

# **Golf Course Monthly Financial Statements**

Group Summary
For Fiscal: 2023-2024 Period Ending: 08/31/2024

					Variance	
	Original	Current	Period	Fiscal	Favorable	Percent
Categor	Total Budget	Total Budget	Activity	Activity	(Unfavorable)	Used
Fund: 11 - GOLF COURSE FUND						$\sim$
Department: 80 - REVENUES						CC
85 - FEE & CHARGES FOR SERVICE	2,401,500.00	2,476,500.00	227,416.39	2,226,976.58	-249,523.42	89.22%
96 - INTEREST EARNED	2,800.00	2,800.00	1,137.94	15,885.23	13,085.23	567.25%
98 - MISCELLANEOUS REVENUE	0.00	0.00	0.00	5,929.75	5,929.75	0.00%
Department: 80 - REVENUES Total:	2,404,300.00	2,479,300.00	228,554.33	2,248,791.56	-230,508.44	90.70%
Department: 81 - CLUB HOUSE						<b>=</b>
30 - SALARIES, WAGES, & BENEFITS	713,036.75	713,036.75	87,724.11	657,900.00	55,136.75	92.27%
34 - COST OF SALES	187,500.00	187,500.00	16,768.62	185,917.50	1,582.50	99.16%
35 - SUPPLIES	16,100.00	16,100.00	85.44	14,431.37	1,668.63	89.54%
45 - MAINTENANCE	2,700.00	2,700.00	0.00	13,130.22	-10,430.22	486,30%
50 - SERVICES	37,490.10	37,490.10	1,795.61	43,282.86	-5,792.76	115.45%
54 - SUNDRY	77,400.00	77,400.00	6,221.92	64,395.63	13,004.37	83.29%
55 - PROFESSIONAL SERVICES	3,500.00	78,500.00	0.00	15,000.00	63,500.00	19.11%
60 - OTHER SERVICES	26,000.00	26,000.00	0.00	34,008.62	-8,008.62	130.80%
97 - INTERFUND ACTIVITY	4,525.00	4,525.00	0.00	4,525.00	0.00	100.06%
Department: 81 - CLUB HOUSE Total:	1,068,251.85	1,143,251.85	112,595.70	1,032,591.20	110,660.65	90.22%
Department: 82 - COURSE MAINTENANCE						Õ
30 - SALARIES, WAGES, & BENEFITS	590,576.68	590,576.68	63,074.79	480,245.80	110,330.88	81.32%
35 - SUPPLIES	172,700.00	172,700.00	13,663.53	172,766.50	-66.50	100.04%
40 - MAINTENANCEBLDGS, STRUC	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00%
45 - MAINTENANCE	23,500.00	23,500.00	-7,234.34	30,149.35	-6,649.35	128.39%
50 - SERVICES	8,280.00	8,280.00	258.00	6,257.33	2,022.67	75.57%
54 - SUNDRY	10,500.00	•	0.00	0.00	10,500.00	0.50%
		10,500.00		0.00	· ·	0.00%
55 - PROFESSIONAL SERVICES	3,000.00	3,000.00	0.00		3,000.00	100.00%
97 - INTERFUND ACTIVITY	1,075.00	1,075.00	0.00	1,075.00	0.00	84.87%
Department: 82 - COURSE MAINTENANCE Total:	813,631.68	813,631.68	69,761.98	690,493.98	123,137.70	84.87% <del>  </del>
Department: 83 - BUILDING MAINTENANCE						
35 - SUPPLIES	6,100.00	6,100.00	194.85	5,430.77	669.23	89.83%
40 - MAINTENANCEBLDGS, STRUC	10,000.00	10,000.00	650.00	8,178.52	1,821.48	81,75%
50 - SERVICES	25,000.00	25,000.00	3,735.28	33,732.40	-8,732.40	134.
55 - PROFESSIONAL SERVICES	1,000.00	1,000.00	819.77	1,971.00	-971.00	197. 📆 %
Department: 83 - BUILDING MAINTENANCE Total:	42,100.00	42,100.00	5,399.90	49,312.69	-7,212.69	117.13%
Department: 87 - GC CAPITAL IMPROVEMENT						Ö
70 - CAPITAL IMPROVEMENTS	32,000.00	32,000.00	11,715.00	48,277.24	-16,277.24	150.87%
Department: 87 - GC CAPITAL IMPROVEMENT Total:	32,000.00	32,000.00	11,715.00	48,277.24	-16,277.24	<b>150.<u>87</u>%</b>
Department: 88 - EQUIPMENT MAINTENANCE						
30 - SALARIES, WAGES, & BENEFITS	76,270.54	76,270.54	8,909.32	71,799.77	4,470.77	94.14%
35 - SUPPLIES	28,650.00	28,650.00	2,916.98	35,160.37	-6,510.37	122.72%
45 - MAINTENANCE	13,000.00	13,000.00	3,351.60	9,739.90	3,260.10	74.92%
50 - SERVICES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.88%
97 - INTERFUND ACTIVITY	330,000.00	330,000.00	0.00	330,000.00	0.00	100.00%
Department: 88 - EQUIPMENT MAINTENANCE Total:	448,920.54	448,920.54	15,177.90	446,700.04	2,220.50	99.51%
Fund: 11 - GOLF COURSE FUND Surplus (Deficit):	-604.07	-604.07	13,903.85	-18,583.59		3,076.40%
Report Surplus (Deficit):	-604.07	-604.07	13,903.85	-18,583.59	•	3,076.49%
report surplus (Deficit):	-604.07	-004.07	13,703.03	-10,303.33	-11,313.32	3,070.40%

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### **Fund Summary**

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	
11 - GOLF COURSE FUND	-604.07	-604.07	13,903.85	-18,583.59	-17,979.52	
Report Surplus (Deficit):	-604.07	-604.07	13,903.85	-18,583.59	-17,979.52	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON SEPTEMBER 16, 2024

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# Golf Course Fund For the period ended August 31, 2024

				% of Actual	
				compared	
_	Adopted Budget	Current Budget	YTD Actual	to Budget	Projections
Revenue					_
Fees & Charge for Services	2,401,500.00	2,476,500.00	2,226,976.58	89.92%	2,460,000.00
Interest Earned	2,800.00	2,800.00	15,885.23	567.33%	17,000.00
Interfund Activity	-	-	-	0.00%	-
Misc Revenue	-	-	5,929.75	100.00%	6,000.00
Total Revenue	2,404,300.00	2,479,300.00	2,248,791.56	90.70%	2,483,000.00
Expenditures					
Club House	1,068,251.85	1,143,251.85	1,032,591.20	90.32%	1,150,000.00
Course Maintenance	813,631.68	813,631.68	690,493.98	84.87%	813,631.68
<b>Building Maintenance</b>	42,100.00	42,100.00	49,312.69	117.13%	52,000.00
Capital Improvement	32,000.00	32,000.00	48,277.24	150.87%	50,000.00
Equipment Maintenance	448,920.54	448,920.54	446,700.04	99.51%	458,000.00
Total Expenditures	2,404,904.07	2,479,904.07	2,267,375.15	93.55%	2,523,631.68



# **Jersey Village Parks & Recreation**

To: Mayor Warren and City Council

CC: Austin Bleess, City Manager

From: Robert Basford, Assistant City Manager

Date: September 9, 2024

Subject: Parks & Recreation Monthly Update: August 2024

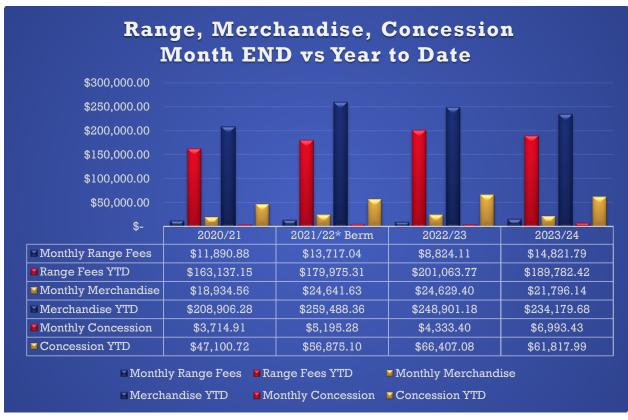
## Jersey Meadow Golf Club

### Financial Report (Monthly and Year to Date)

The month of August put the golf course back on record track with the best August revenue to date. Weather conditions were much more favorable outside of the heat. The course brought in a total revenue of \$245,773.08. The course produced \$166,785.57 in green fees and \$15,820.74 in tournament fees. The course hosted 3870 regular rounds and 411 rounds of tournament play. Merchandise Sales totaled \$21,796.14. Little Meadow and Virtual Meadow have maintained their momentum producing monthly revenues of \$6,993.43 and \$9,093.00. Through August, pending no major storm, we are on pace to exceed revenue expectations and require no transfer.









### Parks & Recreation

#### Recreation

- Worked on the Program SOP document and was able to complete it this month.
- Worked on the Facilities SOP. However, this document is a little more in depth and has taken longer to complete than anticipated.
- Hosted daily meetings with the parks crew leader to discuss Flower Bed maintenance and irrigation issues in the city.
- Met with Husqvarna and did a walk-through tour of all the Robot mowers in the city.
- Play guide was sent into production this month. It should be out to the public early September.
- Met with Andrew Mitcham to discuss updates related to the Brewfest.
- Designed and sent the Lazy Day medal into production.
- Worked with Andrew Mitcham to create a logo for the JV Brewfest.
- We are soliciting trunks for Fall Frolic.
- Attended monthly division managers meeting.
- Secured all food trucks for our Fall Frolic event.
- Created a division 2 trophy for the City-Wide Fantasy Football League.
- Repaired an acid line break at the pool.
- Secured the Toby Keith Tribute for Concert at the Park 2025
- Secured the Red NOT chili Peppers for July 4th 2025
- Met with Michael Suatek to secure Fireworks for 2025
- Secured Mechanical Rides for Founders Day 2025
- Met with Community development to plan a mural unveiling event for Carol Fox Park.
- Attended ICS follow up meeting with Jeff Hardin.
- Helped create a webpage for the Brewfest.

- Coordinated with Facilities staff to assess supply needs.
- Met with Stephanie McIntyre to discuss potentially bringing a sewing class to JV. The class would be for a maximum 15 participants and we are looking to host once a month.
- Did market research related to how many cities near us use contracts for managing landscaping. I have had a discussion with Bellaire, Pearland and Missouri City. I will continue my market study.
- Had final meetings for Angler Education and JV Youth Fishing Derby
  - P&R Manager
  - Sponsors
  - Partners
  - Created email for participants
- Gathered materials for Angler Education and Youth Fishing Derby, bagging swag bags
- Completed Fall-Winter 24-25 Play Guide for proofing
- Met with a potential new program provider for a Sewing program (Stephanie McIntyre)
- Worked to secure music for Brewfest, Founder's Day, and July 4th
- Worked to develop advertising for Brewfest
- Communicated with Senate Ave Brew Co. regarding event partners and timeline for October 5th Brewfest
- Helped to deliver Public Work trucks for inspection
- Directed Angler Education and Youth Fishing Derby- went great!!
- Completed Fall-Winter 24-25 Play Guide- submitted to Minuteman Press
- Worked to secure music for July 4 2025 and JV Brewfest 2024
- Had meeting with Ostar technology about options to reduce pool vandalism and trespassing
- Organized a movie night for kids at the same time as JV Brewfest
- Sought sponsors for JV Brewfest & Fall Frolic
- Transitioned pool into off season and weekend use
  - Scheduled lifeguards to oversee water aerobics extension
- Completed Fall-Winter 24-25 Play Guide- signing proof today (8/22)
- Worked to finalize food truck vendors for both JV Brewfest and Fall Frolic. Almost all secured.
- Worked on budget, maps, and documentation for JV Brewfest and Fall Frolic
- Helped with Lazy Day 1.5K logo, submitted to designer
- Picked up Lifeguard Valor awards, attended city council and helped present awards for Avery Davis and Luke Beasley
- Had EAP meeting regarding JV Brewfest and Fall Frolic with Police and Fire Departments
  - No significant changes recommended
- Had a meeting with Luke Beasley (lifeguard) relating to his project for Eagle Scout Certification. We are going to do a fundraiser and arbor day planting
- Had a meeting with Andrew Mitcham (Senate Ave Brewing) regarding JV Brewfest. Ordered mugs & ironed out some issues
- Worked on advertising/marketing for Doggy Dip Day, Labor Day pool closing, and JV Brewfest
- Had a phone call meeting with Dave Rainey regarding bringing The Lone Star Stampede hosted by the TexasExes alumni association to JV in March- 5K & 10K events
- Worked on planning for Fall Frolic. Sent out emails regarding Trunk or Treat signups
- Created template for Recreation Monthly Impact Report and filled it out for August

# Aquatics

P	ool analy	tics (Jui	ne)	
Opening Through June 30	2024	2023	2022	Notes
Hours of Operation	307*	269	267	*2024 Season began earlier
Total Hourly Swimmer Count	3753	4358	4013	
Resident Day Passes Sold (Child)	347	453	340*	*excludes opening weekend
Resident Day Passes Sold (Adult)	41	256	182*	*excludes opening weekend
Resident Season Passes Sold	105	121	142	
Nonresident Day Passes Sold (Child)	69	245	378*	*excludes opening weekend
Nonresident Day Passes Sold (Adult)	161	151	272*	*excludes opening weekend
Nonresident Season Passes Sold	8	1	0	
Season Passes used	240	432	N/A	
Pool Membership Revenue	\$21,603	\$26,624	\$26,752	

Poo	l analyt	ics (July	<b>y</b> )	
July 1 - 30	2024	2023	2022	Notes
Hours of Operation	163*	257.5	262	*Significant pool closures
Total Hourly Swimmer Count	1826*	4358	4013	*Significant pool closures
Resident Day Passes Sold (Child)	118	358	225	
Resident Day Passes Sold (Adult)	83	182	152	
Resident Season Passes Sold	5	2	2	
Nonresident Day Passes Sold (Child)	64	170	182	
Nonresident Day Passes Sold (Adult)	69	155	157	
Nonresident Season Passes Sold	0	1	0	
Season Passes used	70*	374		*Hurricane & Weather
Pool Membership Revenue	\$6,868	\$6,292	\$5,000	

Pool	Pool analytics (through September 4)										
August 1-September 4	2024	2023	2022	Notes							
Hours of Operation	185	262	165	Through September 4th							
Total Hourly Swimmer Count	2665	2980	2565								
Resident Day Passes Sold (Child)	228	211	84								
Resident Day Passes Sold (Adult)	113	137	65								
Resident Season Passes Sold	0	0	0								
Nonresident Day Passes Sold (Child)	105	118	144								
Nonresident Day Passes Sold (Adult)	72	75	44								
Nonresident Season Passes Sold	0	0	0								
Pool Membership Revenue	\$3,202	\$3,411	\$2,043								

			Resolved/Ca				
ID.	Ctatus	C			Cook Towns	A -l -l	Notes
ID	Status	Source	nceled Date	туре	Sub-Type	Address	Notes
					Trees over		
					· ·	3 Spyglass Jersey	
2268598	assigned	In-person		Code Issue	k	Village	
					Trees over		
					•	8302 N Tahoe Dr	
2268496	assigned	iOS		Code Issue	k	Jersey Village 77040	Dead tree limb hanging over roadway.
						16022 Kube St. Jersey	
2267450	assigned	In-person		Code Issue	Sign Issue	Village	Contractor sijgn
						17342 Northwest	
2267446	assigned	In-person		Code Issue	Sign Issue	Jersey Village	Off-premise sign
					Tall grass and	7210 Senate St Jersey	
2267424	assigned	In-person		Code Issue	weeds	Village 77040	Vacant lot before 7210 Senate
					Tall grass and	7314 Senate Ave	
2267412	assigned	In-person		Code Issue	weeds	Jersey Village	Vacant lot behind O'reilly Auto parts
						16022 Crawford St.	
2263474	assigned	In-person		Code Issue	Other	Jersey Village	Accumulation of items, fence repair
						16121 Jersey Dr	
2263471	assigned	In-person		Code Issue	Other	Jersey Village 77040	fence repair
	J	•				15702 Juneau Jersey	·
2263464	assigned	In-person		Code Issue	Other	Village	fence repair
						15514 Congo Ln	,
2263447	assigned	In-person		Code Issue	Other	Jersey Village	fence repair
		p =				15530 Congo Ln	
2263442	assigned	In-person		Code Issue	Other	Jersey Village	Accumulation of items
		p 5/ 50//				11 Oakmont Ct.	
2263434	assigned	In-person		Code Issue	Other	Jersey Village	Fence repair
2203 134	assigned	person		3340 13340	0	15318 Chichester Ln	- Crisc repair
2263395	assigned	In-person		Code Issue	Other	Jersey Village	Appliance stored outside
2203333	ussigneu	III-berson		Code issue	Other	Jersey village	Appliance stored outside

							Tall grass and weeds in what appears to be
							an abandoned home. can Lakes of JV mow
2250002		.00	0/06/0004		Tall grass and	26 Oakmont Ct	and bill the owner or can city take it on???
2259992	canceled	iOS	8/26/2024	Code Issue	weeds	Jersey Village 77064	Or both?
						16216 Smith St	Neighbor removed 4 large mature healthy trees 8/22/2024. Isn't this against JV community ordinances to remove health trees? Trees did not required removal, were not trimmed, trees did not cause damage during the multiple storms of 2024,
2257621	resolved	iOS	8/26/2024	Code Issue	Other	Jersey Village 77040	and trees were not impacting the house.
			., .,		Trees over	7 -0-	prince of the state of the stat
						12 Pinehurst Ct	
2256660	assigned	In-person		Code Issue	k	Jersey Village	
	<u> </u>	'			Trees over	, 0	
					Street/Sidewal	24 Cherry Hills Jersey	
2256656	assigned	In-person		Code Issue	k	Village	
					Trees over		
					Street/Sidewal	45 Cherry Hills Dr	
2256650	assigned	In-person		Code Issue	k	Jersey Village	
					Trees over		
					Street/Sidewal	75 Cherry Hills Dr	
2256643	assigned	In-person		Code Issue	k	Jersey Village	
					Trees over		
					Street/Sidewal	78 Cherry Hills Dr	
2256641	assigned	In-person		Code Issue	k	Jersey Village	
					Trees over		
					Street/Sidewal	88 Cherry Hills Dr	
2256634	assigned	In-person		Code Issue	k	Jersey Village	
					Trees over		
					Street/Sidewal	89 Cherry Hills Dr.	
2256630	assigned	In-person		Code Issue	k	Jersey Village	

						16102 Congo Ln	
2252498	resolved	In-person	8/21/2024	Code Issue	Sign Issue	Jersey Village	Political sign removed from RoW
						15502 Jersey Dr	
2252481	assigned	In-person		Code Issue	Other	Jersey Village 77040	Building w/o permit
						15406 Mauna Loa Ln	
2252473	assigned	In-person		Code Issue	Other	Jersey Village	parked on grass
						8317 N. Tahoe Dr	
2252457	assigned	In-person		Code Issue	Sign Issue	Jersey Village	contractor sign
						8301 N. Tahoe Dr	
2252450	assigned	In-person		Code Issue	Sign Issue	Jersey Village	Contractor sign and fence repair
						15502 Mauna Loa Dr	
2252436	assigned	In-person		Code Issue	Other	Jersey Village	Fence repair
					Tall grass and	16246 Seattle St.	
2252420	assigned	In-person		Code Issue	weeds	Jersey Village	
					Tall grass and	15422 Jersey Dr	
2252409	resolved	In-person	8/23/2024	Code Issue	weeds	Jersey Village 77040	
					Trees over		
					Street/Sidewal	7827 Zilonis Ct Jersey	
2252394	assigned	In-person		Code Issue	k	Village	tree debris curbside
						16022 Capri Dr Jersey	
2252384	assigned	In-person		Code Issue	Other	Village	fence repair
					Tall grass and	5 Oakmont Ct. Jersey	
2252366	resolved	In-person	8/26/2024	Code Issue	weeds	Village	
						8629 Wyndham	
2252310	assigned	In-person		Code Issue	Other	Village Jersey Village	fence repair
					Trees over		
					Street/Sidewal	15918 Singapore Ln	
2252044	assigned	Email		Code Issue	k	Jersey Village	Dead tree in RoW
						15814 Jersey Dr	Fence debris on curb needs to be cleaned
2247016	canceled	iOS	8/19/2024	Code Issue	Other	Jersey Village 77040	up.

					Tall grass and	15702 Lakeview Dr	
2247012	resolved	iOS	8/26/2024	Code Issue	weeds	Jersey Village 77040	Tall grass and weeds.
-					Trees over	,	0
					Street/Sidewal	16022 Lakeview Dr	
2247009	resolved	iOS	8/26/2024	Code Issue	k	Jersey Village 77040	Trees over sidewalk.
						16101 Lakeview Dr	Business signs in front yard need to be
2247008	resolved	iOS	8/19/2024	Code Issue	Sign Issue	Jersey Village 77040	removed.
						16222 Lakeview Dr	
2247007	resolved	iOS	8/23/2024	Code Issue	Other	Jersey Village 77040	Trash and junk at curb.
						15909 Acapulco Dr	
2245176	assigned	iOS		Code Issue	Other	Jersey Village 77040	Dead tree in the front yard.
						15909 Acapulco Dr	
2245175	resolved	iOS	8/19/2024	Code Issue	Other	Jersey Village 77040	Cargo van in driveway.
					Tall grass and	16529 Jersey Dr	
2243556	resolved	In-person	8/26/2024	Code Issue	weeds	Jersey Village 77040	
						15813 Seattle St	
2242488	assigned	In-person		Code Issue	Sign Issue	Jersey Village	Realtor sign in RoW
						7902 Argentina St.	
2242484	resolved	In-person	8/27/2024	Code Issue	Other	Jersey Village	Yard maintenance
						11 Epernay PL Jersey	
2242479	resolved	In-person	8/27/2024	Code Issue	Other	Village	fence repair
						17456 Northwest	
						Fwy, Suite A Jersey	
2242478	resolved	In-person	8/26/2024	Code Issue	Sign Issue	Village	

							Back fence has been down since 5/16.
							Neighbors do not want to share. cost of the
							shared portion of the fence. Neighbors also
							have an unsecured swimming pool and
						16125 Capri Dr Jersey	multiple dogs that have come over into our
2241921	resolved	iOS	8/16/2024	Code Issue	Other	Village 77040	yard several times.
			0, 20, 202		Tall grass and	16117 DeLozier St.	, a.
2239513	resolved	In-person	8/26/2024	Code Issue	weeds	Jersey Village	HG & Dumpster
		, , , , , , , , , , , , , , , , , , ,	3, 23, 232			16305 Congo St.	
2239509	assigned	In-person		Code Issue	Other	Jersey Village	Fence repair & Accumulation
		'			Tall grass and	15517 Chichester St.	'
2239493	resolved	In-person	8/20/2024	Code Issue	weeds	Jersey Village	HG
					Tall grass and	16430 Koester St.	
2239487	assigned	In-person		Code Issue	weeds	Jersey Village	Fence repair # HG
						16121 DeLozier St.	
2239483	resolved	In-person	8/26/2024	Code Issue	Other	Jersey Village	Fence repair & HG
					Trees over		
					Street/Sidewal	15901 Juneau Ln	
2236176	resolved	In-person	8/20/2024	Code Issue	k	Jersey Village 77040	Overhanging tree branches / sidewalk
						16302 Lewis St.	
2236168	resolved	In-person	8/13/2024	Code Issue	Sign Issue	Jersey Village	Contractor sign in RoW
						16301 Lewis St.	
2236167	assigned	In-person		Code Issue	Sign Issue	Jersey Village	Realtor sign in RoW
					Tall grass and	15713 Lakeview Dr	
2236165	resolved	In-person	8/20/2024	Code Issue	weeds	Jersey Village	HG
					Tall grass and	15910 Juneau Ln	
2236161	assigned	In-person		Code Issue	weeds	Jersey Village 77040	HG
						15802 Acapulco	
2236153	assigned	In-person		Code Issue	Sign Issue	Jersey Village	Realtor sign in RoW
						103 Windcrest Ct	
2236146	resolved	In-person	8/15/2024	Code Issue	Sign Issue	Houston 77064	Realtor sign in RoW

					Tall grass and	16304 Smith St	16433 Smith St Has high grass and weeds-
2235364	resolved	iOS	8/14/2024	Code Issue	weeds	Jersey Village 77040	needs maintenance. Thanks.
2233301	10301404	103	0/11/2021	2002 13302	Weeds	sersey vinage 770 to	needs mantenance. manks.
2235023	canceled	WEB RAI	8/12/2024	Code Issue	Other	16205 de lozier st Jersey Village	The owner of the property at 16205 De Lozier St, has for a long time now neglected to tend to their pool. The last time I saw it, the pool was completely green with algae. It has become a public nuisance as a mosquito haven, and has attracted other kinds of wildlife. It smells, is unsightly, and harbors a public nuisance in mosquitos. The person that lives there to my understanding is rarely there and even though a number of different people have discussed this with them, they refuse to take care of it.
2234547	canceled	WEB RAI	8/12/2024	Code Issue	Tall grass and weeds	16205 De Lozier St Jersey Village	The owner of the property at 16205 De Lozier St, has for a long time now neglected to tend to their pool. The last time I saw it, the pool was completely green with algae. It has become a public nuisance as a mosquito haven, and has attracted other kinds of wildlife. It smells, is unsightly, and harbors a public nuisance in mosquitos. The person that lives there to my understanding is rarely there and even though a number of different people have discussed this with them, they refuse to take care of it.

						16506 Delozier St	
2234110	canceled	iOS	8/12/2024	Code Issue	Other	Jersey Village 77040	
							Unfortunately their continual practice of
							putting trash by the roadside well before our
							pickup day has not. Today was one of the
							more egregious examples of this problem. I
							took this photo at 12 noon on Sunday! I first
							noticed it at 7 am so it has been there for at
						16506 De Lozier	least 5 hours this morning. Our next pickup
2233926	assigned	Email		Code Issue	Other	Jersey Village	day is Tuesday.
	J				Trees over	, 0	,
					Street/Sidewal	15314 Philippine	
2228038	assigned	In-person		Code Issue	k	Jersey Village	tree debris curbside
					Tall grass and	15510 Jersey Dr	
2227820	resolved	In-person	8/20/2024	Code Issue	weeds	Jersey Village 77040	Parking on grass and HG
						15433 CHICHESTER	
2227814	resolved	In-person	8/20/2024	Code Issue	Other	LN Jersey Village	fence material curbside
					Trees over		
					Street/Sidewal	15310 Phillipine St	
2227810	resolved	In-person	8/14/2024	Code Issue	k	Jersey Village	
					Tall grass and	7918 Argentina St.	
2227807	assigned	In-person		Code Issue	weeds	Jersey Village	
						8002 Argentina	
2227804	resolved	In-person	8/27/2024	Code Issue	Other	Jersey Village	Fallen fence/gate
						17550 Northwest	
2227794	resolved	In-person	8/20/2024	Code Issue	Sign Issue	Fwy Jersey Village	Fallen / damages direction sign
					Tall grass and	17800 Northwest	
2227792	assigned	In-person		Code Issue	weeds	Fwy Jersey Village	
					Tall grass and	8125 Jones Rd Jersey	
2227784	assigned	In-person		Code Issue	weeds	Village	

					Tall grass and	16554 Village Dr	
2227778	assigned	In-person		Code Issue	weeds	Jersey Village	
					Tall grass and	22 Oakmont Ct	
2225404	canceled	iOS	8/7/2024	Code Issue	weeds	Jersey Village 77064	Grass and weeds are very tall, unmaintained
					Tall grass and	16326 Crawford St	Ongoing issue for several weeks. Very tall
2224862	canceled	iOS	8/7/2024	Code Issue	weeds	Jersey Village 77040	weeds along sidewalk and front yard!
					Trees over		
					Street/Sidewal	16009 Acapulco Dr.	
2224513	assigned	In-person		Code Issue	k	Jersey Village	
					Tall grass and	15705 Seattle Dr	
2224512	assigned	In-person		Code Issue	weeds	Jersey Village	Edging of curbside and sidewalk
					Tall grass and	15702 Jersey Dr	
2224508	assigned	In-person		Code Issue	weeds	Jersey Village 77040	HG & Trees over sidewalk
						15814 Jersey Dr	
2224502	assigned	In-person		Code Issue	Other	Jersey Village 77040	Fence material curbside
					Trees over		
					Street/Sidewal	15810 Jersey Dr	
2224500	assigned	In-person		Code Issue	k	Jersey Village 77040	HG & Trees over sidewalk
					Tall grass and	15421 Leeds Jersey	
2224494	resolved	In-person	8/14/2024	Code Issue	weeds	Village	
					Trees over		
					Street/Sidewal	8602 Hawaii LN	
2224491	assigned	In-person		Code Issue	k	Jersey Village	
					Tall grass and	15602 Australia	
2224487	assigned	In-person		Code Issue	weeds	Jersey Village	
					Tall grass and	16121 Singapore Ln	
2224485	assigned	In-person		Code Issue	weeds	Jersey Village	

							Junk car on street in front of house. This cat
							has not been moved in a year. Junk car in
						15326 mauna loa	driveway, has not been moved in months.All
2222750	resolved	WEB RAI	8/20/2024	Code Issue	Other	Jersey Village	these junk cars is not the look we want in JV.
						, 0	·
						4 Spyglass Ct Jersey	Putting trash out on Monday morning 6-7
2222028	resolved	iOS	8/6/2024	Code Issue	Other	Village 77064	hours early, for a Tuesday trash pickup.
						16031 Crawford	
2218535	resolved	In-person	8/2/2024	Code Issue	Sign Issue	Jersey Village	contractor sign on RoW
						15401 Mauna Loa	
2218507	assigned	In-person		Code Issue	Other	Jersey Village	Rooster and chickens on the premises
					Trees over		
					Street/Sidewal	16021 Wall St Jersey	Trees may fall soon. Leaning toward
2217981	referred	iOS		Code Issue	k	Village 77040	sidewalk & street
							This SUV's front end has been jacked up
							for about a month. Resident has not worked
							on it in several weeks. Constant Blight issue
						16218 Tahoe Dr	for many years. Can you ask him to finish
2217946	resolved	iOS	8/14/2024	Code Issue	Other	Jersey Village 77040	repairs or take it down daily.
							Trash can on driveway, ladder on side of the
						16405 Jersey Dr	house, and various storage items scattered
2217608	resolved	iOS	8/14/2024	Code Issue	Other	Jersey Village 77040	on the driveway.
					Trees over		
					Street/Sidewal	15326 Jersey Dr	
2217443	assigned	In-person		Code Issue	k	Jersey Village 77040	
					Trees over		
						45 Pebble Beach	
2217430	resolved	In-person	8/23/2024	Code Issue	k	Jersey Village	
					Trees over		
					1	48 Pebble Beach	
2217424	assigned	In-person		Code Issue	k	Jersey Village	

					Tall susses and	16427 M/sll at laws av	
					Tall grass and	16437 Wall st Jersey	
2217418	resolved	In-person	8/12/2024	Code Issue	weeds	Village	
						15105 Lakeview dr.	
2215271	resolved	In-person	8/12/2024	Code Issue	Other	Jersey Village	fence material curbside
					Trees over		
					Street/Sidewal	7 Peach tree Jersey	
2215264	resolved	In-person	8/15/2024	Code Issue	k	Village	
						16021 Capri Dr Jersey	
2215257	assigned	In-person		Code Issue	Other	Village	fence material curbside
						16102 Wall Jersey	
2215239	assigned	In-person		Code Issue	Other	Village	fence repair
						16110 St Helier St.	
2215232	resolved	In-person	8/1/2024	Code Issue	Sign Issue	Jersey Village	Realtor sign in RoW
					Tall grass and	15509 Lakeview	
2215224	resolved	In-person	8/27/2024	Code Issue	weeds	Jersey Village	

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON AUGUST 19, 2024, AT 7:00 P.M. IN THE CIVIC CENTER, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.

# A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The meeting was called to order by Mayor Warren at 7:00 p.m. with the following present:

Mayor, Bobby Warren Council Member, Drew Wasson Council Member, Sheri Sheppard Council Member, Michelle Mitcham Council Member, Connie Rossi City Manager, Austin Bleess City Secretary, Lorri Coody City Attorney, Justin Pruitt

City Attorney Justin Pruitt joined the meeting via video conferencing.

Staff in attendance: Robert Basford, Assistant City Manager; Mark Bitz, Fire Chief; Danny Keele, Chief of Police; Isabel Kato, Finance Director; Abram Syphrett, Director of Innovation and Technology; Miesha Johnson, Community Development Manager, and Scott Williams, BBG Consultant and Building Official Representative.

#### B. INVOCATION, PLEDGE OF ALLEGIANCE

- 1. Prayer by Jeremy E. Ray American Legion Post 324 Chaplain.
- 2. Pledge by Stefanie Otto, Commander, Jeremy E. Ray American Legion Post 324.

#### C. PRESENTATIONS

1. Presentation of Police Department Employee of the Second Quarter Award – by Stefanie Otto, Commander of the Jeremy E. Ray American Legion Post 324.

Stefanie Otto, Commander of the Jeremy E. Ray American Legion Post 324 and Bobby Warren, Mayor presented the Employee of the Second Quarter Award to Officer Sigifredo Mora.

# 2. Lifeguard Valor Award.

Austin Bleess, City Manager, presented the awards to Avery Davis and Luke Beazley.

# 3. Film Friendly Presentation.

Miesha Johnson, Community Development Manager, introduced Michelle Habecker who presented the award.

#### D. CITIZENS' COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council.

Peyton Archie, Director of Community Engagement from Congressman Wesley P. Hunt's Office, presented a Congressional Proclamation to Austin Bless for being recognized by the Houston Business Journal as a 2024 Most Admired CEO.

Michael Torigian, 8325 Achgill Street, Jersey Village, Texas (713) 927-9000 — Mr. Torigian spoke to City Council about his appreciation for the City's Police and Fire Departments. He also expressed his opposition to any tax increases. He believes that our taxes are already high, and any increase will strain current homeowners. Additionally, it would discourage young families from joining our community. In terms of the \$10M city pool project, he does not support this project and stated reasons why he does not support same. He urges the Council to reconsider this project in order to spend the monies on projects that will support all residents. He also spoke to the quality of retail businesses in our City. He believes that there has been a decline in the quality of these business and this decline affects our daily lives. He wants better quality retail options. He closed by stating his displeasure with the engineering services connected to the recent storm sewer project. He gave the reasons for his displeasure and concern.

Mayor Warren addressed Mr. Torigian's concerns about the storm sewer project.

<u>Will Beazley</u>, 14910 <u>Lakeview</u>, <u>Jersey Village</u>, <u>Texas</u> – Mr. Beazley spoke to City Council about the rugby practice to be held at the Middle School. He invited all to attend.

<u>Judy L. Yarberry</u>, 16102 Crawford, Jersey Village, Texas (832) 233-6748 – Ms. Yarberry told City Council that she loves living in Jersey Village. She congratulated the Council concerning the decision to sell the TIRZ2 property and to use the proceeds to purchase the property from the Church. Should the Church property come to fruition, she presented City Council with an idea to have a walkway of bricks (somewhere on the property) with the bricks being purchased by residents. The walkway would serve as a place for memories both current and future.

<u>Avery Ayers</u>, 16321 Lewis Street, Jersey Village, Texas (346) 350-7992 — Mr. Ayers loves living in Jersey Village. He has been swimming in the City pool for many years. He feels it could be remodeled so to offer more for all residents, but especially for the youth and seniors that use the pool. He thanked City Council for this amenity.

<u>Kimberly Henao</u>, 15601 Singapore Lane, Jersey Village, Texas (832) 689-9878 – Ms. Henao gave her 35<sup>th</sup> installment concerning the history of the City Jersey Village.

#### E. FISCAL 2024-2025 MUNICIPAL BUDGET AND TAX RATE ITEMS

1. Consider Resolution No. 2024-65, receiving the 2024 calculations for the no-new-revenue tax rate and the voter-approval tax rate, which were calculated using the certified estimate of taxable value required by Section 26.04 (c-2) of the Tax Code.

Isabel Kato, Finance Director, introduced the item. Background information is as follows:

The 86<sup>th</sup> Legislature passed SB2, which made substantial changes to the Tax Code. One of the major changes involves calculating the no-new-revenue tax rate (formally known as the effective tax rate) and the voter-approval tax rate (formally known as the rollback

rate) based upon a certified estimate of taxable value as set out in the Tax Code at Section 26.04 (c-2).

The City of Jersey Village has designated the Harris County Tax Assessor-Collector (Harris County) to perform the calculations of the no-new-revenue tax rate and the voter-approval tax rate in accordance with Section 26.04(c) of the Texas Tax Code.

On July 26, 2024, these calculations were received by the City from Harris County and were distributed to City Council in accordance with 26.04(e).

This item is to receive the 2024 calculations for the no-new-revenue tax rate and the voter-approval rate.

There was discussion about what is considered in these calculations. City Manager Bleess stated that it refers to property taxes.

It was pointed out that the no-new-revenue tax rate, if considered would require a tax increase. The various calculations were read aloud. These calculations were discussed.

With no further discussion on the matter, Council Member Mitcham moved to approve Resolution No. 2024-65, receiving the 2024 calculations for the no-new-revenue tax rate and the voter-approval tax rate, which were calculated using the certified estimate of taxable value required by Section 26.04 (c-2) of the Tax Code. Council Member Wasson seconded the motion. The vote follows:

Ayes: Council Members Wasson, Sheppard, Mitcham, Rossi, and McCrea

Nays: None

The motion carried.

#### RESOLUTION NO. 2024-65

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, RECEIVING THE 2024 CALCULATIONS OF THE NO-NEW-REVENUE TAX RATE AND THE VOTER-APPROVAL TAX RATE, WHICH WERE CALCULATED USING THE CERTIFIED ESTIMATE OF TAXABLE VALUE REQUIRED BY SECTION 26.04 (C-2) OF THE TAX CODE.

# 2. Discuss and take appropriate action concerning any final changes to the proposed 2024-2025 Municipal Budget.

Isabel Kato, Finance Director, introduced the item. Background information is as follows:

Section 102-007 of the Local Government Code provides that upon closing the public hearing on the proposed municipal budget, the governing body of the municipality shall act on the proposed budget. In doing so, the governing body may make any changes to the budget that it considers warranted by the law that is in the best interest of the municipal taxpayers.

City Council held the public hearing on the 2024-2025 Municipal Budget on July 15, 2024, and postponed adopting the budget until August 19, 2024.

Additionally, on July 15, 2024, City Council passed Resolution No. 2024-56, setting the maximum proposed ad valorem tax rate of \$0.8475 per \$100 value, as this was the rate used to calculate revenues for the proposed budget that was the subject of the public hearing held on July 15, 2024.

Since the public hearing, on July 25, 2024, under Tax Code Section 26.01(a-1), the Harris County Chief Appraiser has provided us with an estimate of taxable property and our tax assessor has calculated the no-new-revenue tax rate and the voter-approval tax rate based upon these certified estimates as follows:

PROPOSED TAX RATE \$0.787 per \$100 NO-NEW-REVENUE TAX RATE \$0.759311 per \$100 VOTER-APPROVAL TAX RATE \$0.828922 per \$100

Taking into consideration this information, this item is to provide City Council the opportunity to discuss and provide for any needed changes to the 2024-2025 municipal budget before adopting same.

Additionally, after reviewing the calculations based upon the certified estimates, Staff recommends a budget for FY 2024-2025 based upon a lower tax rate of \$0.787 per \$100 value as opposed to the rate of \$0.8475 which was initially used for the proposed budget reviewed during the public hearing on July 15, 2024.

If City Council agrees with Staff's recommendation, the changes listed in Exhibit A which was included in the meeting packet are required.

Should City Council desire to include these proposed changes in 2024-2025 General, Utility, Debt Service, Capital Improvement and Golf Course Fund the following motion has been prepared to accomplish same.

There was discussion about the changes. Most were related to insurance savings. Also, the changes do include monies for the purchase of the Church property. There was also clarification by City Manager Bleess for the increase concerning the golf course convention center.

With no further discussion on the matter, Council Member Sheppard moved to approve the City of Jersey Village 2024-2025 budget revisions which include a change in the General, Utility, Debt Service, Capital Improvement and Golf Course Fund. Council Member Mitcham seconded the motion. The vote follows:

Ayes: Council Members Wasson, Sheppard, Mitcham, Rossi, and McCrea

Nays: None

The motion carried.

# 3. Consider Ordinance No. 2024-21, adopting the City of Jersey Village municipal budget for fiscal year 2024-2025.

Isabel Kato, Finance Director, introduced the item. Background information is as follows:

Council has held the public hearings on the proposed budget for fiscal year 2024-2025 and the proposed budget has been filed with the City Secretary.

Section 102-007 of the Local Government Code requires that upon conclusion of the public hearing on the budget, the City Council shall take action on the proposed budget. In addition, a vote to adopt the budget must be a record vote.

Staff recommends that Council adopt a budget for fiscal year 2024-2025 that includes the recommended changes discussed in the previous item.

There was discussion about setting the tax rate in conjunction with approving the Municipal Budget.

With no further discussion on the matter, Council Member Wasson moved to approve Ordinance No. 2024-21, adopting the City of Jersey Village municipal budget for fiscal year 2024-2025. Council Member Rossi seconded the motion. The record vote follows:

Council Member Wasson: Aye Council Member Rossi: Aye Council Member Sheppard: Aye Council Member McCrea: Aye

Council Member Mitcham: Aye

Mayor Warren, although present, did not vote.

The motion carried.

#### ORDINANCE NO. 2024-21

AN ORDINANCE APPROVING AND ADOPTING THE BUDGET OF THE CITY OF JERSEY VILLAGE, TEXAS, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2024; MAKING APPROPRIATIONS AS REFLECTED IN SAID BUDGET; MAKING CERTAIN FINDINGS AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT; AND PROVIDING FOR SEVERABILITY.

4. Conduct a separate vote to ratify the property tax increase reflected in the 2024-2025 budget adopted on August 19, 2024.

Isabel Kato, Finance Director, introduced the item. Background information is as follows:

Council has adopted a budget that will raise more total property taxes than last year's budget by \$214,787 a 2.55% increase from last year's budget, and of that amount \$51,159.56 is tax revenue to be raised from new property added to the tax roll this year.

Section 102.007(c) of the Local Government Code states that a governing body adopting a budget that requires raising more revenue from property taxes than in the previous year, must conduct a separate vote to ratify the property tax increase reflected in the newly adopted budget.

This vote must be a record vote that is in addition to and separate from the vote adopting the budget or the vote required to set the tax rate that is provided for by Chapter 26, Tax Code, or other law.

With limited discussion on the matter, Council Member Wasson moved to ratify the property tax increase of 2.55% reflected in the newly adopted municipal budget for fiscal year 2024-2025. Council Member Mitcham seconded the motion. The record vote follows:

Council Member Wasson: Aye Council Member Rossi: Aye Council Member Sheppard: Aye Council Member McCrea: Aye

Council Member Mitcham: Aye

Mayor Warren, although present, did not vote.

The motion carried.

# 5. Conduct Public Hearing on proposed tax rate increase.

Mayor Warren opened the public hearing at 7:47 p.m. in order to give all interested persons the right to express support for or opposition to the proposed tax rate of \$0.787 per \$100; a rate that exceeds the lower of the voter-approval rate or the no-new-revenue rate. The tax rate that is required for the budget that was presented tonight is \$0.787.

After opening the hearing, he called upon Isabel Kato, Finance Director to summarize the subject of the public hearing. Ms. Kato gave information outlining the proposal to set the tax rate at \$0.787 per \$100; a rate that exceeds the lower of the voter-approval rate or the no-new-revenue rate.

In completing the Finance Director's summary, Mayor Warren called upon those signing up to speak as follows:

With no one signing up to speak to express support for or opposition to the proposed tax rate of \$0.787 per \$100; a rate that exceeds the lower of the voter-approval rate or the nonew-revenue rate, Mayor Warren closed the public hearing at 7:49 p.m.

# 6. Discuss and consider approval of a motion to set the tax rate for debt service for tax year 2024.

**BACKGROUND INFORMATION:** Adoption of the debt service tax rate must be a separate item on the agenda for the meeting. The Council must adopt the debt service tax rate by official action and the rate must equal the calculated and described debt service rate outlined in Section 26.04 (e) (3) (c) of the Tax Code.

The staff recommends that Council adopt the debt service tax rate of \$.145982 per \$100 value for the tax year 2024.

Outstanding debt was discussed and when this debt will be paid. The history of the tax rate was discussed. For almost 10 years, the tax rate has been about the same. Some members expressed that the City relies heavily on property tax to fund city services. There had been hope that the economic development on the south side of US HWY 290 would have provided additional funding through sales tax revenues. Unfortunately, this project was not successful in producing that sales tax revenues as hoped.

Exemptions were discussed. City Manager Bleess stated that should Council decide to give additional exemptions, the tax rate would have to be increased in order to accommodate the expenditures in the adopted budget for 2024-2025.

The history of exemptions was discussed. For many years it was \$50,000 and was recently increased to \$113,000.

City Attorney Pruitt gave information about adopting an exemption at this time and that certain residents cannot be exempted from paying increased taxes due to an increase in the debt service.

Council discussed the fact that costs for building/repairing infrastructure has increased three (3) times since pre-pandemic years.

With no further discussion on the matter, Council Member Sheppard moved to approve setting the Debt Service tax rate of \$.145982 per \$100 value for the year 2024. Council Member McCrea seconded the motion. The vote follows:

Ayes: Council Members Wasson, Sheppard, Mitcham, Rossi, and McCrea

Nays: None

The motion carried.

7. Discuss and consider approval of a motion to set the tax rate for maintenance and operation for tax year 2024.

**BACKGROUND INFORMATION:** Adoption of the maintenance and operation tax rate must be a separate item on the agenda for the meeting. The adoption of this tax rate will take place after adopting the budget for the year.

A Maintenance and Operation (M&O) tax rate of \$.641018 per \$100 value for the tax year 2024 is needed to fund the 2024-2025 Municipal Budget.

However, the Governing Body is permitted to set an M&O tax rate not higher than \$.68294, which is the Voter Approval M&O Tax Rate.

With limited discussion on the matter, Council Member Sheppard moved to approve setting the Maintenance and Operation tax rate of \$.641018 per \$100 value for the year 2024. Council Member Wasson seconded the motion. The vote follows:

Ayes: Council Members Wasson, Sheppard, Mitcham, Rossi, and McCrea

Nays: None

The motion carried.

8. Consider Ordinance No. 2024-22, providing for the levy and collection of ad valorem taxes by the City of Jersey Village, Texas, for the year 2024.

**BACKGROUND INFORMATION:** Council is required to adopt the ordinance setting the tax rate for debt service; setting the tax rate for maintenance and operation; and setting the total tax rate for the year 2024.

In setting the 2024 ad valorem tax rate, the Governing Body may not set a tax rate that exceeds the voter approval rate of \$0.828922 which, if set, is effectively a 9.17% percent increase in the tax rate compared to last year.

In setting the rate, it should be noted that if a rate of \$0.787 is used it is effectively a 3.65% percent increase in the tax rate compared to last year, either one of these rates are needed to fund the 2024-2025 Municipal Budget.

All these rates exceed the no-new-revenue tax rate but not the voter-approval tax rate.

The vote on the ordinance setting a tax rate that exceeds the no-new-revenue tax rate must be a record vote, and at least 60 percent of the members of the governing body must vote in favor of the ordinance.

A motion to adopt an ordinance setting a tax rate that exceeds the no-new-revenue tax rate must be made in the following form:

"I move that the property tax rate be increased by the adoption of a tax rate of \$0.787 which is effectively a 3.65 percent increase in the tax rate."

With limited discussion on the matter, Council Member Mitcham moved to approve Ordinance No. 2024-22, providing for the levy and collection of ad valorem taxes by the City of Jersey Village, Texas, for the year 2024. I further move that property taxes be increased by the adoption of a tax rate of \$0.787, which is effectively a 3.65 percent increase in the tax rate. Council Member Sheppard seconded the motion. The record vote follows:

Council Member Wasson: Aye Council Member Rossi: Aye Council Member Sheppard: Aye Council Member McCrea: Aye

Council Member Mitcham: Aye

Mayor Warren, although present, did not vote.

The motion carried.

#### ORDINANCE NO. 2024-22

AN ORDINANCE PROVIDING FOR THE LEVY AND COLLECTION OF AD VALOREM TAXES BY THE CITY OF JERSEY VILLAGE, TEXAS, FOR THE YEAR 2024; PROVIDING FOR THE DATE ON WHICH SUCH TAXES SHALL BE DUE AND PAYABLE; PROVIDING FOR PENALTY AND INTEREST ON ALL TAXES NOT TIMELY PAID; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY.

#### F. CITY MANAGER'S REPORT

City Manager Bleess gave his monthly report. There were questions concerning the Code Enforcement Report and why certain items were cancelled on the report. City Manager Bleess explained it could be duplicates, already resolved issues or complaints on items not located in the City. The process was discussed.

- 1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report, General Fund Budget Projections, and Utility Fund Budget Projections
- 2. Fire Departmental Report and Communication Division's Monthly Report
- 3. Police Department Monthly Activity Report, Staffing/Recruitment Report, and Police Open Records Requests
- 4. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report
- 5. Public Works Departmental Status Report
- 6. Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary, and Parks and Recreation Departmental Report
- 7. Code Enforcement Report

#### G. CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

Each Consent Agenda item appears below with background information. Item 2 was pulled from the Consent Agenda for further discussion. Accordingly, Item 2 contains discussion information as well as Council's vote, if applicable. The vote on Items 1, 3 and 4 are found at the end of the Consent Agenda.

- 1. Consider approval of the Minutes for the Work Session Agenda held on July 12, 2024, the Regular Session Meeting held on July 15, 2024, and the Special Session Meetings held on July 19, 2024, and August 2, 2024.
- 2. Consider Ordinance No. 2024-23, amending the Jersey Village Code Of Ordinances, Chapter 2, Article IV, Division 2, Section 2-142 to amend the Schedule of Fees by adding a fee for certificate of occupancy processing and review; amending the fee for flatwork to distinguish new versus existing flatwork by creating a new fee type for flatwork additions and extensions; and providing for severability and repeal.

#### **BACKGROUND INFORMATION:**

This item is to amend the Schedule of Fees to add a new fee of \$105.00 for processing and reviewing a certificate of occupancy and adding a new fee of Greater of \$157.50 or \$1.05/sq. ft. for existing flatwork to include additions and extensions. The Ordinance also distinguishes between new and existing flatwork fees.

Council engaged in discussion about this fee. Miesha Johnson explained the fee.

With no further discussion on the matter, Council Member Mitcham moved to approve Ordinance No. 2024-23, amending the Jersey Village Code Of Ordinances, Chapter 2, Article IV, Division 2, Section 2-142 to amend the Schedule of Fees by adding a fee for certificate of occupancy processing and review; amending the fee for flatwork to distinguish new versus existing flatwork by creating a new fee type for flatwork additions and extensions; and providing for severability and repeal. Council Member McCrea seconded the motion. The vote follows:

Ayes: Council Members Wasson, Sheppard, Mitcham, Rossi, and McCrea

Nays: None

The motion carried.

#### ORDINANCE NO. 2024-23

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE JERSEY VILLAGE CODE OF ORDINANCES, CHAPTER 2, ARTICLE IV, DIVISION 2, SECTION 2-142 TO AMEND THE SCHEDULE OF FEES BY ADDING A FEE FOR CERTIFICATE OF OCCUPANCY PROCESSING AND REVIEW; AMENDING THE FEE FOR FLATWORK TO DISTINGUISH NEW VERSUS EXISTING FLATWORK BY CREATING A NEW FEE TYPE FOR FLATWORK ADDITIONS AND EXTENSIONS; AND PROVIDING FOR SEVERABILITY AND REPEAL.

3. Consider Resolution No. 2024-66, receiving the Building Board of Adjustment and Appeals (BBOAA) recommendation concerning amendments to Chapters 14 and 30 of the Jersey Village Code of Ordinances by adopting the 2024 Editions for the International Building Code (IBC), the International Fire Code (IFC), the

International Fuel Gas Code (IFGC), the International Mechanical Code (IMC), the International Plumbing Code (IPC), the International Residential Code (IRC), the 2021 Edition of the International Energy Conservation Code (IECC), and the 2023 Editions for the National Electrical Code (NEC).

#### **BACKGROUND INFORMATION:**

The Building Board of Adjustment and Appeals met on August 7, 2024 for the purpose of reviewing proposed amendments to the Code of Ordinances of the City of Jersey Village, Texas at Chapter 14 - Building and Chapter 30 - Development Fire Protection and Prevention in connection with 2024 Editions for the International Building Code (IBC), the International Fire Code (IFC), the International Fuel Gas Code (IFGC), the International Mechanical Code (IMC), the International Plumbing Code (IPC), the International Residential Code (IRC), the 2021 Edition of the International Energy Conservation Code (IECC), and the 2023 Editions for the National Electrical Code (NEC).

In completing their review and discussion, the Board recommends that amendments be made to the Jersey Village Code of Ordinances at Chapter 14 and Chapter 30 as are more specifically defined in Exhibit A, attached hereto and made apart hereof.

This item is to receive the Board's Written Recommendation Report.

#### **RESOLUTION NO. 2024-66**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE. TEXAS, RECEIVING THE BUILDING BOARD OF ADJUSTMENT AND APPEALS (BBOAA) RECOMMENDATION CONCERNING AMENDMENTS TO CHAPTERS 14 AND 30 OF THE JERSEY VILLAGE CODE OF ORDINANCES BY ADOPTING THE 2024 EDITIONS FOR THE INTERNATIONAL BUILDING CODE (IBC), THE INTERNATIONAL FIRE CODE (IFC), THE INTERNATIONAL FUEL GAS CODE INTERNATIONAL (IFGC), THE **MECHANICAL CODE** (IMC), THE INTERNATIONAL **PLUMBING** CODE (IPC), THE **INTERNATIONAL** RESIDENTIAL CODE (IRC), THE 2021 EDITION OF THE INTERNATIONAL ENERGY CONSERVATION CODE (IECC), AND THE 2023 EDITIONS FOR THE NATIONAL ELECTRICAL CODE (NEC).

4. Consider Resolution No. 2024-67, receiving the Building Board of Adjustment and Appeals (BBOAA) recommendation regarding amendments to the City of Jersey Village Code of Ordinances at Article XII, Building Code, Section 14-352 Permits, Section 14-353 Amendments to the International Building Code, Section 14-355 Adoption of Foundation Specifications, Section 14-358 Adoption of Residential Code, Section 14-359 Amendments to the International Residential Code; Article XIV, Electrical Code, Section 14-421 Special Technical Requirements; Article XV, Plumbing Code and Gas Code, Section 14-553 Amendments; Article XVI, Mechanical Code, Section 14-612 Amendments; Article XVII, and Swimming Pool and Spa Code, Section 14-628 Amendments.

#### **BACKGROUND INFORMATION:**

The Building Board of Adjustment and Appeals met on August 7, 2024 for the purpose of reviewing proposed amendments to the Code of Ordinances of the City of Jersey Village, Texas at Article XII, Building Code, Section 14-352 Permits, Section 14-353 Amendments to the International Building Code, Section 14-355 Adoption of Foundation Specifications, Section 14-358 Adoption of Residential Code, Section 14-359 Amendments to the International Residential Code; Article XIV, Electrical Code, Section 14-421 Special Technical Requirements; Article XV, Plumbing Code and Gas Code, Section 14-553 Amendments; Article XVI, Mechanical Code, Section 14-612 Amendments; Article XVII, and Swimming Pool and Spa Code, Section 14-628 Amendments.

In completing their review and discussion, the Board recommends that amendments be made to the Jersey Village Code of Ordinances at Articles XII, XIV, XV, XVI, and XVII as are more specifically defined in Exhibit A, attached hereto and made apart hereof.

This item is to receive the Board's Written Recommendation Report.

# RESOLUTION NO. 2024-67

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, RECEIVING THE BUILDING BOARD OF ADJUSTMENT AND APPEALS (BBOAA) RECOMMENDATION REGARDING AMENDMENTS TO THE CITY OF JERSEY VILLAGE CODE OF ORDINANCES AT ARTICLE XII, BUILDING CODE, SECTION 14-352 PERMITS, SECTION 14-353 AMENDMENTS TO INTERNATIONAL BUILDING CODE. SECTION 14-355 ADOPTION **OF** FOUNDATION SPECIFICATIONS. SECTION 14-358 ADOPTION OF RESIDENTIAL 14-359 CODE, **SECTION AMENDMENTS** TO THE INTERNATIONAL RESIDENTIAL CODE; ARTICLE XIV, ELECTRICAL CODE, SECTION 14-421 SPECIAL TECHNICAL REQUIREMENTS: ARTICLE XV, PLUMBING CODE AND GAS CODE, SECTION 14-553 AMENDMENTS; ARTICLE XVI, MECHANICAL CODE, SECTION 14-612 AMENDMENTS; ARTICLE XVII, AND SWIMMING POOL AND SPA CODE, SECTION 14-628 AMENDMENTS.

Item 2 was removed from the consent agenda. The discussion and vote for the removed item can be found under the appropriate Consent Agenda item. The vote for the remaining items NOT removed from the Consent Agenda is as follows:

Council Member Mitcham moved to approve items 1, 3 and 4 on the Consent Agenda. Council Member McCrea seconded the motion. The vote follows:

Ayes: Council Members Wasson, Sheppard, Mitcham, Rossi, and McCrea

Nays: None

The motion carried.

#### H. REGULAR AGENDA

1. Consideration and approval of Ordinance 2024-24, calling a Bond Election to be held within the City of Jersey Village, Texas; making provisions for the conduct and the giving of Notice of the Election; and containing other provisions related thereto.

Austin Bleess, City Manager, introduced the item. Background information is as follows:

The City Council is authorized to call a Bond Election to submit a proposition to voters in the City to determine whether the City Council shall be authorized to issue bonds of the City in the amount and for the following purpose:

Municipal Pool Complex \$10,100,000

The City will enter into one or more Election Agreements with the Harris County Clerk for election services connected to this election.

This item is to call the Bond Election, authorize the posting and publication of the Notice of Election and authorize the Election Agreement with Harris County.

Council engaged in discussion about this bond election. Some wondered why we did not pay cash for this project. City Manager Bleess explained that currently, we do not have the cash on hand for this project. It was also pointed out that many of the issues with the pool began last summer which considerably increase the maintenance cost of the project.

There was also discussion concerning how the City can purchase the Church land and then not have monies to purchase the pool. There was also discussion about some residents would prefer going into debt for infrastructure and not for an amenity.

This item is to let the residents decide if they want a new pool.

Taking on debt to make improvements was discussed in connection with this bond election versus pay as you go. The issues connected to both options was discussed.

With no further discussion on the item, Council Member Mitcham moved to approve Ordinance 2024-24, calling a Bond Election to be held within the City of Jersey Village, Texas; making provisions for the conduct and the giving of Notice of the Election; and containing other provisions related thereto. Council Member Rossi seconded the motion. The vote follows:

Ayes: Council Members Wasson, Sheppard, Mitcham, Rossi, and McCrea

Nays: None

The motion carried.

#### **ORDINANCE NO. 2024-24**

AN ORDINANCE CALLING A BOND ELECTION TO BE HELD WITHIN THE CITY OF JERSEY VILLAGE, TEXAS; MAKING PROVISIONS FOR THE CONDUCT AND THE GIVING OF NOTICE OF THE ELECTION; AND CONTAINING OTHER PROVISIONS RELATED THERETO.

2. Discuss and take appropriate action concerning the canvassing of the November 5, 2024, election results.

Lorri Coody, City Secretary, introduced the item. Background information is as follows:

Harris County has set the following schedule for canvass materials:

Thursday	November 14	9 <sup>th</sup> day after ED	Central Count Board Finalized the Official Election Results
Tuesday	November 19	14 <sup>th</sup> day after ED	Canvass deadline for November Election

With this in mind, we will need to conduct the canvass on November 19, which is the last day to conduct the canvass especially given that we will most likely not get the final results from Harris County until late on November 18 or early on November 19, 2024.

According to the Election Code at Section 67.004(a), two members of the City Council constitute a quorum for purposes of canvassing the election.

With this in mind, we need to discuss if we will have a full Council for the canvass on November 19, 2024, or if we will just proceed with two members as provided by Section 67.004 of the Election Code.

If we proceed with a full Council, we will need to decide if we will only perform the canvass on November 19 or if we will conduct the Regular Session City Council Meeting on this date as well as opposed to November 18, 2024, which is our current date for the August Regular Session of City Council.

This item is to provide Staff with direction as to the Council's wishes concerning the canvass of the November 5, 2024, election.

With limited discussion on the item, it was the consensus of City Council to move the November City Council Meeting to November 19, 2024, at 7 PM.

3. Discuss and take appropriate action concerning the progress being made by the Owners of the property located at 15830 NW FWY, Jersey Village, Texas to correct the substandard structure at this location.

Miesha Johnson, Community Development Manager, introduced the item. Background information is as follows:

On January 22, 2024, the City Council conducted a public hearing pursuant to Section 34-253 of the Code, so that the owner or the owner's representatives for the property located

at 15830 NW FWY, Jersey Village, Texas may appear and show cause 1) why such buildings or structures should not be declared to be substandard and 2) why the owner should not be ordered to repair, vacate or demolish the buildings or structures.

After that hearing, City Council passed ordinance 2024-01, finding the structure at 15830 NW FWY, Jersey Village, Texas 77040 to be substandard and a public nuisance.

Since the passage of the Ordinance, the Owner has submitted reports to City Council by way of updating the Council on the progress being made by the owner on the substandard structure. The owner will give an update on the progress of the project.

Tonight, the owner submits the 7th update report.

Todd Traugott was present and represented the owners of the property. He gave City Council a status update concerning the progress made in repairing the substandard structure. The inside and outbuilding have been demolished. The inside was gutted. Work continues on the roof. The sanitary sewer lines were repaired. Moving forward will be finishing the roof, paint and facia boards. The project will be completed in 90 days.

Council engaged in discussion about the report given by Mr. Traugott. Some wanted to know what will happen when the project is complete. Mr. Traugott stated at this time it is not certain. They may lease or sell it depending upon proposals.

Mr. Williams, BBG Consultant, explained how the project will move forward with inspections. He stated that the building has been reviewed recently and will most likely have at least two (2) additional inspections before a certificate of completion is issued. This is a commercial property, and commercial codes apply.

There was discussion about the owners keeping the property clean from unauthorized dumping.

4. Consider Ordinance 2024-25, amending the General Fund Budget for the fiscal year beginning October 1, 2023, and ending September 30, 2024, in the amount not to exceed \$100,000 by increasing line item 01-12-6570 (Land Acquisition).

Austin Bleess, City Manager, introduced the item. Background information is as follows:

With the City Council approving the purchase agreement with Champion Forest Baptist Church, that stipulates a \$100,000 earnest money payment that is due within 3 days of the agreement being fully executed. We do not anticipate the contract to be fully signed until September 8, due to the timing of the church vote. This budget amendment is to fund the earnest money payment for the purchase.

We are also budgeting \$4,200,000 in the next fiscal year budget to purchase the property and to fund the necessary inspections that we need to do as part of our due diligence.

With limited discussion on the item. Council Member Sheppard moved to approve Ordinance 2024-25, amending the General Fund Budget for the fiscal year beginning October 1, 2023, and ending September 30, 2024, in the amount not to exceed \$100,000 by increasing line item 01-12-6570 (Land Acquisition). Council Member McCrea seconded the motion. The vote follows:

Ayes: Council Members Wasson, Sheppard, Mitcham, Rossi, and McCrea

Nays: None

The motion carried.

#### ORDINANCE NO. 2024-25

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE GENERAL FUND BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023, AND ENDING SEPTEMBER 30, 2024, IN THE AMOUNT NOT TO EXCEED \$100,000 BY INCREASING LINE ITEM 01-12-6570 (LAND ACQUISITION).

5. Consider Resolution No. 2024-68, authorizing the City Manager to enter into a contract with Antero Group for the creation of a Comprehensive Plan.

Austin Bleess, City Manager, introduced the item. Background information is as follows:

Earlier this year the City Council authorized a grant application to the Texas General Land Office (GLO) for the Resilient Communities Program (RCP) for a grant to help us create a Comprehensive Plan. That grant, in the amount of \$157,500 was recently awarded by the GLO to the City. The grant will cover the costs of a consultant to help us in the process.

We recently went out to RFP for a consultant to help us with the plan. Specifically, the scope of work is as follows:

Scope of Work: The selected consulting firm will be responsible for conducting a thorough analysis of the city's current demographic, economic, environmental, and land use conditions. The comprehensive plan study should include, but not be limited to, the following tasks:

# A. Community Engagement:

- Develop and implement a comprehensive public engagement strategy to gather input from residents, businesses, community organizations, and other stakeholders.
- Organize public meetings, workshops, surveys, and other outreach activities to ensure broad participation and representation.
- Utilize digital engagement methods as part of community engagement efforts.
- B. Data Collection and Analysis:

- Gather and analyze demographic data, economic indicators, land use patterns, transportation networks, housing stock, environmental resources, and other relevant information.
- Identify trends, challenges, opportunities, and priorities for the city's future development.

# C. Goal Setting and Visioning:

- Facilitate workshops with steering committee and focus groups to establish community goals, values, and a shared vision for the future of the city.
- Develop a set of guiding principles and objectives to inform the comprehensive plan.

#### D. Land Use and Zoning:

- Conduct a land use inventory and assess existing zoning regulations.
- Recommend updates to the zoning code, land use policies, and development standards to promote compatible and sustainable growth.

#### E. Housing study:

- Housing study describing the composition of the existing housing stock (including total number of units, number of single family and multifamily units, and vacancy rates) and a projection for the number of future housing units needed ten (10) years from the date of the plan, including the composition of said units (e.g., single family, multifamily).
- F. Economic Development Plan: This plan should include a comprehensive assessment of the current economic landscape, identifying strengths, weaknesses, opportunities, and threats. It should outline clear objectives aimed at fostering economic growth, such as attracting new businesses, supporting existing ones, and promoting workforce development. The plan should detail strategies for infrastructure improvement, technology advancement, and sustainability. Additionally, it should include a framework for collaboration between government, private sector, and community stakeholders, along with a timeline for implementation and metrics for evaluating progress. Financial projections and funding sources should be clearly delineated to ensure feasibility and accountability.

We received 7 proposals back from firms to assist us in executing the scope of work and coming up with our plan. The proposals were reviewed to ensure the plans presented met the scope of work that was described by three city staff members and ranked according to the following criteria:

Criteria	<u>Maximum</u> <u>Points</u>
Experience	50
Work Performance	25
Capacity to Perform	15

# CITY COLINCIL MEETING PACKET FOR THE MEETING TO BE HELD ON SEPTEMBER 16, 2024

# REGULAR MEETING OF THE CITY COUNCIL CITY OF JERSEY VILLAGE, TEXAS – AUGUST 19, 2024

Proposed Cost	10
Total	100

The rankings for each of the groups are as follows:

		, 8- 3 tr							
Average									
						Freese			
					Payne	and		Antero	
Proposal:			Safe Built	LCMS	Empowerment	Nichols	Colliers	Group	Baxter
		Max							
Criteria		Points							
Experience		50	32	40	45	47	42	49	43
Work Performance		25	17	20	20	20	16	21	19
Capacity to Perform		15	10	9	12	12	9	10	13
Proposed Cost		10	10	4	9	6	8	9	6
	Total	100	68	73	86	85	76	89	81
T-4-1-									

Colliers	Antero	
Colliers	Antero	
Colliars	Antero	1
Colliers		
Otticis	Group	Baxter
127	147	130
48	62	57
28	30	39
25	5 27	17
228	266	243
	28 25	28 30

Based on these rankings, staff is recommending Antero Group as our partner for our Comprehensive Plan. They are proposing a 16-month timeline for the project, but staff feels we can likely compress that schedule a bit. The proposed cost for the project is \$135,000.

Council engaged in discussion about what can be expected in the end product from these consultants. City Manager Bleess explained how the RFP was put together in order to fine tune the end product.

With no further discussion on the matter, Council Member McCrea moved to approve Resolution No. 2024-68, authorizing the City Manager to enter into a contract with Antero Group for the creation of a Comprehensive Plan. Council Member Rossi seconded the motion. The vote follows:

Ayes: Council Members Wasson, Sheppard, Mitcham, Rossi, and McCrea

Nays: None

The motion carried.

#### RESOLUTION 2024-68

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH ANTERO GROUP FOR THE CREATION OF A COMPREHENSIVE PLAN.

6. Conduct a public hearing regarding amendments to Chapter 14 and Chapter 30 of the City of Jersey Village Code of Ordinances to incorporate the 2024 International Code Council set of Codes, including the 2024 International Fire Code, and incorporating the 2023 National Electrical Code.

Mayor Warren opened the public hearing at 8:41 p.m. in order to give anyone interested the opportunity to present information regarding amendments to Chapter 14 and Chapter 30 of the City of Jersey Village Code of Ordinances to incorporate the 2024 International Code Council set of Codes, including the 2024 International Fire Code, and incorporating the 2023 National Electrical Code.

With no one signing up to speak to present information regarding amendments to Chapter 14 and Chapter 30 of the City of Jersey Village Code of Ordinances to incorporate the 2024 International Code Council set of Codes, including the 2024 International Fire Code, and incorporating the 2023 National Electrical Code, Mayor Warren closed the public hearing at 8:42 p.m.

7. Consider Ordinance 2024-26, amending Chapter 30 "Fire Prevention and Protection" of the Code of Ordinances of the City at Sections 30-2, 30-36, 30-37, 30-111, 30-112, 30-113, and 30-155 to adopt the International Code Council 2024 Edition of the International Fire Code and to provide for minor grammatical amendments; providing for repeal; providing for severability; and, providing an effective date.

Miesha Johnson, Community Development Manager, introduced the item. Background information is as follows:

The Building Board of Adjustment and Appeals has previously met on August 7, 2024, to discuss amendments to the Code of Ordinances of the City at Sections 30-2, 30-36, 30-37, 30-111, 30-112, 30-113, and 30-155 to adopt the International Code Council 2024 Edition of the International Fire Code and to provide for minor grammatical amendments.

After duly considering all the information before it, the Building Board of Adjustment and Appeals recommended in its report to Council on August 7, 2024, that:

The City of Jersey Village Code of Ordinances be amended at Chapter 30, Sections 30-2, 30-36, 30-37, 30-111, 30-112, 30-113, and 30-155 to adopt the International Code Council 2024 Edition of the International Fire Code and to provide for minor grammatical amendments.

This item is to consider adopting the changes to the Code of Ordinances recommended by the Building Board of Adjustment and Appeals. The Ordinance attached to this item outlines the recommended changes.

Council discussed the Fire Department's involvement in the process and how their experience was detrimental to the process. Council thanked the Fire Department for their input.

With no further discussion on the matter, Council Member McCrea moved to approve Ordinance 2024-26, amending Chapter 30 "Fire Prevention and Protection" of the Code of Ordinances of the City at Sections 30-2, 30-36, 30-37, 30-111, 30-112, 30-113, and 30-155 to adopt the International Code Council 2024 Edition of the International Fire Code and to provide for minor grammatical amendments; providing for repeal; providing for severability; and, providing an effective date. Council Member Rossi seconded the motion. The vote follows:

Ayes: Council Members Wasson, Sheppard, Mitcham, Rossi, and McCrea

Nays: None

The motion carried.

# ORDINANCE NO. 2024-26

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS (THE "CITY") AMENDING CHAPTER 30 "FIRE PREVENTION AND PROTECTION" OF THE CODE OF ORDINANCES OF THE CITY AT SECTIONS 30-2, 30-36, 30-37, 30-111, 30-112, 30-113, AND 30-155 TO ADOPT THE INTERNATIONAL CODE COUNCIL 2024 EDITION OF THE INTERNATIONAL FIRE CODE AND TO PROVIDE FOR MINOR GRAMMATICAL AMENDMENTS; PROVIDING FOR REPEAL; PROVIDING FOR SEVERABILITY; AND, PROVIDING AN EFFECTIVE DATE.

8. Consider Ordinance 2024-27, amending Chapter 14 "Building and Development" of the Code of Ordinances of the City at Sections 14-351, 14-353, 14-358, 14-359, 14-551, 14-553, 14-611, 14-612, 14-627, 14-651, and 14-652 to adopt the International Code Council 2024 Edition of Codes; amending Chapter 14 "Building and Development" of the Code of Ordinances of the City at Section 14-416 to adopt the 2023 Edition of the National Electric Code; providing for repeal; providing for severability; and providing an effective date.

Miesha Johnson, Community Development Manager, introduced the item. Background information is as follows:

The Building Board of Adjustment and Appeals has previously met on August 7, 2024, to discuss amendments to Chapter 14 "Building and Development" of the Code of Ordinances at Sections 14-351, 14-353, 14-358, 14-359, 14-551, 14-553, 14-611, 14-612, 14-627, 14-651, and 14-652 to adopt the International Code Council 2024 Edition of

Codes and amendments to Chapter 14 "Building and Development" of the Code of Ordinances at Section 14-416 to adopt the 2023 Edition of the National Electric Code.

After duly considering all the information before it, the Building Board of Adjustment and Appeals recommended in its report to Council on August 7, 2024, that:

The City of Jersey Village Code of Ordinances be amended at Chapter 14 "Building and Development" at Sections 14-351, 14-353, 14-358, 14-359, 14-551, 14-553, 14-611, 14-612, 14-627, 14-651, and 14-652 to adopt the International Code Council 2024 Edition of Codes and at Chapter 14 "Building and Development" at Section 14-416 to adopt the 2023 Edition of the National Electric Code.

This item is to consider adopting the changes to the Code of Ordinances recommended by the Building Board of Adjustment and Appeals. The Ordinance attached to this item outlines the recommended changes.

With limited discussion on the matter, Council Member Mitcham moved to approve Ordinance 2024-27, amending Chapter 14 "Building and Development" of the Code of Ordinances of the City at Sections 14-351, 14-353, 14-358, 14-359, 14-551, 14-553, 14-611, 14-612, 14-627, 14-651, and 14-652 to adopt the International Code Council 2024 Edition of Codes; amending Chapter 14 "Building and Development" of the Code of Ordinances of the City at Section 14-416 to adopt the 2023 Edition of the National Electric Code; providing for repeal; providing for severability; and providing an effective date. Council Member McCrea seconded the motion. The vote follows:

Ayes: Council Members Wasson, Sheppard, Mitcham, Rossi, and McCrea

Nays: None

The motion carried.

#### ORDINANCE NO. 2024-27

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS (THE "CITY") AMENDING CHAPTER 14 "BUILDING AND DEVELOPMENT" OF THE CODE OF ORDINANCES OF THE CITY AT SECTIONS 14-351, 14-353, 14-358, 14-359, 14-551, 14-553, 14-611, 14-612, 14-627, 14-651, AND 14-652 TO ADOPT THE INTERNATIONAL CODE COUNCIL 2024 EDITION OF CODES; AMENDING CHAPTER 14 "BUILDING AND DEVELOPMENT" OF THE CODE OF ORDINANCES OF THE CITY AT SECTION 14-416 TO ADOPT THE 2023 EDITION OF THE NATIONAL ELECTRIC CODE; PROVIDING FOR REPEAL; PROVIDING FOR SEVERABILITY; AND, PROVIDING AN EFFECTIVE DATE.

9. Consider Resolution No. 2024-69, awarding the bid and authorizing the City Manager to enter into a contract with Consta Build, LLC for the 2024 Hawaii Lane Drainage and Pavement Improvements project.

Robert Basford, Assistant City Manager, introduced the item. Background information is as follows:

On August 15, 2024, City staff received bid documents for the 2024 Hawaii Lane Drainage and Pavement Improvements project;

Bidder	Base Bid
Consta Build, LLC	\$264,097.00
DVL Enterprises, LLC	\$264,511.00
Wilson Building Services, Inc.	\$268,912.00
AR TurnKee Construction	\$273,601.00
Company	
Turner Paving and Construction	\$382,478.00

Storm water infrastructure plays a vital role in managing runoff, preventing flooding, and ensuring the structural integrity of roadways. Efficient storm water management helps channel excess water, minimizing the risk of damage to property, roads, and other infrastructure.

City staff have pinpointed the need for significant upgrades at the intersection of Tenbury and Hawaii Lane as a top priority. The current storm water infrastructure in this area is inadequate which has resulted in visible damages to the road.

The proposed scope of work involves comprehensive removal and replacement of both the existing roadway pavement and stormwater piping. These upgrades are essential to enhance the system's capacity to manage storm water effectively.

City staff and consulting engineering firm, PEA Group, worked together to ensure bidding was conducted in compliance with all applicable federal, state and local standards.

Consta Build, LLC submitted the lowest responsible bid for the project and comes with a recommendation from the consulting Engineering Firm, PEA Group.

The cost to perform the Hawaii Lane Drainage and Pavement Improvements project will be paid through Capital Improvements Project funds spanning over two fiscal years to ensure it fits city budget.

Council engaged in discussion about the bids and if we have ever worked with any of the bidders. City Manager Bleess stated that he did not recognize any of the bidders. The cost of the project was discussed, especially concerning the increased cost over initial projections.

With no further discussion on the matter, Council Member Mitcham moved to approve Resolution No. 2024-69, awarding the bid and authorizing the City Manager to enter into a contract with Consta Build, LLC for the 2024 Hawaii Lane Drainage and Pavement Improvements project. Council Member Rossi seconded the motion. The vote follows:

Ayes: Council Members Wasson, Sheppard, Mitcham, Rossi, and McCrea

Nays: None

The motion carried.

#### RESOLUTION NO. 2024-69

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AWARDING THE BID AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH CONSTA BUILD, LLC FOR THE 2024 HAWAII LANE DRAINAGE AND PAVEMENT IMPROVEMENTS PROJECT.

# I. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

Council Member McCrea had her first day back at school.

<u>Council Member Rossi</u>: Council Member Rossi congratulated Lorri Coody on being named to The Municipal Clerks Honor Roll. The award celebrates the unwavering dedication and exceptional service of Municipal Clerks across all 50 states. She thanked Ms. Coody for her service to the community. She also thanked the Police Department for keeping the community safe.

Council Member Wasson: Council Member Wasson mentioned back to school in connection with school zones and encouraged all to practice safety. He also mentioned Miesha Johnson and the upcoming Jersey Village Restaurant Week beginning September 7. There are two more weekends of swim at the pool. He also congratulated Lorri Coody for the Municipal Clerks Honor Roll award and recognized Austin Bleess for being named the 2024 Most Admired CEO by the Houston Business Journal.

<u>Council Member Sheppard</u>: Council Member Sheppard echoes all comments. She also congratulated Ms. Coody and Mr. Bleess on their recent awards.

<u>Council Member Mitcham</u>: Council Member Mitcham congratulated Ms. Coody and Mr. Bleess on their recent awards. She reminded all that Santa visits are August 24. She gave thanks to all who made it possible for the street in front of Post to be completed before school started. She gave an update on the closing of the Golf Course Bridge, including the retiming of the traffic lights and the restriping project for Jones Road.

**Bobby Warren:** Mayor Warren also congratulated City Secretary, Lorri Coody and City Manager, Austin Bleess on their awards. He recognized the Police Department for their work concerning the seizure of narcotics and hand guns during the early part of this month.

#### J. RECESS THE REGULAR SESSION

Mayor Warren recessed the Regular Session to convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.072 – Deliberations about Real Property, and Section 551.071 – Consultations with Attorney at 8:56 P.M.

#### K. EXECUTIVE SESSION

1. Pursuant to the Texas Open Meeting Act Section 551.072 Deliberations about Real Property, and Section 551.071 Consultations with Attorney a closed meeting to deliberate information about the possible purchase, exchange, or value of real property, related thereto.

#### L. ADJOURN EXECUTIVE SESSION

Mayor Warren adjourned the Executive Session at 9:58 p.m., stating no official action or vote was conducted during the closed session. He then reconvened the Regular Session as follows.

# M. RECONVENE REGULAR SESSION

1. Discuss and take appropriate action on items discussed in the Executive Session regarding the potential and possible purchase, exchange, sale, or value of real property, related thereto.

No discussion or action taken.

#### N. ADJOURN

There being no further business on the agenda the meeting was adjourned at 9:59 p.m.

Lorri Coody, TRMC, City Secretary

# CITY COUNCIL CITY OF JERSEY VILLAGE, TEXAS AGENDA REQUEST

AGENDA DATE: September 16, 2024 AGENDA ITEM: F2

**AGENDA SUBJECT**: Review of Investment Policy

**Department/Prepared By:** Isabel Kato **Date Submitted:** August 22, 2024

**EXHIBITS:** Resolution No. 2024-70

Exhibit A - Investment Policy

**BUDGETARY IMPACT:** Required Expenditure: \$0.00

Amount Budgeted: \$0.00 Appropriation Required: \$0.00

# **BACKGROUND INFORMATION:**

The Texas State Legislature passed the Public Funds Investment Act in 1994 in response to financial crises in California caused when a public agency invested heavily in risky funds. To ensure public funds in Texas would not be placed in a similar situation, the act was drafted, defining the means and limitations public agencies must comply with before investing the funds. All local and state governments are bound by provisions dictated by the Public Fund Investment Act. All agencies covered by the Public Funds Investment Act must write an investment plan. This plan must address the safety of the investment and also list the types of funds into which the agency is entitled to invest. The Public Funds Investment Act places several requirements on investments made by public agencies. One of the allowable investment tools are the investment pools. All investment pools must be continuously rated at AAA or AAA-m by nationally recognized ratings agency. In the case of the City of Jersey Village, we invest in TexPool and in the City's depository bank Wells Fargo. Tex Pool currently provides investment services to over 2,000 communities throughout the State of Texas and it is also rated AAA-m by Standard & Poor's. This rating is the highest rating a local government investment pool can achieve.

Furthermore, The Texas Government Code, Public Funds Investment Act Section 2256.005(e) requires that Council review the City's investment policy and investment strategies not less than annually, and that Council adopt a written instrument by rule, order, ordinance, or resolution stating that it has reviewed the investment policy and investment strategies and that the written instrument so adopted shall record any changes made to either the investment policy or investment strategies.

The investment policy submitted for Council Review with this item contains no changes from the policy last reviewed and approved by Council on September 18, 2023.

Staff recommends that the investment policy and investment strategies be reviewed and approved in accordance with the Public Funds Investment Act.

#### **RECOMMENDED ACTION:**

Motion: To approve Resolution 2024-70, reviewing and approving the investment policy and investment strategies used for city funds in compliance with the Texas Government Code.

#### **RESOLUTION NO. 2024-70**

A RESOLUTION OF THE CITY OF JERSEY VILLAGE, TEXAS, REVIEWING AND APPROVING THE INVESTMENT POLICY AND INVESTMENT STRATEGIES USED FOR CITY FUNDS IN COMPLIANCE WITH THE TEXAS GOVERNMENT CODE.

# BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:

That the City of Jersey Village Investment Policy, a copy of which is attached hereto as "Exhibit A" and made a part hereof, is hereby reviewed and approved in compliance with the Texas Government Code, Public Funds Investment Act Section 2256.005(e).

PASSED AND APPROVED this the 16th day of September, A.D., 2024.

	Bobby Warren, Mayor
ATTEST:	THE THE PARTY OF JERSEY
Lorri Coody, City Secretary	TO THE STAR COMMUNICIONAL PROPERTY OF THE PARTY OF THE PA

CITY OF JERSEY VILLAGE ADMINISTRATIVE PROCEDURES			
SUBJECT: Investment Policy	EFFECTIVE DATE: 12/16/96		
DEPARTMENT HEAD APPROVAL: IK	ORIGINAL DATE:		
CITY MANAGER APPROVAL: AB	REVIEW/APPROVE: 09/16/2024		

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#### I. INVESTMENT AUTHORITY AND SCOPE OF POLICY

#### **General Statement**

This policy serves to satisfy the statutory requirements of Local Government Code 116.112 and Government Code Chapter 2256 to define and adopt a formal investment policy. This policy will be reviewed at least annually according to Section 2256.005(e).

#### **Funds Included**

This investment policy applies to all financial assets of all funds of the City of Jersey Village, Texas, at the present time and any funds to be created in the future and any other funds held by the City, unless expressly prohibited by law or unless it is in contravention of any depository contract between the City and any bank which may have a depository contract with the City.

#### **City's Investment Officer**

The City Finance Director shall be the City's investment officers. In accordance with Sec. 116.112(a, Local Government Code and/or Chapter 2256, Sec. 2256.005(f) and (g), the investment officer may invest City funds that are not immediately required to pay obligations of the City.

If the investment officer has a personal business relationship with an entity, or is related within the second degree by affinity or consanguinity to an individual, seeking to sell an investment to the City, the investment officer must file a statement disclosing that personal business interest or relationship with the Texas Ethics Commission and the City Council in accordance with Government Code 2256.005(i).

#### II. INVESTMENT OBJECTIVES

#### **General Statement**

The City will invest according to investment strategies for each fund that are adopted by City Council and in accordance with this investment policy and written administrative procedures and federal and state laws.

#### **Safety and Maintenance of Adequate Liquidity**

The City of Jersey Village is concerned with the return of its principal; therefore, safety of principal is a primary objective in any and all investment

The City's investment portfolio will be structured in conformance with an asset/liability management plan which provides for liquidity necessary to pay obligations as they become due.

#### Diversification

It will be the policy of the City of Jersey Village to diversify its portfolio to eliminate the risk of loss resulting from over concentration of assets in a specific maturity, a specific issuer or a specific class of investments. Investments of the City shall always be selected to provide for stability of income and reasonable liquidity.

#### **Yield**

It is the objective of the City to earn the maximum rate of return allowed on its investments within the policies imposed by its safety and liquidity objectives, investment strategies for each fund, and state and federal law governing investment of public funds.

#### **Maturity**

Portfolio maturities will be structured to meet the obligations of the City first and then to achieve the highest return of interest. When the City has funds that will not be needed to meet current-year obligations, maturity restraints will be imposed based upon the investment strategy for each fund. The maximum allowable stated maturity of any individual investment owned by the City is six months.

#### **Quality and Capability of Investment Management**

It is the City's policy to provide the training required by the Public Funds Act, Sec. 2256.008 and periodic training in investments for the City Investment Officer and subordinates through courses and seminars offered by professional organizations and associations in order to insure the quality, capability and currency of the City Investment Officer in making investment decisions. The investment officer shall attend at least one training session relating to the office's responsibility under the act within 12 months after assuming the duties of investment officer.

#### **Investment Strategies**

In accordance with the Public Funds Investment Act, Section 2256.005(d), a separate written investment strategy will be developed for each of the funds under the City of Jersey Village's control. Each investment strategy must describe the investment objectives for the particular fund using the following priorities of importance:

- (1) understanding of the suitability of the investment to the financial requirements of the entity;
- (2) preservation and safety of principal;
- (3) liquidity;
- (4) marketability of the investment if the need arises to liquidate the investment before maturity;
- (5) diversification of the investment portfolio;
- (6) yield; and

(7) maturity restrictions.

Attachment A include investment strategies for all funds. In accordance with the Public Funds Investment Act, Section 2256.005(e), investment strategies will be reviewed at least annually. The review will be done within 90 days after September 30, the closing date of the City's fiscal year.

#### III. INVESTMENT TYPES

The City of Jersey Village Investment Officer shall use any or all of the following authorized investment instruments consistent with governing law (Government Code 2256):

- A. Except as provided by Government Code 2256.009(b), the following are authorized investments:
  - (1) obligations of the United States or its agencies and instrumentalities;
  - (2) direct obligations of the State of Texas or its agencies and instrumentalities;
  - (3) collateralized mortgage obligations directly issued by a federal agency or instrumentality of the United States, the underlying security for which is guaranteed by an agency or instrumentality of the United States;
  - (4) other obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, this state or the United States or their respective agencies and instrumentalities; and
  - (5) obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized investment rating firm not less than A or its equivalent.
- B. Certificates of deposit if issued by a state or national bank domiciled in this state or a savings and loan association domiciled in this state and is:
  - (1) guaranteed or insured by the Federal Deposit Insurance Corporation or its successor; or
  - (2) secured by obligations that are described by Section 2256.009(a) of the Public Funds Investment Act, including mortgage backed securities directly issued by a federal agency or instrumentality that have a market value of not less than the principal amount of the certificates, but excluding those mortgage backed securities of the nature described by Section 2256.009(b) of the Public Funds Investment Act; or
- C. A fully collateralized repurchase agreement, as defined in the Public Funds Investment Act, that:
  - (1) has a defined termination date;
  - (2) is secured by obligations described by Section 2256.009(a)(1) of the Public Funds Investment Act; and

- (3) requires the securities being purchased by the City to be pledged to the City, held in the City's name, and deposited at the time the investment is made with the City or with a third party selected and approved by the City; and
- (4) is placed through a primary government securities dealer, as defined by the Federal Reserve, or a financial institution doing business in this state.

Notwithstanding any law, the term of any reverse security repurchase agreement may not exceed 90 days after the date the reverse security repurchase agreement is delivered.

Money received by the City under the terms of a reverse security repurchase agreement shall be used to acquire additional authorized investments, but the term of the authorized investments acquired must mature not later than the expiration date stated in the reverse security repurchase agreement.

E. Eligible investments pools (as discussed in the Public Funds Investment Act, Sec. 2256.016-2256.019) if the City Council by resolution authorizes investment in the particular pool. An investment pool shall invest the funds it receives from entities in authorized investments permitted by the Public Funds Investment Act. The City by contract may delegate to TexPool the authority to hold legal title as custodian of investments purchased with its local funds.

#### **Prohibited**

The City of Jersey Village Investment Officer does not have authority to use any of the following investment instruments which are strictly prohibited:

- (1) obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pay no principal;
- (2) obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest;
- (3) collateralized mortgage obligations that have a stated final maturity date of greater than 10 years; and
- (4) collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.

#### IV. INVESTMENT RESPONSIBILITY AND CONTROL

# **Investment Institutions Defined**

The City of Jersey Village Investment Officer shall invest City funds with any or all of the following institutions or groups consistent with federal and state law and the current depository bank contract:

- (1) any depository bank
- (2) Other state or national banks domiciled in Texas that are insured by FDIC
- (3) TexPool

# **Qualifications for Approval of Broker/Dealers**

In accordance with 2256.005(k), a written copy of this investment policy shall be presented to any person seeking to sell to the City an authorized investment. The registered principal of the business organization seeking to sell an authorized investment shall execute an affidavit substantially to the effect that the registered principal has:

- (1) received and thoroughly reviewed the investment policy of the City; and
- (2) acknowledged that the City has implemented reasonable procedures and controls in an effort to preclude imprudent investment activities arising out of investment transactions conducted between the City and the organization.

The investment officer may not buy any securities from a person who has not delivered to the City an affidavit in substantially the form provided above according to Section 2256.005(1).

#### **Standards of Operation**

The City Investment Officer shall develop and maintain written administrative procedures for the operation of the investment program, consistent with this investment policy.

#### **Delivery Vs. Payment**

It will be the policy of the City that all Treasury Bills, Notes and Bonds and Government Agencies' shall be purchased using the "Delivery vs. Payment" (DVP) method through the Federal Reserve System. By so doing, City funds are not released until the City has received, through the Federal Reserve wire, the securities purchased.

#### **Audit Control**

The City of Jersey Village City Council, will have an annual financial audit of all City funds by an independent auditing firm, as well as an annual compliance audit of management controls on investments and adherence to the City established investment policies in accordance with Gov. Code 2256.005(m)

#### **Standard of Care**

In accordance with Government Code 2256.006, investments shall be made with the same judgment and care, under prevailing circumstances, that a person of prudence, discretion, and intelligence would exercise in the management of the person's own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived. Investment of funds shall be governed by the following investment objectives, in order of priority: preservation and safety of principal; liquidity; and yield.

In determining whether an investment officer has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration:

- (1) the investment of all funds, or funds under the City's control, over which the officer had responsibility rather than a consideration as to the prudence of a single investment; and
- (2) whether the investment decision was consistent with the written investment policy of the City.

#### V. INVESTMENT REPORTING AND PERFORMANCE EVALUATION

#### **Quarterly Report**

In accordance with Government Code 2256.023, the Investment Officer shall prepare and submit to the City Council not less often than quarterly a written report of investment transactions for all funds for the preceding reporting period within a reasonable time after the end of the period. The report must:

- (1) describe in detail the investment position of the City on the date of the report;
- (2) be prepared by the Investment Officer;
- (3) be signed by Investment Officer;
- (4) contain a summary statement of each pooled fund group that states the:
  - a. beginning market value for the reporting period;
  - b. additions and changes to the market value during the period; and
  - c. ending market value for the period;
- (5) state the book value and market value of each separately invested asset at the beginning and end of the reporting period by the type of asset and fund type invested;
- (6) state the maturity date of each separately invested asset that has a maturity date;
- (7) state the account or fund or pooled group fund in the City for which each individual investment was acquired; and
- (8) state the compliance of the investment portfolio of the City as it relates to:
  - a. the investment strategy expressed in the City's investment policy; and
  - b. relevant provisions of this chapter.
- (9) state the total rate of return.
- (10) state the Market Value of pledged securities.

# **Notification of Investment Changes**

It shall be the duty of the City Investment Officers to notify the City Council of any significant changes in current investment methods and procedures prior to their implementation, regardless of whether they are authorized by this policy or not.

#### VI. INVESTMENT COLLATERAL SAFEKEEPING

#### **Collateral or Insurance**

The City of Jersey Village Investment Officer shall insure that all City funds are fully collateralized or insured consistent with federal and state law and the current depository contract. Unless the City approves a surety bond as provided by law, the depository bank shall secure the funds of the City by pledging with the City, subject to the approval of the City as to kind and vale, "investment securities' as defined by Article 2529b-1, Vernon's Texas Civil Statutes.

The securities pledged shall be transferred to and held by hereinafter referred to as the "Safekeeping Bank". The securities pledged shall have a separate financial institution approved by the City, a market value greater than or equal to one hundred percent (100%) of the funds which the City may have on deposit at any one time, reduced by the amount of Federal Deposit Insurance Corporation (FDIC) insurance available. Should the market value of the securities pledged ever be less than one hundred percent (100%) of the funds secured, the Bank shall immediately cause additional securities approved by the City to be pledged with the City, in such aggregate amount as may be necessary to restore the market value of the securities pledged to one hundred percent (100%) of the amount of funds secured. The Bank shall have the right to substitute or withdraw pledged securities upon obtaining prior written approval of the City.

The City Council may, by written order, require the Depository bank to execute a new bond or pledge additional or other securities at any time the City Council considers it advisable or necessary for protection of the City. If the Depository Bank fails for any reason to comply within five (5) days of service of the order, the City may terminate this Contract. The City Council must approve all securities prior to their being pledged. Securities may only be released form pledge by resolution of the City Council. The City Council's executed resolution, or a certified copy thereof, constitutes written proof of the release.

#### Safekeeping

All purchased securities shall be held in safekeeping by the City, by a third party financial institution, or by the Federal Reserve Bank.

All certificates of deposit, insured by the FDIC, purchased outside the Depository Bank shall be held in safekeeping by either the City or a third party financial institution.

All pledged securities by the Depository Bank shall be held in safekeeping by the City, by a third party financial institution, or a Federal Reserve Bank.

The security agreement(s) for all purchased securities will adhere to the Financial Institutions Reform, Recovery, and Enforcement Act of 1989 (FIRREA)  $\Rightarrow$  1823(e), guidelines, which requires that to be valid against the FDIC a security agreement, including a pledge of collateral for a deposit, must satisfy the following requirements:

- 1. The pledge must be in writing.
- 2. The pledge agreement must be approved by the depository's board of directors or loan committee, and that approval must be reflected in the minutes of the board or committee.
- 3. The pledge agreement must be an official record of the depository from the time it was executed.

#### ATTACHMENT A

#### **Investment Strategy**

The City of Jersey Village maintains portfolios which utilize three specific investment strategy considerations designed to address the unique characteristics of the fund groups represented in the portfolios:

- A. Investment strategies for operating funds and commingled pools containing operating funds have as their primary objective to assure that anticipated cash flows are matched with adequate investment liquidity. The secondary objective is to create a portfolio structure which will experience minimal volatility during economic cycles. This may be accomplished by purchasing high quality, short-to-medium-term securities which will complement each other in a laddered or barbell maturity structure. The dollar weighted average maturity of 365 days or less will be calculated using the stated final maturity date of each security.
- B. Investment strategies for debt service funds shall have as the primary objective the assurance of investment liquidity adequate to cover the debt service obligation on the required payment date. Securities purchased shall not have a stated final maturity date which exceeds the debt service payment date.
- C. Investment strategies for special projects or special purpose fund portfolios will have as their primary objective to assure that anticipated cash flows are matched with adequate investment liquidity. The stated final maturity dates of securities held should not exceed the estimated project completion date.

The City may use TexPool, to accomplish this strategy.

# CITY COUNCIL CITY OF JERSEY VILLAGE, TEXAS AGENDA REQUEST

AGENDA DATE: September 16, 2024 AGENDA ITEM: F3

**AGENDA SUBJECT:** Consider Resolution No. 2024-71, extending the agreement with theaudit firm of Crowe, LLP formerly known as Belt Harris Pechacek, LLLP and authorizing the City Manager to execute the extension agreement with Crowe LLP for the audit of fiscal year 2023-2024-71

Department/Prepared By: Isabel Kato Date Submitted: August 22, 2024

**EXHIBITS:** Resolution 2024-71

EXA - Crowe, LLP Engagement Agreement

**BUDGETARY IMPACT:** Required Expenditure: \$ 0

Amount Budgeted: 0
Appropriation Required: \$ 0

# **BACKGROUND INFORMATION:**

The agreement between the City of Jersey Village and the audit firm of Belt Harris Pechacek, LLLP for audit services has expired. As of May 1, 2024, Belt Harris Pechacek has merged with Crowe LLP, a nationally recognized audit and advisory firm.

Crowe LLP has expressed their interest in extending their relationship with the City of Jersey Village and has issued an engagement letter that would cover audit services for the fiscal year 2023-2024.

Staff respectfully recommends that City Council approve this Resolution approving the agreement with Crowe LLP for the audit of fiscal year 2023-2024.

# **RECOMMENDED ACTION:**

**MOTION:** To approve Resolution No. 2024-71, extending the agreement with the audit firm of Crowe, LLP formerly known as Belt Harris Pechacek, LLLP and authorizing the City Manager to execute the extension agreement with Crowe LLP for the audit of fiscal year 2023-2024.

#### RESOLUTION NO. 2024-71

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, EXTENDING THE AGREEMENT WITH THE AUDIT FIRM OF CROWE, LLP FORMERLY KNOWN AS BELT HARRIS PECHACEK, LLLP AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE EXTENSION AGREEMENT WITH CROWE LLP FOR THE AUDIT OF FISCAL YEAR 2023-2024.

\* \* \* \* \* \*

WHEREAS, the City of Jersey Village is required to conduct an annual audit of its financial statements to ensure accuracy and compliance with generally accepted accounting principles; and

**WHEREAS**, The agreement between the City of Jersey Village and the audit firm of Belt Harris Pechacek, LLLP for audit services has expired; and

**WHEREAS**, as of May 1, 2024, Belt Harris Pechacek has merged with Crowe LLP, a nationally recognized audit and advisory firm; and

WHEREAS, Crowe LLP is qualified public accounting firm with extensive experience in municipal audits; and

WHEREAS, this agreement will be effective for the audit of the fiscal year ending September 30, 2024; NOW THEREFORE,

# BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE TEXAS THAT:

The agreement with the audit firm of Crowe, LLP formerly known as Belt Harris Pechacek, LLLP is hereby extended, and the City Manager is hereby authorized to execute the extension agreement in substantially the form as Exhibit A with Crowe LLP for the audit of fiscal year 2023-2024.

**PASSED AND APPROVED** this 16th day of September 2024.

ATTEST:	Bobby Warren, Mayor		
Lorri Coody, City Secretary	THE STAR COMMUNICIONAL PROPERTOR OF JERSEY		



Crowe LLP
Independent Member Crowe Global

9 Greenway Plaza #1700, Houston, TX 77046 Tel +1 713 667 9147 Fax +1 713 667 1697 www.crowe.com

August 16, 2024

The Honorable Bobby Warren, Mayor City of Jersey Village 16327 Lakeview Dr Jersey Village, Texas 77040-2029

This letter confirms the arrangements for Crowe LLP ("Crowe" or "us" or "we" or "our") to provide the professional services discussed in this letter to City of Jersey Village ("you", "your" or "Client"). The attached Crowe Engagement Terms, and any other attachments thereto, are integral parts of this letter, and such terms are incorporated herein.

#### **AUDIT SERVICES**

#### Our Responsibilities

We will audit and report on the financial statements of the Client for the year ended September 30, 2024.

We will audit and report on the financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information, and disclosures, which collectively comprise the basic financial statements of the Client for the period indicated.

The component unit will be audited as part of the audit of the financial statements of the Client as noted below:

- Jersey Village Crime Control and Prevention District: Discretely Presented, No Separate Financial Statements
- 2. Jersey Village Fire Control Prevention Emergency Medical Service: Discretely Presented, No Separate Financial Statements

In addition to our report on the financial statements, we plan to evaluate the presentation of the following supplementary information in relation to the financial statements as a whole, and to report on whether this supplementary information is fairly stated, in all material respects, in relation to the financial statements as a whole.

- Schedule of Expenditures of Federal Awards
- Combining Statement(s) and Schedules

In addition to our report on the financial statements, we also plan to perform specified procedures in order to describe in our report whether the following required supplementary information is presented in accordance with applicable guidelines. However, we will not express an opinion or provide any assurance on this information due to our limited procedures.

- Management's Discussion and Analysis
- Budgetary Comparison Schedules
- Pension Schedule(s), as applicable
- OPEB Schedule(s), as applicable

The document will also include the following additional information that will not be subjected to the auditing procedures applied in our audit of the financial statements, and for which our auditor's report will disclaim an opinion:

- Introductory Section
- Statistical Section

The objective of the audit is the expression of an opinion on the financial statements. We will plan and perform the audit in accordance with auditing standards generally accepted in the United States of America, the standards for financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Those standards require that we obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement whether caused by error or fraud, and that we report on the Schedule of Expenditures of Federal Awards (as noted above), and on your compliance with laws and regulations and on its internal controls as required for a Single Audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the entity's compliance with the requirements of the federal programs as a whole. Because of inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements may not be detected exists, even though the audit is properly planned and performed in accordance with applicable standards. An audit is not designed to detect error or fraud that is immaterial to the financial statements.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment including the assessment of the risks that the financial statements could be misstated by an amount that we believe would influence the judgment made by a reasonable user of these financial statements. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. As required by the standards, we will maintain professional skepticism throughout the audit.

In making our risk assessments, we obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the Client's internal control. However, we will communicate in writing to those charged with governance and management concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit. We will communicate to management other deficiencies in internal control identified during the audit that have not been communicated to management by other parties and that, in our professional judgment, are of sufficient importance to merit management's attention. We will also communicate certain matters related to the conduct of the audit to those charged with governance, including (1) fraud involving senior management, and fraud (whether caused by senior management or other employees) that causes a material misstatement of the financial statements, (2) illegal acts that come to our attention (unless they are clearly inconsequential) (3) disagreements with management and

other significant difficulties encountered in performing the audit and (4) various matters related to the Client's accounting policies and financial statements. Our engagement is not designed to address legal or regulatory matters, which matters should be discussed by you with your legal counsel.

As part of our audit, we will conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Client's ability to continue as a going concern for a reasonable period of time.

We expect to issue a written report upon completion of our audit of the Client's financial statements. Our report will be addressed to those charged with governance of the Client. Circumstances may arise in which it is necessary for us to modify our opinion, add an emphasis of matter or other matter paragraph or a separate section in the auditor's report, or withdraw from the engagement.

In addition to our report on the financial statements and supplemental information, we plan to issue the following reports:

- Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards The purpose of this report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the Client's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.
- Independent Auditor's Report on Compliance for Each Major Federal Program and Report on Internal Control Over Compliance -- The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

We will also perform tests of controls including testing underlying transactions, as required by the Uniform Guidance, to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each of your major federal awards programs. We will determine major programs in accordance with the Uniform Guidance. Our tests will be less in scope than would be necessary to render an opinion on these controls and, accordingly, no opinion will be expressed. We will inform you of any non-reportable conditions or other matters involving internal control, if any, as required by the Uniform Guidance.

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will also perform tests of your compliance with applicable laws, regulations, contracts and grants. However, because of the concept of reasonable assurance and because we will not perform a detailed examination of all transactions, there is a risk that material errors, irregularities, or illegal acts, including fraud or defalcations, may exist and not be detected by us. However, the objective of our audit of compliance relative to the financial statements will not be to provide an opinion on overall compliance with such provisions, and we will not express such an opinion. We will advise you, however, of any matters of that nature that come to our attention, unless they are clearly inconsequential.

The Uniform Guidance requires that we plan and perform the audit to obtain reasonable assurance about whether you have complied with certain provisions of laws, regulations, contracts and grants. Our procedures will consist of the applicable procedures described in the United States Office of Management and Budget (OMB) Compliance Supplement for the types of compliance requirements that could have a direct and material effect on each of your major programs. The purpose of our audit will be to express an opinion on your compliance with requirements applicable to major Federal award programs. Because an audit is designed to provide reasonable assurance, but not absolute assurance, the audit is not designed to detect immaterial violations or instances of noncompliance.

Our audit and work product are intended for the benefit and use of the Client only. The audit will not be planned or conducted in contemplation of reliance by any other party or with respect to any specific transaction and is not intended to benefit or influence any other party. Therefore, items of possible interest to a third party may not be specifically addressed or matters may exist that could be assessed differently by a third party.

The working papers for this engagement are the property of Crowe and constitute confidential information.

However, we may be requested to make certain working papers available to your oversight agency or grantors pursuant to authority given to them by law, regulation, or contract. If requested, access to such working papers will be provided under the supervision of our personnel. Furthermore, upon request, we may provide photocopies of selected working papers to your oversight agency or grantors. The working papers for this engagement will be retained for a minimum of three years after the date our report is issued or for any additional period requested by the oversight agency or pass-through entity. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party contesting the audit finding for guidance prior to destroying the working papers.

Government Auditing Standards require that we provide you with a copy of our most recent peer review report, which accompanies this letter.

#### The Client's Responsibilities

The Client's management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America. Management is also responsible for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to error or fraud.

The Client's management is also responsible for complying with applicable laws, regulations, contracts and grants and such responsibility extends to identifying the requirements and designing internal control policies and procedures to provide reasonable assurance that compliance is achieved. Management has the responsibility to make Crowe aware of significant contractor relationships in which the contractor is responsible for program compliance. Client's management is responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that the auditor reports. Additionally, it is management's responsibility to follow up and take corrective action on reported audit findings, to establish and maintain a process for tracking the status of findings and recommendations, and to prepare a summary schedule of prior audit findings, which should be available for our review, and a corrective action plan.

Management has the responsibility to adopt sound accounting policies, maintain an adequate and efficient accounting system, to safeguard assets, and to design and implement programs and controls to prevent and detect fraud. Management's judgments are typically based on its knowledge and experience about past and current events and its expected courses of action. Management's responsibility for financial reporting includes establishing a process to prepare the accounting estimates included in the financial statements and to devise policies to ensure that the Client complies with applicable laws and regulations.

Management is responsible for providing to us, on a timely basis, all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters. Management is also responsible for providing such other additional information we may request for the purpose of the audit, and unrestricted access to persons within the Client from whom we determine it necessary to obtain audit evidence. Additionally, those charged with governance are responsible for informing us of their views about the risks of fraud within the Client, and their knowledge of any fraud or suspected fraud affecting the Client.

Management is responsible for adjusting the financial statements to correct material misstatements related to accounts or disclosures. As part of our audit process, we will request from management written confirmation concerning representations made to us in connection with the audit, including that the effects of any uncorrected misstatements aggregated by us during the audit are immaterial, both individually and in the aggregate, to the financial statements, and to the Client's compliance with the requirements of its Federal programs. Management acknowledges the importance of management's representations and responses to our inquiries, and that they will be utilized as part of the evidential matter we will rely on in forming our opinion. Because of the importance of such information to our engagement, you agree to waive any claim against Crowe and its personnel for any liability and costs relating to or arising from any inaccuracy or incompleteness of information provided to us for purposes of this engagement.

Management is responsible for the preparation of the supplementary information identified above in accordance with the applicable criteria. As part of our audit process, we will request from management certain written representations regarding management's responsibilities in relation to the supplementary information presented, including but not limited to its fair presentation in accordance with the applicable criteria, the method of measurement and presentation and any significant assumptions or interpretations underlying the supplementary information. In addition, it is management's responsibility to include the auditor's report on supplementary information in any document that contains the supplementary information and that indicates that we have reported on such supplementary information. It is also management's responsibility to present the supplementary information with the audited financial statements or, if the supplementary information will not be presented with the audited financial statements, to make the audited financial statements readily available to the intended users of the supplementary information no later than the date of issuance by Client of the supplementary information and the auditor's report thereon.

Management is responsible for the preparation of the required supplementary information identified above in accordance with the applicable guidelines. We will request from management certain written representations regarding management's responsibilities in relation to the required supplementary information presented, including but not limited to whether it has been measured and presented in accordance with prescribed guidelines, the method of measurement and presentation and any significant assumptions or interpretations underlying the supplementary information.

At the conclusion of the engagement, it is management's responsibility to submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the designated federal clearinghouse and, if appropriate, to pass-through entities. The Data Collection Form and the reporting package must be submitted within the earlier of thirty days after receipt of the auditor's reports or nine months after the end of the audit period.

Management is responsible for report distribution responsibilities, including determining which officials or organizations will receive the report and making the report available to the public as applicable when the audit organization is responsible for report distribution.

#### OTHER SERVICES

#### Financial Statement Preparation

The Client will provide us with the necessary information to assist in the preparation of the draft financial statements including the notes thereto. We are relying on the Client to provide us with the detailed trial balance, note disclosure information and any other relevant report information in a timely fashion and ensure the data is complete and accurate. Management is solely responsible for the presentation of the financial statements.

#### **Data Collection Form Input Services**

We will provide assistance in completing sections of the Data Collection Form (DCF) relative to its federal award programs pursuant to the requirements of Section §200.512 of the Uniform Guidance that are promulgated to be completed by the Client. While we may provide this data entry service and assist you in satisfying your electronic data communication requirements to the Federal Audit Clearinghouse, the completeness and accuracy of this information remains the responsibility of your management.

With respect to the above other services, we will perform the services in accordance with applicable professional standards. We, in our sole professional judgment, reserve the right to refuse to do any procedure or take any action that could be construed as making management decisions or assuming management responsibilities. In connection with performing the above other services, you agree to: assume all management responsibilities including making all management decisions; oversee the service by designating an individual, preferably within senior management, who possesses suitable skill, knowledge, and/or experience; evaluate the adequacy and results of the services performed; and accept responsibility for the results of the services.

In delivering services to Client, Crowe may use subsidiaries owned and controlled by Crowe. Crowe subsidiaries are subject to the same information security policies and requirements as Crowe LLP and will meet the requirements set forth in the confidentiality and data protection provisions of this Agreement.

#### **FEES**

Our fees are outlined below.

Description of Services	Fee Amount
Audit of the Financial Statements of the City of Jersey Village, Texas for the year	\$30,388
ended September 30, 2024	
Single Audit – Base Fee	\$4,045
Single Audit – Per Major Program	\$5,120

We will invoice you as our services are rendered. Generally, 30 percent will be billed and payable upon completion of interim audit procedures (normally one to four months before year end) and 70 percent after a draft of the Financial Statements are issued. Accordingly, the fee will be split 30/70 between budget years.

Our invoices are due and payable upon receipt. Invoices that are not paid within 30 days of receipt are subject to a monthly interest charge of one percent per month or the highest interest rate allowed by law, whichever is less, which we may elect to waive at our sole discretion, plus costs of collection including reasonable attorneys' fees. If any amounts invoiced remain unpaid 30 days after the invoice date, you agree that Crowe may, in its sole discretion, cease work until all such amounts are paid or terminate this engagement.

The fees outlined above are based on certain assumptions. Those assumptions may be incorrect due to incomplete or inaccurate information provided, or circumstances may arise under which we must perform additional work, which in either case will require additional billings for our services. Examples of such circumstances include, but are not limited to:

- Changing service requirements
- New professional standards or regulatory requirements
- New financial statement disclosures
- Work caused due to the identification of, and management's correction of, inappropriate application of accounting pronouncements
- Erroneous or incomplete accounting records
- Evidence of material weakness or significant deficiencies in internal controls
- Substantial increases in the number of significant deficiencies in internal controls
- Regulatory examination matters

- Change in your organizational structure or size due to merger and acquisition activity or other events
- Change in your controls
- New or unusual transactions
- Agreed-upon level of preparation and assistance from your personnel not provided
- Numerous revisions to your information
- Lack of availability of appropriate Client personnel during fieldwork.

A federal single audit is required by the OMB's Uniform Guidance when federal funds over \$750,000 are expended. Federal single audit fees vary based on the number of major programs as defined by OMB. Accordingly, the federal single audit fee consists of a 'Federal Single Audit-Base Fee' to cover basic fixed amounts and the 'Federal Single Audit-Per Major Program Fee', which is the scalable portion dependent on the actual number of major programs. The number of major programs is established by OMB criteria. If a federal single audit is required, there will be at least one major program. Prior year federal single audit reports will help plan for the number of major programs, but they will vary from year to year based on the level of federal funding. Should you not exceed OMB's federal single audit threshold, a federal single audit will not be required. If you anticipate exceeding the federal single audit threshold, please contact us as far in advance as possible so that we can begin doing preliminary federal single audit work.

A state single audit is required when grant funds that originated from the State of Texas (this does not include federal monies passed through the State) over \$750,000 are expended. State single audit fees vary based on the number of major programs as defined by the *State of Texas Single Audit Circular*. The additional technical verbiage that is necessary when a state single audit is required is not included within this engagement letter, nor does the proposed engagement fee(s) include additional fees related to a state single audit. Should you exceed the state single audit thresholds, a new engagement letter will be required.

Additionally, to accommodate requests to reschedule fieldwork without reasonable notice, additional billings for our services could be required, and our assigned staffing and ability to meet agreed upon deadlines could be impacted.

Due to such potential changes in circumstance, we reserve the right to revise our fees. However, if such a change in circumstances arises or if some other significant change occurs that causes our fees to exceed our estimate, we will advise management.

Our fees are exclusive of taxes or similar charges, as well as customs, duties or tariffs, imposed in respect of the Services, any work product or any license, all of which Client agrees to pay if applicable or if they become applicable (other than taxes imposed on Crowe's income generally), without deduction from any fees or expenses invoiced to Client by Crowe.

The Client and Crowe agree that the Client may periodically request Crowe to provide additional services for accounting and reporting advice regarding completed transactions and potential or proposed transactions. The fees for such additional services will be based on Crowe's hourly billing rates plus expenses or as mutually agreed upon between the Client and Crowe.

To facilitate Crowe's presence at Client's premises, Client will provide Crowe with internet access while on Client's premises. Crowe will access the internet using a secure virtual private network. Crowe will be responsible for all internet activity performed by its personnel while on Client's premises. In the event Client does not provide Crowe with internet access while on Client's premises, Client will reimburse Crowe for the cost of internet access through other means while on Client's site.

#### FOREIGN TERRORISTS ORGANIZATIONS

Pursuant to Chapter 2252, Texas Government Code, Crowe represents and certifies that, at the time of execution of this Agreement, neither Crowe nor any wholly owned subsidiary, majority-owned subsidiary, parent company, or affiliate of the same (i) engages in business with Iran, Sudan, or any foreign terrorist

organization as described in Chapters 806 or 807 of the Texas Government Code or Subchapter F of Chapter 2252 of the Texas Government Code or (ii) is a company listed by the Texas Comptroller of Public Accounts under Sections 806.051, 807.051, or 2252.153 of the Texas Government Code. The term 'foreign terrorist organization' in this paragraph has the meaning assigned to such term in Section 2252.151 of the Texas Government Code.

#### REPRESENTATION REGARDING ISRAEL

Pursuant to Chapter 2271, Texas Government Code, Crowe represents that it does not boycott Israel and will not boycott Israel during the term of the Agreement. The term 'boycott Israel' shall have the meaning ascribed to this term in Section 808.001 of the Texas Government Code.

#### REQUIRED NON-APPROPRIATION CLAUSE

Notwithstanding anything contained in this Agreement to the contrary, in the event no funds or insufficient funds are appropriated and budgeted or are otherwise unavailable in any fiscal period for fees due under this Agreement, Client will immediately notify Crowe in writing of such occurrence and this Agreement shall terminate on the last day of the fiscal period for which appropriations have been received or made.

#### AUTHORIZATION OF CPA'S DISCLOSURE

Any Client certified public accountant involved with assisting Crowe shall not be prohibited from disclosure of information required to be made available by the standards of the public accounting profession in reporting on the examination of financial statements. Management understands and provides permission to staff certificate or registration holders as required under the Rules of Professional Conduct, Texas Administrative Code, Title 22, Part 22, Chapter 501, Subchapter C, Section 501.75.

#### **IMMIGRATION**

Crowe represents and warrants that it shall comply with the requirements of the Immigration and Nationality Act (8 U.S.C.§ 1101 et seq.) and all subsequent immigration laws and amendments.

#### **ENERGY COMPANY BOYCOTTS**

If Crowe is required to make a verification pursuant to Section 2276.002 of the Texas Government Code, Crowe verifies that Crowe does not boycott energy companies and will not boycott energy companies during the term of the Agreement. If Crowe does not make that verification, Crowe must so indicate in its response and state why the verification is not required.

#### PUBLIC INFORMATION ACT

Information, documentation, and other material in connection with this Agreement may be subject to public disclosure pursuant to Chapter 552 of the Texas Government Code (the "Public Information Act"). In accordance with Section 2252.907 of the Texas Government Code, Crowe is required to make any information created or exchanged with the Client pursuant to the Agreement, and not otherwise excepted from disclosure under the Texas Public Information Act, available in a format that is accessible by the public at no additional charge to the Client.

# CROWE NOT A SUCCESSOR TO BELT HARRIS PECHACEK, LLLP

Prior to May 2024, Belt Harris Pechacek, LLLP ("BHP") provided services or work product to Client similar to the services or other work product provided to Client by Crowe. Following the purchase by Crowe of certain limited assets of BHP, certain personnel of BHP joined Crowe May 2024. However, Crowe did not buy BHP or any of BHP's obligations to BHP customers, and Crowe is not the successor to BHP. Client agrees that (a) Crowe is not a successor to BHP, (b) that BHP is solely responsible for any services or work product provided by BHP, and (c) Crowe is not responsible for any services or work

product provided by BHP. Client agrees Crowe does not assume, and nothing in this Agreement will be construed to mean Crowe assumes, any liabilities or obligations of BHP arising from or relating to any services, deliverables, or work product provided by BHP prior to the effective date of this Agreement.

#### CONSENT

Prior to May 2024, Belt Harris Pechacek, LLLP ("BHP") provided services or work product to Client similar to the services or other work product provided to Client by Crowe. To facilitate Crowe providing services to Client, Client hereby consents to Crowe accessing Client's information and records within BHP's working papers and other BHP files to allow Crowe to provide services or work product to Client.

#### **MISCELLANEOUS**

For purposes of this Miscellaneous section, the Acceptance section below, and all of the Crowe Engagement Terms, "Client" will mean the entity(ies) defined in the first paragraph of this letter and will also include all related parents, subsidiaries, and affiliates of Client who may receive or claim reliance upon any Crowe deliverable.

Crowe will provide the services to Client under this Agreement as an independent contractor and not as Client's partner, agent, employee, or joint venturer under this Agreement. Neither Crowe nor Client will have any right, power or authority to bind the other party.

This engagement letter agreement (the "Agreement") reflects the entire agreement between the parties relating to the services (or any reports, deliverables or other work product) covered by this Agreement. The engagement letter and any attachments (including without limitation the attached Crowe Engagement Terms) are to be construed as a single document, with the provisions of each section applicable throughout. This Agreement may not be amended or varied except by a written document signed by each party. No provision of this Agreement will be deemed waived, unless such waiver will be in writing and signed by the party against which the waiver is sought to be enforced. It replaces and supersedes any other proposals, correspondence, agreements and understandings, whether written or oral, relating to the services covered by this letter, and each party agrees that in entering this Agreement, it has not relied on any oral or written representations, statements or other information not contained in or incorporated into this Agreement. Any non-disclosure or other confidentiality agreement is replaced and superseded by this Agreement. Each party shall remain obligated to the other party under all provisions of this Agreement that expressly or by their nature extend beyond and survive the expiration or termination of this Agreement. If any provision (in whole or in part) of this Agreement is found unenforceable or invalid, this will not affect the remainder of the provision or any other provisions in this Agreement, all of which will continue in effect as if the stricken portion had not been included. This Agreement may be executed in two or more actual, scanned, emailed, or electronically copied counterparts, each and all of which together are one and the same instrument. Accurate transmitted copies (transmitted copies are reproduced documents that are sent via mail, delivery, scanning, email, photocopy, facsimile or other process) of the executed Agreement or signature pages only (whether handwritten or electronic signature), will be considered and accepted by each party as documents equivalent to original documents and will be deemed valid, binding and enforceable by and against all parties. This Agreement, including any dispute arising out of or related to this Agreement and the parties' relationship generally, will be governed and construed in accordance with the laws of the State of Texas applicable to agreements made and wholly performed in that state, without giving effect to its conflict of laws rules to the extent those rules would require applying another jurisdiction's laws.

\* \* \* \* \*

We are pleased to have this opportunity to serve you, and we look forward to a continuing relationship. If the terms of this letter and the attached Crowe Engagement Terms are acceptable to you, please sign below and return one copy of this letter at your earliest convenience. Please contact us with any questions or concerns.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON SEPTEMBER 16, 2024

(Signature Page Follows)

# **ACCEPTANCE**

I have reviewed the arrangements outlined above and in the attached "Crowe Engagement Terms," and I accept on behalf of the Client the terms and conditions as stated. By signing below, I represent and warrant that I am authorized by Client to accept the terms and conditions as stated.

IN WITNESS WHEREOF, Client and Crowe have duly executed this engagement letter effective the date first written above.

City of Jersey Village	Crowe LLP	
	Sut EHani	
Signature	Signature	
	Stephanie Harris	
Printed Name	Printed Name	
	Partner	
Title	Title	
	August 16, 2024	
Date	 Date	

#### **Crowe Engagement Terms**

Crowe wants Client to understand the terms under which Crowe provides its services to Client and the basis under which Crowe determines its fees. These terms are part of the Agreement and apply to all services described in the Agreement as well as all other services provided to Client (collectively, the "Services"), unless and until a separate written agreement is executed by the parties for separate services. Any advice provided by Crowe is not intended to be, and is not, investment advice.

CLIENT'S ASSISTANCE – For Crowe to provide Services effectively and efficiently, Client agrees to provide Crowe timely with information requested and to make available to Crowe any personnel, systems, premises, records, or other information as reasonably requested by Crowe to perform the Services. Access to such personnel and information are key elements for Crowe's successful completion of Services and determination of fees. If for any reason this does not occur, a revised fee to reflect additional time or resources required by Crowe will be mutually agreed. Client agrees Crowe will have no responsibility for any delays related to a delay in providing such information to Crowe. Such information will be accurate and complete, and Client will inform Crowe of all significant tax, accounting and financial reporting matters of which Client is aware.

PROFESSIONAL STANDARDS – As a regulated professional services firm, Crowe must follow professional standards when applicable, including the Code of Professional Conduct of the American Institute of Certified Public Accountants ("AICPA"). Thus, if circumstances arise that, in Crowe's professional judgment, prevent it from completing the engagement, Crowe retains the right to take any course of action permitted by professional standards, including declining to express an opinion or issue other work product or terminating the engagement.

REPORTS – Any information, advice, recommendations or other content of any memoranda, reports, deliverables, work product, presentations, or other communications Crowe provides under this Agreement ("Reports"), other than Client's original information, are for Client's internal use only, consistent with the purpose of the Services. Client will not rely on any draft Report. Unless required by an audit or other attestation professional standard, Crowe will not be required to update any final Report for circumstances of which we become aware or events occurring after delivery.

CONFIDENTIALITY – Except as otherwise permitted by this Agreement or as agreed in writing, neither Crowe nor Client may disclose to third parties the contents of this Agreement or any information provided by or on behalf of the other that ought reasonably to be treated as confidential and/or proprietary. Client use of any Crowe work product will be limited to its stated purpose and to Client business use only. However, Client and Crowe each agree that either party may disclose such information to the extent that it: (i) is or becomes public other than through a breach of this Agreement, (ii) is subsequently received by the recipient from a third party who, to the recipient's knowledge, owes no obligation of confidentiality to the disclosing party with respect to that information, (iii) was known to the recipient at the time of disclosure or is thereafter created independently, (iv) is disclosed as necessary to enforce the recipient's rights under this Agreement, or (v) must be disclosed under applicable law, regulations, legal process or professional standards.

CLIENT-REQUIRED CLOUD USAGE – If Client requests that Crowe access files, documents or other information in a cloud-based or web-accessed hosting service or other third-party system accessed via the internet, including, without limitation iCloud, Dropbox, Google Docs, Google Drive, a data room hosted by a third party, or a similar service or website (collectively, "Cloud Storage"), Client will confirm with any third parties assisting with or hosting the Cloud Storage that either such third party or Client (and not Crowe) is responsible for complying with all applicable laws relating to the Cloud Storage and any information contained in the Cloud Storage, providing Crowe access to the information in the Cloud Storage, and protecting the information in the Cloud Storage from any unauthorized access, including without limitation unauthorized access to the information when in transit to or from the Cloud Storage. Client represents that it has authority to provide Crowe access to information in the Cloud Storage and that providing Crowe with such access complies with all applicable laws, regulations, and duties owed to third parties.

DATA PROTECTION - If Crowe holds or uses Client information that can be linked to specific individuals who are Client's customers ("Personal Data"). Crowe will treat it as confidential as described above and comply with applicable US state and federal law and professional regulations (including, for financial institution clients, the objectives of the Interagency Guidelines Establishing Information Security Standards) in disclosing or using such information to carry out the Services. The parties acknowledge and understand that while Crowe is a service provider as defined by the California Consumer Privacy Act of 2018 and processes information on behalf of Client and pursuant to this Agreement, Crowe retains its independence as required by applicable law and professional standards for purposes of providing attest services and other related professional services. Crowe will not (1) sell Personal Data to a third party, or (2) retain, use or disclose Personal Data for any purpose other than for (a) performing the Services and its obligations on this Agreement, (b) as otherwise set forth in this Agreement, (c) to detect security incidents and protect against fraud or illegal activity, (d) to enhance and develop our products and services, including through machine learning and other similar methods and (e) as necessary to comply with applicable law or professional standards. Crowe has implemented and will maintain physical. electronic and procedural safeguards reasonably designed to (i) protect the security, confidentiality and integrity of the Personal Data, (ii) prevent unauthorized access to or use of the Personal Data, and (iii) provide proper disposal of the Personal Data (collectively, the "Safeguards"). Client warrants (i) that it has the authority to provide the Personal Data to Crowe in connection with the Services, (ii) that Client has processed and provided the Personal Data to Crowe in accordance with applicable law, and (iii) will limit the Personal Data provided to Crowe to Personal Data necessary to perform the Services. To provide the Services, Client may also need to provide Crowe with access to Personal Data consisting of protected health information, financial account numbers, Social Security or other government-issued identification numbers, or other data that, if disclosed without authorization, would trigger notification requirements under applicable law ("Restricted Personal Data"). In the event Client provides Crowe access to Restricted Personal Data, Client will consult with Crowe on appropriate measures (consistent with legal requirements and professional standards applicable to Crowe) to protect the Restricted Personal Data, such as: deleting or masking unnecessary information before making it available to Crowe, using encryption when transferring it to Crowe, or providing it to Crowe only during on-site review on Client's site. Client will provide Crowe with Restricted Personal Data only in accordance with mutually agreed protective measures. Crowe and Client will each allow opportunistic TLS encryption to provide for secure email communication, and each party will notify the other in writing if it deactivates opportunistic TLS encryption. If Client fails to allow opportunistic TLS encryption, Client agrees that each party may use unencrypted electronic media to correspond or transmit information, and Client further agrees that such use of unencrypted media will not in itself constitute a breach of any confidentiality or other obligation relating to this Agreement. Otherwise, Client and Crowe agree each may use unencrypted electronic media to correspond or transmit information and such use will not in itself constitute a breach of any confidentiality obligations under this Agreement. Crowe will reasonably cooperate with Client in responding to or addressing any request from a consumer or data subject, a data privacy authority with jurisdiction, or the Client, as necessary to enable Client to comply with its obligations under applicable data protection laws and to the extent related to Personal Data processed by Crowe. Client will promptly reimburse Crowe for any out-of-pocket expenses and professional time (at Crowe's then-current hourly rates) incurred in connection with providing such cooperation. Client will provide prompt written notice to Crowe (with sufficient detailed instructions) of any request or other act that is required to be performed by Crowe. As appropriate, Crowe shall promptly delete or procure the deletion of the Personal Data, after the cessation of any Services involving the processing of Client's Personal Data, or otherwise aggregate or de-identify the Personal Data in such a way as to reasonably prevent reidentification. Notwithstanding the foregoing. Crowe may retain a copy of the Personal Data as permitted by applicable law or professional standards, provided that such Personal Data remain subject to the terms of this Agreement. If Crowe uses a third-party provider, Crowe will include terms substantially similar to those set forth in this Data Protection Paragraph into an agreement with the provider.

GENERAL DATA PROTECTION REGULATION COMPLIANCE – If and to the extent that Client provides personal data to Crowe subject to the European Union General Data Protection Regulation ("GDPR"), then in addition to the requirements of the above Data Protection section, this section will apply to such personal data ("EU Personal Data"). The parties agree that for purposes of processing the EU Personal Data, (a) Client will be the "Data Controller" as defined by the GDPR, meaning the organization that

determines the purposes and means of processing the EU Personal Data; (b) Crowe will be the "Data Processor" as defined by GDPR, meaning the organization that processes the EU Personal Data on behalf of and under the instructions of the Data Controller; or (c) the parties will be classified as otherwise designated by a supervisory authority with jurisdiction. Client and Crowe each agree to comply with the GDPR requirements applicable to its respective role. Crowe has implemented and will maintain technical and organizational security safeguards reasonably designed to protect the security, confidentiality and integrity of the EU Personal Data. Client represents it has secured all required rights and authority, including consents and notices, to provide such EU Personal Data to Crowe, including without limitation authority to transfer such EU Personal Data to the U.S. or other applicable Country or otherwise make the EU Personal Data available to Crowe, for the duration of and purpose of Crowe providing the Services. The types of EU Personal Data to be processed include name, contact information, title, and other EU Personal Data that is transferred to Crowe in connection with the Services. The EU Personal Data relates to the data subject categories of individuals connected to Client, Client customers, Client vendors, and Client affiliates or subsidiaries ("Data Subjects"). Crowe will process the EU Personal Data for the following purpose: (x) to provide the Services in accordance with this Agreement, (y) to comply with other documented reasonable instructions provided by Client, and (z) to comply with applicable law. In the event of a Crowe breach incident in connection with EU Personal Data in the custody or control of Crowe, Crowe will promptly notify Client upon knowledge that a breach incident has occurred. Client has instructed Crowe not to contact any Data Subjects directly, unless required by applicable law. In the event that a supervisory authority with jurisdiction makes the determination that Crowe is a data controller, Client will reasonably cooperate with Crowe to enable Crowe to comply with its obligations under GDPR.

INTELLECTUAL PROPERTY – Any deliverables, works, inventions, working papers, or other work product conceived, made or created by Crowe in rendering the Services under this Agreement ("Work Product"), and all intellectual property rights in such Work Product will be owned exclusively by Crowe. Upon full payment by Client, Crowe grants to Client a license to use for its business purposes any deliverables, including any other Work Product incorporated in such deliverables. Crowe will retain exclusive ownership or control of all intellectual property rights in any ideas, concepts, methodologies, data, software, designs, utilities, tools, models, techniques, systems, Reports, or other know-how that it develops, owns or licenses in connection with this Agreement as well as any enhancements to any of the above ("Materials"). The foregoing ownership will be without any duty of accounting.

CLIENT DATA USAGE – Client shall retain full ownership of all data provided to Crowe by or on behalf of Client in connection with this Agreement, and Crowe will maintain the confidentiality and protection of Client data as set forth in this Agreement. Client agrees that Crowe may, in its discretion, use any Client information or data provided to Crowe for the purpose of (a) performing the Services and its obligations under this Agreement; (b) as otherwise agreed upon in writing; (c) to further improve or develop our products and services; or (d) as necessary to comply with applicable law or professional standards.

DATA AGGREGATION & BENCHMARKING —Client agrees that Crowe may, in its discretion, aggregate Client content and data with content and data from other clients, other sources, or third parties ("Data Aggregations") for purposes including, without limitation, product and service development, commercialization, industry benchmarking, or quality improvement initiatives. Prior to, and as a precondition for, disclosing Data Aggregations to other Crowe customers or prospects, Crowe will anonymize any Client data or information in a manner sufficient to prevent such other customer or prospect from identifying Client or individuals who are Client customers. All Data Aggregations will be the sole and exclusive property of Crowe.

USE OF THIRD PARTIES IN CROWE OPERATIONS – Crowe may also utilize third-party providers used in the ordinary course of Crowe's business operations, including without limitation, providers such as Microsoft, Rackspace, Crowe Horwath IT Services LLP (a subsidiary owned and controlled by Crowe), information security providers, and other ordinary-course third-party providers.

USE OF SUBCONTRACTORS FOR SERVICE DELIVERY – Crowe may engage third-party subcontractors in delivering Services to Client. Third-party subcontractors are not owned or controlled by Crowe (including without limitation Crowe Global member firms). If Crowe engages such a subcontractor

to deliver Services to Client, Crowe will execute an agreement for the protection of Client's confidential information consistent with the provisions of this Agreement. Crowe will be solely responsible for the provision of Services (including those provided by subcontractors) and for the protection of Client's confidential information. The limitations in this Agreement on Client's remedies will also apply to any subcontractors.

LEGAL AND REGULATORY CHANGE – Crowe may periodically communicate to Client changes in laws, rules or regulations. However, Client has not engaged Crowe, and Crowe does not undertake an obligation, to advise Client of changes in (a) laws, rules, regulations, industry or market conditions, or (b) Client's own business practices or other circumstances (except to the extent required by professional standards). The scope of Services and the fees for Services are based on current laws and regulations. If changes in laws or regulations change Client's requirements or the scope of the Services, Crowe's fees will be modified to a mutually agreed amount to reflect the changed level of Crowe's effort.

PUBLICATION – Client agrees to obtain Crowe's specific permission before using any Report or Crowe work product or Crowe's firm's name in a published document, and Client agrees to submit to Crowe copies of such documents to obtain Crowe's permission before they are filed or published.

CLIENT REFERENCE – From time to time Crowe is requested by prospective clients to provide references for Crowe service offerings. Client agrees that Crowe may use Client's name and generally describe the nature of Crowe's engagement(s) with Client in marketing to prospects, and Crowe may also provide prospects with contact information for Client personnel familiar with Crowe's Services.

NO PUNITIVE OR CONSEQUENTIAL DAMAGES – Any liability of Crowe will not include any consequential, special, incidental, indirect, punitive, or exemplary damages or loss, nor any lost profits, goodwill, savings, or business opportunity, even if Crowe had reason to know of the possibility of such damages.

LIMIT OF LIABILITY – Except where it is judicially determined that Crowe performed its Services with recklessness or willful misconduct, Crowe's liability will not exceed fees paid by Client to Crowe for the portion of the work giving rise to liability. A claim for a return of fees paid is the exclusive remedy for any damages. This limit of liability will apply to the full extent allowed by law, regardless of the grounds or nature of any claim asserted, including, without limitation, to claims based on principles of contract, negligence or other tort, fiduciary duty, warranty, indemnity, statute or common law. This limit of liability will also apply after this Agreement.

NO TRANSFER OR ASSIGNMENT OF CLAIMS – No claim against Crowe, or any recovery from or against Crowe, may be sold, assigned or otherwise transferred, in whole or in part.

TIME LIMIT ON CLAIMS – In no event will any action against Crowe, arising from or relating to this Agreement or the Services provided by Crowe relating to this engagement, be brought after the earlier of 1) two (2) years after the date on which occurred the act or omission alleged to have been the cause of the injury alleged; or 2) the expiration of the applicable statute of limitations or repose.

RESPONSE TO LEGAL PROCESS – If Crowe is requested by subpoena, request for information, or through some other legal process to produce documents or testimony pertaining to Client or Crowe's Services, and Crowe is not named as a party in the applicable proceeding, then Client will reimburse Crowe for its professional time, plus out-of-pocket expenses, as well as reasonable attorney fees, Crowe incurs in responding to such request.

MEDIATION – If a dispute arises, in whole or in part, out of or related to this engagement, or after the date of this agreement, between Client or any of Client's affiliates or principals and Crowe, and if the dispute cannot be settled through negotiation, Client and Crowe agree first to try, in good faith, to settle the dispute by mediation administered by the American Arbitration Association, under its mediation rules for professional accounting and related services disputes, before resorting to litigation or any other dispute-resolution procedure. The results of mediation will be binding only upon agreement of each party

to be bound. Costs of any mediation will be shared equally by both parties. Any mediation will be held in Houston. Texas.

ARBITRATION – Any dispute between the parties relating to or arising from this Agreement or the parties' relationship generally will be settled by binding arbitration in Houston. Texas (or a location agreed in writing by the parties). Any issues concerning the extent to which any dispute is subject to arbitration, or concerning the applicability, interpretation, or enforceability of any of this Section, will be governed by the Federal Arbitration Act and resolved by the arbitrator(s). The arbitration will be governed by the Federal Arbitration Act and resolved by the arbitrator(s). Regardless of the amount in controversy, the arbitration will be administered by JAMS, Inc. ("JAMS"), pursuant to its Streamlined Arbitration Rules & Procedures or such other rules or procedures as the parties may agree in writing. In the event of a conflict between those rules and this Agreement, this Agreement will control. The parties may alter each of these rules by written agreement. If a party has a basis for injunctive relief, this paragraph will not preclude a party seeking and obtaining injunctive relief in a court of proper jurisdiction. The parties will agree within a reasonable period of time after notice is made of initiating the arbitration process whether to use one or three arbitrators, and if the parties cannot agree within fifteen (15) business days, the parties will use a single arbitrator. In any event the arbitrator(s) must be retired federal judges or attorneys with at least 15 years commercial law experience and no arbitrator may be appointed unless he or she has agreed to these procedures. If the parties cannot agree upon arbitrator(s) within an additional fifteen (15) business days, the arbitrator(s) will be selected by JAMS. Discovery will be permitted only as authorized by the arbitrator(s), and as a rule, the arbitrator(s) will not permit discovery except upon a showing of substantial need by a party. To the extent the arbitrator(s) permit discovery as to liability, the arbitrator(s) will also permit discovery as to causation, reliance, and damages. The arbitrator(s) will not permit a party to take more than six depositions, and no depositions may exceed five hours. The arbitrator(s) will have no power to make an award inconsistent with this Agreement. The arbitrator(s) will rule on a summary basis where possible, including without limitation on a motion to dismiss basis or on a summary judgment basis. The arbitrator(s) may enter such prehearing orders as may be appropriate to ensure a fair hearing. The hearing will be held within one year of the initiation of arbitration, or less, and the hearing must be held on continuous business days until concluded. The hearing must be concluded within ten (10) business days absent written agreement by the parties to the contrary. The time limits in this section are not jurisdictional. The arbitrator(s) will apply substantive law and may award injunctive relief or any other remedy available from a judge. The arbitrator(s) may award attorney fees and costs to the prevailing party, and in the event of a split or partial award, the arbitrator(s) may award costs or attorney fees in an equitable manner. Any award by the arbitrator(s) will be accompanied by a reasoned opinion describing the basis of the award. Any prior agreement regarding arbitration entered by the parties is replaced and superseded by this agreement. The arbitration will be governed by the Federal Arbitration Act, 9 U.S.C. §§ 1 et seq., and judgment upon the award rendered by the arbitrator(s) may be entered by any court having jurisdiction thereof. All aspects of the arbitration will be treated by the parties and the arbitrator(s) as confidential.

NON-SOLICITATION – Each party acknowledges that it has invested substantially in recruiting, training and developing the personnel who render services with respect to the material aspects of the engagement ("Key Personnel"). The parties acknowledge that Key Personnel have knowledge of trade secrets or confidential information of their employers that may be of substantial benefit to the other party. The parties acknowledge that each business would be materially harmed if the other party was able to directly employ Key Personnel. Therefore, the parties agree that during the period of this Agreement and for one (1) year after its expiration or termination, neither party will solicit Key Personnel of the other party for employment or hire the Key Personnel of the other party without that party's written consent unless the hiring or engaging party pays to the other party a fee equal to the hired or engaged Key Personnel's compensation for the prior twelve-month period with the other party.

CROWE AND EQUAL OPPORTUNITY – Crowe abides by the principles of equal employment opportunity, including without limitation the requirements of 41 CFR 60-741.5(a) and 41 CFR 60-300.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, or national origin. Moreover, these regulations require that covered prime

contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, national origin, protected veteran status or disability. Crowe also abides by 29 CFR Part 471, Appendix A to Subpart A. The parties agree that the notice in this paragraph does not create any enforceable rights for any firm, organization, or individual.

CROWE GLOBAL NETWORK – Crowe LLP and its subsidiaries are independent members of Crowe Global, a Swiss organization. "Crowe" is the brand used by the Crowe Global network and its member firms, but it is not a worldwide partnership. Crowe Global and each of its members are separate and independent legal entities and do not obligate each other. Crowe LLP and its subsidiaries are not responsible or liable for any acts or omissions of Crowe Global or any other Crowe Global members, and Crowe LLP and its subsidiaries specifically disclaim any and all responsibility or liability for acts or omissions of Crowe Global or any other Crowe Global member. Crowe Global does not render any professional services and does not have an ownership or partnership interest in Crowe LLP or any other member. Crowe Global and its other members are not responsible or liable for any acts or omissions of Crowe LLP and its subsidiaries and specifically disclaim any and all responsibility or liability for acts or omissions of Crowe LLP and its subsidiaries. Visit www.crowe.com/disclosure for more information about Crowe LLP, its subsidiaries, and Crowe Global.

# CITY COUNCIL CITY OF JERSEY VILLAGE, TEXAS AGENDA REQUEST

AGENDA DATE: September 16, 2024 AGENDA ITEM: F4

**AGENDA SUBJECT**: Consider Resolution No. 2024-72, designating officials to sign documents related to the Texas General Land Office Resilient Communities Program for a Comprehensive Plan Grant.

Department/Prepared By: Austin Bleess, City Manager Date Submitted: September 3, 2024

**EXHIBITS**: Resolution No. 2024-72

# **BACKGROUND INFORMATION:**

Earlier this year the City Council authorized a grant application to the Texas General Land Office (GLO) for the Resilient Communities Program (RCP) for a grant to help us create a Comprehensive Plan. That grant, in the amount of \$157,500 was recently awarded by the GLO to the City.

As part of the grant the GLO requires the City to designate, by Resolution, authorized signers for contractual and financial documents. They require at least two people be designated for each item.

The Resolution has Austin Bleess, City Manager, and Robert Basford, as signers for contractual documents. It also has Austin Bleess, Isabel Kato, Finance Director, and Jordan Kettler, Accounting Manager, as designated signers for financial documents.

#### **RECOMMENDED ACTION & MOTION:**

To approve Resolution No. 2024-72, designating officials to sign documents related to the Texas General Land Office Resilient Communities Program for a Comprehensive Plan Grant.

#### RESOLUTION NO. 2024-72

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, DESIGNATING OFFICIALS TO SIGN DOCUMENTS RELATED TO THE TEXAS GENERAL LAND OFFICE RESILIENT COMMUNITIES PROGRAM FOR A COMPREHENSIVE PLAN GRANT.

WHEREAS, the Texas General Land Office (GLO) offers a Resilient Communities Program funded by the Community Development Block Grant Mitigation (CDBG-MIT) Funds provided by the federal government; and

WHEREAS, the city was awarded \$157,500 grant for a Comprehensive Plan; and

WHEREAS, the GLO requires the City to designate certain signatory officials by resolution;

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, THAT:

Section 1. The City Council hereby designates Austin Bleess, City Manager, and Robert

Basford, Assistant City Manager, as authorized signatories for contractual

documents for the GLO.

Section 2. The City Council hereby designates Austin Bleess, City Manager, and Isable

Kato, Finance Director, and Jordan Kettler, Accounting Manager as authorized

signatories for financial documents for the GLO.

PASSED AND APPROVED this 16th day of September, A.D., 2024.

ATTEST:	Bobby Warren, Mayor
Lorri Coody, City Secretary	TAR COMMUNICIONAL DE LA COMMUNICIONAL DEL COMMUNICIONAL DE LA COMMUNICIONAL DEL COMMUNICIONAL DE LA COMMUNICIONAL DEL CO

# CITY COUNCIL CITY OF JERSEY VILLAGE, TEXAS AGENDA REQUEST

AGENDA DATE: September 16, 2024 AGENDA ITEM: F5

**AGENDA SUBJECT**: Consider Ordinance No. 2024-28, receiving the Planning and Zoning Commission's Preliminary Report and calling a Joint Public Hearing of the City Council and the Planning and Zoning Commission concerning the request to amend the Jersey Village Code of Ordinances at Chapter 14, Article IV, Division 2, Section 14-101(g) by adding a new subsection (6) to address elevated garages; and by prescribing the notice requirements for a public hearing.

Department/Prepared By: Lorri Coody, City Secretary Date Submitted: September 12, 2024

**EXHIBITS**: Ordinance 2024-28

Exhibit A - Planning and Zoning Commission's Preliminary Report

# **BACKGROUND INFORMATION**:

The Planning and Zoning Commission met on September 11, 2024, to discuss a request to amend the Jersey Village Code of Ordinances at Chapter 14, Article IV, Division 2, Section 14-101(g) by adding a new subsection (6) to address elevated garages.

After review and discussion, the Commissioners preliminarily proposed that the Code of Ordinances of the City of Jersey Village, Texas, be amended at Chapter 14, Article IV, Division 2, Section 14-101(g) by adding a new subsection (6) to address elevated garages.

This item is to receive the Planning and Zoning Commission's preliminary report, call a joint public hearing for October 14, 2024, and prescribe the type of notice to be given, and the time and place of the public hearing required as authorized by Chapter 211.006(c) of the Texas Local Government Code. It must be passed by a two-thirds vote.

#### **RECOMMENDED P&Z ACTION:**

MOTION: To approve Ordinance No. 2024-28, receiving the Planning and Zoning Commission's Preliminary Report and calling a Joint Public Hearing of the City Council and the Planning and Zoning Commission concerning the request to amend the Jersey Village Code of Ordinances at Chapter 14, Article IV, Division 2, Section 14-101(g) by adding a new subsection (6) to address elevated garages; and by prescribing the notice requirements for a public hearing.

#### **ORDINANCE NO. 2024-28**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, RECEIVING THE PLANNING AND ZONING COMMISSION'S PRELIMINARY REPORT AND CALLING A JOINT PUBLIC HEARING OF THE CITY COUNCIL AND THE PLANNING AND ZONING COMMISSION CONCERNING THE REQUEST TO AMEND THE JERSEY VILLAGE CODE OF ORDINANCES AT CHAPTER 14, ARTICLE IV, DIVISION 2, SECTION 14-101(G) BY ADDING A NEW SUBSECTION (6) TO ADDRESS ELEVATED GARAGES; AND BY PRESCRIBING THE NOTICE REQUIREMENTS FOR A PUBLIC HEARING.

WHEREAS, the Planning and Zoning Commission met on September 11, 2024, to consider a request to amend the Jersey Village Code of Ordinances at Chapter 14, Article IV, Division 2, Section 14-101(g) by adding a new subsection (6) to address elevated garages; and

WHEREAS, after review and discussion, the Commissioners preliminarily proposed that the Code of Ordinances of the City of Jersey Village, Texas, be amended at Chapter 14, Article IV, Division 2, Section 14-101(g) by adding a new subsection (6) to address elevated garages; and

WHEREAS, the Planning and Zoning Commission submits its preliminarily report to City Council, and asks that it be received; and

WHEREAS, Chapter 211.006(c) of the Texas Local Government Code allows home rule municipalities to prescribe, by a two-thirds vote, the type of notice to be given, and the time and place of the public hearing required, to establish zoning regulations; and

WHEREAS, the City Council desires to receive the report and call a joint public hearing with the Commission concerning the request to amend the Jersey Village Code of Ordinances at Chapter 14, Article IV, Division 2, Section 14-101(g) by adding a new subsection (6) to address elevated garages; and prescribe the notice requirements for said public hearing; NOW THEREFORE,

# BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE:

**SECTION 1. THAT,** the City Council hereby finds and determines that the statements set forth in the preamble of this Ordinance are true and correct and are incorporated herein for all purposes.

**SECTION 2.** THAT, the Planning and Zoning Commission's Preliminary Report concerning the request to amend the Jersey Village Code of Ordinances at Chapter 14, Article IV, Division 2, Section 14-101(g) by adding a new subsection (6) to address elevated garages, is hereby received. The complete and correct copy of the Preliminary Report is attached hereto as "Exhibit A" and is fully incorporated herein for all purposes.

**SECTION 3. THAT,** the City Council and the Planning and Zoning Commission of the City of Jersey Village, Texas will conduct a Joint Public Hearing at 7:00 p.m., October 14, 2024, concerning the request to amend the Jersey Village Code of Ordinances at Chapter 14, Article IV, Division 2, Section 14-101(g) by adding a new subsection (6) to address elevated garages.

**SECTION 4. THAT,** the City Secretary be, and she is hereby, directed to give notice of such public hearing by publishing notice in the Houston Chronicle, Cypress Creek Mirror

Neighborhood newspaper, a newspaper of general circulation in the City, before the 15<sup>th</sup> day before the date of the hearing and to post a copy of the Notice on the City's website and at City Hall.

**SECTION 5. THAT,** this Ordinance shall be in full force and effect upon the date of its passage by the Council.

PASSED AND APPROVED BY A 2/3 MAJORITY OF THE CITY COUNCIL ON THIS 16<sup>th</sup> DAY OF SEPTEMBER 2024.

ATTEST:	Bobby Warren, Mayor
Lorri Coody, City Secretary	AR COMMUNICATION OF JERSEY



# CITY OF JERSEY VILLAGE PLANNING & ZONING COMMISSION PRELIMINARY REPORT – GARAGE DOORS

The Planning and Zoning Commission has met on September 11, 2024, in order to review a suggest zoning change to the City's Code of Ordinances, at Chapter 14, Article IV, Division 2, Section 14-101(g) by adding a new subsection (6) to address elevated garages.

After review and discussion, the Commissioners preliminarily proposed that the Code of Ordinances of the City of Jersey Village, Texas, be amended at Chapter 14, Article IV, Division 2, Section 14-101(g) by adding a new subsection (6) to address elevated garages.

These preliminary changes to the City's comprehensive zoning ordinance are more specifically detailed in the proposed ordinance attached as Exhibit "A."

The next step in the process as required by Section 14-84(c)(2)(b) of the Jersey Village Code of Ordinances is for Council to call a joint public hearing with the Planning and Zoning Commission.

Respectfully submitted, this 11th day of September 2024.

ATTEST:

s/Rick Faircloth, Chairman

s/Lorri Coody, City Secretary

#### ORDINANCE NO. 2024-xx

AN ORDINANCE AMENDING CHAPTER 14 OF THE CODE OF ORDINANCES OF THE CITY OF JERSEY VILLAGE, TEXAS, BY AMENDING CHAPTER 14, ARTICLE IV, DIVISION 2, SECTION 14-101(G) BY ADDING A NEW SUBSECTION (6) TO ADDRESS ELEVATED GARAGES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR REPEAL; PROVIDING A PENALTY AS PROVIDED BY SECTION 1-8 OF THE CODE; AND PROVIDING AN EFFECTIVE DATE.

**WHEREAS**, the City Council of the City of Jersey Village, Texas, determines it in the best interest of the health, safety, and welfare of the citizens of the City to amend the Zoning Ordinance; and

**WHEREAS**, the Planning & Zoning Commission has issued its report and has recommended amendments to Chapter 14, Article IV, Section 14-101(g) concerning elevated garages; and

**WHEREAS**, the Planning & Zoning Commission and City Council have conducted, in the time and manner required by law, a joint public hearing on such amendments; and

**WHEREAS**, the City Council of the City of Jersey Village now deems that such requested amendments to the zoning ordinance are in accordance with the comprehensive plan and are appropriate to grant; **NOW THEREFORE**,

# BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:

**Section 1.** The facts and matter set forth in the preamble of this Ordinance are hereby found to be true and correct.

<u>Section 2.</u> Chapter 14, "Building and Development," Article IV. *Zoning Districts*, Division 2, Section 14-101(g) of the Code of Ordinances of the City of Jersey Village, Texas, is hereby amended by adding a new subsection (6) to read and provide as follows:

# "Chapter 14 – BUILDING AND DEVELOPMENT

. . . .

### Sec. 14-101(g). Attached and detached garages.

...

- "(6) Garages that are to be elevated from their existing elevation for floodplain mitigation purposes shall be required to:
  - a. Wholly remove the garage door in existence prior to home and/or garage elevation, with the garage area to be fully enclosed by a new wall to be installed at the location of the existing garage door; or,
  - b. Modify the placement of the garage door at the time of home and/or garage elevation to "drop down" the garage door to the existing elevation.

This is intended to mitigate the architectural design concerns that are typically associated with home elevation projects."

Section 3. Severability. In the event any clause phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent or ordinances jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Jersey Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

**Section 4. Repeal.** All ordinances or parts inconsistent or in conflict herewith are, to the extent of such inconsistency or conflict, hereby repealed.

<u>Section 5.</u> <u>Penalty.</u> Any person who shall violate any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined in an amount not to exceed two thousand dollars (\$2,000). Each day of violation shall constitute a separate offense.

**Section 6. Effective Date.** This ordinance shall be in full force and effect from and after its passage.

PASSED, APPROVED, AND ADOPTED this _	day of	2024.
ATTEST:	Bobby Warren, Mayor	
Lorri Coody, City Secretary	A TEXT STATE OF THE STATE OF TH	JERSEY MANAGEMENT OF THE PARTY

# CITY COUNCIL CITY OF JERSEY VILLAGE, TEXAS AGENDA REQUEST

AGENDA DATE: September 16, 2024 AGENDA ITEM: F6

**AGENDA SUBJECT**: Consider Ordinance No. 2024-29, receiving the Planning and Zoning Commission's Preliminary Report and calling a Joint Public Hearing of the City Council and the Planning and Zoning Commission concerning the request of Adel Khechana, filed on behalf of CASBA LLC, owner, to amend the Jersey Village Code of Ordinances at Chapter 14, Article IV, Section 14-105(a) table 14-105 (A) at Car Wash by adding SUP to District K; and by prescribing the notice requirements for a public hearing.

Department/Prepared By: Lorri Coody, City Secretary Date Submitted: September 12, 2024

**EXHIBITS**: Ordinance 2024-29

Exhibit A - Planning and Zoning Commission's Preliminary Report

#### **BACKGROUND INFORMATION:**

The Planning and Zoning Commission met on September 11, 2024, to discuss a request by Adel Khechana, filed on behalf of CASBA LLC, owner, to amend the Jersey Village Code of Ordinances at Chapter 14, Article IV, Section 14-105(a) table 14-105 (A) at Car Wash by adding SUP to District K.

After review and discussion, the Commissioners preliminarily proposed that the Code of Ordinances of the City of Jersey Village, Texas, be amended at Chapter 14, Article IV, Section 14-105(a) table 14-105 (A) at Car Wash by adding SUP to District K.

This item is to receive the Planning and Zoning Commission's preliminary report, call a joint public hearing for October 14, 2024, and prescribe the type of notice to be given, and the time and place of the public hearing required as authorized by Chapter 211.006(c) of the Texas Local Government Code. <u>It must be passed by a two-thirds vote</u>.

# **RECOMMENDED P&Z ACTION:**

MOTION: To approve Ordinance No. 2024-29, receiving the Planning and Zoning Commission's Preliminary Report and calling a Joint Public Hearing of the City Council and the Planning and Zoning Commission concerning the request of Adel Khechana, filed on behalf of CASBA LLC, owner, to amend the Jersey Village Code of Ordinances at Chapter 14, Article IV, Section 14-105(a) table 14-105 (A) at Car Wash by adding SUP to District K; and by prescribing the notice requirements for a public hearing.

#### ORDINANCE NO. 2024-29

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, RECEIVING THE PLANNING AND ZONING COMMISSION'S PRELIMINARY REPORT AND CALLING A JOINT PUBLIC HEARING OF THE CITY COUNCIL AND THE PLANNING AND ZONING COMMISSION CONCERNING THE REQUEST OF ADEL KHECHANA, FILED ON BEHALF OF CASBA LLC, OWNER, TO AMEND THE JERSEY VILLAGE CODE OF ORDINANCES AT CHAPTER 14, ARTICLE IV, SECTION 14-105(A) TABLE 14-105 (A) AT CAR WASH BY ADDING SUP TO DISTRICT K; AND BY PRESCRIBING THE NOTICE REQUIREMENTS FOR A PUBLIC HEARING.

WHEREAS, the Planning and Zoning Commission met on September 11, 2024, to consider the request of Adel Khechana, filed on behalf of CASBA LLC, owner, to amend the Jersey Village Code of Ordinances at Chapter 14, Article IV, Section 14-105(a) table 14-105 (A) at Car Wash by adding SUP to District K; and

WHEREAS, after review and discussion, the Commissioners preliminarily proposed that the Code of Ordinances of the City of Jersey Village, Texas, be amended at Chapter 14, Article IV, Section 14-105(a) table 14-105 (A) at Car Wash by adding SUP to District K; and

WHEREAS, the Planning and Zoning Commission submits its preliminarily report to City Council, and asks that it be received; and

WHEREAS, Chapter 211.006(c) of the Texas Local Government Code allows home rule municipalities to prescribe, by a two-thirds vote, the type of notice to be given, and the time and place of the public hearing required, to establish zoning regulations; and

WHEREAS, the City Council desires to receive the report and call a joint public hearing with the Commission concerning the request to amend the Jersey Village Code of Ordinances at Chapter 14, Article IV, Section 14-105(a) table 14-105 (A) at Car Wash by adding SUP to District K; and prescribe the notice requirements for said public hearing; NOW THEREFORE,

#### BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE:

**SECTION 1. THAT,** the City Council hereby finds and determines that the statements set forth in the preamble of this Ordinance are true and correct and are incorporated herein for all purposes.

**SECTION 2. THAT,** the Planning and Zoning Commission's Preliminary Report concerning the request to amend the Jersey Village Code of Ordinances at Chapter 14, Article IV, Section 14-105(a) table 14-105 (A) at Car Wash by adding SUP to District K, is hereby received. The complete and correct copy of the Preliminary Report is attached hereto as "Exhibit A" and is fully incorporated herein for all purposes.

**SECTION 3. THAT,** the City Council and the Planning and Zoning Commission of the City of Jersey Village, Texas will conduct a Joint Public Hearing at 7:00 p.m., October 14, 2024, concerning the request of Adel Khechana, filed on behalf of CASBA LLC, owner, to amend the Jersey Village Code of Ordinances at Chapter 14, Article IV, Section 14-105(a) table 14-105 (A) at Car Wash by adding SUP to District K.

**SECTION 4. THAT,** the City Secretary be, and she is hereby, directed to give notice of such public hearing by publishing notice in the Houston Chronicle, Cypress Creek Mirror Neighborhood newspaper, a newspaper of general circulation in the City, before the 15<sup>th</sup> day before the date of the hearing and to post a copy of the Notice on the City's website and at City Hall.

**SECTION 5. THAT,** this Ordinance shall be in full force and effect upon the date of its passage by the Council.

PASSED AND APPROVED BY A 2/3 MAJORITY OF THE CITY COUNCIL ON THIS 16<sup>th</sup> DAY OF SEPTEMBER 2024.

ATTEST:  Lorri Coody, City Secretary	Bobby Warren, Mayor
	WILLIAM OF JERSEY
	AA COMMUNICIONALINA



# CITY OF JERSEY VILLAGE PLANNING & ZONING COMMISSION PRELIMINARY REPORT – DISTSRICT K – CAR WASH

The Planning and Zoning Commission has met on September 11, 2024, in order to review the zoning ordinances as they relate to amending the Jersey Village Code of Ordinances, Chapter 14, Article IV, Section 14-105(a) table 14-105 (A) Commercial Permitted Uses at Car Wash by adding SUP to District K.

After review and discussion, the Commissioners preliminarily proposed that the Code of Ordinances of the City of Jersey Village, Texas, is hereby amended at Chapter 14, Article IV, Section 14-105(a) table 14-105 (A) Commercial Permitted Uses at Car Wash by adding SUP to District K.

These preliminary changes to the City's comprehensive zoning ordinance are more specifically detailed in the proposed ordinance attached as Exhibit "A."

The next step in the process as required by Section 14-84(c)(2)(b) of the Jersey Village Code of Ordinances is for Council to call a joint public hearing with the Planning and Zoning Commission.

Respectfully submitted, this 11th day of September 2024.

**ATTEST:** 

s/Rick Faircloth, Chairman

s/Lorri Coody, City Secretary



### ORDINANCE NO. 2024-xx

AN ORDINANCE AMENDING CHAPTER 14 OF THE CODE OF ORDINANCES OF THE CITY OF JERSEY VILLAGE, TEXAS, BY AMENDING CHAPTER 14, SEC. 14-105(A) TABLE 14-105 (A) COMMERCIAL PERMITTED USES BY ADDING SUP TO CAR WASH FOR ZONING DISTRICT K; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR REPEAL; PROVIDING A PENALTY AS PROVIDED BY SECTION 1-8 OF THE CODE; AND, PROVIDING AN EFFECTIVE DATE.

**WHEREAS**, the City Council of the City of Jersey Village, Texas, determines it in the best interest of the health, safety, and welfare of the citizens of the City to amend the Zoning Ordinance; and

**WHEREAS**, the Planning & Zoning Commission has issued its report and has recommended amendments to Chapter 14, Sec. 14-105(a) table 14-105 (A) Commercial Permitted Uses at Car Wash by adding SUP to District K; and

**WHEREAS**, the Planning & Zoning Commission and City Council have conducted, in the time and manner required by law, a joint public hearing on such amendments; and

**WHEREAS,** the City Council of the City of Jersey Village now deems that such requested amendments to the zoning ordinance are in accordance with the comprehensive plan and are appropriate to grant; **NOW THEREFORE**,

# BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE:

**SECTION 1. THAT** the Code of Ordinances of the City of Jersey Village, Texas, is hereby amended Chapter 14, Sec. 14-105(a) table 14-105 (A) Commercial Permitted Uses by adding SUP at Car Wash for zoning District K.

USE	District						
	F	G	Н	J	J-1	K	MVSOD
Carwash.		SUP	SUP			<u>SUP</u>	
22	1	1	1	'	1	1	1

**SECTION 2. THAT** in the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Jersey Village, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

**SECTION 3. THAT** all other ordinances or parts of ordinances in conflict or inconsistent herewith are, to the extent of such conflict or inconsistency, hereby repealed.

**SECTION 4. THAT** any person who shall violate any provision of this Ordinance shall be guilty of a misdemeanor and subject to a fine as provided in Section 1-8.

**SECTION 5. THAT** this Ordinance shall be in full force and effect from and after its passage.

PASSED, APPROVED, AND OR	DAINED this	_ day of	2024
ATTEST:	TO JERSEY	BOBBY WARRE	N, MAYOR
Lorri Coody, City Secretary	AA COMMUNICIONAL PROPERTIES DE LA COMPUNICIONAL PROPERTIES DE		

# CITY COUNCIL CITY OF JERSEY VILLAGE, TEXAS AGENDA REQUEST

AGENDA DATE: September 16, 2024 AGENDA ITEM: F7

**AGENDA SUBJECT**: Consider Ordinance No. 2024-30, receiving the Planning and Zoning Commission's Preliminary Report and calling a Joint Public Hearing of the City Council and the Planning and Zoning Commission concerning the request of Adel Khechana, filed on behalf of CASBA LLC, owner, for a specific use permit to allow the operation of a car wash located at 15824 NW FWY, Houston, Texas 77040 within the city limits in zoning District K; and by prescribing the notice requirements for a public hearing.

Department/Prepared By: Lorri Coody, City Secretary Date Submitted: September 12, 2024

**EXHIBITS**: Ordinance 2024-30

Exhibit A - Planning and Zoning Commission's Preliminary Report

#### **BACKGROUND INFORMATION:**

The Planning and Zoning Commission met on September 11, 2024, to discuss a request by Adel Khechana, filed on behalf of CASBA LLC, owner, for a specific use permit to allow the operation of a car wash located at 15824 NW FWY, Houston, Texas 77040 within the city limits in zoning District K.

After review and discussion, the Commissioners preliminarily proposed that owner CASBA LLC be allowed to operate as a car wash located at 15824 NW FWY, Houston, Texas 77040 within the City of Jersey Village in zoning District K.

This item is to receive the Planning and Zoning Commission's preliminary report, call a joint public hearing for October 14, 2024, and prescribe the type of notice to be given, and the time and place of the public hearing required as authorized by Chapter 211.006(c) of the Texas Local Government Code. <u>It must be passed by a two-thirds vote</u>.

# **RECOMMENDED P&Z ACTION:**

MOTION: To approve Ordinance No. 2024-30, receiving the Planning and Zoning Commission's Preliminary Report and calling a Joint Public Hearing of the City Council and the Planning and Zoning Commission concerning the request of Adel Khechana, filed on behalf of CASBA LLC, owner, for a specific use permit to allow the operation of a car wash located at 15824 NW FWY, Houston, Texas 77040 within the city limits in zoning District K; and by prescribing the notice requirements for a public hearing.

#### **ORDINANCE NO. 2024-30**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, RECEIVING THE PLANNING AND ZONING COMMISSION'S PRELIMINARY REPORT AND CALLING A JOINT PUBLIC HEARING OF THE CITY COUNCIL AND THE PLANNING AND ZONING COMMISSION CONCERNING THE REQUEST OF ADEL KHECHANA, FILED ON BEHALF OF CASBA LLC, OWNER, FOR A SPECIFIC USE PERMIT TO ALLOW THE OPERATION OF A CAR WASH LOCATED AT 15824 NW FWY, HOUSTON, TEXAS 77040 WITHIN THE CITY LIMITS IN ZONING DISTRICT K; AND BY PRESCRIBING THE NOTICE REQUIREMENTS FOR A PUBLIC HEARING.

WHEREAS, the Planning and Zoning Commission met on September 11, 2024, to consider the request of Adel Khechana, filed on behalf of CASBA LLC, owner, for a specific use permit to allow the operation of a car wash located at 15824 NW FWY, Houston, Texas 77040 within the city limits in zoning District K; and

**WHEREAS,** after review and discussion, the Commissioners preliminarily proposed that owner CASBA LLC be allowed to operate as a car wash located at 15824 NW FWY, Houston, Texas 77040 within the City of Jersey Village in zoning District K; and

WHEREAS, the Planning and Zoning Commission submits its preliminarily report to City Council, and asks that it be received; and

WHEREAS, Chapter 211.006(c) of the Texas Local Government Code allows home rule municipalities to prescribe, by a two-thirds vote, the type of notice to be given, and the time and place of the public hearing required, to establish zoning regulations; and

WHEREAS, the City Council desires to receive the report and call a joint public hearing with the Commission concerning the request Adel Khechana, filed on behalf of CASBA LLC, owner, for a specific use permit to allow the operation of a car wash located at 15824 NW FWY, Houston, Texas 77040 within the city limits in zoning District K; and prescribe the notice requirements for said public hearing; NOW THEREFORE,

#### BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE:

**SECTION 1. THAT,** the City Council hereby finds and determines that the statements set forth in the preamble of this Ordinance are true and correct and are incorporated herein for all purposes.

**SECTION 2.** THAT, the Planning and Zoning Commission's Preliminary Report concerning the request of Adel Khechana, filed on behalf of CASBA LLC, owner, for a specific use permit to allow the operation of a car wash located at 15824 NW FWY, Houston, Texas 77040 within the city limits in zoning District K, is hereby received. The complete and correct copy of the Preliminary Report is attached hereto as "Exhibit A" and is fully incorporated herein for all purposes.

**SECTION 3. THAT,** the City Council and the Planning and Zoning Commission of the City of Jersey Village, Texas will conduct a Joint Public Hearing at 7:00 p.m., October 14, 2024, concerning the request Adel Khechana, filed on behalf of CASBA LLC, owner, for a specific use permit to

allow the operation of a car wash located at 15824 NW FWY, Houston, Texas 77040 within the city limits in zoning District K.

**SECTION 4. THAT,** the City Secretary be, and she is hereby, directed to give notice of such public hearing by publishing notice in the Houston Chronicle, Cypress Creek Mirror Neighborhood newspaper, a newspaper of general circulation in the City, before the 15<sup>th</sup> day before the date of the hearing and to post a copy of the Notice on the City's website and at City Hall.

**SECTION 5. THAT,** this Ordinance shall be in full force and effect upon the date of its passage by the Council.

PASSED AND APPROVED BY A 2/3 MAJORITY OF THE CITY COUNCIL ON THIS 16<sup>th</sup> DAY OF SEPTEMBER 2024.

	Bobby Warren, Mayor
ATTEST:	
Lorri Coody, City Secretary	STAR GOMMUNICATION OF JERSEY



# CITY OF JERSEY VILLAGE – PLANNING & ZONING COMMISSION PRELIMINARY REPORT TO ALLOW THE OPERATION OF A CAR WASH AS A SPECIFIC USE IN ZONING DISTRICT K

The Planning and Zoning Commission has met in order to review the application of Adel Khechana, filed on behalf of CASBA LLC, owner, for a specific use permit to allow the operation of a car wash located at 15824 NW FWY, Houston, Texas 77040 within the city limits in Zoning District K.

After review and discussion, the Commissioners preliminarily proposed that owner CASBA LLC be allowed to operate as a car wash located at 15824 NW FWY, Houston, Texas 77040 within the City of Jersey Village in zoning District K.

This preliminary proposal is more specifically detailed in the proposed ordinance attached as Exhibit "A."

The next step in the process as required by Section 14-84(c)(2)(b) of the Jersey Village Code of Ordinances is for Council to call a joint public hearing with the Planning and Zoning Commission.

Respectfully submitted, this 11th day of September 2024.

s/Rick Faircloth, Chairman

### ATTEST:

s/Lorri Coody, City Secretary



Exhibit A 217

### ORDINANCE NO. 2024-xx

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS (THE "CITY"), AMENDING THE COMPREHENSIVE ZONING ORDINANCE OF THE CITY, BY GRANTING CASBA, LLC, A SPECIFIC USE PERMIT (THE "SPECIFIC USE PERMIT") TO ALLOW THE OPERATION OF A CAR WASH LOCATED AT 15824 NW FWY, HOUSTON, TEXAS, 77040, AND IN "ZONING DISTRICT K"; PROVIDING REQUIREMENTS AND CONDITIONS FOR THE SPECIFIC USE PERMIT; CONTAINING FINDINGS AND OTHER PROVISIONS RELATING TO THIS ORDINANCE; PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED TWO THOUSAND DOLLARS (\$2,000) FOR VIOLATIONS HEREOF; PROVIDING FOR SEVERABILITY; AND, PROVIDING AN EFFECTIVE DATE.

**WHEREAS,** CASBA, LLC (the "Owner") owns property located at 15824 NW FWY, Houston, Texas 77040 (the "Property") situated within the corporate limits of the City of Jersey Village, Texas ("the City"); and

**WHEREAS**, the Property presently has a zoning classification of District K pursuant to the comprehensive zoning ordinance of the City; and

**WHEREAS,** the Owner of the property has made an application to the City for a Specific Use Permit for a car wash on the subject property as authorized by the City's comprehensive zoning ordinance (the "Specific Use Permit"); and

**WHEREAS**, the Planning and Zoning Commission (the "Commission") and the City Council (the "Council") of the City have, in the time and manner and after the notice required by law, conducted a public hearing on such request for the Specific Use Permit; and

WHEREAS, the Council has received the final written recommendation of the Commission; and

WHEREAS, the Council wishes to approve such request and, NOW THEREFORE;

### BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE:

**SECTION 1. THAT** the facts and matters set forth in the preamble of this Ordinance are hereby found to be true and correct and are incorporated herein for all intents and purposes.

**SECTION 2. THAT** the Specific Use Permit for use of the Property as Car Wash, subject to the terms and conditions set forth below, is hereby granted to the Owner and shall include any successor in interest of the Property.

**SECTION 3. THAT** the Official Zoning District Map of the City shall be revised and amended to show the Specific Use authorized hereby for the Property as provided herein, with the appropriate references thereon to the number and effective date of this Ordinance and a brief description of the nature of the Specific Use authorized.

approved by City Council.		
<b>SECTION 5. THAT</b> the Specific Use authorized a the following additional limitations, restrictions, an		t to
SECTION 6. THAT any person who shall viola deemed guilty of a misdemeanor and, upon convict two thousand dollars (\$2,000). Each day of violation	tion, shall be fined in an amount not to exce	
<b>SECTION 7. THAT</b> in the event any clause, phrase or the application of the same to any person or convalid or held unconstitutional by a court of compinvalidate this Ordinance as a whole or any part or pe invalid or unconstitutional; and, the Council decepart of the same notwithstanding the omission of unconstitutional, whether there be one or more part	ircumstance shall for any reason be adjudgetent jurisdiction, it shall not affect, impair provision hereof other than the part declared clares that it would have passed each and ever any such part thus declared to be invalid	ged , or d to ery
PASSED, APPROVED, AND ADOPTED this _	, 202	24.
	FOR THE CITY:	
ATTEST:	BOBBY WARREN, MAYOR  JERSEY  JAN	
Lorri Coody, City Secretary	AR COMMUNICIONAL PROPERTIES AND THE PROPERTY OF THE PROPERTY O	

**SECTION 4. THAT** the Specific Use Permit granted hereby shall be null and void after the expiration of two (2) years from the date of adoption of this Ordinance unless the Property is being used in accordance with the Specific Use Permit herein granted or unless an extension of time is

### CITY COUNCIL CITY OF JERSEY VILLAGE, TEXAS AGENDA REQUEST

AGENDA DATE: September 16, 2024 AGENDA ITEM: G1

**AGENDA SUBJECT:** Consider Resolution No. 2024-73, selecting an individual to serve on the TML Health Benefits Pool Board of Trustees – Region 14.

**Department/Prepared By:** Lorri Coody **Date Submitted:** August 27, 2024

**EXHIBITS:** Resolution No. 2024-73

Exhibit A – Official Ballot

### **BACKGROUND INFORMATION:**

The Texas Municipal League Health Benefits Pool Board of Trustees Term of Office for Region 14 will expire. The term of office for this position is three years. A slate of interested candidates appears on the official ballot for election. Along with each name is a brief summary of qualifications for each candidate. The ballot must be received by the Board Secretary no later than October 3, 2024, and the official ballot must be properly signed, and all pages of the ballot must be submitted in accordance with the instructions in order for the City of Jersey Village's vote to be counted.

The Pool offers various insurance and risk coverage including Workers' Compensation, Liability Insurance, Property Insurance and Special Risk Coverage.

The incumbent is Joe Zimmerman, Mayor for the City of Sugar Land.

### The Candidates

Frank W. Robinson, Councilmember, Shenandoah Joe Simmerman, Mayor, Sugar Land (Incumbent)

A brief summary of qualifications for each candidate is listed on the official ballot.

### **RECOMMENDED ACTION:**

MOTION: To approve Resolution No. 2024-73, selecting an individual to serve on the TML Health Benefits Pool Board of Trustees – Region 14.

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### RESOLUTION NO. 2024-73

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, SELECTING AN INDIVIDUAL TO SERVE ON THE TML HEALTH BENEFITS POOL BOARD OF TRUSTEES – REGION 14.

**WHEREAS**, the city council of the City of Jersey Village is eligible to elect an individual by ballot to serve on the TML Health Benefits Pool Board of Trustees for Region 14; and

WHEREAS, the term of office for which this individual is being elected is three years; NOW THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:

The City Council of the City of Jersey Village selects the individual indicated on the official ballot attached hereto as "Exhibit A" to serve on the TML Health Benefits Pool Board of Trustees for Region 14.

PASSED AND APPROVED this the 16th day of September, 2024.

	Bobby Warren, Mayor
ATTEST:	TO JERSEY
Lorri Coody, City Secretary	AR COMMUNICATION OF THE PROPERTY OF THE PROPER



### **OFFICIAL BALLOT**

### Texas Municipal League (TML) Region 14 Director Election

This is the official ballot for the election of the Region 14 director of the TML Board of Directors. You received this ballot because you are the city's primary contact person with TML. Each TML member city is entitled to one vote, which vote must be cast by a majority vote of the city's governing body. Please record your city's choice by placing an "X" in the square beside the candidate's name or writing in the name of an eligible person in the space provided. You can only vote for one candidate.

The officials listed on this ballot have been nominated to serve a two-year term on the TML Board of Directors. A brief biography for each candidate is included after the ballot.

Ballots must reach the TML office by 5:00 p.m. Central Time on October 3, 2024. Ballots received after this date cannot be counted. The ballot must be properly signed and mailed to: Rachael Pitts, Texas Municipal League, 1821 Rutherford Lane, Suite 400, Austin, TX 78754, or scanned and emailed to rpitts@tml.org. If the ballot is not signed, it will not be counted.

Region 14 Director (select one)		
Frank W. Robinson, Councilmen	nber, Shenandoah	
Joe Zimmerman, Mayor, Sugar I	Land (Incumbent)	
Certificate I certify that the vote cast above has been governing body of the city named below.	n cast in accordance with the will of the	ne majority of the
Witness my hand, this day of	, 2024.	
Signature of Authorized Official	Title	_
Printed Name of Authorized Official	Printed Name of City	_

### **Region 14 Director Candidate Biographies**



### Frank W. Robinson, Councilmember, Shenandoah

Frank W. Robinson, BA, MPA, ICMA-CM (Retired) is an elected member of the City of Shenandoah City Council and an accomplished public administrator. He holds a bachelor's degree from the University of North Texas and a Master of Public Administration degree from Sam Houston State University. After 38 years of public service, 29 of those years as a chief administrative officer and city manager in Texas and California, Mr. Robinson retired in 2017. Mr. Robinson began his public service career as a police officer in Denton, eventually receiving an appointment as chief of police in the City of West University Place before transitioning to city management. He is best known for his role in the

development of The Woodlands downtown. Mr. Robinson served 14 years as the president and township manager for The Woodlands Township (formerly known as the Town Center Improvement District of Montgomery County). Mr. Robinson led the organization through visioning and goal setting to define the Township's vision and mission as a local government focused on creating public benefit. In 2020, Frank came out of retirement to assist the City of Conroe in the position of downtown manager and implemented the newly adopted *Downtown Conroe Development Plan* that promotes the historical preservation and economic development of downtown Conroe. Mr. Robinson successfully attracted new entertainment and dining venues to the downtown's central business district, brought in an estimated \$54 million in new development investment, and facilitated the recertification of Conroe as a Texas Main Street Community and receiving the coveted cultural district designation by the Texas Commission on the Arts. In January 2023, Mr. Robinson retired once again and was elected to the City of Shenandoah's City Council in May 2024. He remains an active member of the Texas City Managers Association.



### Joe Zimmerman, Mayor, Sugar Land (Incumbent)

Mayor Zimmerman was elected the 10th mayor of Sugar Land on June 11, 2016, after serving four years as the at-large, position 2, city councilman. He is currently serving his fourth and final term as mayor. He serves on the Finance & Audit, Economic Development and Intergovernmental Relations Committees of the City of Sugar Land and is the City's representative on the HGAC Board and Transportation Policy Council. He is a past president of Texas Municipal League (TML) Region 14 and currently represents Region 14 on the TML Board of Directors. Mr. Zimmerman is a Senior Consultant for Halff Associates, Inc., a Texas-based civil engineering

consulting firm founded in 1950. He has extensive business experience, having served in senior management positions in a number of different industries. Mr. Zimmerman earned his BSCE from the University of Houston, an MBA from Houston Baptist University, and is a licensed professional engineer in the State of Texas. He and his wife of 48 years, Nancy, have lived in Sugar Land since 1990 and are active members of Second Baptist Church Woodway. Their daughter, Allison, her husband Chris Wallace, granddaughter Emmy and grandson Campbell live in Houston.

### CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST

AGENDA DATE: September 16, 2024 AGENDA ITEM: G2

**AGENDA SUBJECT**: Consider Resolution No. 2024-74, authorizing the City Manager to enter into an agreement with Merriman Holt Powell Architects for Conceptual Design Services for the property being purchased by the city at 16518 Jersey Drive.

Department/Prepared By: Austin Bleess, City Manager Date Submitted: September 3, 2024

**EXHIBITS**: Resolution No. 2024-74

Proposal From Merriman Holt Powell Architects

### **BACKGROUND INFORMATION:**

City staff is proposing to move forward with the conceptual design process for the church property that we are acquiring. To ensure that the space meets the functional needs of both city staff and residents, we are recommending the selection of Merriman Holt Powell Architects (MHP) to assist us in envisioning the use of this property. MHP's expertise will guide us in making informed decisions that align with our city's goals and operational requirements. They are familiar with this site as they helped the church vision out the property for their needs several years ago. They also helped design some of the buildings on the site. They have worked with churches and local governments for many years.

MHP's scope of services includes a comprehensive approach to conceptual design, which will be executed in several steps. This will involve regular meetings with a designated city working committee, interviews with staff and stakeholders to understand space needs, and a thorough analysis of the existing site and buildings. MHP will develop floor plan options, generate 3D views of the selected design, and provide recommendations for utilities and stormwater management in collaboration with a civil engineer. Additionally, they will assist with selecting a qualified General Contractor and help develop a preliminary budget based on construction cost estimates.

The total cost for these services is \$22,000 plus additional expenses such as mileage and printing, which are expected to be incurred after October 1. Funding for this work is already allocated in the Capital Improvement Budget for the upcoming fiscal year. If the initial conceptual design phase is successful and meets the city's expectations, we may consider continuing with MHP for the construction design drawings, which would be based on a percentage of the construction costs. This would be brought before the City Council for approval at that time.

The proposal detailing MHP's scope of work is attached to the resolution for your review. Should the Council approve this proposal, city staff will schedule a kick-off meeting with MHP later this week to commence the conceptual design process. We believe that partnering with MHP will be instrumental in ensuring the new City Hall is functional, efficient, and reflective of our city's needs.

### **RECOMMENDED ACTION & MOTION:**

To Approve Resolution No. 2024-74, authorizing the City Manager to enter into an agreement with Merriman Holt Powell Architects for Conceptual Design Services for the property being purchased by the city at 16518 Jersey Drive.

### RESOLUTION NO. 2024-74

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH MERRIMAN HOLT POWELL ARCHITECTS FOR CONCEPTUAL DESIGN SERVICES FOR THE PROPERTY BEING PURCHASED BY THE CITY AT 16518 JERSEY DRIVE

WHEREAS, the City of Jersey Village is in the process of acquiring property currently owned by the Champion Forest Baptist Church - Jersey Village campus, which will serve as the location for the new City Hall and other city functions; and

WHEREAS, it is essential that the property is developed in a manner that meets the functional needs of city staff and residents, aligning with the city's future vision and operational requirements; and

WHEREAS, Merriman Holt Powell Architects (MHP) has presented a proposal to provide conceptual design services, including meetings with the city's working committee, analysis of the existing site and buildings, interviews with stakeholders, development of space programming, creation of floor plan options, and the production of computer-generated 3D views of the final selected option; and

WHEREAS, MHP's scope of services will also include recommendations from a civil engineer on wet utilities and storm detention, assistance with selecting a qualified General Contractor, and the development of a preliminary budget for the project; and

WHEREAS, the cost for the conceptual design services provided by MHP is \$22,000 plus additional expenses such as mileage and printing; and

WHEREAS, funding for these services has been allocated in the Capital Improvement Budget for the upcoming fiscal year; NOW THEREFORE,

### BE IT RESOLVED BY THE CITY COUNCIL OF JERSEY VILLAGE THAT:

**Section 1.** The City Council hereby authorizes the City Manager to enter into an agreement substantially in the form presented in Exhibit A with Merriman Holt Powell Architects for conceptual design services for the church property, as outlined in the attached proposal. The City Manager is further authorized to execute all necessary documents on behalf of the City to effectuate this agreement.

PASSED AND APPROVED this 16th day of September, A.D., 2024.



August 28, 2024

Mr. Austin Bleess, City Manager City of Jersey Village 16327 Lakeview Dr. Jersey Village, Texas 77040

**Dear Austin,** Merriman Holt Powell Architects is pleased to present this proposal for Conceptual Design Services for City of Jersey Village, located at 16327 Lakeview Drive in Jersey Village, Texas. The project will include a new City Hall complex for the City of Jersey Village, located on newly purchased property previously owned by Champion Forest Baptist Church, located at 16518 Jersey Drive. For the purposes of this proposal, Merriman Holt Powell Architects will be identified as MHP and City of Jersey Village as CJV. Attached Exhibit A describes the area of work for the project.

### A. **SCOPE OF SERVICES**

The scope of services will include the following:

### 1. Step One - Conceptual Design

- a. Regular meetings with the CJV working Committee.
- b. Interview with the CJV Committee to create a Goals Statement for the project.
- c. Interviews with CJV employees and any other designated stakeholders to determine the space needs for the new City Hall.
- d. Analysis of the existing site and buildings.
- e. Creation of a space program for the new City Hall.
- f. "Gaming" session with the committee to create floor plan options for the project.
- g. Review of floor plan options developed in CAD.
- h. Floor plan and computer generated 3d views of the selected final option.
- i. Recommendations from a civil engineer for the project, including options for wet utilities and any required storm detention.
- j. Assistance with the process of selecting a qualified General Contractor.
- k. Assistance with the development of a budget for the project. The construction cost will be estimated by a qualified General Contractor.
- I. Documentation of the Conceptual Design, including the following deliverables:
  - 1" = 20'-0" scale colored site plan.
  - 1/8" = 1'-0" scale colored Floor Plans.
  - Color 3d views of the project exterior and three primary interior spaces.
  - Digital files of the deliverables in jpeg and/or pdf format.
  - Construction cost estimate provided by the General Contractor.
  - Total project cost document, inclusive of soft costs.

### 2. Step Two - Architectural and Engineering Services for Construction

Following the completion of Conceptual Design, and upon authorization from CJV, MHP will provide a subsequent proposal for Architecture and Engineering Services for the project. The scope of Architectural and Engineering Services will be as described in the AIA Document B101-

2017 "Standard Form of Agreement Between Owner and Architect".

### B. CONSULTANT SERVICES

No consultant services are included in this proposal. Any consultant services that are required or requested will be approved in advance by CJV and billed as Additional Services at direct cost.

### C. ADDITIONAL SERVICES

Additional Services will include any services requested and approved by CJV beyond the scope of this proposal, including field measuring existing facilities. Additional Services will be billed at hourly rates described below.

### D. <u>COMPENSATION</u>

### 1. Step One - Conceptual Design

The fee for Architectural Services by MHP described in Section A.1 will be \$22,000. In addition, we suggest an allowance of \$5,000 for conceptual level civil engineering by a qualified civil engineer.

### 2. Step Two - Architectural and Engineering Services for Construction

Based on the construction cost (as estimated by a qualified General Contractor) range listed below, we offer the following preliminary range of fees for Architectural Services by MHP for the Project. The actual fees, including fees for required or any requested Engineering or other Consultant Services, will be determined after Conceptual Design and as mutually agreed between MHP and CJV.

Architecture only, by MHP:

\$7,000,000 - \$9m Construction Cost 6.5% of Construct	ction Cost	Construction (	onstruction Cost	\$7.000.
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>\$9M - \$11M 6.25% >\$11M - \$13M 6.0%

Fees will be allocated for the project phases as follows. The fees will be billed monthly based on work completed for each phase:

Phase 1	Schematic Design	20% of fees
1 11030 1	Jenemalie Design	20/0 01 100.

Phase 2	Design Development	25%
Phase 3	Construction Documents	30%
Phase 4	Bidding/Negotiation	5%
Phase 5	Construction Administration	20%

Hourly rates for any requested Additional Services are as follows:

Partners	\$250/hour
Principals	\$190/hour
Senior Staff	\$150/hour
Professional Staff	\$120/hour
Support Staff	\$95/hour

### E. SCHEDULE

The services described in Section A.1 will take approximately five months.

### F. REIMBURSABLE EXPENSES

Regular reimbursable expenses, billed at actual cost x 1.10, will include all printing and reproduction costs, special mailings and deliveries, and professional third party renderings. Mileage expenses will be billed at the rate published by the IRS, currently 67 cents per mile. Detailed billings will be presented supporting such reimbursable expenses.

### G. PAYMENT

Invoices for basic and additional services shall be mailed on or before the first (1st) of the month and shall be payable on or before the thirtieth (30th) of the same month.

### H. OWNER'S RESPONSIBILITY

CJV will provide MHP with drawings and other documentation in its possession of existing buildings, a survey of the property, applicable program and building information, and any other available data to inform the project requirements.

### I. AGREEMENT

Sincerely.

This proposal shall serve as the Agreement for the services described in Section A.1. The Agreement for services described in Section A.2 will be the AIA Agreement B 101-2017 "Standard Form of Agreement Between Owner and Architect".

### J. STATEMENT OF JURISDICTION

The Texas Board of Architectural Examiners has jurisdiction over complaints regarding the professional practices of persons registered as architects in Texas.

Texas Board of Architectural Examiners PO Box 12337 Austin, TX 78711-2337 512 305-9000 www.tbae.state.tx.us

We are excited about the opportunity to work with you and everyone at City of Jersey Village! If this proposal meets with your approval, please sign and return to our office.

1'	
Merriman Holt Powell Architects	City of Jersey Village
Jams Powell	

James P. Powell, President By:

Date:

# CITY COUNCIL MEETING PACKET FOR THE

## SUBJECT PROPERTY

### **AERIALS AND PHOTOS**



### CITY COUNCIL CITY OF JERSEY VILLAGE, TEXAS AGENDA REQUEST

AGENDA DATE: September 16, 2024 AGENDA ITEM: G3

**AGENDA SUBJECT**: Consider Resolution No. 2024-75, authorizing the City Manager to enter into an Agreement with Terracon for Assessment Services for the property being purchased by the City at 16518 Jersey Drive.

Department/Prepared By: Austin Bleess, City Manager Date Submitted: September 9, 2024

**EXHIBITS**: Resolution No. 2024-75

Proposals From Terracon for Assessment Services

### **BACKGROUND INFORMATION:**

We have received a proposal from Terracon to conduct a Property Condition Assessment (PCA), asbestos inspection, and a mold inspection of the church property we are in the process of acquiring. This assessment is critical to understanding the current state of the property and will provide valuable insights as we move forward with conceptual design and planning.

### **Scope of Services – Property Condition Assessment:**

The Property Condition Assessment will be conducted in general conformance with ASTM E 2018-15, the Standard Guide for Property Condition Assessments. The primary focus will be on identifying construction defects, components with reduced useful service life, poorly maintained areas, and building systems nearing the end of their estimated lifespan. The assessment will include:

- 1. **Visual Inspection**: The PCA will involve a visual inspection to provide a general opinion on the condition of the building and site improvements. The assessment will not include testing materials, operating equipment, or detailed code compliance evaluations. It is not designed to be a comprehensive inspection but aims to highlight significant maintenance issues and building conditions.
- 2. **Immediate Repair Cost Estimate**: Terracon will develop a table of immediate repair costs, identifying any critical repairs needed to bring the property to a safe and habitable condition. This will cover items posing health, safety, or marketability concerns, significant deferred maintenance, and systems that have far exceeded their useful life. Repairs under \$500 may not be identified or will be noted as routine maintenance.
- 3. Capital Reserve Cost Estimate: The report will also include a Replacement Reserve analysis, identifying major component replacements anticipated over a 10-year period. The analysis considers the current state, historical performance, and service history of the property's components. Cost estimates are provided in present-day values, with considerations for inflation over the assessment period.
- 4. Cost: \$15,200

Scope of Services – Asbestos Survey

1. **Inspections:** Terracon will conduct a visual assessment of accessible areas of the interior of the buildings to identify homogeneous areas of suspect asbestos-containing materials (ACM) such as thermal system insulation, surfacing materials, and miscellaneous materials (e.g., floor tiles); building materials identified as glass, wood, masonry, metal, or rubber are not considered suspect ACM. Terracon will physically assess suspect ACM for

friability and evidence of damage or degradation and collect bulk samples of suspect ACM for laboratory analysis.

2. **Samples:** Terracon will collect bulk samples of accessible suspect ACM in general accordance with the sampling protocols outlined in USEPA 40 CFR Part 763 Subpart E 763.86, the Asbestos Hazard Emergency Response Act (AHERA). Based on our current understanding of the scope of work and site conditions and experience with similar structures, we anticipate collection of up to 375 bulk samples.

The estimated number of samples takes into consideration current USEPA regulations requiring a minimum number of samples be obtained from each homogeneous area to characterize a material as non-ACM. The number of samples collected will depend on the number of homogeneous areas of suspect ACM identified.

- 3. **Limitations:** This inspection will be limited to readily observable and accessible materials, surfaces and equipment. Hidden or not readily accessible materials (e.g., piping in walls, hidden insulation treatments, hidden structural components, materials under carpet, etc.) may not be assessed in this inspection; Terracon will make reasonable effort to access suspect ACM within known areas of restricted access (e.g., crawlspaces) provided these areas are not determined to be permit-required confined spaces or to pose a health or safety risk to our personnel. Sampling will not include suspect ACM which cannot be safely reached with available ladders.
- 4. **Report:** Terracon will prepare a final Interior Asbestos Inspection Report (Report) describing the sampling methodology and the results of the inspection, the location of each homogeneous area of suspect ACM sampled or assumed to contain asbestos, the number and location of building material samples collected, the analytical results, the estimated quantity and condition of materials identified or assumed to be ACM. Drawings depicting sample locations will be provided. Terracon will not provide drawings with the extent of ACM or estimates of ACM removal costs under the scope of this proposal.
- 5. **Cost:** The cost for this is \$14,150.

### **Scope of Services – Mold Assessment**

Terracon proposes to conduct the following scope of services in general accordance with the fungal assessment and remediation regulations in the MARAR; American Industrial Hygiene Association (AIHA®) in Field Guide for the Determination of Biological Contaminants in Environmental Samples, 2nd Edition, 2005; Bioaerosols: Assessment and Control, American Conference of Governmental Industrial Hygienists (ACGIH®), 2001; and American Society for Testing and Materials (ASTM®, Standard Guide for Assessment of Fungal Growth in Buildings, Method D7338-14)

1. **Inspection:** Terracon will perform a visual assessment of accessible areas within the buildings. This includes documenting temperature, relative humidity and carbon dioxide (CO2) levels in the buildings and quantifying areas with SVG to determine if MARAR is applicable. In addition, Terracon will collect spore trap air samples in various locations to help determine if microbial growth may be a concern in certain areas. Terracon proposes to collect up to twenty-five (25) air samples, which will include at least two (2) outside air samples for comparison purposes. Samples will be submitted to a TDLRlicensed mold laboratory for analysis by light microscopy with a routine five-day turnaround time. Temperature, relative humidity and CO2 will be measured at representative areas with a TSI VelociCalc, Model 9575X air quality monitor, or equivalent. Data will also be collected in the outdoor environment to provide comparison results. Sport trap air samples will be collected using Buck BioAire pumps and Allergenco sport trap cassettes.

- 2. **Limitations:** This microbial assessment will be limited to readily observable materials, surfaces and equipment in the buildings. Hidden or not readily accessible materials (e.g., piping in walls, hidden insulation treatments, hidden structural components, etc.) may not be assessed.
- 3. **Cost:** The cost of this is \$4,950.

The total cost for all three proposals is \$34,300.

### **Timeline:**

The inspection will begin upon approval of the proposal, with Terracon expecting to deliver a draft report within 15 business days of the inspection start date and a final report five days later. We anticipate receiving the full report for all three things by October 18. This timeline aligns well with our conceptual design phase, allowing us to integrate the findings into our planning process.

These assessments will be instrumental in helping us better understand the existing condition of the church property and will guide us in making informed decisions about future use, design, and necessary improvements. The report will serve as an important tool in ensuring that the property meets the functional needs of our city staff and residents as we move forward with the project.

### **RECOMMENDED ACTION & MOTION:**

To Approve Resolution No. 2024-75, authorizing the City Manager to enter into an Agreement with Terracon for Assessment Services for the property being purchased by the City at 16518 Jersey Drive.

### **RESOLUTION NO. 2024-75**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH TERRACON FOR ASSESSMENT SERVICES FOR THE PROPERTY BEING PURCHASED BY THE CITY AT 16518 JERSEY DRIVE; AND ADDRESSING OTHER MATTERS RELATING TO THE SUBJECT.

WHEREAS, the City of Jersey Village is in the process of acquiring the property located at 16518 Jersey Drive, currently owned by Champion Forest Baptist Church - Jersey Village campus, for the purpose of meeting future city operational needs; and

WHEREAS, a comprehensive understanding of the property's current condition is essential for informed decision-making during the conceptual design stage and to ensure the space meets the functional requirements of city staff and residents; and

**WHEREAS**, Terracon has submitted proposals to conduct a Property Condition Assessment (PCA), Asbestos Survey and Mold Assessment; and

**WHEREAS**, the scope of Terracon's services will include the development of an Immediate Repair Cost Estimate to identify critical repairs necessary to bring the property to a sound, safe, and habitable condition, as well as a Capital Reserve Cost Estimate outlining major component replacements anticipated over the next 10 years; and

WHEREAS, the proposal also includes a asbestos and mold inspection and evaluation of the property to assess any potential mold-related issues that could impact future use; and

WHEREAS, the cost of the assessments will be covered by funds allocated in the Capital Improvement Budget for the upcoming fiscal year; NOWTHEREFORE,

### BE IT RESOLVED BY THE CITY COUNCIL OF JERSEY VILLAGE THAT:

<u>Section 1</u>: The City Council hereby authorizes the City Manager to enter into agreements with Terracon for the assessments of the property located at 16518 Jersey Drive, and to sign the proposal in substantially the form presented and execute all necessary documents to effectuate this agreement on behalf of the City of Jersey Village.

PASSED AND APPROVED this 16th day of September, A.D., 2024.

	Bobby Warren, Mayor
ATTEST:	JAN JERSEY
Lorri Coody, City Secretary	AR COMMUNICATION OF THE PROPERTY OF THE PROPER



City of Jersey Village 16327 Lakeview Drive Jersey Village, Texas 77040

Attn: Mr. Austin Bleess / City Manager

Telephone: (713) 466-2109

Email: ableess@jerseyvillagetx.com

**RE:** Proposal for Property Condition Assessment

Champion Forest Baptist Church Buildings 16518 Jersey Drive

Jersey Village, Texas 77040

Terracon Proposal No. PF3246334

Dear Mr. Bleess:

Terracon Consultants, Inc. (Terracon) appreciates the opportunity to submit this proposal to City of Jersey Village (Client) to conduct a Property Condition Assessment (PCA) of the above-referenced site.

Terracon provides professional consulting services through our nationwide network of offices covering four related disciplines to include Facilities, Environmental, Geotechnical and Construction Materials Testing. Our Facilities Services staff provides a varying array of assessments consisting of structural, façade, roof, HVAC, energy, elevator, fire suppression, ADA and seismic risk. Environmental assessments or surveys can be arranged in most states for wetlands, radon, asbestos, lead-based paint, lead testing in water or for mold. For more detailed information on all of Terracon's services please visit our web site at <a href="http://www.terracon.com">http://www.terracon.com</a>.

As part of Terracon's focus on employee well-being and in accordance with Terracon's safety rules and practices, all Terracon personnel will utilize/wear Personal Protective Equipment (PPE) while on the project site, including areas inside and outside the building(s). PPE will include, at a minimum, high visibility safety vests, steel toed footwear, and safety glasses. As necessary for the project type PPE may also include hearing protection and safety headwear (hard hats). Please let us know of any additional site-specific safety requirements which will be applicable to our services.

Champion Forest Baptist Church Buildings Jersey Village, Texas August 15, 2024 Terracon Proposal No. PF3246334



### 1.0 PROJECT INFORMATION

We understand the request for PCA consists of seven buildings distributed as follows: five, 1-story and one 2-story buildings plus an outdoor recreation pavilion containing a total of approximately 54,462-square feet (SF) of gross building area and 51,434-SF of net rentable area, per information provided by the Client and the offering memorandum.

### Building information:

Building No.	Building Area (SF)	Built / Renovated	Stories
1	10,500	1979 / 2000, 2005	2
2	8,000	2007	Outdoor Recreation Pavilion
3	4,000	1974 / 1993, 2003	1
4	3,520	1963 / 2003, 2015	1
5	12,340	1956 / 1975, 2000, 2015	1
6	14,170	2005	1
7	1,932	1978	1

We understand that PCA services are being requested in advance of an acquisition. If this is not accurate, or if you have additional useful information, please inform us as soon as possible.

### 2.0 SCOPE OF SERVICES

### 2.1 Base Property Condition Assessment (PCA)

General Comments, PCA: The Scope of Work will be in general conformance with ASTM E 2018 – 15, Standard Guide for Property Condition Assessments: Baseline Property Condition Assessment Process. Property Condition Reports are primarily directed at noting construction defects; components which appear to exhibit less than expected useful service life or which have been poorly maintained; and building systems which are at or are nearing the end of their estimated useful service life. These services are visual in nature, and unless specifically requested or addressed in this proposal, the scope of these services will not include obtaining and testing materials, operating equipment, intrusive investigation, nor performing calculations to determine the adequacy of the existing design. Our scope of services specifically excludes the evaluation of plans or as-built construction to determine strict compliance with building codes,



Champion Forest Baptist Church Buildings Jersey Village, Texas August 15, 2024 Terracon Proposal No. PF3246334

ordinances, and regulations, which may govern development or operation of the property. It is the intent of the scope of work to identify and provide a general opinion of the condition of building and site improvements. It is not designed to be considered a property inspection or all-inclusive effort to locate and document every defect, maintenance issue, or deficient building system and is not designed to provide a warranty or guarantee of the condition of the property. This assessment will not address any State Laws or regulations for the operation of will not confirm the presence or absence of asbestos, PCBs, mold, or contaminated soils on the property. The services of separate outside specialized consultants is not anticipated and not included within this proposal unless specifically noted. Our services are not intended to be used to develop detailed remedial plans for identified problems.

Immediate Repair Cost Estimate Table: The Immediate Repair Cost Analysis will include estimated costs for 'one time' costs estimated for repairs or replacements; the repairs or replacements needed immediately to bring the property to a sound, safe, and fully habitable condition. The list includes i) any items which pose potential danger to the health, safety, or well-being of building occupants, visitors, or passersby such as structural deterioration and failures, inoperable fire alarm systems, significant tripping hazards, building code violations; ii) items affecting tenancy or marketability such as lack of running water, out of service units, extensive damage caused by storm, fire or earthquake; iii) significant deferred maintenance items or non-working building systems such as HVAC systems, parking area repairs, broken windows and/or doors, leaking roofs, pest or rodent infestations; iv) building systems or system components that have far exceeded their expected useful life and require replacement or upgrade. Repair/replacement items of less than \$500 may not be identified, or be designated as routine maintenance in the narrative of the Report if mentioned.

Capital Reserve Cost Estimate Table: The Replacement Reserve analysis will include anticipated replacement for major component items typically defined as predictable and in some instances to be recurring within a specified future period. Items anticipated to be less than approximately \$500 to repair or replace are generally considered to be part of routine maintenance and are generally omitted from the Replacement Reserve. Unless specifically required, these costs are not intended to represent enhancements or upgrades to the existing property. The analysis is based on available and provided information along with the physical assessment of the property. Our assessment will take into account such things as maintenance logs and historical capital expenditures and scheduled or in-progress capital improvement programs that we are informed of. We otherwise are making assumptions based on observed conditions. The remaining life values are based on published historical performance data for comparable items with consideration for the present condition and reported service history. The cost estimates are provided in present day values. The annual costs are summed up in both present-day values and the inflated amount. The actual inflation rate may vary over the length of the term. Our timeframe for consideration of this assessment is **10 years**.



Champion Forest Baptist Church Buildings Jersey Village, Texas August 15, 2024 Terracon Proposal No. PF3246334

The analysis, comments, and recommendations presented in the final Reports will be limited to and based on the information collected as discussed in this proposal. Please note that Terracon is not responsible for the work of regulatory agencies or other third parties supplying information used in the compilation of Reports.

Specific components of the Terracon PCA are described below.

**General Property Information:** A pre-visit Questionnaire will be furnished so that appropriate personnel knowledgeable about the site can supply their written answers about the property's characteristics. The completed Questionnaire will be reviewed while on-site with the technical staff of the subject property. Documents requested by this Proposal and by the Questionnaire should be supplied as copies for our retention. The PCA will entail reviews of available and relevant drawings, specifications, reports, and records that are furnished to us, including brief interviews with the property manager and/or maintenance personnel who may have knowledge about the property.

**Site Observations:** A building engineer or maintenance staff member familiar with this property and its history is needed to accompany us during our walk-through of the building(s). During the site visit, visual observations will be made to note general conditions such as obvious problems and visible defects in the materials and building systems. If we have concerns about specific items, which may require additional investigation, we will notify you accordingly. Observations will be made from readily accessible areas and will not include dismantling of components.

Site Access and Safety: Client shall secure all necessary site related approvals, permits, licenses, and consents necessary to commence and complete the Services and will execute any necessary site access agreement. Consultant will be responsible for supervision and site safety measures for its own employees, but shall not be responsible for the supervision or health and safety precautions for any third parties, including Client's contractors, subcontractors, or other parties present at the site. In addition, Consultant retains the right to stop work without penalty at any time Consultant believes it is in the best interests of Consultant's employees or subcontractors to do so in order to reduce the risk of exposure to the COVID-19 coronavirus. Client agrees it will respond quickly to all requests for information made by Consultant related to Consultant's pre-task site safety planning and risk assessment processes. Client acknowledges its responsibility for notifying Consultant of any circumstances that present a risk of exposure to the COVID-19 coronavirus or individuals who have tested positive for COVID-19 or are self-quarantining due to exhibiting symptoms associated with COVID-19.

**Site / Civil:** The purpose of the Site Civil portion of the assessment is to observe and report on the general condition of site infrastructure and improvements which include the site utilities, site drainage, paving, sidewalks, site signage, lighting, and the landscaping. This will be accomplished by reviewing plans and observing visible components of the site. Site Civil drawings are requested to be provided for our reference in order to assist in understanding the systems that may affect



Champion Forest Baptist Church Buildings Jersey Village, Texas August 15, 2024 Terracon Proposal No. PF3246334

the subject site. The types of materials, general conditions, major concerns and our repair recommendations will be included in the Report. The services of a specialist, such as a civil engineer or land surveyor, are not included in the Base fee or this scope.

**Structural:** The purpose of the Structural portion of the assessment is to describe the general structural systems used and their apparent adequacy for the continued future current usage of the facility. We will perform a site walk-through to identify visible conditions which might suggest structural problems. No calculations will be performed. The services of a structural specialist are included in the Base fee and this scope.

**Exterior Building Envelope:** The purpose of the Exterior Building Envelope portion of the assessment is to visually review and assess the type and condition of materials used in construction of the exterior building envelope. Our observations will include visual review of exterior walls, windows, doors, caulk, trim, and siding for overall integrity of the systems and their apparent ability to resist moisture infiltration. Our observations will be made from the ground or roof as appropriate and as can be safely performed. The services of a specialist, such as a façade consultant, are not included in the Base fee or this scope.

Roofing: We will report on the in-place roofing system. We will visually assess the roof's general condition based on site observations of the roofing membrane, flashing, penetrations and expansion joint details, and the general performance of the drainage system. No roof cores or testing will be conducted. If reasonably accessible, the underside surface of the deck and a sampling of attic spaces will also be observed to determine if there is evidence of infiltration leakage. Steep-slope roofs will not be walked. Access to low-slope roofs must be provided or otherwise arranged by Client, including OSHA-approved portable ladders, as needed. The services of a specialist, such as a roofing consultant, are not included in the Base fee or this scope.

**Mechanical, Electrical, and Plumbing (MEP):** The purpose of the MEP portion of the assessment is to view a representative sampling of the MEP equipment, to note the type of systems used and to report on the apparent operating condition based solely on visual observations (or any noted deficiencies passed on to us by your representatives). The observations will be used to comment on what replacements and/or repairs may be required. The equipment will not be dismantled, operated, or tested by Terracon. The services of a MEP specialist are included in the Base fee and this scope.

**Interior Finishes:** The purpose of the interior finishes portion of the assessment is to note finishes that are in place, assess the condition of the common area elements and the finishes within the property and comment on needed replacements and/or repairs that may be required. The areas entered will depend on availability of property management staff to provide access.



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Life Safety / Fire Protection Systems: The purpose of the Life Safety/Fire Prevention Systems Assessment will be to identify the systems that exist within the property. Fire alarms, sprinkler systems, fire extinguishers, smoke detectors, and emergency egress lighting and signage will be among the items we assess. We will identify third party fire or security alarm monitoring firms under contract and inquire regarding the inspection history of these systems. Equipment will not be operated or tested by Terracon as part of this project. We will attempt to verify if the current systems comply with current code by way of interview of the local authority having jurisdiction (a general review of the property type with the local authority). The services of a fire protection consultant are not included in the Base fee or this scope.

Americans with Disabilities Act (ADA): The purpose of this assessment will be to document the accessibility of public areas of the site and buildings as defined by the American with Disabilities Act of 1990 (ADA) and subsequent revisions. An observation of the public areas of the building and site access will be performed during the review to determine whether general conformance with applicable requirements has been met. The scope is limited to the determination of general compliance with the physical attributes of the property and is not considered to be a full survey.

Observed non-conformance with the specific disability guidelines will be noted in our Report. Our evaluation will not include testing of decibel levels of fire alarms, measuring tolerances, light level recording, or other disruptive tests. Our evaluation will be limited to the items addressed in Uniform Abbreviated Screening Checklist for the 2010 ADA per ASTM E2018-15 format. The services of a separate accessibility consultant are not included in the Base fee or this scope.

Limited Local Agency Review: The purpose of the review is to determine if the facility is in general conformance with governing municipal codes. We will contact by phone or make written request to the appropriate agencies. Responses from agencies not received by Terracon by phone, fax, email, mail or carrier will not be further pursued beyond the initial inquiry without compensation for Terracon's time and cost reimbursements. Usage of code specialist consultants is not included in any Base fee or scope of services. We will inquire concerning the status of Certificates of Occupancy, and whether there are outstanding records or complaints pertaining to building code matters on file for the property. We do not intend to review plans, permits, or testing and inspection reports on file at governmental or other agencies. If significant code deficiencies are noted, recommendations for necessary changes or further assessment will be provided including an opinion of costs for necessary modifications, upgrades, or review.

We will initiate inquiries with the governing agency regarding zoning of the parcel(s) for compatibility with the existing development. We will determine in which flood and seismic zones the property lies.

We will initiate contacting the local fire department and inquire if there are currently or have been past recorded fire code violations. We will inquire whether the local fire department conducts



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routine inspections of buildings on the site, and any pertinent information from past inspections, if applicable.

Where our surveys entail obtaining updated information from government agencies and/or commercial databases, such responses from these agencies may not be received within the proposed time schedule for reporting our findings, but will be sent to the client when received. The services of a separate zoning or code consultant are not included in the Base fee or this scope.

### 2.2 Schedule

Services will be initiated upon receipt of the written notice to proceed. The draft report will be submitted within 15-business days after the site visit, assuming site access can be obtained within 3-days after the notice to proceed. The final report will be submitted within 5-business days following receipt of Client's comments on the draft Report. In order to comply with the proposed schedule, please provide the following items at the time of notification to proceed.

- A signed copy of the attached Notice to Proceed evidencing acceptance of this scope of services including the total authorized amount and Terracon project number.
- Notification of any restrictions or special requirements (such as confidentiality, scheduling, or on-site safety requirements) regarding accessing the site.
- We require that an on-site contact person and other key individuals who may have knowledge of the history of the property be identified and made available during our site visit.
- Someone who is knowledgeable of the facility is requested to answer Terracon's Pre-Survey Questionnaire.
- Verification of the number of buildings, address, age and area.
- If available, any building and site plans, land surveys, original construction plans and specifications, prior environmental, geotechnical or engineering reports and other appropriate documents prior to the site visit. We request that we retain such documents until the completion of our report.
- Access to all parts of the building, including the interior, roof(s), attic(s) mechanical and electrical rooms, fire equipment and all tenant spaces. If an exterior ladder is to be used, it shall meet OSHA standards. The ladder will be set up by a representative of the Owner and that person will assist the Terracon representative by way of affixing the ladder above or holding the ladder below while it is in use.
- Listing of any recent or planned capital improvement or major repair expenditures.
- Access to recent repair order files.
- Copies of certificates of occupancy and original building permits.



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Please note that requested regulatory files or other information may not be provided to Terracon by the issuance date of the report. Consideration of information not received by the issuance date of the report is beyond the scope of this PCA.

### 2.4 Reliance

The reports will be prepared for the exclusive use and reliance of City of Jersey Village and its assigns. Reliance by any other party is prohibited without the written authorization of the client and Terracon.

If the client is aware of additional parties that will require reliance on the reports, the names, addresses, and relationship of these parties should be provided for Terracon approval prior to the time of authorization to proceed. Terracon may grant reliance on the reports to those approved parties upon receipt of a fully executed Reliance Agreement (available upon request) and receipt of information requested in the Reliance Agreement. If, in the future, the client and Terracon consent to reliance on the reports by a third party, Terracon may grant reliance upon receipt of a fully executed Reliance Agreement, requested information and receipt of an additional minimum fee of \$500.00 per relying party.

Reliance on the reports by the client and all authorized parties will be subject to the terms, conditions, and limitations stated in the Agreement for Services, sections of this proposal incorporated therein, the Reliance Agreement, and reports. The limitation of liability defined in the Agreement for Services is the aggregate limit of Terracon's liability to the client and all relying parties.

### 2.5 Scope and Report Limitations

The findings and conclusions presented in the final report will be based on the site's current utilization and the information collected as discussed in this proposal. Please note that we do not warrant database or third-party information (such as from interviewees), or regulatory agency information used in the compilation of reports.

Assessments, such as the one proposed for this site, are of limited scope, are noninvasive, and cannot eliminate the potential hidden conditions are present beyond what is identified by the limited scope of these reports. In conducting the limited scope of services described herein, certain sources of information and public records will not be reviewed. It should be recognized that concerns may be documented in public records that are not reviewed. The PCA does not include invasive assessments or other services not particularly identified and discussed herein. No assessment can wholly eliminate uncertainty regarding the potential for hidden conditions. The limitations herein must be considered when the user of this report formulates opinions as to risks associated with the site. No warranties, express or implied, are intended or made.



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An evaluation of significant data gaps will be based on the information available at the time of report issuance, and an evaluation of information received after the report issuance date may result in an alteration of our opinions and conclusions. We have no obligation to provide information obtained or discovered by us after the date of the report, or to perform any additional services, regardless of whether the information would affect any conclusions, recommendations, or opinions in the report. This disclaimer specifically applies to any information that has not been provided by the client.

DRAFT REPORT ADVISORY: Costs and information contained in Draft Reports may be subject to additional input or further analysis prior to the issuance of the final report. This ongoing activity could ultimately alter the conclusions and data contained in the Draft Report. Draft-status information or partial release of a Report should only be utilized by interested parties with the knowledge that minor or substantial changes in the evaluations or recommendations could occur before the final Report is issued. Decisions and actions by the Client based on information contained in a Draft Report, prior to issuance of the final report should be undertaken only after careful review of this cautionary advisory.

### 3.0 COMPENSATION

TASK	FEE	Authorized by Client Yes / No
Base PCA Services – Lump Sum including the services of MEP and Structural specialists	\$15,200.00	□Yes □No
Subtotal Fee :	\$15,200.00	

The fees, costs, and reimbursable expenses, if any, assume:

- These fees are contingent upon being awarded all the services on the defined assets listed above, and that approved access is provided to roofs by the site.
- Terracon will be able to make one site visit on business days (not multiple or disjointed visits) at the subject property. Bundling each individual service into a single site visit date may not be feasible or would require an additional fee.
- No time is included in Fee for reviewing existing reports by Architect/Engineer/other consultants on problematic conditions /components, whether known to the Client or not, concerning the subject property.
- Consultant fees and expenses shall be invoiced to Client following date of site visit. The Client shall honor invoice within 30 days.
- If local code officials, such as planning, building, or fire code departments require a fee to provide code violation documentation, this cost plus 15% will be passed on to the Client.
- By signing this contract, the Client acknowledges that no specialty consultants have been requested as part of the scope of work. No additional consultants or outside contractors are included in this Base Fee for any supplemental, specialty, or other forensic



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evaluations. We will recommend additional evaluation work if we conclude that it is required by our observations.

The fee is valid for 90 days from the date of this proposal. All field services will be performed under safety Level D personal protective procedures. Only one site visit will be made by Terracon personnel. The lump sum fee is based on the assumptions and conditions provided at the time of this proposal. If these assumptions are not valid, there will be additional charges.

### 4.0 AUTHORIZATION

If this proposal meets with your approval, work may be initiated by returning a signed copy of the attached Agreement for Services that includes the Terracon proposal number and total amount authorized to the attention of Mr. Ricardo Segovia, <a href="mailto:ricardo.segovia@terracon.com">ricardo.segovia@terracon.com</a>. Project initiation may be expedited by sending a copy of the signed Agreement for Services via e-mail.

We appreciate the opportunity to provide this proposal and look forward to working with you on this project. If you have any questions or comments regarding this proposal or require additional services, please contact us.

Sincerely,

Terracon Consultants, Inc.

Ricardo Segovia

Ricardo Segovia, ICC CE Senior Project Professional Facilities Division

Attachments: PCA requested information

Agreement for Services

Jeffrey A. Miller, P.E., LEED AP, CBCP Senior Principal / Senior Engineer Facilities Division

Jeffrey u. Micen

Champion Forest Baptist Church Buildings Jersey Village, Texas August 15, 2024 Terracon Proposal No. PF3246334



### **REQUESTED PCA INFORMATION**

Make arrangements <u>prior</u> to the visit as necessary concerning EACH
--

- ☑ Someone who is knowledgeable about the <u>specific</u> Property and has all access to locked areas and roofs should accompany us throughout the visit-.
- ☑ We need to view the major equipment such as but not limited to: HVAC, Electrical, Plumbing, Sprinklers, etc.
- ☑ **ALL** "down" (unlettable) spaces should be shown to us.
- ☑ We need to enter virtually all types of spaces: garages, crawl spaces, basements, under-sidewalk vaults, etc.
- ☑ Pre-arrange a visit into tenant spaces of <u>all</u> buildings, as is reasonably possible. ADA facilities must be included.
- ☑ Roofs (low slope): Terracon needs access to these locations. Provide all OSHA-approved portable ladders as needed, OR arrange for your roofer to be on-site, if necessary. Unlock roof hatches.

Please provide us with COPIES of applicable INSPECTION & TEST documents that will be

Attics under sloped roofs: A reasonable number of attic spaces shall be accessed during our visit. Provide all OSHA-approved portable ladders.

	furnished to us prior to or	<u>dur</u> i	ing our site visit.			
$\checkmark$	Site schematic plan (small scale	e);	☑ Certificat	e of Occupan	cy; ☑ Rent Roll;	
$\checkmark$	Prior engineering studies performed;			ecent fire / building / health department tions;		
$\checkmark$	Fire sprinkler tests;	$\checkmark$	Fire alarm tests;	$\checkmark$	Fire pump tests;	
$\checkmark$	Elevator/escalator/lift inspection certificates;	$\checkmark$	Elevator Load tes	ts 🗸	Recent capital expenditures history	
$\checkmark$	Planned major capital expenditures budget					
$\checkmark$	Health department inspections/permits (swimming pool inspection/service certificates; commercial food);					
$\checkmark$	Boiler inspection certificates;	$\checkmark$	Roof warranties;		<ul><li>Emergency electric generato test;</li></ul>	
$\checkmark$	Violations against Codes / Zoni	ng /	ADA;	Specific zoni	ng variations granted for your site	

We need to examine any of the following (where reasonably available):						
	Site Survey drawing;	<b>V</b>	Architectural drawings;	☑ MEP / Drawir	Civil Engineering	☑ Geotechnical report;
$\checkmark$	Termite inspections;		Mold tests (	if any);	☑ Roof survey	ys (infrared, cores, etc.)
	Proposals for major repair/replacement work such as: parking garage repairs, MEP equipment operation; Projected future Capital Improvements with approximate individual dollar amounts for next one-to-five years.					
$\checkmark$	Bid costs or dollar budgets for on-going & proposed remedial / upgrade capital improvements work;					
$\checkmark$	(If new construction is underway) Architect's G702 Schedule of Values that indicates completion percentages by individual line items.					

**NOTE:** A pre-site visit Property Condition Assessment Questionnaire will be forwarded to site management/Client upon receiving a signed agreement, or sooner if you immediately request. Requested documents are most beneficial when furnished on-site and concurrent to the site visit.



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### **AGREEMENT FOR SERVICES**

This **AGREEMENT** is between City of Jersey Village TX ("Client") and Terracon Consultants, Inc. ("Consultant") for Services to be provided by Consultant for Client on the Champion Forest Baptist Church Buildings project ("Project"), as described in Consultant's Proposal dated 08/15/2024 ("Proposal"), including but not limited to the Project Information section, unless the Project is otherwise described in Exhibit A to this Agreement (which section or Exhibit is incorporated into this Agreement).

- 1. Scope of Services. The scope of Consultant's services is described in the Proposal, including but not limited to the Scope of Services section ("Services"), unless Services are otherwise described in Exhibit B to this Agreement (which section or exhibit is incorporated into this Agreement). Portions of the Services may be subcontracted. When Consultant subcontracts to other individuals or companies, then consultant will collect from Client on the Subcontractors' behalf. Consultant's Services do not include the investigation or detection of, nor do recommendations in Consultant's reports address the presence or prevention of biological pollutants (e.g., mold, fungi, bacteria, viruses, or their byproducts) or occupant safety issues, such as vulnerability to natural disasters, terrorism, or violence. If Services include purchase of software, Client will execute a separate software license agreement. Consultant's findings, opinions, and recommendations are based solely upon data and information obtained by and furnished to Consultant at the time of the Services.
- 2. Acceptance/ Termination. Client agrees that execution of this Agreement is a material element of the consideration Consultant requires execute the Services, and if Services are initiated by Consultant prior to execution of this Agreement as an accommodation for Client at Client request, both parties shall consider that commencement of Services constitutes formal acceptance of all terms and conditions of this Agreement. Additional terms and conditions may be added or changed only by written amendment to this Agreement signed by both parties. In the event Client uses a purchase order or other form to administer this Agreement, the use of such form shall be for convenience purposes only and any additional conflicting terms it contains are stricken. This Agreement shall not be assigned by either party without prior written consent of the other party. Either party may terminate this Agreement or the Services upon written notice to the other. In such case, Consultant shall be paid costs incurred and fee earned to the date of termination plus reasonable costs of closing the Project.
- 3. Change Orders. Client may request changes to the scope of Services by altering or adding to the Services to be performed. If Client so requests Consultant will return to Client a statement (or supplemental proposal) of the change setting forth an adjustment to the Services and fees for the requested changes. Following Client's review, Client shall provide written acceptance. If Client does not follow these procedures, but instead directs authorizes, or permits Consultant to perform changed or additional work, the Services are changed accordingly and Consultant will be paid for this work according to the fees stated or its current fee schedule. If project conditions change materially from those observed at the site or described Consultant at the time of proposal, Consultant is entitled to a change order equitably adjusting its Services and fee.
- 4. Compensation and Terms of Payment. Client shall pay compensation for the Services performed at the fees stated in the Proposal, including but not limited to the Compensation section, unless fees are otherwise stated in Exhibit C to this Agreement (which section or Exhibit is incorporated into this Agreement). If not stated in either, fees will be according to Consultant's current fee schedule. Fee schedules are valid for the calendar year which they are issued. Fees do not include sales tax. Client will pay applicable sales tax as required by law. Consultant may invoice Client at least monthly and payment is due upon receipt of invoice. Client shall notify Consultant in writing, at the address below, within 15 days of the date of the invoice if Client objects to any portion of the charges on the invoice, and shall promptly pay the undisputed portion. Client shall pay a finance fee of 1.5% per month, but not exceeding the maximum rate allowed by law, for all unpaid amounts 30 days or older. Client agrees to pay all collection-related costs that Consultant incurs, including attorney fees. Consultant may suspend Services for lack of timely payment. It is the responsibility of Client determine whether federal, state, or local prevailing wage requirements apply and to notify Consultant if prevailing wages apply. If it is later determined that prevailing wages apply, and Consultant was not previously notified by Client, Client agrees to pay the prevailing wage from that point forward, as well as a retroactive payment adjustment to bring previously paid amounts in line with prevailing wages. Client also agrees to defend, indemnify, and hold harmless Consultant from any alleged violations made by any governmental agency regulating prevailing wage activity for failing to pay prevailing wages, including the payment of any fines or penalties.
- 5. Third Party Reliance. This Agreement and the Services provided are for Consultant and Client's sole benefit and exclusive use with no third party beneficiaries intended. Reliance upon the Services and any work product is limited to Client, and is not intended for third parties other than those what have executed Consultant's reliance agreement, subject to the prior approval of Consultant and Client.
- 6. LIMITATION OF LIABILITY. CLIENT AND CONSULTANT HAVE EVALUATED THE RISKS AND REWARDS ASSOCIATED WITH THIS PROJECT, INCLUDING CONSULTANT'S FEE RELATIVE TO THE RISKS ASSUMED, AND AGREE TO ALLOCATE CERTAIN OF THE ASSOCIATED RISKS. TO THE FULLEST EXTENT PERMITTED BY LAW, THE TOTAL AGGREGATE LIABILITY OF CONSULTANT (AND ITS RELATED CORPORATIONS AND EMPLOYEES) TO CLIENT AND THIRD PARTIES GRANTED RELIANCE IS LIMITED TO THE GREATER OF \$50,000 OR CONSULTANT'S FEE, FOR ANY AND ALL INJURIES, DAMAGES, CLAIMS, LOSSES, OR EXPENSES (INCLUDING ATTORNEY AND EXPERT FEES) ARISING OUT OF CONSULTANT'S SERVICES OR THIS AGREEMENT. PRIOR TO ACCEPTANCE OF THIS AGREEMENT AND UPON WRITTEN REQUEST FROM CLIENT, CONSULTANT MAY NEGOTIATE A HIGHER LIMITATION FOR ADDITIONAL CONSIDERATION IN THE FORM OF A SURCHARGE TO BE ADDED TO THE AMOUNT STATED IN THE COMPENSATION SECTION OF THE PROPOSAL. THIS LIMITATION SHALL APPLY REGARDLESS OF AVAILABLE PROFESSIONAL LIABILITY INSURANCE COVERAGE CAUSE(S), OR THE THEORY OF LIABILITY, INCLUDING NEGLIGENCE, INDEMNITY, OR OTHER RECOVERY. THIS LIMITATION SHALL NOT APPLY TO THE EXTENT THE DAMAGE IS PAID UNDER CONSULTANT'S COMMERCIAL GENERAL LIABILITY POLICY.
- 7. Indemnity/Statute of Limitations. Consultant and Client shall indemnify and hold harmless the other and their respective employees from an against legal liability for claims, losses, damages, and expenses to the extent such claims, losses, damages, or expenses are legally determined to be caused by their negligent acts, errors, or omissions. In the event such claims, losses, damages, or expenses are legally determined to be caused by the joint or concurrent negligence of Consultant and Client, they shall be borne by each party in proportion to its own negligence under comparative fault principles. Neither party shall have a duty to defend the other party, and no duty to defend is hereby created by this indemnity provision and such duty is explicitly waived under this Agreement. Causes of action arising out of Consultant's Services or this Agreement regardless of cause(s) or the theory of liability, including negligence, indemnity or other recovery shall be deemed to have accrued and the applicable statute of limitations shall commence to run not later than the date of Consultant's substantial completion of Services on the project.
- 8. Warranty. Consultant will perform the Services in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing under similar conditions in the same locale. EXCEPT FOR THE STANDARD OF CARE PREVIOUSLY STATED, CONSULTANT MAKES NO WARRANTIES OR GUARANTEES, EXPRESS OR IMPLIED, RELATING TO CONSULTANT'S SERVICES AND CONSULTANT DISCLAIMS ANY IMPLIED WARRANTIES OR WARRANTIES IMPOSED BY LAW, INCLUDING WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.
- 9. Insurance. Consultant represents that it now carries, and will continue to carry: (i) workers' compensation insurance in accordance with the laws of the states having jurisdiction over Consultant's employees who are engaged in the Services, and employer's liability insurance (\$1,000,000); (ii) commercial general liability insurance (\$2,000,000 occ / \$4,000,000 agg); (iii) automobile liability insurance (\$2,000,000 B.I. and P.D. combined single

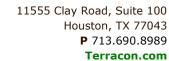


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limit); (iv) umbrella liability (\$5,000,000 occ / agg); and (v) professional liability insurance (\$1,000,000 claim / agg). Certificates of insurance will be provided upon request. Client and Consultant shall waive subrogation against the other party on all general liability and property coverage.

- 10. CONSEQUENTIAL DAMAGES. NEITHER PARTY SHALL BE LIABLE TO THE OTHER FOR LOSS OF PROFITS OR REVENUE; LOSS OF USE OR OPPORTUNITY; LOSS OF GOOD WILL; COST OF SUBSTITUTE FACILITIES, GOODS, OR SERVICES; COST OF CAPITAL; OR FOR ANY SPECIAL, CONSEQUENTIAL, INDIRECT, PUNITIVE, OR EXEMPLARY DAMAGES.
- 11. Dispute Resolution. Client shall not be entitled to assert a Claim against Consultant based on any theory of professional negligence unless and until Client has obtained the written opinion from a registered, independent, and reputable engineer, architect, or geologist that Consultant has violated the standard of care applicable to Consultant's performance of the Services. Client shall provide this opinion to Consultant and the parties shall endeavor to resolve the dispute within 30 days, after which Client may pursue its remedies at law. This Agreement shall be governed by and construed according to Texas law.
- 12. Subsurface Explorations. Subsurface conditions throughout the site may vary from those depicted on logs of discrete borings, test pits, or other exploratory services. Client understands Consultant's layout of boring and test locations is approximate and that Consultant may deviate a reasonable distance from those locations. Consultant will take reasonable precautions to reduce damage to the site when performing Services; however, Client accepts that invasive services such as drilling or sampling may damage or alter the site. Site restoration is not provided unless specifically included with the Services.
- 13. Testing and Observations. Client understands that testing and observation are discrete sampling procedures, and that such procedures indicate conditions only at the depths, locations, and times the procedures were performed. Consultant will provide test results and opinions based on tests and field observations only for the work tested. Client understands that testing and observation are not continuous or exhaustive, and are conducted to reduce - not eliminate - project risk. Client shall cause all tests and inspections of the site, materials, and Services performed by Consultant to be time 🔯 and properly scheduled in order for the Services to be performed in accordance with the plans, specifications, contract documents, and Consultants recommendations. No claims for loss or damage or injury shall be brought against Consultant by Client or any third party unless all tests and inspections have been so performed and Consultant's recommendations have been followed. Unless otherwise stated in the Proposal, Client assumed sole responsibility for determining whether the quantity and the nature of Services ordered by Client is adequate and sufficient for Client's intended purpose. Client is responsible (even if delegated to contractor) for requesting services, and notifying and scheduling Consultant so Consultant care perform these Services. Consultant is not responsible for damages caused by Services not performed due to a failure to request or schedule Consultant's Services. Consultant shall not be responsible for the quality and completeness of Client's contractor's work or their adherence to the project documents, and Consultant's performance of testing and observation services shall not relieve Client's contractor in any way from its responsibility for defects discovered in its work, or create a warranty or guarantee. Consultant will not supervise or direct the work performed by Clients contractor or its subcontractors and is not responsible for their means and methods. The extension of unit prices with quantities to establish a total estimated cost does not guarantee a maximum cost to complete the Services. The guantities, when given, are estimates based on contract documents. and schedules made available at the time of the Proposal. Since schedule, performance, production, and charges are directed and/or controlled by others, any quantity extensions must be considered as estimated and not a quarantee of maximum cost.
- 14. Sample Disposition, Affected Materials, and Indemnity. Samples are consumed in testing or disposed of upon completion of the testing procedures (unless stated otherwise in the Services). Client shall furnish or cause to be furnished to Consultant all documents and information know or available to Client that relate to the identity, location, quantity, nature, or characteristic of any hazardous waste, toxic, radioactive, or contaminated materials ("Affected Materials") at or near the site, and shall immediately transmit new, updated, or revised information as it becomes available. Clie agrees that Consultant is not responsible for the disposition of Affected Materials unless specifically provided in the Services, and that Client 🖪 responsible for directing such disposition. In no event shall Consultant be required to sign a hazardous waste manifest or take title to any Affected. Materials. Client shall have the obligation to make all spill or release notifications to appropriate governmental agencies. The Client agrees that Consultant neither created nor contributed to the creation or existence of any Affected Materials conditions at the site and Consultant shall not be responsible for any claims, losses, or damages allegedly arising out of Consultant's performance of Services hereunder, or for any claims against Consultant as 🗿 generator, disposer, or arranger of Affected Materials under federal, state, or local law or ordinance.
- 15. Ownership of Documents. Work product, such as reports, logs, data, notes, or calculations, prepared by Consultant shall remain Consultant property. Proprietary concepts, systems, and ideas developed during performance of the Services shall remain the sole property of Consultant. Files shall be maintained in general accordance with Consultant's document retention policies and practices.
- 16. Utilities. Unless otherwise stated in the Proposal, Client shall provide the location and/or arrange for the marking of private utilities and subterranean structures. Consultant shall take reasonable precautions to avoid damage or injury to subterranean structures or utilities. Consultant shall not be responsible for damage to subterranean structures or utilities that are not called to Consultant's attention, are not correctly marked, including by a utility locate service, or are incorrectly shown on the plans furnished to Consultant.
- 17. Site Access and Safety. Client shall secure all necessary site related approvals, permits, licenses, and consents necessary to commence and complete the Services and will execute any necessary site access agreement. Consultant will be responsible for supervision and site safety measure for its own employees, but shall not be responsible for the supervision or health and safety precautions for any third parties, including Clientism contractors, subcontractors, or other parties present at the site. In addition, Consultant retains the right to stop work without penalty at any times Consultant believes it is in the best interests of Consultant's employees or subcontractors to do so in order to reduce the risk of exposure to unsafe site. conditions. Client agrees it will respond quickly to all requests for information made by Consultant related to Consultant's pre-task planning and risk assessment processes.

Ву:	Date:	~	
Name/Title:	Austin Bleess / City Manager		
Address:	16501 Jersey Dr	02	
	Jersey Village, TX 77040	4	
Phone:	(713) 466-2109 Fax:		
Email:	ableess@jerseyvillagetx.com		
	Address: Phone:	Address: 16501 Jersey Dr  Jersey Village, TX 77040  Phone: (713) 466-2109 Fax:	







September 5, 2024

City of Jersey Village TX 16501 Jersey Drive Jersey Village, Texas 77040

Attention: Mr. Austin Bleess Phone: (713) 466-2109

Email: ableess@jerseyvillagetx.com

RE: Interior Asbestos Inspection Proposal

Jersey Village Church Complex

16518 Jersey Drive Jersey Village, Texas

Terracon Proposal No. P92247830

Dear Mr. Bleess:

Terracon Consultants, Inc. (Terracon) is pleased to submit this proposal to the City of Jersey Village TX (Client) to perform an interior asbestos inspection at the above-referenced location. We understand the purpose of this inspection is to identify and quantify accessible asbestoscontaining materials (ACM) within the buildings prior to renovation.

Scope of Services (See Section 2.0 of attached proposal detail)	<ul> <li>Asbestos inspection in accordance with the USEPA regulation 40 CFR Part 61 Subpart M, the Asbestos National Emissions Standards for Hazardous Air Pollutants (NESHAP) and the Texas Asbestos Health Protection Rules (TAHPR)</li> <li>Collection of up to 375 asbestos bulk samples</li> </ul>
Schedule (See Section 3.0 of attached proposal detail)	<ul> <li>Mobilize within 10 business days</li> <li>4 Business-days to complete field work</li> <li>Standard (5-day) turnaround for laboratory analysis</li> <li>Report delivered within 10 business days following receipt of final laboratory results</li> </ul>
Compensation (See Section 4.0 of attached proposal detail)	■ Lump Sum: \$14,150.00

If this proposal meets with your approval, work may be initiated by returning an original executed copy of the Supplement to Agreement for Services to our Houston office. Project initiation may be expedited by e-mailing a copy of the signed Supplement to Agreement for Services to Aaron Dominguez at Aaron.Dominguez@terracon.com.



Jersey Village Church Complex 16518 Jersey Drive | Jersey Village, Texas September 5, 2024 | Terracon Proposal No. P92247830



The terms, conditions and limitations stated in the Agreement (and sections of this proposal incorporated therein), shall constitute the exclusive terms and conditions and services to be performed for this project. This proposal is valid only if authorized within sixty (60) days from the proposal date.

We appreciate the opportunity to provide this proposal to Client and look forward to partnering with you on this project. In addition to asbestos services, our professionals provide geotechnical, environmental, construction materials, and facilities services on a wide variety of projects locally, regionally, and nationally. For more detailed information on all of Terracon's services please visit our website at <a href="https://www.terracon.com">www.terracon.com</a>. If you have any questions or comments regarding this proposal or require additional services, please contact the undersigned.

Sincerely,

Terracon Consultants, Inc.

Asbestos Consultant License #100157

Prepared By:

Aaron Dominguez

Senior Project Manager

**Reviewed By:** 

Kevin P. Maloney

Asbestos Group Manager

Attachment:

Detailed Scope of Services

Supplement to Agreement for Services

Jersey Village Church Complex 16518 Jersey Drive | Jersey Village, Texas September 5, 2024 | Terracon Proposal No. P92247830



### **DETAILED SCOPE OF SERVICES**

### 1.0 PROJECT INFORMATION

Inspection, Building Description and Information					
Purpose of Inspection	Renovation/permitting				
Inspection Area	Interior of the 7 buildings currently associated with Champions Forest Baptist Church (see client-provided site plan); The exteriors and roofs of the buildings are excluded from the scope of this inspection.				
Building Use	Various church buildings				
Roof Observation/ Sampling Requested	No				
Square Footage Estimate:	Approx. 54,000 sf total	Number of Floors	1-2		
Construction Date	1956 - 2007	Renovation Date(s)	Various		
Occupancy	Occupied				

If the assumptions or understandings of this project are incorrect, we request the opportunity to review this proposal and modify it accordingly prior to resubmittal to your attention.

### 2.0 SCOPE OF SERVICES

### 2.1 Asbestos Inspection

Terracon will mobilize a team of Texas Department of State Health Services (TDSHS) licensed asbestos inspectors or consultants to conduct an asbestos inspection as required by the United States Environmental Protection Agency (USEPA) regulation 40 Code of Federal Regulations (CFR) Part 61, the asbestos National Emission Standards for Hazardous Air Pollutants (NESHAP) and the Texas Asbestos Health Protection Rules (TAHPR) prior to renovation or demolition activities.

### 2.1.1 Methodology

Terracon will conduct a visual assessment of accessible areas of the interior of the buildings to identify homogeneous areas of suspect asbestos-containing materials (ACM) such as thermal system insulation, surfacing materials, and miscellaneous materials (e.g., floor tiles); building materials identified as glass, wood, masonry, metal, or rubber are not considered suspect ACM. Terracon will physically assess suspect ACM for friability and evidence of damage or degradation and collect bulk samples of suspect ACM for laboratory analysis.

Terracon will collect bulk samples of accessible suspect ACM in general accordance with the sampling protocols outlined in USEPA 40 CFR Part 763 Subpart E 763.86, the Asbestos Hazard Emergency Response Act (AHERA). Based on our current understanding of the scope of work

Jersey Village Church Complex 16518 Jersey Drive | Jersey Village, Texas September 5, 2024 | Terracon Proposal No. P92247830



and site conditions and experience with similar structures, we anticipate collection of up to 375 bulk samples.

The estimated number of samples takes into consideration current USEPA regulations requiring a minimum number of samples be obtained from each homogeneous area to characterize a material as non-ACM. The number of samples collected will depend on the number of homogeneous areas of suspect ACM identified.

To the extent reasonable, Terracon will limit sampling to discrete locations. Sample collection will result in some isolated damage to building materials; however, Terracon will attempt to limit such damage to only the extent necessary for sample collection. Terracon will not be responsible for repair or touch-up of sample locations. Some materials cannot be sampled without considerable damage to the finish or function of a material (e.g., mirror mastic, ceramic tile adhesives or mortar beds, and roofing). If materials requiring destructive sampling techniques are observed, Terracon will contact Mr. Austin Bleess for authorization before sampling. Terracon will not conduct destructive sampling without client authorization. Suspect ACM that are not sampled will be assumed to contain asbestos, recorded, and quantified.

### 2.1.2 Sample Analysis

The bulk samples will be forwarded to a laboratory accredited by the National Voluntary Laboratory Accreditation Program (NVLAP) and licensed by the TDSHS for analysis by visual estimation using polarized light microscopy (PLM). If PLM results merit re-analysis by the more quantitative point-counting techniques or Transmission Electron Microscopy (TEM), Terracon will contact the client for authorization if additional costs will be incurred.

Some materials that are found to contain greater than zero but less than ten percent asbestos may be considered for further analysis by PLM point count analysis (400 points) per regulatory requirements. Terracon will review the laboratory results and recommend PLM point count analysis, as appropriate. Fees for additional point count analysis have not been included in this estimate. If additional point count analysis is recommended, Terracon will contact the Client for authorization of additional fees.

In accordance with state regulations, only those materials containing greater than or equal to 1% asbestos will be reported as asbestos-containing. However, materials containing less than 1% will be identified because the Occupational Safety & Health Administration (OSHA) Asbestos in Construction Standard (29 CFR 1926.1101) regulates materials with any asbestos content.

### 2.2 Limitations

This inspection will be limited to readily observable and accessible materials, surfaces and equipment. Hidden or not readily accessible materials (e.g., piping in walls, hidden insulation

Jersey Village Church Complex 16518 Jersey Drive | Jersey Village, Texas September 5, 2024 | Terracon Proposal No. P92247830



treatments, hidden structural components, materials under carpet, etc.) may not be assessed in this inspection; Terracon will make reasonable effort to access suspect ACM within known areas of restricted access (e.g., crawlspaces) provided these areas are not determined to be permit-required confined spaces or to pose a health or safety risk to our personnel. Sampling will not include suspect ACM which cannot be safely reached with available ladders.

### 2.3 Report

Terracon will prepare a final Interior Asbestos Inspection Report (Report) describing the sampling methodology and the results of the inspection, the location of each homogeneous area of suspect ACM sampled or assumed to contain asbestos, the number and location of building material samples collected, the analytical results, the estimated quantity and condition of materials identified or assumed to be ACM. Drawings depicting sample locations will be provided. Terracon will not provide drawings with the extent of ACM or estimates of ACM removal costs under the scope of this proposal.

Terracon will submit a PDF-formatted copy of the Report via e-mail to the address indicated herein.

### 2.4 Reliance

Terracon will prepare the Report for the exclusive use and reliance of the Client. Reliance by any other party is prohibited without the written authorization of the Client and Terracon.

If the Client is aware of additional parties that will require reliance on the Report, the names, addresses and relationship of these parties should be provided for Terracon approval prior to the time of authorization to proceed. Terracon will grant reliance on the Report to those approved parties upon receipt of a fully executed Reliance Agreement (available upon request). For a period of one year after the report date, the Client and Terracon will consent to reliance on the Report by a third party, provided no renovations have been made. During the one-year period, Terracon will grant reliance upon receipt of a fully executed Reliance Agreement and receipt of an additional fee of \$400.00 per relying party.

Reliance on the Report by the Client and all authorized parties will be subject to the terms, conditions and limitations stated in the Agreement (and sections of this proposal incorporated therein), the Reliance Agreement, and the Report.

### 3.0 SCHEDULE & CONDITIONS

### 3.1 Schedule

Pending arrangement of site access, the above scope of services can begin within ten business days following receipt of the executed Supplement to Agreement for Services. We anticipate the inspection will require four business days to complete. Samples will be submitted for

Jersey Village Church Complex 16518 Jersey Drive | Jersey Village, Texas September 5, 2024 | Terracon Proposal No. P92247830



routine (5-day) analytical turnaround. Terracon will deliver the final report within ten business days of receiving final laboratory results.

### 3.2 Conditions

To complete the project in accordance with this proposal, the Client should provide the following items at the time of project authorization:

- Signed Supplement to Agreement for Services.
- The legal right-of-entry to conduct the inspection.
- Full unrestricted access to the subject areas allowing the inspection to be completed without interruption during one site mobilization (Monday-Friday; between the hours of 8:00 AM and 5:00 PM).
- A building management representative during inspections of occupied areas.
- Any restrictions or special access requirements regarding the site shall be made known to Terracon prior to site mobilization.
- Building plans, if available, in pdf or AutoCAD format.
- Any known environmental or safety conditions at the site (e.g., hazardous materials or processes, specialized protective equipment requirements, unsound structural members, etc.) shall also be communicated to Terracon prior to site mobilization.

### 3.3 Site Access and Safety

Client shall secure all necessary site related approvals, permits, licenses, and consents necessary to commence and complete the Services and will execute any necessary site access agreement. Consultant will be responsible for supervision and site safety measures for its own employees but shall not be responsible for the supervision or health and safety precautions for any third parties, including Client's contractors, subcontractors, or other parties present at the site.

In addition, Consultant retains the right to stop work without penalty at any time Consultant believes it is in the best interests of Consultant's employees or subcontractors to do so to reduce the risk of hazardous conditions. Client agrees it will respond quickly to all requests for information made by consultant related to Consultant's pre-task planning and risk assessment processes.

### 4.0 COMPENSATION

The services described above will be performed for a lump sum fee of **\$14,150.00**. This fee assumes a single site mobilization. The estimated number of samples takes into consideration the EPA sampling requirements for the collection of multiple samples from each homogenous area of suspect ACM present. If additional samples are required, they will be invoiced at \$12.00 per sample.

#### **Interior Asbestos Inspection Proposal**

Jersey Village Church Complex

16518 Jersey Drive | Jersey Village, Texas

September 5, 2024 | Terracon Proposal No. P92247830



Terracon's invoice will be submitted to the Client upon completion of the proposed services. If conditions are encountered requiring changes in the scope of services (e.g., owner/occupant restrictions resulting in a field work delay, a significant increase in the anticipated number of samples, etc.) that will increase the cost of the inspection, you will be contacted for discussion and approval of such changes before we proceed.



#### SUPPLEMENT TO AGREEMENT FOR SERVICES

### CHANGE TO SCOPE OF SERVICES AND FEES

This **SUPPLEMENT to AGREEMENT FOR SERVICES** to the original Agreement for Services (original Agreement dated 08/15/2024) is between City of Jersey Village TX ("Client") and Terracon Consultants, Inc. ("Consultant") for additional or changed Services to be provided by Consultant for Client on the Project, as described in the Agreement for Services. This Supplement is incorporated into and part of the Agreement for Services.

Scope of Services. The scope of the additional or changed Services are described in the Scope of Services section of the Consultants
 Supplemental Proposal, unless Services are otherwise described below or in Exhibit B to this Supplement (which section or exhibit are incorporated into the Supplement).

Refer to Terracon Proposal No. P92247830.

2. Compensation. Client shall pay compensation for the additional or changed Services performed at the fees stated in the Supplemental Proposation unless fees are otherwise stated below or in Exhibit C to this Supplement (which section or exhibit are incorporated into the Supplement).

Refer to Terracon Proposal No. P92247830.

All terms and conditions of the **Agreement for Services** shall continue in full force and effect. This Supplement is accepted and Consultant is authorized to proceed.

Consultant:	Terracon Consultar	ts, Inc.	Client:	City of Jersey Village TX	
Ву:	11-17	Date: 9/5/2024	Ву:	Date:	
Name/Title:	Kevin P Maloney	roject Manager	Name/Title:	Austin Bleess / City Manager	
Address:	11555 Clay Rd, Ste	100	Address:	16501 Jersey Dr	
	Houston, TX 77043	-1239	7.0	Jersey Village, TX 77040	
Phone:	(713) 690-8989	Fax: (713) 690-8787	Phone:	Fax:	
Email:	Kevin.Maloney@teri	racon.com	Email:	ableess@jerseyvillagetx.com	



September 5, 2024

City of Jersey Village TX 16501 Jersey Drive Jersey Village, Texas 77040

Attention: Mr. Austin Bleess Phone: (713) 466-2109

Email: ableess@jerseyvillagetx.com

Re: Proposal for Limited Microbial Assessment

Jersey Village Church Complex

16518 Jersey Drive Jersey Village, Texas

Terracon Proposal P92247865

Dear Mr. Bleess:

Terracon Consultants, Inc. (Terracon) is pleased to submit this proposal to the City of Jersey Village (Client) to perform a limited microbial assessment at the Jersey Village Church Complex located at 16518 Jersey Drive in Jersey Village, Texas. We understand the purpose of the limited microbial assessment is to quantify suspect visible microbial growth (SVG) and, if requested, perform microbial air sampling within the buildings prior to renovation.

Scope of Services (See Section 2.0 of attached proposal details)	Limited visual microbial assessment (and possible air sampling) in general accordance with the fungal assessment and remediation regulations in the Mold Assessors and Remediators Administrative Rules (MARAR) from the Texas Department of Licensing and Regulation (TDLR)
Schedule (See Section 3.0 of attached proposal details)	<ul> <li>Mobilize within 10 business days</li> <li>1 Business day to complete fieldwork</li> <li>Standard (5-day) turnaround for laboratory analysis</li> <li>Report delivered within 10 business days following receipt of final laboratory results</li> </ul>
Compensation (See Section 4.0 of attached proposal details)	<ul> <li>Option 1 - Visual microbial assessment - Lump Sum \$2,775.00</li> <li>Option 2 - Visual microbial assessment and spore trap air sampling - Lump Sum \$4,950.00</li> </ul>

If this proposal meets with your approval, work may be initiated by returning an original executed copy of the Supplement to Agreement for Services to our Houston office. Project initiation may be expedited by e-mailing a copy of the signed Supplement to Agreement for Services to Kevin Maloney at kevin.maloney@terracon.com.

Limited Microbial Assessment | Proposal Jersey Village Church Complex | Jersey Village, Texas September 5, 2024 | Terracon Proposal No. P92247865



The terms, conditions and limitations stated in the Agreement (and sections of this proposal incorporated therein), shall constitute the exclusive terms and conditions and services to be performed for this project. This proposal is valid only if authorized within sixty (60) days from the proposal date.

We appreciate the opportunity to provide this proposal and look forward to working with you on this project. In addition to hazardous materials services, our professionals provide geotechnical, environmental, construction materials, and facilities services on a wide variety of projects locally, regionally, and nationally. For more detailed information on all of Terracon's services please visit our website at www.terracon.com.

If you should have any questions or comments regarding this proposal, please contact Kevin Maloney at (936) 202-2537.

Sincerely,

Terracon Consultants, Inc.

Prepared By:

Kevin P. Maloney

Senior Project Manager

Reviewed By:

Aaron Dominguez

Senior Project Manager

Attachments: Detailed Scope of Services

Supplement to Agreement for Services Consumer Mold Information Sheet

Anyone who believes a company or individual has violated the MARAR rules can file a complaint with TDLR. For information on this process, call 1-800-803-9202 or complete the online complaint form at: <a href="https://www.tdlr.texas.gov/complaints/">https://www.tdlr.texas.gov/complaints/</a>



### **DETAILED SCOPE OF SERVICES**

#### 1.0 PROJECT INFORMATION

Terracon has been requested to perform a limited microbial assessment at Jersey Village Church Complex.

Inspection, Building Description and Information			
Purpose of	Visual microbial assessment and,	if requested, spe	ore trap air
Inspection	sampling		
Inspection Area	Buildings A - G		
Building Use	Various church buildings		
Roof Observation/	No		
Sampling Requested	INO		
Square Footage	Approximately 54,000 square	Number of	1 - 2
Estimate:	feet	Floors	1 - 2
Construction Date	1956 - 2007	Renovation	Various
	1930 - 2007	Date(s)	various
Occupancy	Occupied		·

If the assumptions or understandings of this project are incorrect, we request the opportunity to review this proposal and modify it accordingly prior to resubmittal for your attention.

#### 2.0 SCOPE OF SERVICES

The work will be conducted under the attached Supplement to Agreement for Services. Terracon will provide a Texas Department of Licensing and Regulation (TDLR) licensed mold assessment consultant (MAC) to perform the limited assessment of the buildings in accordance with the Mold Assessors and Remediators Administrative Rules (MARAR).

### 2.1 Option 1 - Visual Microbial Assessment

Terracon proposes to conduct the following scope of services in general accordance with the fungal assessment and remediation regulations in the MARAR; American Industrial Hygiene Association (AIHA®) in *Field Guide for the Determination of Biological Contaminants in Environmental* Samples, 2<sup>nd</sup> Edition, 2005; *Bioaerosols: Assessment and Control*, American Conference of Governmental Industrial Hygienists (ACGIH®), 2001; and American Society for Testing and Materials (ASTM®, *Standard Guide for Assessment of Fungal Growth in Buildings*, Method D7338-14).



Terracon will perform a visual assessment of accessible areas within the buildings. This includes documenting temperature, relative humidity and carbon dioxide (CO<sub>2</sub>) levels in the buildings and quantifying areas with SVG to determine if MARAR is applicable.

Temperature, relative humidity and CO<sub>2</sub> will be measured at representative areas with a TSI VelociCalc, Model 9575X air quality monitor, or equivalent. Data will also be collected in the outdoor environment to provide comparison results.

#### 2.2 Option 2 - Visual Microbial Assessment with Air Sampling

Terracon proposes to conduct the following scope of services in general accordance with the fungal assessment and remediation regulations in the MARAR; American Industrial Hygiene Association (AIHA®) in *Field Guide for the Determination of Biological Contaminants in Environmental* Samples, 2<sup>nd</sup> Edition, 2005; *Bioaerosols: Assessment and Control*, American Conference of Governmental Industrial Hygienists (ACGIH®), 2001; and American Society for Testing and Materials (ASTM®, *Standard Guide for Assessment of Fungal Growth in Buildings*, Method D7338-14).

Terracon will perform a visual assessment of accessible areas within the buildings. This includes documenting temperature, relative humidity and carbon dioxide (CO<sub>2</sub>) levels in the buildings and quantifying areas with SVG to determine if MARAR is applicable.

In addition, Terracon will collect spore trap air samples in various locations to help determine if microbial growth may be a concern in certain areas.

Terracon proposes to collect up to twenty-five (25) air samples, which will include at least two (2) outside air samples for comparison purposes. Samples will be submitted to a TDLR-licensed mold laboratory for analysis by light microscopy with a routine five-day turnaround time.

Temperature, relative humidity and  $CO_2$  will be measured at representative areas with a TSI VelociCalc, Model 9575X air quality monitor, or equivalent. Data will also be collected in the outdoor environment to provide comparison results. Sport trap air samples will be collected using Buck BioAire pumps and Allergenco sport trap cassettes.

#### 2.3 Limitations

This microbial assessment will be limited to readily observable materials, surfaces and equipment in the buildings. Hidden or not readily accessible materials (e.g., piping in walls, hidden insulation treatments, hidden structural components, etc.) may not be assessed.

### 2.4 Report

Terracon will prepare a microbial assessment report. The report will describe the microbial assessment findings and make recommendations for remedial actions if necessary. The



assessment will not contain information, data, or professional opinions that pertain to the relative degree of risk associated with individual personal exposure to fungi. Terracon will submit a PDF-formatted copy of the report via e-mail to the address indicated herein.

#### 2.5 Reliance

Terracon will prepare the Report for the exclusive use and reliance of the Client. Reliance by any other party is prohibited without the written authorization of the Client and Terracon.

If the Client is aware of additional parties that will require reliance on the Report, the names, addresses and relationship of these parties should be provided for Terracon approval prior to the time of authorization to proceed. Terracon will grant reliance on the Report to those approved parties upon receipt of a fully executed Reliance Agreement (available upon request). For a period of one year after the report date, the Client and Terracon will consent to reliance on the Report by a third party, provided no renovations have been made. During the one-year period, Terracon will grant reliance upon receipt of a fully executed Reliance Agreement and receipt of an additional fee of \$400.00 per relying party.

Reliance on the Report by the Client and all authorized parties will be subject to the terms, conditions and limitations stated in the Agreement (and sections of this proposal incorporated therein), the Reliance Agreement, and the Report.

#### 3.0 SCHEDULE & CONDITIONS

#### 3.1 Schedule

Terracon can begin the work for the limited microbial assessment within approximately 10 business days following receipt of the Supplement to Agreement for Services. The site visit will require 1 business day. A laboratory turn-around time of five business days will be requested. The final report will be provided to the Client within approximately 10 business days following the receipt of the laboratory results.

#### 3.2 Conditions

To complete the project in accordance with this proposal, the Client should provide the following items at the time of project authorization:

- Signed Supplement to Agreement for Services.
- The legal right-of-entry to all areas to conduct the assessment.
- Full unrestricted access to the subject areas allowing the assessment to be completed without interruption during one site mobilization (Monday-Friday, between the hours of 8:00 AM and 5:00 PM).
- A building management representative during assessment of occupied areas.
- Any restrictions or special access requirements regarding the site shall be made known to Terracon prior to site mobilization.
- Building plans, if available, in PDF format.



Any known environmental or safety conditions at the site (e.g., hazardous materials or processes, specialized protective equipment requirements, unsound structural members, etc.) shall also be communicated to Terracon prior to site mobilization.

#### 3.3 Site Access and Safety

Client shall secure all necessary site-related approvals, permits, licenses, and consents necessary to commence and complete the Services and will execute any necessary site access agreement. Consultant will be responsible for supervision and site safety measures for its own employees but shall not be responsible for the supervision or health and safety precautions for any third parties, including Client's contractors, subcontractors, or other parties present at the site.

In addition, Consultant retains the right to stop work without penalty at any time Consultant believes it is in the best interests of Consultant's employees or subcontractors to do so to reduce the risk of hazardous conditions. Client agrees it will respond quickly to all requests for information made by consultant related to Consultant's pre-task planning and risk assessment processes.

#### 4.0 COMPENSATION

Terracon will conduct the above-described limited microbial assessment and asbestos sampling for a lump sum fee of:

Option 1 - Visual Microbial Assessment \$2,775.00.

Option 2 – Visual Microbial Assessment with Air Sampling \$4,950.00.



#### SUPPLEMENT TO AGREEMENT FOR SERVICES

#### CHANGE TO SCOPE OF SERVICES AND FEES

This **SUPPLEMENT to AGREEMENT FOR SERVICES** to the original Agreement for Services (original Agreement dated 08/15/2024) is between Cip of Jersey Village TX ("Client") and Terracon Consultants, Inc. ("Consultant") for additional or changed Services to be provided by Consultant for Client on Project, as described in the Agreement for Services. This Supplement is incorporated into and part of the Agreement for Services.

1. Scope of Services. The scope of the additional or changed Services are described in the Scope of Services section of the Consultant's Supplemental Proposal, unless Services are otherwise described below or in Exhibit B to this Supplement (which section or exhibit are incorporation to the Supplement).

Refer to Terracon Proposal No. P92247865.

2. Compensation. Client shall pay compensation for the additional or changed Services performed at the fees stated in the Supplemental Proposition of the Supp

Refer to Terracon Proposal No. P92247865.

All terms and conditions of the **Agreement for Services** shall continue in full force and effect. This Supplement is accepted and Consultant is authorized to proceed.

Consultant:	Terracon/Consultant	s, Inc.	Client:	City of Jersey Village TX	
Ву:	967	Date: 9/5/2024	Ву:	Date:	
Name/Title:	Kevin P Maloney / Project Manager		Name/Title:	Austin Bleess / City Manager	
Address:	11555 Clay Rd, Ste 1	od	Address:	16501 Jersey Dr	3
	Houston, TX 77043-	1239	_	Jersey Village, TX 77040	Ę-
Phone:	(713) 690-8989	Fax: _(713) 690-8787	Phone:	Fax:	
Email:	Kevin.Maloney@terra	con.com	Email:	ableess@jerseyvillagetx.com	



### CONSUMER MOLD INFORMATION SHEET



State rules require licensed mold assessors and remediators to give a copy of this Consumer Mold Information Sheet to each client and to the property owner, if not the same person, before starting any mold-related activity [16 TAC 78.70].

## How does Texas regulate businesses that do testing for mold or that do mold cleanup?

The Department of Licensing and Regulation (TDLR) regulates such businesses in accordance with the Texas Occupations Code, Chapter 1958. Under the Texas Mold Assessment and Remediation Rules (rules) (16 Tex. Admin. Code, Chapter 78), all companies and individuals who perform moldrelated activities in Texas must be licensed by TDLR unless exempt. (See Page 2 regarding owner exemptions.) Individuals must meet certain qualifications, have required training, and pass a state exam and criminal history background check in order to be issued a license. Applicants for a mold remediation worker registration must have training and pass a criminal history background in order to be registered by TDLR. Laboratories that analyze mold samples must also be licensed and meet certain qualifications. The rules set minimum work practices and procedures and also require licensees to follow a code of ethics. To prevent conflicts of interest, the rules also prohibit a licensee from conducting both mold assessment and mold remediation on the same project. While the rules regulate the activities of mold licensees when they are doing mold-related activities, the rules do not require any property owner or occupant to clean up mold or to have it cleaned up.

#### How can I know if someone is licensed?

A licensed individual is required to carry a current TDLR license certificate with the license number on it. A search tool and listings of currently licensed companies and individuals can be found at: <a href="https://www.tdlr.texas.gov/LicenseSearch/">https://www.tdlr.texas.gov/LicenseSearch/</a>.

#### What is "mold assessment?"

**Mold assessment** is an inspection of a building by a **mold assessment consultant** or **technician** to evaluate whether mold growth is present and to what extent. Samples may be taken to determine the amount and types of mold that are present; however, sampling is not necessary in many cases. When

mold cleanup is necessary a licensed mold assessment consultant can provide you with a **mold remediation protocol**. A protocol must specify the estimated quantities and locations of materials to be remediated, methods to be used and clearance criteria that must be met.

#### What is meant by "clearance criteria?"

Clearance criteria refer to the level of "cleanliness" that must be achieved by the persons conducting the mold cleanup. It is important to understand and agree with the mold assessment consultant prior to starting the project as to what an acceptable clearance level will be, including what will be acceptable results for any air sampling or surface sampling for mold. There are no national or state standards for a "safe" level of mold. Mold spores are a natural part of the environment and are always present at some level in the air and on surfaces all around us.

#### What is "mold remediation?"

Mold remediation is the cleanup and removal of mold growth from surfaces and/or contents in a building. It also refers to actions taken to prevent mold from growing back. Licensed mold remediation contractors must follow a mold remediation protocol as described above and their own mold remediation work plan that provides specific instructions and/or standard operating procedures for how the project will be done.

Before a remediation project can be deemed successful, a mold assessment consultant must conduct a **post-remediation assessment**. This is an inspection to ensure that the work area is free from all visible mold and wood rot, the project was completed in compliance with the remediation, protocol and remediation work plan, and that it meets all clearance criteria that were specified in the protocol. The assessment consultant must give you a **passed clearance report** documenting the results of this inspection. If the project fails clearance,

Page **1** of **2** 

further remediation as prescribed by a consultant will be necessary.

### What is a Certificate of Mold Damage Remediation?

No later than the 10<sup>th</sup> day after a mold remediation project stop date, the remediation contractor must sign and give you a Certificate of Mold Damage Remediation. The licensed mold assessment consultant who conducted the post-remediation assessment must also sign the certificate. consultant must truthfully state on the certificate that the mold contamination identified for the project has been remediated and whether the underlying cause of the mold has been corrected. (That work may involve other types of professional services that are not regulated by the mold rules, such as plumbing or carpentry.) Receiving a certificate documenting that the underlying cause of the mold was remediated is an advantage for a homeowner. It prevents an insurer from making an underwriting decision on the residential property based on previous mold damage or previous claims for mold damage. If you sell your property, the law requires that you provide the buyer a copy of all certificates you have received for that property within the preceding five years.

# How is a property owner protected if a mold assessor or remediator does a poor job or damages the property?

The rules require licensees to have commercial general liability insurance in the amount of at least \$1 million, or to be self-insured, to cover any damage to your property. Before hiring anyone, you should ask for proof of such insurance coverage. You may wish to inquire if the company carries additional insurance, such as professional liability/errors and omissions (for consultants) or pollution insurance (for contractors), that would provide additional recourse to you should the company fail to perform properly.

# How is my confidentiality protected if I share personal information about myself with a company?

Under the code of ethics in the rules, to the extent required by law, licensees must keep confidential any personal information about a client (including medical conditions) obtained during the course of a mold-related activity. Further, you may be able to negotiate a contract to include language that other personal information be kept confidential unless disclosure "is required by law." However, licensees are required to identify dates and addresses of projects and other details that can become public information.

#### How do I file a complaint about a company?

Anyone who believes a company or individual has violated the rules can file a complaint with TDLR. For information on this process, call 1-800-803-202, or complete the online complaint form at <a href="https://www.tdlr.texas.gov/complaints/">https://www.tdlr.texas.gov/complaints/</a>.

# Can property owners do mold assessment or remediation on their own property without being licensed?

Yes. A homeowner can take samples for mold or clean it up in the home without a license. An owner, or a managing agent or employee of an owner of a residential property is not required to be licensed, unless the property has 10 or more residential dwelling units. For non-residential properties, an owner or tenant, or a managing agent or employee of an owner or tenant, is not required to be licensed to do mold assessment or remediation on property owned or leased by the owner or tenant, unless the mold contamination affects a total surface area of 25 b contiguous square feet or more. Please refer to 16 TAC §78.30 for further details on exceptions and exemptions to licensing requirements.

For more information about mold and the Texas Mold Assessment and Remediation Rules, contact:

Texas Department of Licensing and Regulation

Mold Assessors and Remediators PO Box 12057, Austin, TX 78711 Phone: 512-463-6599 or 800-803-9202 www.tdlr.texas.gov

Page 2 of 2

#### CITY COUNCIL CITY OF JERSEY VILLAGE, TEXAS AGENDA REQUEST

AGENDA DATE: September 16, 2024 AGENDA ITEM: G4

**AGENDA SUBJECT**: Consider Resolution 2024-76, authorizing the City Manager to enter into an agreement with Renfrow + CO for the Equador Pedestrian Bridge structural design for the bridge foundations, concrete bridge deck, and bridge structure.

Prepared By: Robert Basford, Assistant City Manager Date Submitted: September 10, 2024

**EXHIBITS**: Resolution No. 2024-76

EX A – Renfrow + Co Structural Design Proposal

#### **BACKGROUND INFORMATION:**

At the June 2024 Council Meeting, Council approved the City Manager to enter into an agreement with PEA Group for the pedestrian bridge conceptual design, construction documents, bidding and construction services. Our boundary and topographic survey have been complete as well as the conceptual planning for the bridge. Staff has worked with PEA to vet three bridge companies for structural span of this project. This item is to authorize the City Manager to enter into an agreement with Renfrow + CO for structural design for the foundations, concrete deck, and the bridge structure.

The Pedestrian bridge was an approved project in the 2023 Bond Election and this new design will revitalize a heavily traveled bridge by Jersey Village residents accessing parks and local schools. The total cost for this design proposal is expected to be \$19,628, which includes the final bridge concept, design for the foundations, concrete deck, and bridge span drawings to accompany the civil set of construction documents on the project.

The overall budget range for the bridge currently sits between \$500,000 and \$650,000 including the design proposals from PEA (50,000) and Renfrow + Co (\$19,628).

#### **RECOMMENDED ACTION:**

**MOTION**: Consider Resolution 2024-76, authorizing the City Manager to enter into an agreement with Renfrow + CO for the Equador Pedestrian Bridge structural design for the bridge foundations, concrete bridge deck, and bridge structure.

#### RESOLUTION NO. 2024-76

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH RENFROW + CO FOR EQUADOR PEDESTRIAN BRIDGE STRUCTURAL DESIGN FOR THE BRIDGE FOUNDATIONS, CONCRETE DECK AND BRIDGE STRUCTURE.

WHEREAS, the Equador Pedestrian Bridge was an approved project in the 2023 Bond Election; and

WHEREAS, the City has set aside funding within the bond fund towards the goal of completing the Equador Pedestrian Bridge in 2025; and

WHEREAS, Council approved PEA Group to work on the conceptual design, surveying, and civil portion of the project in June 2024 in preparation for the structural portion; and

WHEREAS, staff has worked with PEA Group to vet three bridge companies in order to identify one that aligns with the goals of this project; NOW THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, THAT:

<u>Section 1.</u> The City Council authorizes the City Manager to enter into an agreement with Renfrow + Co for Equador Pedestrian Bridge structural design for the bridge foundations, concrete deck and bridge structure in substantially the form presented in Exhibit A.

PASSED AND APPROVED this 16th day of September, A.D., 2024.

	Bobby Warren, Mayor
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Lorri Coody, City Secretary	AR COMMUNICIONAL DE LA COMUNICIONAL DE LA COMUNICIONAL DE LA COMUNICIONAL DE LA COMUNI



### **Design-Engineer Agreement**

This Design-Engineer Agreement (this "Agreement") is entered into by and between City of Jersey Village ("Owner") and Renfrow + Co. ("Design-Engineer") for Design-Engineer to perform certain services for project identified in Exhibit A and in accordance with the Design-Engineer Documents (as defined herein) (the "Work"). For and in consideration of the mutual covenants, representations, releases and promises made herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged and confessed, the parties hereby agree as follows:

1. <u>Design-Engineer Documents</u>. The following enumerated documents and any other documents referenced elsewhere herein (collectively the "**Design-Engineer Documents**") are fully incorporated and made part of this Agreement:

Exhibit A Proposal, dated 09/05/2024

Exhibit B Structural Drawings

The Design-Engineer Documents also comprise of any proper modifications issued after the execution of this Agreement. Where reference is made in this Agreement to a provision of another Design-Engineer Document, the reference refers to that provision as amended or supplemented by other provisions of the Design-Engineer Documents. In the event of a conflict between or among the terms, conditions or requirements of any of the Design-Engineer Documents, such terms, conditions or requirements shall prevail in the following precedence: (a) Change Orders; (b) this Agreement; (c) the Proposal; (d) any Design-Engineer Documents prepared and/or furnished by Design-Engineer; and (e) all other Design-Engineer Documents.

- 1.1 **Design Documents**. "**Design Documents**" are representations, in any medium of expression, of the tangible and intangible creative work, including without limitation studies, surveys, models, sketches, drawings, specifications, digital models and other similar materials, whether transmitted electronically or otherwise.
- 1.1.1 Design Documents Furnished by Owner. If Design Documents are furnished to Design-Engineer by Owner, Design-Engineer shall be entitled to rely upon the completeness, adequacy and accuracy of the performance and design criteria provided in the Design-Engineer Documents. Design-Engineer is not required to ascertain that the Design-Engineer Documents are in accordance with applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities, but Design-Engineer shall promptly report to Owner any nonconformity discovered by or made known to Design-Engineer. Owner agrees to defend, indemnify and hold harmless Design-Engineer for any liability for damages of any kind arising from any Design Documents furnished to Design-Engineer by Owner.
- 1.1.2 Architect's Approval of Design-Engineer's Design Documents. "Architect" shall mean Owner's architect and/or engineer (as identified in the Proposal) providing design services for Owner for all or a portion of the Project. Any Design Documents prepared by Design-Engineer are subject to the review and written approval of Architect to verify conformity, completeness, adequacy and accuracy with the other Design-Engineer Documents.
- 1.1.3 Ownership of Design Documents. The transmitting party of any Design Documents shall be deemed the author or creator of such Design Documents and shall retain all common law, statutory, and other reserved rights, including copyright. By execution of this Agreement, the transmitting party grants to the receiving party a limited, nonexclusive license to use the Design Documents for purposes solely and exclusively for the Work. Provided that Owner substantially performs its obligations, including prompt payment of all sums when due, under this Agreement, upon the proper completion of the Work and subject to Section 1.1.4, Design-Engineer shall grant ownership rights of the Design Documents to Owner. Owner shall obtain similar nonexclusive licenses from Architect and any of Owner's consultants consistent with this Agreement.
- shall not be used by Owner for any purpose other than for the completion of the Work by Design-Engineer in accordance with the Design-Engineer Documents. Any reuse of such documents without written authorization by Design-Engineer for the specific purpose intended (for which Owner shall pay Design-Engineer compensation at rates mutually agreed upon), or upon Design-Engineer's grant of ownership rights to Owner, will be at Owner's sole risk and without liability or legal exposure to Design-Engineer, or Design-Engineer's consultants, and Owner agrees, to the fullest extent permitted by law, to indemnify and hold harmless Design-Engineer, its officers, directors, employees, consultants and any other party under Design-Engineer's control and/or direction against all claims, damages, losses, and expenses (including reasonable attorneys' fees, defense cost, and court costs) arising from or allegedly arising from or in any way connected with the unauthorized reuse or modification of the documents by Owner or any person or entity that acquires or obtains the documents from or through Owner without the written authorization of Design-Engineer. In the event of termination of this Agreement, any license granted under Section 1.1.3 by Design-Engineer shall terminate and all Design Documents shall be returned to Design-Engineer. Owner shall keep the Design Documents confidential and shall not disclose them to any other person or entity, except in connection with the performance and completion of the Work.



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1.2 Electronic Documents. If documents are provided by Design-Engineer in electronic media, such as CAD files or via e-mail, Owner agrees that this is solely as a convenience and is for the limited purpose of serving as a reference in connection with the occupancy and maintenance of the Project. Design-Engineer makes no representation or warranty regarding the accuracy, completeness, or readability of information contained in the electronic media files.

#### 2. <u>Design-Engineer</u>.

- 2.1 Scope of Services. Design-Engineer shall perform the Work in accordance with the Design-Engineer Documents.
- 2.2 Professional Services Provided by Design-Engineer. Design-Engineer shall not be required to provide professional services that constitute the practice of architecture or engineering unless such services are specifically required by the Design-Engineer Documents or unless Design-Engineer is required to provide such services to carry out Design-Engineer's responsibilities for its own construction means, methods, techniques, sequences and procedures. Design-Engineer shall not be required to provide professional services in violation of applicable law. If professional design services or certifications by a design professional are specifically required by the Design-Engineer Documents, Owner will provide all performance and design criteria that such services must satisfy, and Design-Engineer shall be entitled to rely upon the adequacy, accuracy and completeness of the performance and design criteria received from the Owner.
- 2.3 Submittals. A "Submittal" includes, but is not limited to, shop drawings, product data, and samples, and are subject to Architect's review and written approval of conformity with the Design-Engineer Documents. Architect shall render decisions and approve the Submittals in a timely manner in order to avoid unreasonable delay in the orderly and sequential progress of the Work. Submittals are not part of the Design-Engineer Documents unless expressly provided otherwise in the Design-Engineer Documents. Prior to submission of any Submittals, Design-Engineer shall prepare a Submittal schedule and shall submit the schedule for Owner and Architect's written approval, which shall not unreasonably be delayed, withheld or conditioned. Upon review of the Submittals required by the Design-Engineer Documents, Owner shall notify the Design-Engineer of any non-conformance with the Design-Engineer Documents the Owner or Architect discovers and any foreseeable conflicts with the Work. Design-Engineer shall perform no portion of the Work, including without limitation the order or purchase of any raw materials identified in the Submittals until Architect has approved the respective Submittals in writing.
- **2.4 Hazardous Materials**. Design-Engineer shall not be liable for any damages and/or injury or death to any person arising from hazardous material or substance not brought to the site by Design-Engineer. In the event of a delay or suspension in the Work arising from hazardous material, before resuming the Work, by Change Order, Design-Engineer shall be entitled to an extension of the time of performance and increase to the Contract Price proportionate to such suspension.

#### 3. Owner.

- 3.1 Owner's Architect Scope of Services. Owner shall cause Architect to perform the services required of the Architect in its agreement with Owner and prepare, sign and seal the construction documents for the Project as required in the jurisdiction where the Project is located. Upon Design-Engineer's request, Owner shall furnish Design-Engineer with a copy of the scope of services in the agreement between Owner and Architect. Design-Engineer shall not be responsible for Owner's or Architect's substitution, or acceptance of non-conforming Work, made or given without the Design-Engineer's written approval. Design-Engineer shall not have control over or charge of, and shall not be responsible for, acts or omissions of the Architect or its consultants, or any other persons or entities under the direction or control of Owner performing portions of the Work.
- **3.2** Owner Information & Approval. For Design-Engineer to properly perform its Work, Owner shall furnish documents, information and/or services necessary, including a written program which shall set forth the Owner's objectives; schedule; constraints and criteria, including space requirements and relationships; flexibility; expandability; special equipment; systems; and site requirements, or required of Owner by the Design-Engineer Documents with reasonable promptness and shall render decisions in a timely manner and in accordance with Design-Engineer's schedule. Design-Engineer shall be entitled to rely on, and shall not be responsible for, the adequacy, accuracy, completeness, and timeliness of, services and information furnished by Owner, Architect and/or Owner's consultants. If Owner or Architect observes or otherwise becomes aware of a fault or defect in the Work or non-conformity with the Design-Engineer Documents, Owner shall give prompt written notice thereof to Design-Engineer. Owner shall render decisions and approve the Design Architect's submittals in a timely manner in order to avoid unreasonable delay in the orderly and sequential progress of the Design Architect's services.
- **3.3 Inspections, Permits and Licenses**. If required by a governing authority, Owner shall be responsible for obtaining any and all inspections, licenses, permits and otherwise necessary for Design-Engineer to perform the Work and at Owner's expense.
- **3.4 Property Information; Area Calculations**. Owner shall promptly obtain easements, zoning variances, and legal authorizations or entitlements regarding site utilization where essential to the execution of the Project. Upon receipt of a written request from Design-Engineer, Owner shall also provide surveys describing physical characteristics, legal limitations and utility locations for the site of the Project, and a legal description of the site under Owner's control. Area calculations are

approximate in nature and do not represent dimensions as surveyed by a licensed surveyor. As such, no warranties, expressed or implied, are made regarding the accuracy thereof. All calculations used for the Project should be confirmed by Owner. All services, information, surveys, reports and any other documents required to be provided by Owner under this Agreement, shall be furnished at Owner's expense.

- 3.5 Site Conditions. Owner agrees it has examined the physical, legal and other conditions of the Project job site and the surrounding area insofar as the same affects or relates to the performance of the Work including, but not limited to, access, surface conditions, surface soils, drainage, and availability of labor and materials. Owner assumes any and all risks incidental to any variance between the actual physical conditions at the Project job site affecting the Work and those set out in the Design-Engineer Documents. Owner has satisfied itself as to the quality, quantity, and costs of materials, supplies, tools, equipment, labor and professional services necessary to complete the Work in accordance with this Agreement and the Design-Engineer Documents and has satisfied itself that the Contract Price is just and reasonable compensation for the Work. If Owner believes that portions of the Project to which the Work will be applied or attached are unsatisfactory, written notice of such assertion shall immediately be given by Owner to Design-Engineer before Owner takes remedial action, and written approval of such remedial action shall be obtained from Design-Engineer before Owner takes action. Failure of Owner to do so will result in Owner being fully liable for any losses, expenses or damages resulting therefrom, and Contractor shall be relieved of and indemnified from all liability for such loss, expense, or damage by Owner.
- **3.6** Lien Notice. Owner shall furnish to the Design-Engineer, within 15 days after receipt of a written request, information necessary and relevant for Design-Engineer to evaluate, give notice of or enforce mechanic's lien rights. Such information shall include a correct statement of the record legal title to the property on which the Project is located, usually referred to as the site, and Owner's interest therein.
- **3.7 Solvency**. Design-Engineer may request in writing that Owner provide reasonable evidence that Owner has made financial arrangements to fulfill the Owner's obligations under the Design-Engineer Documents and Owner shall furnish such evidence as a condition precedent to commencement or continuation of the Work. Owner shall not materially vary such financial arrangements without prior written notice to Design-Engineer.
- **3.8 Geotechnical**. Unless required by Design-Engineer Documents to be provided by Design-Engineer, Owner shall, upon request from the Design-Engineer, furnish the services of geotechnical engineers or other consultants for investigation of subsurface, air and water conditions when such services are reasonably necessary to properly carry out the design services furnished by the Design-Engineer. In such event, the Design-Engineer shall specify the services required. Such services may include, but are not limited to, test borings, test pits, determinations of soil bearing values, percolation tests, evaluations of hazardous materials, ground corrosion and resistivity tests, and necessary operations for anticipating subsoil conditions. The services of geotechnical engineer(s) or other consultants shall include preparation and submission of all appropriate reports and professional recommendations.
- **3.9 Storage of Materials and Equipment**. Owner shall provide suitable areas for storage of Design-Engineer's materials and equipment during the course of the Work. Except as provided otherwise, costs incurred by Design-Engineer from relocation of such materials and equipment at the direction of Owner shall be at Owner's sole expense.
- **3.10** Owner's Consultants. Owner shall coordinate the services of its own consultants, including the Architect, with those services provided by Design-Engineer. Upon the Design-Engineer's request, Owner shall furnish copies of the scope of services in the contracts between the Owner, Architect and Owner's consultants. Owner shall furnish the services of consultants other than those designated as the responsibility of the Design-Engineer in this Agreement or authorize the Design-Engineer to furnish them pursuant to a Change Order, when Design-Engineer requests such services and demonstrates that they are reasonably required by the scope of the Project. Owner shall require that its consultants and contractors maintain insurance, including professional liability insurance, as appropriate to the services or work provided.

#### 4. <u>Time</u>.

- **4.1 Time of Performance**. Design-Engineer shall commence the Work and assume the milestone dates as set forth in the Proposal subject to permitted adjustments in accordance with the Design-Engineer Documents (the "Contract Time").
- **4.2 Substantial Completion**. Except as provided otherwise in the Design-Engineer Documents, Design-Engineer shall achieve substantial completion of the Work when the Work or designated portion thereof is sufficiently complete in accordance with the Design-Engineer Documents so that Owner can occupy or utilize the Work for its intended use.
- **4.3 Punchlist**. When Design-Engineer achieves substantial completion of the Work, Owner or Architect will inspect such Work and will provide Design-Engineer with a written punch list of items that need to be corrected; provided such defect or deficiency is caused by Design-Engineer. Upon Design-Engineer's receipt of the punch list, Design-Engineer shall commence correction of the deficiencies within a reasonable time, at Design-Engineer's expense.

- **4.4 Final Completion**. Design-Engineer shall achieve final completion of the Work when: (i) Design-Engineer has performed all of its Work in accordance with the Design-Engineer Documents; (ii) Design-Engineer completes the punch list as provided in Section 4.3 above; and (iii) Design-Engineer's Work has been inspected and accepted by Owner or Architect in writing.
- **4.5 Delay**. Design-Engineer shall not be liable for any liability for damages of any kind because of hindrance, delay or disruption in the progress of the Work arising from an occurrence of an event which interferes with the ability of Design-Engineer to perform its obligations or duties hereunder that is not within the reasonable control of Design-Engineer; or could not have been avoided or mitigated, delays caused by Owner and/or Owner, acts of government, acts of God, war, rebellion, strikes or lockouts, epidemics or health crises (whether arising from existing or unknown pathogens/contagions), landslides, lightning, earthquakes, fires, inclement weather, crevasses, floods, washouts, delay in deliveries of any good, material and equipment, or inability to secure any required consents, approvals, or authorization, certification, permits or the like, for the Work from any applicable authority ("**Force Majeure Event**"). In the event of a Force Majeure Event, Design-Engineer shall be entitled to suspend the Work to the extent prevented by the Force Majeure Event and for so long as the Force Majeure Event continues, plus any reasonable time necessary to recover from the Force Majeure Event and resume Work for the Project; plus to an equitable increase to the Contract Price; and plus an equitable extension to the Contract Time.

#### 5. Payment Terms; Reimbursable Expenses.

- **5.1 Payment; Retainage**. As consideration for Design-Engineer's performance of the Work, Owner shall pay Design-Engineer the Contract Price provided in the Proposal in accordance with the payment schedule set forth in the Proposal and the other Design-Engineer Documents. Owner may withhold the amount of retainage provided in the Proposal from payments otherwise due Design-Engineer for its performance of the Work only during the Construction Phase and not for any other phases. The retainage shall be released when Design-Engineer achieves substantial completion of the Work in the Construction Phase.
- **5.2 Deposit**. At Owner's execution of this Agreement, Owner shall pay Design-Engineer a deposit of thirty percent (30%) of the Contract Price (the "**Deposit**"). Notwithstanding any contrary provision in the Design-Engineer Documents, Design-Engineer is not required to commence any portion of the Work until Design-Engineer is paid the Deposit. The Deposit will be credited towards the first payment schedule as set forth in the Design-Engineer Documents.
- **5.3 Nonpayment**. Payments due and unpaid under the Agreement shall bear interest from the date payment is due at a rate of 2% or at the legal rate prevailing from time to time, per month, at the place where the Project is located, whichever is greater. If Owner fails to timely and properly pay sums due Design-Engineer, without limiting any other rights and remedies Design-Engineer may have under the Design-Engineer Documents, by law or otherwise, Design-Engineer may suspend the Work or terminate this Agreement in accordance with Section 7 below.

#### Changes.

- **6.1 Change Orders.** No changes may be made to the Work, Contract Time and/or Contract Price without a mutually agreed upon written Change Order signed by Owner and Design-Engineer. Owner may request changes to the Work and upon such request, Design-Engineer shall submit a claim to Owner including a detailed cost breakdown of the Work and any other cost information supporting a claim for adjustments to the Contract Time and Contract Price. If Owner and Design-Engineer cannot agree on the value of the adjustments, Design-Engineer, in its sole discretion, (a) may refuse to perform any of the requested changes and proceed with the Work accordingly; in such event, Design-Engineer shall not be liable for any delays, damages and/or costs arising from such performance; or (b) Design-Engineer may proceed with the requested changes and the Contract Time shall automatically be equitably adjusted and Owner shall pay the amount requested by Design-Engineer, provided Design-Engineer submits cost information supporting a claim for such increase.
- **6.2 Escalation.** If, during the performance of the Work, the price or lead time for delivery of materials, goods, or equipment to be provided by Design-Engineer pursuant to the terms of this Agreement increases, through no fault of Design-Engineer or by reason of any event qualifying as a Force Majeure Event, the Contract Price shall be equitably adjusted by an amount reasonably necessary to cover any such price increases, as well as overhead and profit on such increases and any additional costs and expenses incurred by Design-Engineer arising therefrom.
- 7. <u>Suspension; Termination</u>. Either party may terminate this Agreement and/or suspend the Work or any portion thereof for any reason upon prior written notice. In such event, Owner shall pay Design-Engineer (i) the portion of the Contract Price corresponding to the Work performed through the date of such termination; (ii) loss relating to materials, equipment, tools, construction equipment and machinery and related general conditions; (iii) reasonable (if not specified in the Design-Engineer Documents) overhead and profit on Work executed and not executed; (iv) demobilization and remobilization (if applicable) costs; (v) costs related to termination of existing consultant contracts; and (vi) all other costs incurred arising from such termination. In the event of suspension, Design-Engineer is not required to resume any portion of the Work until Design-Engineer has received full payment of the amounts it is entitled to as provided in this Article 7, plus equitable adjustments to the Contract Time and Contract Price.

**Warranty**. Design-Engineer warrants that all Work, excluding any design services, shall be performed in a good and workmanlike manner, and all materials and equipment incorporated in the Work shall be new and of good quality (unless provided otherwise in the Design-Engineer Documents), and agrees to correct its Work such that it is free of and from, all defects of materials and workmanship and complies with the Design-Engineer Documents for a warranty period of one (1) year from the date of Design-Engineer's substantial completion of the Work. For any Work so corrected during the warranty period, the warranty period shall not extend from the date on which the corrected Work is accepted. All material, equipment or other special warranties required by the Design-Engineer Documents shall be issued in the name of Owner or shall be transferable to Owner and shall commence on the date Design-Engineer achieves substantial completion of the Work or otherwise provided in the Design-Engineer Documents. Notwithstanding any other provision, Design-Engineer's warranty under the Design-Engineer Documents is directly contingent upon receipt of full payment of the Contract Price.

#### 9. Insurance.

**9.1 Minimum Coverage/Limits**. Before commencing any portion of the Work, and as a condition precedent to payment for the Work, Design-Engineer shall purchase and maintain insurance and provide a certificate of insurance evidencing the coverage required herein and Design-Engineer Documents covering Design-Engineer's liabilities and obligations under this Agreement for the period from Design-Engineer's commencement of the Work until final completion of the Project or as otherwise identified herein. Such insurance shall be acceptable to Owner and placed with insurance companies rated A-/VIII or better by the current edition of Best's Key Rating Guide. Such insurance companies shall be authorized to do business in the jurisdiction in which the Property is located.

#### Insurance

(Occurrence-Based):

#### Minimum Coverage/Limits

(i) **Commercial General Liability** \$1,000,000 Per Occurrence; \$2,000,000 General Aggregate; (Occurrence-Based): \$1,000,000 Personal & Advertising Injury; \$2,000,000 Products/Completed Operations Aggregate (ii) **Automobile Liability:** \$1,000,000 Combined Single Limit, Each Accident. (iii) Workers' Compensation: Minimum policy limits required by applicable law. (iv) Employers' Liability: \$1.000.000 Each Accident: \$1,000,000 Each Disease; \$1,000,000 Each Employee. (v) **Professional Liability** If applicable.

**9.2 Waiver of Subrogation**. Each insurance policy required above shall provide for a waiver of subrogation as to the Owner, its officers, employees agents and representatives.

\$1,000,000 Each Occurrence.

**9.3 Certificates of Insurance**. Design-Engineer shall provide certificates of insurance and complete copies of all applicable insurance policies, including all endorsements and exclusions upon Owner's written request.

#### 10. Indemnity.

- 10.1 General Claims. SUBJECT TO SECTION 10.3, BELOW AND TO THE EXTENT PERMITTED BY LAW, DESIGN-ENGINEER SHALL DEFEND, INDEMNIFY AND HOLD HARMLESS OWNER, FROM AND AGAINST ALL CLAIMS, LOSSES, EXPENSES, COSTS, DEMANDS, SUITS, CAUSES OF ACTION, AND DAMAGES, INCLUDING WITHOUT LIMITATION, ATTORNEYS' FEES AND EXPENSES (collectively "Claims"), ARISING OUT OF DESIGN-ENGINEER'S PERFORMANCE UNDER THE DESIGN-ENGINEER DOCUMENTS, EXCEPT TO THE EXTENT OF THE NEGLIGENT ACTS AND/OR OMISSIONS OF OWNER.
- 10.2 Employee Claims. SUBJECT TO SECTIONS 10.1 and 10.3, TO THE EXTENT PERMITTED BY LAW, DESIGN-ENGINEER SHALL DEFEND, INDEMNIFY AND HOLD HARMLESS OWNER, FROM AND AGAINST ALL CLAIMS, FOR BODILY INJURY TO OR SICKNESS, DISEASE OR DEATH OF ANY DESIGN-ENGINEER'S EMPLOYEES, CAUSED BY DESIGN-ENGINEER'S, PERFORMANCE AND/OR ACTS OR OMISSIONS RELATING TO THE WORK OR THE DESIGN-ENGINEER DOCUMENTS, REGARDLESS OF THE NEGLIGENT ACTS AND/OR OMISSIONS OF OWNER.
- **10.3 Professional Services Claims**. Provided any Claims arising out of Design-Engineer's design and/or professional services, Design-Engineer shall have no obligation to defend Owner as provided in Sections 10.1 and 10.2 above.





#### Disputes.

- 11.1 Binding Dispute Resolution. All claims, disputes, and other matters in question arising out of or relating to this Agreement, Design-Engineer shall, promptly upon the occurrence of a dispute, submit a written claim to Owner, and the parties agree to attempt to first resolve such dispute by good faith negotiations within 15 days of Owner's receipt of the written claim. If the dispute is not resolved by good faith negotiations, the dispute shall be decided, at Owner's option, through litigation or arbitration under the Construction Industry Rules of the American Arbitration Association and the Federal Arbitration Act. The award rendered by the arbitrators shall be a reasoned award and shall be final, binding and conclusive, and judgment may be entered upon it in accordance with the applicable law in any court having jurisdiction thereof. Notwithstanding any dispute, controversy or claim that Design-Engineer may have or be involved with whether pursuant to this Agreement or otherwise, and regardless of the basis thereof or grounds therefor, including, but not limited to disputes, controversies or claims based on or related to any change orders or withholding of payments as allowed herein, Design-Engineer agrees that it will, for so long as this Agreement has not been terminated or suspended, diligently prosecute its work to completion, all in accordance with the terms of this Agreement.
- **11.2 Governing Law; Venue.** The validity, performance, interpretation, construction, and enforcement of this Agreement, and any and all disputes arising therefrom, shall be governed by the laws of the State of Texas, exclusive of choice of law rules. Any litigation, arbitration, action or other legal proceeding arising under or related to this Agreement shall be maintained in Houston, Harris County, Texas.
- 11.3 Fees and Costs. Should either party employ an attorney to enforce any of the provisions hereof, or to protect its interest in any matter arising under this Agreement, or to seek recovery of damages for any breach of this Agreement, or to recover on any performance bond provided by Design-Engineer, or successfully defend itself against any claim arising under this Agreement, the prevailing party shall pay for and reimburse the other party for all of its reasonable costs, charges, expenses, and attorneys' fees expended or incurred in connection therewith.
- 11.4 Mutual Waiver of Claims for Certain Damages. Notwithstanding any other language to the contrary, the Owner and the Architect hereby waive any and all claims for special, indirect, consequential, incidental, punitive, exemplary, loss of profits, loss of business and reputation, loss of use damages and expenses related to compensation of personnel stationed at the Project site, whether based in contract, warranty, indemnity, negligence, strict liability or other tort or otherwise, under or with respect to this Agreement or the Project or from any failure of performance related hereto regardless of the cause.
- **11.5 Remedies**. The parties' remedies provided in this Agreement shall be in addition to any other remedies available to it at law or in equity and all remedies shall be cumulative and not exclusive.
- **Compliance.** Design-Engineer represents that it shall: (i) give notices and comply with applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities bearing on performance of the Work of the Agreement; (ii) secure and pay for permits, fees, licenses, and inspections by government agencies necessary for proper execution and completion of the Design-Engineer's Work, prior to commencing any portion of the Work; (iii) pay all fees and taxes, including sales and use taxes, and expenses required for such compliance, and also shall pay all taxes and contributions imposed or required by law for any unemployment insurance, pensions, old age retirement funds, or the like, in respect of the Work and for the employees of Design-Engineer; (iv) be duly incorporated, existing and in good standing under the laws of the state in which the Project is located and shall comply fully with all applicable laws and has all requisite power and authority to perform its obligations in all jurisdictions where required under this Agreement, including but not limited to OSHA guidelines, the Drug-Free Workplace Act of 1988, Title VII of the Civil Rights Act of 1964 and the Americans with Disabilities Act; (v) comply with federal, state, and local tax laws; social security acts; unemployment compensation acts; and workers' compensation acts, insofar as applicable to the performance of the Agreement; and (vi) comply with safety measures of applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities, for the safety of persons and property for the proper performance of the Work.

#### 13. Miscellaneous.

- **13.1** Authorized Representative. All notices, requests and other communications provided for or permitted to be given under this Agreement must be in writing and given to the authorized representative as identified in the Proposal. The authorized representatives shall not be changed without prior notice to the other party.
- **13.2 Notice**. All notices, requests or other communications will be effective and deemed given only as follows: (i) if given by personal delivery, upon such personal delivery, (ii) if sent by certified or registered mail, on the 5th business day after being deposited in the United States mail, (iii) if sent for next day delivery by overnight delivery service, on the date of delivery as confirmed by written confirmation of delivery, (iv) if sent by electronic mail to the applicable email address provided above, upon the sender's confirmation of receipt of such email transmission, except that if such confirmation is received after



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5:00 p.m. (in the recipient's time zone) on a business day, or is received on a day that is not a business day, then such notice, request or communication will not be deemed effective or given until the next succeeding business day.

- **13.3 Publicity**. Design-Engineer shall be allowed reasonable access to the Project to photograph or otherwise document the completed work in place, and may include representations of the design, including photographs of the constructed work in its marketing materials.
- 13.4 Independent Contractor. Design-Engineer expressly agrees it is an independent contractor with respect to the Work and this Agreement. Owner is concerned only with the results of the Work and not with the means and methods and has only the general right of inspection and supervision in order to secure the satisfactory completion of any Work in compliance with the Design-Engineer Documents and all applicable codes, laws and ordinances. Owner shall not have the right to control or direct the details of the Work performed by Design-Engineer. Design-Engineer assumes full responsibility for loss or damage to its materials, any equipment and all other property in Design-Engineer's care, custody or control while performing Work. Design-Engineer is solely and entirely responsible for its acts and for the acts of its employees, agents, and servants during the performance of this Agreement. Neither Design-Engineer nor any of its employees, agents, or servants shall be considered or deemed in any way to be employees, agents or servants of Owner.
- **13.5 No Third Party Beneficiary**. The parties expressly agree that this Agreement shall not create any rights in third parties and is not intended to be relied upon by any person or entity other than the signatories to this Agreement.
- **13.6 No Waiver.** A waiver by either party of any act, condition or requirement contained in this Agreement shall not constitute a continuing waiver of any other or subsequent act, condition or requirement of the same in other instances, unless specifically so stated in a written agreement and signed by both parties.
- **13.7 Assignment**. The parties shall not assign in whole or in part to any person or entity without the other party's prior written consent. A party's failure to comply with the foregoing shall deem any such purported assignment void and invalid.
- **13.8** Entire Agreement. This Agreement represents the entire and integrated Agreement between Owner and Design-Engineer and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be modified only by a mutually agreed-upon written instrument signed by both Owner and Design-Engineer, or as otherwise described in, and in accordance with the Section 6.1 above.
- 13.9 Severability; Survival. If any provision in this Agreement is determined to be illegal, unenforceable, or non-applicable it shall be deemed severed and shall not affect the remaining provisions of this Agreement. Any and all rights, benefits, warranties, covenants and agreements which benefit Owner under this Agreement, and all obligations of Design-Engineer, shall survive any consideration, completion and/or payment to Design-Engineer or termination of this Agreement and shall continue in full force and effect.

**IN WITNESS HEREOF**, Owner and Design-Engineer hereby fully understands and agrees to the terms and conditions of this Agreement by executing this Agreement as effective as of the later date identified below.

OWNER: City of Jersey Village	<u>DESIGN-ENGINEER</u> : Renfrow + Co.
Ву:	Ву:
Name:	Name: _Matthew Renfrow
Title:	Title: Principal
Date:	Date:





### **Design-Engineer Proposal**

Date: September 5,2024

City of Jersey Village ("Owner") 16327 Lakeview Dr. Jersey Village, TX 77040 (713)466-2100

Projec	et:	White	Oak	Bayou	Pedestrian	Bridge

**Equador Street** 

Jersey Village, TX 77040

**Owner's Architect** Elizabeth 'Violet' Mak, PLA, RAS, SITES AP

Pea Group

16060 Dillard Dr., Suite 250

Houston, TX 77040

Phone: (713)688-3530 ext. 2304

emak@peagroup.com

**Commencement Date:** Subject to Section 5.2 of the Design-Engineer, one week after returned signed contract.

Milestone Dates & **Payment Schedule:** Milestone Dates subject

to change.

Phase One	Design For foundations	2 weeks	\$6869.80
	and concrete deck		
Phase Two	Produce submittal	1 week	\$6869.80
	drawings of the bridge and		
	foundations		
Total (the "Contract Price")			\$19,628.00
		,	
30% De	posit of the Contract Price req	uired in accordance with	\$5,888.40
Section 5.2 of the Design-Engineer Agreement			
·	<u> </u>		<u> </u>

### Acceptance.

This Proposal and the terms herein shall not be considered accepted and binding upon either Owner or Renfrow + Co. until Owner has signed the Design-Engineer Agreement and Renfrow + Co. receives a duly executed copy of the Design-Engineer Agreement. At Owner's acceptance, this Proposal shall automatically be incorporated into the Design-Engineer Agreement and attached thereto as Exhibit A and the Design-Engineer Agreement shall become fully effective and enforceable according to the terms and conditions therein.

OWNER: City of Jersey Village
Sign:
Name:
Title:
Date:

Imagination TRANS

09/05/2024

Renfrow+Co

White Oak Pedestrian Bridge

Please see below bid proposal for the design engineering and consulting proposal for the fully sealed construction document set for the bridge and foundation. Upon completion of the documents the client will have accurate pricing of scope and an engineered system that can be fabricated and erected. Through engineering and having this detailed by a fabricator, it guarantees the most efficient drawing practices, practical material types, and efficient connection details reducing production time and cost. The PEA Group will own the document set upon completion.

2 weeks of engineering to do on the foundations and concrete deck and 1 week to produce submittal drawings of the bridge and foundations. The steel frame is pretty much complete, pending some miscellaneous AASHTO vibration checks.

#### White Oak Bayou Pedestrian Bridge

#### **Engineering, Design, & Drafting**

Reference Drawings: PDF ATTACHED

Engineering, consulting, design, and drafting serves for the pedestrian bridge and foundation only Project is in Jersey Village Texas on White Oak Bayou

Scope includes structural analysis and design of the steel bridge, deck, concrete abutment, and connections in accordance with governing codes

Finish options and colors to be provided during the discovery process

Pricing to be completed within 2 weeks after final approval drawings of bridge.

Includes engineered stamped construction drawings, drawings of conceptual designs, physical samples, and submittal drawings

Excludes fabrication, and installation

For the sum of: \$19,628.00

Thank you, **Christian Carter Amanda Sims** 



# WHO IS RENFROW+CO?

Ideas, no matter how innovative, are nothing more than pipedreams if they can't be grasped and made tangible. That's where we step in; as certified wranglers of imagination, we take ideas and brand them into reality.



#### PRE-CONSTRUCTION PLANNING

Renfrow provides a full range of pre-construction services before, during, and after the cost estimating phase.

Our team of estimators and value-engineers is well-versed in custom building techniques, and applies this knowledge to every new job that comes across our desks so that we can create a comprehensive building and maintenance plan that suits the exact needs and schedules of our clients.

Our skilled designers can translate even the most custom projects to paper, communicating with you every step of the way until we can bring your project to life to your exact specifications.



#### **DESIGN-BUILD**

Our team of designers is experienced in Design-Build, creating practical works of art that meet the desired design-intent provided by our customers. We provide turnkey solutions to architects and developers that include a full construction budget, engineering, and design.

Having worked closely with clients of all varieties, we pride ourselves in our ability to take the guesswork out of custom-built structures, and provide limitless creative resources and knowledge to help build your vision in a way that is economical, realistic, and beautiful – providing specified systems that are fully coordinated with the architects we work with.



### **DESIGN CONSULTING**

We are experienced in working with clients on Design Consulting, where we collaborate with you during your design phase to get ideas regarding materials and constructability.



### **ENGINEERING**

Renfrow works closely with reputable engineers that can provide signed and sealed construction drawings, no matter the application. We provide fully authenticated engineering services, whether that be structural or foundational, for any project.

Our engineering services are not limited to our own constructs, either – we also provide engineering services on third-party designs to ensure your project meets all requirements, from start to finish.



### **FABRICATION**

Our fabrication team is the backbone of Renfrow. Skilled craftsmen and artisans with years of experience treat every woodwork and metalwork project with the highest level of care, ensuring that even the smallest jobs are built with only the best quality in mind.

Our staff retains certified welders, woodworkers. highly-skilled finishers, and safety professionals that ensure everything that leaves our shop is a work of art. Working closely with our design team, our fabricators have the skills to bring your vision to life.



#### **INSTALLATION**

Renfrow has a full roster of installation teams that can tackle even the trickiest field work with ease. Our respectful and communicative crews come fully equipped with trucks and hauling equipment, field generators and welding machines, finishing equipment, and anything else you may need while visiting a jobsite.

We are no strangers to the rigorous safety requirements found on many jobsites we visit, and have an array of qualified team leaders who can adhere to all safety training protocols and OSHA requirements set forth by our clients.



### **POST-CONSTRUCTION**

Our support and administrative staff can help you through even the most complicated post-construction processes. We offer fully warrantied work, as-builts, and close-out documentation for every project we complete, and will help you document everything you need to ensure a seamless transition past the point of completion.

Our service team is equipped for all major and minor fixes and will help you maintain the beauty and verisimilitude of all builds we provide so that you never have to worry about our work losing its quality and brilliance.



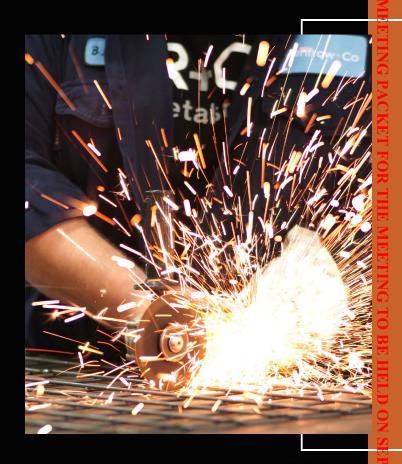
### **RESTORATION**

A little-known fact about us is that in addition to creating new tangible artistry, we can also restore whatever needs restoring! We've restored old wooden benches and steel structures. If it's something we would normally make in the shop, then it's something we can restore.



As a custom fabrication shop, we are uniquely qualified to provide the following services:

- Structural Engineering
- Complex Problem Solving
- Value Engineering
- Material Selection
- Digital Design
- Construction Documentation
- Live Cost Estimation During Design



# SPECIFIC QUALIFICATIONS

Our unique position within the design community has equipped us to develop projects that truly work. We have partnered with design firms such as SWA Group, Clark Condon, Four And One and others.

We are certified City of Houston fabricators and have lengthy experience traversing the ins-and-outs of engineered site furnishings, custom landscape elements, and the engineering of concrete foundations and designs. We specialize in bringing outdoor parks and other shared spaces from renderings to reality.



# HIGH ISLAND SKYWALK

Tucked away in the middle of the Gulf Coast, the Houston Audubon manages over 4,000 acres of habitat dedicated to conservation, education, and leaving a positive environmental impact. We were provided an incredible opportunity to fabricate an elevated walkway for birdwatchers to use as a walkway through High Island Sanctuary. Many challenges accompanied the project, including a swampy landscape, global pandemic, and a strict deadline to avoid interfering with migration patterns. Despite these challenges, our team utilized our deep knowledge and communication to ensure every detail, down to each nut and bolt, contributed to a structurally sound, yet beautiful piece of architecture. The walkway was constructed with weathering steel that will age well over time and maintain its integrity, ensuring the legacy of conservancy and environmental care that will last for many generations.

**Completion Date: 2022** 

**Services Provided:** Pre-Construction // Design-Build // Engineering // Fabrication // Installation

**Client Information:** Houston Audubon Society

Construction Cost: \$769,678







# MEMORIAL PARK EASTERN GLADES II

Memorial Park, located within the metro area of Houston, is one of the largest urban parks in the country. It's rich history dates all the way back to 1924. Tellepsen entrusted us with many projects within the Park, including custom furniture made of imported Thermory Ash and White Oak woods. Additionally, we were tasked with fabricating items using Corten steel and semi-timber logs from the park, bronze railings, galvanized custom light poles, a curved bench and more. There were several aspects of this project our team will always remember, like the 196 units of trunk lighting we perfectly engineered and installed within four 25-foot tunnels, and the bridge guardrails post bottom connections we installed while sitting in a kayak. We are so proud to have been part of this legendary project!

Completion Date: February 2023

**Services Provided:** Design Build // Engineering // Fabrication // Installation

**Client Information:** Nelson Byrd Woltz

Construction Cost: \$1 million







# **MATTHEW RENFROW**

Matthew Renfrow is the founder and owner of Renfrow+Co. After earning a degree in fine arts, Matthew started his career as a blacksmith crafting furniture and fine decor. From there, he went on to manage a wide range of landscape projects, including the high-profile, multi-million dollar Enron Tower and Bush Airport terminal. As a consultant, Matthew has worked with many notable design firms, such as SWA Group, OJB and Kimley-Horn.

**Education:** Bachelor of Art, Fine Art // Texas State University

# Work History:

- Memorial Park // Houston // Nelson Byrd Woltz
- Houston Botanic Garden // Houston // Nelson Byrd Woltz
- Levy Park // Houston // Levy Park Conservancy



# CHRISTIAN CARTER

Christian Carter's career with R+Co started as a welder and craftsman. He really enjoyed the creative process and seeing how things got built while learning from Mathew Renfrow's creativity. Christian quickly climbed the ladder out of the shop and became a project manager and estimator. With perseverance and determination, he was able to create strong client relationships and successfully manage various projects simultaneously. Christian currently serves as the Business Development Manager at Renfrow+Co.

Education: Tulsa Welding School and Technology Center

# **Work History:**

- Technology Forest // The Woodlands, TX // SWA Group
- Montrose Collective // Houston // OJB
- St. John Encampment Commons // Austin // Studio DWG



# **SAI PASUPULETI**

Sai Pasupuleti resides as one of our most senior team members. A true jack-of-all-trades, he is well-versed in the many different roles that make up Renfrow+Co, and has done everything except welding. Sai enjoys the creativity of his work, and thrives on the challenges of high-profile, landmark project work.

**Education:** Master of Engineering, Lamar University

# **Work History:**

- Memorial Park Everglades II // Houston
- Glenwood Cemetery // Houston // SWA Group



# DAVID MACKENZIE

With over 15 years of engineering and consulting experience, David Mackenzie has been able to assist companies in safely solving complex engineering tasks. He thrives in teams and enjoys leading and motivating those around him. David enjoys being creative and solving problems. He considers himself to be an organized professional who is analytical, adaptable, and proactive.

**Education:** Master of Engineering, Texas A&M University

# Work History:

- Memorial Park // Houston // Nelson Byrd Woltz
- Houston Botanic Garden // Houston // Nelson Byrd Woltz
- Montrose Collective // Houston // Michael Hsu Office of Architecture
- Flyaway Park // Webster, TX // TBG





#### CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST

AGENDA DATE: September 16, 2024 AGENDA ITEM: G5

**AGENDA SUBJECT:** Discuss and take appropriate action concerning the progress being made by the Owners of the property located at 15830 NW FWY, Jersey Village, Texas to correct the substandard structure at this location.

By: Miesha Johnson, Community Development Manager Date Submitted: August 20, 2024

**EXHIBITS**: Owner's 8<sup>th</sup> Status Report

**BACKGROUND INFORMATION**: On January 22, 2024, the City Council conducted a public hearing pursuant to Section 34-253 of the Code, so that the owner or the owner's representatives for the property located at 15830 NW FWY, Jersey Village, Texas may appear and show cause 1) why such buildings or structures should not be declared to be substandard and 2) why the owner should not be ordered to repair, vacate or demolish the buildings or structures.

After that hearing, City Council passed ordinance 2024-01, finding the structure at 15830 NW FWY, Jersey Village, Texas 77040 to be substandard and a public nuisance.

Since the passage of the Ordinance, the Owner has submitted reports to City Council by way of updating the Council on the progress being made by the owner on the substandard structure. The owner will give an update on the progress of the project.

Tonight, the owner submits the 8th update report.

#### **RECOMMENDED ACTION:**

**MOTION:** Discuss and take appropriate action concerning the progress being made by the Owners of the property located at 15830 NW FWY, Jersey Village, Texas to correct the substandard structure at this location.



September 5, 2024

**City of Jersey Village, TX** 16327 Lakeview Dr Jersey Village, TX 77040

Ph: (713) 466-2110

# 8TH REPORT BY OWNER ON SUBSTANDARD STRUCTURE - 15830 NW FREEWAY - ORDINANCE 2024-01

Good Morning Lorri / Miesha / City Council,

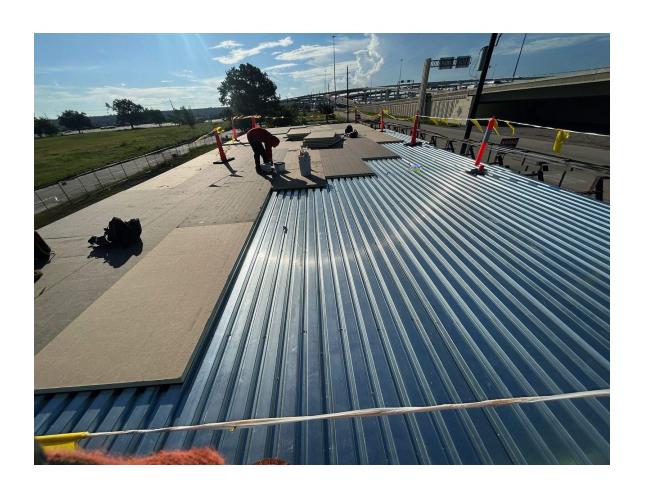
Progress Update on our Property,

We are still working with the local power company and our electrician to get temporary power installed. The plumber has dug up and corrected the sanitary sewer line and it is now functional. We are waiting on the domestic water meter to come in from the City of Jersey Village. When it arrives, we will install the tap, meter, and site water line up to the building. The new roof decking and roofing material has been installed. We are currently reframing the soffit and facia in certain areas where we had some rusted materials that needed to be replaced. The new ACM panels for the soffit and facia are currently on order and will be installed once they are received. Additionally, we will begin the new paving once the water meter arrives and the new domestic water line can be installed.

Have a good week!

Todd Traugott

CL Thomas, Inc / Speedy Stop Food Stores, LLC 361-648-5210 Cell





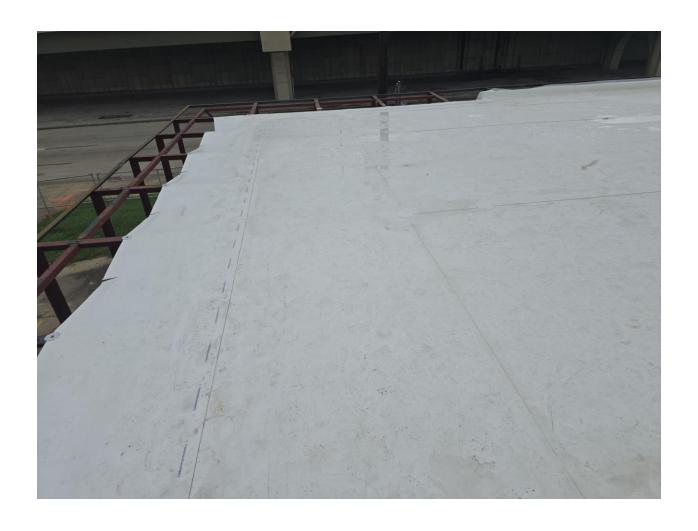






















#### H. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

#### I. RECESS THE REGULAR SESSION

Recess the Regular Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Sections 551.072 – Deliberations about Real Property, 551.071 – Consultations with Attorney, and Section 551.074 – Personnel Matters.

#### J. EXECUTIVE SESSION

- 1. Pursuant to the Texas Open Meeting Act Section 551.072 Deliberations about Real Property, and Section 551.071 Consultations with Attorney a closed meeting to deliberate the possible purchase, exchange or value of real property, related thereto. *Austin Bleess, City Manager*
- **2.** Pursuant to the Texas Open Meetings Act Section 551.074 Conduct an Executive Session in order to deliberate the appointment of public officers to the City's various boards, commissions, and committees. *Bobby Warren, Mayor*
- **3.** Pursuant to the Texas Open Meetings Act Section 551.074 Personnel Matters, conduct an Executive Session in order to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the City Secretary. *City Council*
- **4.** Pursuant to the Texas Open Meetings Act Section 551.074 Personnel Matters, conduct an Executive Session in order to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the City Manager. *City Council*

#### K. ADJOURN EXECUTIVE SESSION

Adjourn the Executive Session, stating the date and time the Executive Session ended and Reconvene the Regular Session.

## CITY COUNCIL CITY OF JERSEY VILLAGE, TEXAS AGENDA REQUEST

AGENDA DATE: September 16, 2024 AGENDA ITEM: L1

**AGENDA SUBJECT**: Discuss and take appropriate action on items discussed in the Executive Session regarding the potential and possible purchase, exchange, sale, or value of real property, related thereto.

**Dept./Prepared By**: Lorri Coody, City Secretary **Date Submitted**: September 4, 2024

**EXHIBITS**:

**BUDGETARY IMPACT**: Required Expenditure: \$

Amount Budgeted: \$
Appropriation Required: \$

#### **CITY MANAGER APPROVAL:**

#### **BACKGROUND INFORMATION:**

This item is to discuss and take appropriate action on items discussed in the Executive Session regarding the potential and possible purchase, exchange, sale, or value of real property, related thereto.

#### **RECOMMENDED ACTION:**

**MOTION:** 

## CITY COUNCIL CITY OF JERSEY VILLAGE, TEXAS AGENDA REQUEST DISCUSSION FORM

AGENDA DATE: September 16, 2024 AGENDA ITEM: L2

**AGENDA SUBJECT**: Consider Resolution No. 2024-xx, appointing members to the Planning and Zoning Commission (P&Z) and the Capital Improvements Advisory Committee (CIAC), the Board of Adjustment (BOA), the Building Board of Adjustment and Appeals (BBOAA), the Parks and Recreation Advisory Committee (PRAC), and the Golf Course Advisory Committee (GCAC).

Department/Prepared By: Lorri Coody Date Submitted: August 29, 2024

**EXHIBITS:** Resolution No. 2024-xx

Exhibit A - List of Members for Appointment

#### **BACKGROUND INFORMATION:**

City Council has heretofore met in Executive Session to deliberate the appointment of members to various City Boards, Commissions, and Committees.

Exhibit A to the Resolution outlines the status of each Board, Commission, or Committee and will be completed with the names of those individuals appointed by City Council.

#### **RECOMMENDED ACTION:**

Appoint members for the terms outlined on the List of Members attached to the proposed resolution and approve Resolution No. 2024-xx, appointing members to the Planning and Zoning Commission (P&Z) and the Capital Improvements Advisory Committee (CIAC), the Board of Adjustment (BOA), the Building Board of Adjustment and Appeals (BBOAA), the Parks and Recreation Advisory Committee (PRAC), and the Golf Course Advisory Committee (GCAC).

#### RESOLUTION NO. 2024-77

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING MEMBERS TO THE PLANNING AND ZONING COMMISSION (P&Z) AND THE CAPITAL IMPROVEMENTS ADVISORY COMMITTEE (CIAC), THE BOARD OF ADJUSTMENT (BOA), THE BUILDING BOARD OF ADJUSTMENT AND APPEALS (BBOAA), THE PARKS AND RECREATION ADVISORY COMMITTEE (PRAC), AND THE GOLF COURSE ADVISORY COMMITTEE (GCAC).

WHEREAS, the City Council of the City of Jersey Village regularly appoints members to volunteer boards, committees, and commissions; and

WHEREAS, various members are appointed for one-year and two-year terms; and

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:

The following persons are appointed for two-year terms to various boards, commissions, and committees, as more fully described in the attached "Exhibit A."

PASSED AND APPROVED this the 16th day of September 2024.

	Bobby Warren, Mayor
ATTEST:	JULIAN OF JERSE
Lorri Coody, City Secretary	SAR COMMUNICIONAL STATE OF THE

# Exhibit A – List of Appointed Members for Terms Beginning October 1, 2024

#### The Planning and Zoning Commission and Capital Improvements Advisory Committee

Planning and Zoning Commissioners also serve on the Capital Improvements Advisory Committee. Accordingly, appointments made for Planning and Zoning Commission will also serve on the Capital Improvements Advisory Committee.

Note: The P&Z may act as the CIAC if the P&Z includes at least one representative of the real estate, development, or building industry who is not an employee or official of a political subdivision or governmental entity. If no such representative is a member of the P&Z, the commission may still act as the advisory committee if at least one such representative is appointed by the political subdivision as an ad hoc voting member of the planning and zoning commission when it acts as the advisory committee.

Currently, there are no vacant positions on the Planning and Zoning Commission; but the term of office for Positions 5, 6 and 7 expire on September 30, 2024. The new term for these positions begins on October 1, 2024, and will end on September 30, 2026.

The following are new applications on file with the City Secretary from resident(s) interested in serving on this Commission.

Bridget Martinez Edward Lock Geoff Butler
Jerry Jungels Jim Pulliam Judith A. Tidwell
Julio Mosqueda Lyle Henkel Steven Gill
Ricardo Cruz Humbert Joe Pennington Vanessa Cisneros

The following is a list of members currently serving on this Commission along with an indication of their desire for reappointment.

	POSITION	FIRST APPOINTED	CURRENT TERM ENDS
DEBRA MERGEL - YES	5	04/15	09/30/24
DAVID L. LOCK - YES	6	09/22	09/30/24
RICK FAIRCLOTH - YES	7	04/15	09/30/24

In consideration of any new applicants desiring appointment to this Commission and the desire of those seeking reappointment, Council approves the following appointments to the Planning and Zoning Commission and the Capital Improvements Advisory Committee for the term to begin October 1, 2024, and end September 30, 2026:

POSITION	<u>TERM</u> <u>BEGINS</u>	TERM ENDS
5	10/01/24	09/30/26
6	10/01/24	09/30/26
7	10/01/24	09/30/26

#### The Board of Adjustment

Currently, there are no vacant positions on the Board of Adjustment, but the term of office for Positions 4, 5, and A2 will expire on September 30, 2024. The new term for these positions begins on October 1, 2024, and will end on September 30, 2026.

The following are new application(s) on file with the City Secretary from resident(s) interested in serving on this Board.

#### **Rick Faircloth** Joe Pennington

The following members currently serving on the Board desire re-appointment:

	POSITION	<u>FIRST</u> <u>APPOINTED</u>	CURREN T TERM ENDS
KEN NGUYEN – NO	4	07/14	09/30/24
M. REZA KHALILI - YES	5	08/13	09/30/24
NELSON L. FEENEY - YES	A2	10/20	09/30/24

Current Board Member Ken Nguyen does not desire reappointment, making Place 4 vacant after September 30, 2024.

In consideration of any new applicants desiring appointment to this Board and the desire of those seeking reappointment, Council approves the following appointments to this Board for the term to begin October 1, 2024, and end September 30, 2026:

POSITION	<u>TERM</u> <u>BEGINS</u>	TERM ENDS
4	10/01/24	09/30/26
5	10/01/24	09/30/26
A2	10/01/24	09/30/26

# **Building Board of Adjustment and Appeals**

Currently, there are no vacant positions on the Building Board of Adjustment and Appeals. However, the term of office for Positions 1, 2, 3, and 4 will expire on September 30, 2024. The new term for these positions begins on October 1, 2024, and will end on September 30, 2026.

The following are new application(s) on file with the City Secretary from resident(s) interested in serving on this Board. **Andrew Mitcham** 

The following members currently serving on the Board desire re-appointment:

	POSITION	FIRST APPOINTED	CURRENT TERM ENDS
THEOPLIS A. WOODARD - NO	1	10/20	09/30/24
FRANK GULLO - YES	2	3/96	09/30/24
WILLIAM BERGER - YES	3	10/12	09/30/24
ROBERT BONAGURIO - YES	4	09/16	09/30/24

Current Board Member Theoplis A. Woodard does not desire reappointment, making Place 1 vacant after September 30, 2024.

In consideration of any new applicants desiring appointment to this Board and the desire of those seeking re-appointment, Council approves the following appointments to this Board for the positions and terms listed:

POSITION	<u>TERM</u> <u>BEGINS</u>	TERM ENDS
1	10/01/24	09/30/26
2	10/01/24	09/30/26
3	10/01/24	09/30/26
4	10/01/24	09/30/26

#### Parks and Recreation Advisory Committee

Currently, there are no vacant positions on the Recreation and Events Committee are vacant. However, the term of office for Positions 5, 6, and 7 will expire on September 30, 2024. The new term for these positions begins on October 1, 2024, and will end on September 30, 2026.

Following are the new applications on file with the City Secretary from residents interested in serving on this Committee.

Jack VaughanJennie KentJim PulliamMarisol LaraSean WillisSteven GillVanessa CisnerosWilliam WalkerDaniel Alvarado

The following members, currently serving on this Committee desire re-appointment:

	POSITION	FIRST APPOINTED	CURRENT TERM ENDS
ASHLEY BROWN - NO	5	12/19	09/30/24
DORIS MICHALAK - YES	6	10/10	09/30/24
RACHEL BEAZLEY - YES	7	05/22	09/30/24

Current Board Member Ashley Brown does not desire reappointment, making Place 5 vacant after September 30, 2024.

In consideration of any new applicants desiring appointment to this Committee and the desire of those seeking re-appointment, Council approves the following appointments and place assignments for this Committee for terms outlined below:

POSITION	TERM BEGINS	TERM ENDS
5	10/01/24	09/30/26
6	10/01/24	09/30/26
7	10/01/24	09/30/26

# **Golf Course Advisory Committee**

Currently, there are no vacant positions on the Golf Course Advisory Committee, but the term of office for Positions 5, 6, and 7 will expire on September 30, 2024. The new term for these positions begins on October 1, 2024, and will end on September 30, 2026.

Following are the new applications on file with the City Secretary from residents interested in serving on this Committee. Jack Vaughan, Joseph J. Paul, and Nelson Farmer

In consideration of any new applicants desiring appointment to this Committee and the desire of those seeking re-appointment, Council approves the following appointments and place assignments for this Committee for terms outlined below:

	POSITION	FIRST APPOINTED	CURRENT TERM ENDS
RONALD SCHIELKE - YES	5	09/12	09/30/24
CERI DAVIES - NO	6	09/17	09/30/24
KEVIN ROSS - YES	7	10/20	09/30/24

Current Board Member Ceri Davies does not desire reappointment, making Place 6 vacant after September 30, 2024.

In consideration of any new applicants desiring appointment to this Committee and the desire of those seeking re-appointment, Council approves the following appointments to this Committee:

POSITION	<u>TERM</u> <u>BEGINS</u>	TERM ENDS
5	10/01/24	09/30/26
6	10/01/24	09/30/26
7	10/01/24	09/30/26

## CITY COUNCIL CITY OF JERSEY VILLAGE, TEXAS AGENDA REQUEST

**AGENDA DATE**: September 16, 2024

**AGENDA ITEM**: L3

**AGENDA SUBJECT**: Consider setting the City Secretary's compensation for budget year

2024-2025.

**Dept./Prepared By**: Lorri Coody, City Secretary **Date Submitted**: August 30, 20234

**EXHIBITS**:

**BUDGETARY IMPACT**: Required Expenditure: \$

Amount Budgeted: \$
Appropriation Required: \$

#### **CITY MANAGER APPROVAL:**

## **BACKGROUND INFORMATION**:

After conducting the City Secretary's Evaluation in Executive Session, this item is to set the City Secretary's compensation for budget year 2024-2025.

Should City Council desire to increase the City Secretary's compensation, a suggested motion is provided below.

#### **RECOMMENDED ACTION:**

<b>MOTION:</b>	I move to set the C	City Secretary's	s base salary	compensation	for budget	year	2024
2025 at							

## CITY COUNCIL CITY OF JERSEY VILLAGE, TEXAS AGENDA REQUEST

**AGENDA DATE**: September 16, 2024

AGENDA ITEM: L4

**AGENDA SUBJECT**: Consider setting the City Manager's compensation for budget year 2024-2025 and consider employment agreement amendments.

Dept./Prepared By: Lorri Coody, City Secretary Date Submitted: August 30, 2024

**EXHIBITS**:

BUDGETARY IMPACT: Required Expenditure: \$

Amount Budgeted: \$
Appropriation Required: \$

#### **CITY MANAGER APPROVAL:**

#### **BACKGROUND INFORMATION**:

After conducting the City Manager's Evaluation in Executive Session, this item is to set the percent by which the City Manager's salary shall be increased for budget year 2024-2025.

Should City Council desire to increase the City Manager's salary, a suggested motion is provided below.

#### **RECOMMENDED ACTION:**

MOTION	N: I move to increase the City Manager'	s base	salary com	pensa	ation for budget	t year 2024
2025 to		and	approve	the	employment	agreemen
amendme	nts discussed in executive session.					